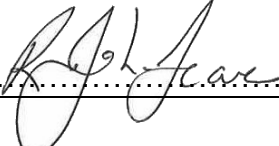


**GENERAL MANAGER'S REPORTS TO COUNCIL MEETING  
TO BE HELD TUESDAY 25 FEBRUARY 2020**

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 General Manager

 Mayor

**CONFIDENTIAL ITEMS ..... 114**

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## **RECORDING AND WEBCASTING OF MEETING**

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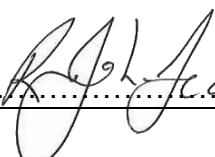
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This is page 2 of 119 of the General Manager's Reports as submitted to the Ordinary Meeting of Murrumbidgee Council held Tuesday 25 February 2020

.....General Manager

.....Mayor

## ITEMS FOR DECISION

### ITEM NO. 1 - GENERAL MANAGER MONTHLY REPORT

Council Meeting:	25 February 2020
Report Date:	17 February 2020
Author:	General Manager
File #:	SC218
Approval:	General Manager

### **BACKGROUND**

To provide information generally relating to past and future actions of the General Manager, along with specific action items being dealt with.


### **RECOMMENDATION**

**That Council:**

1. **Determine the allocation of the \$1m Drought Communities Programme - Extension, and make application;**
2. **Endorse the concept floor plan for the Darlington Point Office;**
3. **Structure the monthly Council meeting day to commence with a workshop at 10.00am, lunch at 12 noon, with the Council meeting to commence at 1.00pm, with the change in time to be advertised;**
4. **Authorise annual leave for the General Manager 21 February, 28 February to 3 March, and 4 April to 13 April 2020;**
5. **Authorise, within the State of Queensland, private use by the General Manager of his lease back vehicle;**
6. **Authorise the General Manager to enter into a peppercorn lease with the Jerilderie Lion's Club over an identified portion of the Jerilderie Airport for use by the Lion's Club for cropping. Further, the lease not be dictated by time, but rather by Council's need to terminate for development or other purposes;**
7. **Endorse the Model Code of Meeting Practice as presented and, Under Section 361 of the Local Government Act, 1993, place on public exhibition for at least 28 days and provide members of the community at least 42 days in which to comment on the draft Code;**
8. **Council proceed with detailed design and budget estimates for concept 3, being a 26 lot subdivision at Young Street, Darlington Point.**

---

This is page 3 of 119 of the General Manager's Reports as submitted to the Ordinary Meeting of Murrumbidgee Council held Tuesday 25 February 2020

.....General Manager

.....Mayor

## **OFFICER COMMENT**

### 1. Murray Darling Basin - Economic Development Programme

Under the current round, Darlington Point is the only township which falls within the scope for an application.

Following an extension of time to submit, applications closed on 20 February 2020.

Anne, Kellie, William, Stephen, Barry and Lynne Neck, along with myself, submitted an application for the Caravan Park in the order of \$3.1m.

### 2. Projects

Coleambally Sports Precinct – The architect has advised he needs a further month to provide tender documents. As such, I am not wanting to set deadlines as they have come and gone on many occasions relying on external people, however fingers crossed Council will review and ultimately decide at the March meeting to go to tender.

Darlington Point Office - Attached is the concept plan for the Office. All stakeholders have had the ability to comment. If the design is endorsed by Council it is my intention to meet the architect and key members of staff to determine the deliverability. It is highly likely that we will do this work in-house. My recommendation is to endorse the plan.

### 3. Young Street Subdivision

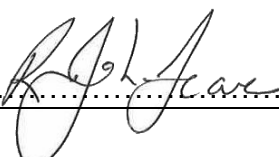
Attached are three concept plans for the Young Street subdivision.

Concept	No., of Lots	Estimated budget	Cost per lot	Cost/Sale	price per Sq. M
1	24	\$2,645,507	\$110,229	\$50.17	\$55.19
2	24	\$2,038,006	\$84,917	\$41.26	\$45.61
3	26	\$1,530,827	\$58,878	\$27.64	\$30.40
Original	56	\$2,898,168	\$51,753	\$54.04	\$60.50

In concept 3, the smallest lot has a sale price of \$51,620 and the largest lot a sale price of \$95,122. Being cost to develop per sqm plus 10% profit, average price being \$64,752.

My recommendation is to proceed with concept 3.

This is page 4 of 119 of the General Manager's Reports as submitted to the Ordinary Meeting of Murrumbidgee Council held Tuesday 25 February 2020

.....General Manager

.....Mayor

#### 4. Organisational Structure Review

As a result of the discussion at the Council Strategic Workshop, I have been concentrating on the hierarchical structure.

If the next section gets approved, I hope we can discuss further at the March workshop, otherwise I will set an alternative date.

#### 5. Council Workshop and Monthly Council Meetings

As briefly presented at the Council's Strategic Workshop, I would like to propose that we commence the day at 10.00am with a workshop, break at 12.00 noon for lunch and start the Council meeting at 1.00pm, to be concluded by 4.00pm.

From 10am to 12 noon, time would be utilised to discuss matters being presented to Council at the afternoon meeting, review of policies, or work on new policies, focus on strategic matters, as well as a time for Councillors to bring forward any other matters.

My recommendation is that we structure the Council meeting day with a workshop commencing at 10.00am, lunch at 12 noon, Council meeting starts at 1.00pm, further we advertise this time change.

Once the Code of Meeting Practice is adopted, it provides for a community forum, I suggest we use this forum process for items, being things like changing service delivery, i.e. when Council considers to offer recycling to Jerilderie residents or offer compostable pick up to all three towns. Or maybe other matters like development applications where we have received 10 (number to be set by Council) objections or more. Note the community forum only needs to occur prior to the meeting. It does not have to be the morning of, it could be a couple of days before in the evening. Whatever we consider to provide the greatest opportunity for residents and ratepayers to comment.

#### 6. Annual Leave and Lease Back Motor Vehicle

I wish to take holidays from 28 February to 3 March 2020 inclusive to fly and visit my mother for her birthday. My mother will accompany me on my return.

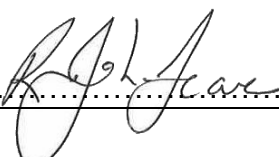
I wish to book further annual leave days from 4 April to 13 April 2020 inclusive to drive my mother back to Mackay Qld.

I request Council's permission to take the lease back vehicle provided to me into the state of Queensland for private use.

I also seek Council approve for annual leave on Friday 21 February 2020.

---

This is page 5 of 119 of the General Manager's Reports as submitted to the Ordinary Meeting of Murrumbidgee Council held Tuesday 25 February 2020

.....General Manager

.....Mayor

## 7. Jerilderie Lions Club Airport Land Lease

The Lions Club of Jerilderie, on 12 May 2017, requested the use of airport land for cropping.

At the Council meeting of the 25 May 2017, the following resolution (97/05/17) was passed.

*97/05/17 Resolved (Mr Evans) that approval in principle be given for use of an area east of the runway within the Jerilderie airport for cropping by the Jerilderie Lions Club subject to:*

- o Adequate insurance provided by the Lions Club to cover the leased area*
- o Written evidence of support from the significant users of the airport*
- o Installation of adequate physical delineation of the area to be leased*
- o Any other conditions as may be required by Councils insurer,*
- o Any other conditions required by the General Manager*

On file we have evidence of the Lions Club providing a letter from the significant users and a map of the area to be under crops. We do not have any further letters of exchange saying all good to go, or a lease. In conversation, the Lions Club met with Council's Deputy General Manager at the time, who provided them the green light for three years. The three years is up, hence they brought it to my attention, as they wish to keep cropping that area.

My recommendation is that the Lions Club be entitled to keep cropping that area, until such time as an alternative use is determined by Council, that a peppercorn lease be entered into, with a termination clause of providing a minimum of three month's notice. That no compensation be given nor Council profiting as a result of the termination notice. It will be a standard lease so no need to specifically mention in the resolution of Council such things as insurance or proper use of the land.

## 8. Code of Meeting Practice

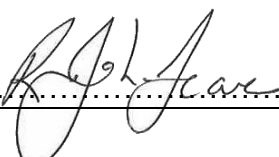
Council has been in receipt of the Model Code of Meeting Practice, and all submissions provided have been considered in the final version as presented.

Before adopting a new Code of Meeting Practice, Councils are still required to exhibit a draft of the Code of Meeting Practice

My recommendation is for Council to endorse the Code as presented, and Under Section 361 of the Local Government Act, 1993, place on public exhibition for at least 28 days, and provide members of the community at least 42 days in which to comment on the draft Code.

---

This is page 6 of 119 of the General Manager's Reports as submitted to the Ordinary Meeting of Murrumbidgee Council held Tuesday 25 February 2020

.....General Manager

.....Mayor

## 9. Strategic Vision

The following words came from the workshop; each individual word is expanded to their definition or similar words:

**Competitive:** Ruthless, Merciless, Aggressive, Fierce

**Sustainable:** Maintain at a certain rate or level

**Community:** Group, Section, Body, District, Region, Zone, Population

**Smart:** Clever, Bright, Intelligent, Sharp, Fashionable, Stylish,

**Growth:** Extension, Development, Progress, Advance, Expansion, Tumour

**Creating:** Generate, Produce, Design, Make, Fabricate, Fashion, Cause

**Opportunities:** Chance, Occasion, Opening, Option, Possibility

**Progressive:** Continuing, Increasing, Growing, Developing, Modern, Accelerating, Escalation

**Strong:** Powerful, Muscular, Forceful, Vigorous, Fierce

**Potential:** Possible, Likely, Probable,

**Prosperity:** Wealth, Success, Profitability, Affluence, Riches, Opulence, Plenty

**Supported:** Help, Aid, Assist

**Lifestyle:** Way of Life, Situation, Behaviour, Customs, Habits

**Productivity:** Efficiency, Production, Output, Capacity

**Towards:** Near, Approaching,

**Place:** Location, Site, Spot, Area, Region, Home, Town

**Our:** Us

Some of the words have close meaning, I have attempted to give my view on which ones they are by shading in the same colour.

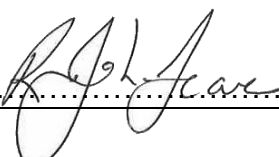
Looking individually:

- Do we wish to be known as ruthless or aggressive?
- Do we only want to maintain the same level? Or do we wish to continually improve?
- Do we wish to be known for being forceful or fierce?

As such I think we could focus on these words:

- Community/Place
- Smart
- Growth/Progressive
- Creating/Supported
- Opportunities/Potential
- Prosperity
- Lifestyle
- Productivity
- Towards
- Our

This is page 7 of 119 of the General Manager's Reports as submitted to the Ordinary Meeting of Murrumbidgee Council held Tuesday 25 February 2020

.....General Manager

.....Mayor

I will be focusing on the above words to determine some options for Council.

#### 10. \$1m Drought Communities Programme – Extension Allocation

The following were shortlisted as a result of the Strategic Workshop:

<b>A/</b>	<b>Adverse Event Management Plan (Mandatory)</b>	<b>\$ 50,000</b>
B/	Drought Support Officer	\$ 100,000
C/	Town Beautification Projects	\$ 825,000
D/	Solar Systems with Batteries H2O Plants, Pools, Sewerage etc	\$ 250,000
E/	More seating P&G, Levy Bank, Sports fields, Pools	\$ 200,000
F/	Replace Racecourse Roof Jerilderie	\$ 80,000
G/	Tourism Promotional Signs/ Art Work/ Sculptured Art	\$ 200,000
H/	Kookaburra Drive Dual Carriage Way	\$ 175,000
I/	Shade over Monash Park Play Ground	\$ 75,000
J/	New Toilets Elliot Park Jerilderie	\$ 300,000
K/	Residential Subdivision – Coleambally	\$1,000,000
L/	Smart Watering System	\$ 125,000
M/	Disabled Access for Pools	\$ 90,000
N/	Christmas Decorations	\$ 30,000
O/	Jerilderie Pool BBQ	\$ 8,000
P/	Community Gardens	<u>\$ 10,000</u>
<b>Total</b>		<b>\$3,518,000</b>

The town beautification project should be underpinned by a Master Plan, attached is a brief prepared by Council's Manager for Planning and Environment.

We believe the cost of the plan can be paid for from the Drought Communities Programme as it underpins infrastructure works. The only pitfall may be the time in which it takes to complete the plan and undertake the work as funds must be spent by 31 December 2020.

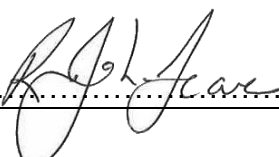


## 11. Other Things On The Go

### General Manager:

Description	Comment	
Meetings attended January/February 2020	<ul style="list-style-type: none"> <li>• Extra Ordinary Council</li> <li>• Management Meetings – 3</li> <li>• Darlington Point CVP – 2</li> <li>• TransGrid</li> <li>• RAMJO General Managers</li> <li>• RAMJO – Digital Connectivity</li> <li>• RAMJO GM Executive</li> <li>• Councillor Strategic Workshop</li> <li>• RAMJO Board Meeting</li> <li>• Newell Highway Task Force Meeting</li> <li>• Meetings with Mayor and/or Councillors - 5</li> </ul>	<ul style="list-style-type: none"> <li>• DP Solar Farm Owners</li> <li>• Traffic Committee</li> <li>• Joint Visitor Guide Committee</li> <li>• Roads of Strategic Importance</li> <li>• Audit Risk &amp; Improvement Committee</li> <li>• Destination Riverina Murray</li> <li>• Valuer General NSW</li> <li>• Individual Staff Meetings - 15</li> <li>• Telstra (RAMJO Digital)</li> <li>• Brolga Hotel Owners</li> </ul>
Salary Steps Structure	Spent approximately 350 hours. Every position identified with a 4-step progression. Easy to read on how staff can advance steps within grade. Currently being reviewed by HR/IR before being presented to the USU	
Management Team Performance Reviews	(2019/20) Completed	
ARIC submission as to framework	Submitted	
Wrote Lease for 39 Jerilderie street	Awaiting comments from lessee	
Young Street Subdivision	Larger lot subdivision options presented to February 2020 meeting of Council	
Drought Grant	Decision by Council Feb 2020 Meeting	
Writing proposal for Qualification Based Assessment for engineering services	Progressing slowly	
Land sale contracts from Solicitors	As required	
Caravan Park Redevelopment	MDBA application submitted	
Darlington Pont Office	Plans to Council Feb 2020 for adoption	
Coleambally Hall and Office	Finalising layouts for Council consideration	

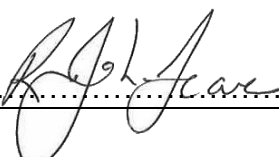
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 General Manager

 Mayor

Review agendas and business papers	As required
Demolish Coleambally Lions Park Toilet Block	Initial thought - offer purchase for removal. Still working through options
Strategic Planning Workshop	Completed 8 and 9 February 2020
Yarrabee Solar Farm DA modification	DA Modification withdrawn by developer
Multipurpose Health Centre Coleambally & Ambulance Station Darlington Point	Awaiting contact with Health Dept to give meeting time
Completion of surveys	Nil - December 2019 and January 2020
Policies	<p><b>Not Commenced:</b></p> <ul style="list-style-type: none"> <li>• Asset Disposal</li> <li>• Business Continuity</li> <li>• Child Protection</li> <li>• Communication Devices</li> <li>• Community Festival and Events</li> <li>• Complaints Management</li> <li>• Corporate uniform</li> <li>• Councillor and Council Staff Interaction</li> <li>• Community Engagement Framework</li> <li>• Drinking Water Quality</li> <li>• Rates and Charges Hardship</li> <li>• Records Management</li> <li>• Related Party Disclosure</li> <li>• Statement of Business Ethics</li> </ul> <ul style="list-style-type: none"> <li>• Payment of Expenses and Provision of Facilities</li> <li>• Enterprise Risk Management</li> <li>• Fraud and Corruption Prevention</li> <li>• Gifts and Benefits</li> <li>• Internal Reporting</li> <li>• Leasing of Council Residential Properties</li> <li>• Media</li> <li>• Personal Protective Equipment (PPE)</li> <li>• Procurement</li> <li>• Public Interaction and Meeting Disclosure</li> <li>• Road Risk Management</li> <li>• Social Media</li> <li>• Signs as Remote Supervision</li> <li>• Stormwater Risk Management</li> </ul>
	Code of Meeting Practice - Consideration February 2020 Meeting
	Motor Vehicle - Questionnaire circulating
	<p>Polices to be reviewed due to inconsistencies (not commenced):</p> <ul style="list-style-type: none"> <li>• Communication Strategy</li> <li>• Internet, Intranet, Email and Computer Use Management</li> <li>• Privacy Management</li> </ul>

This is page 10 of 119 of the General Manager's Reports as submitted to the Ordinary Meeting of Murrumbidgee Council held Tuesday 25 February 2020

 General Manager

 Mayor

	(Some policies may have only minor inconsistencies, eg referencing the incorrect management position, eg Assistant General Managers)
	New Policy – Alcohol and Drug Policy - Continuing consultation
Citizenship Ceremonies	As required

**General Manager - Distance by road travelled –6 December 2019 to 17 February 2020 - 6,408km**

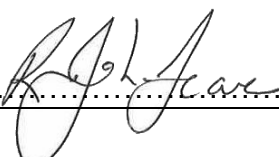
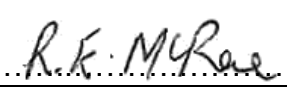
**Human Resources:**

Description	Comment
Positions vacant recruitment stage	<b>Requested:</b> Accountant Plant Operator Construction (Darlington Point) Plant Operator Maintenance (Darlington Point) Fabricator (Jerilderie) <b>Advertised:</b> Plant Operator Garden Gang (Jerilderie)  Plant Operator Garden Gang (Coleambally) <b>Interview</b> Nil <b>Appointment</b> Nil
Staff survey	Commenced - closing 21 <sup>st</sup> Feb
Industrial Commission	Nil
Training	Customer Service Excellence and Handling Challenging Conversations – liaised with managers on participants – liaised with Time2Talk on proposal
WHS	Supported WHS Officer in first Tool Box talks

**Media and Communications:**

Description	Comment
Representing Council at community events and community liaison	December Citizenship Ceremony Australia Day ceremonies at Coleambally and Darlington Point
Preparing and distributing E-Newsletter (monthly)	2 issues December: 93 recipients, 50% open rate, 33% click through rate January: 99 recipients, 54% open rate, 52% click through rate Audience has grown by 26% since August

This is page 11 of 119 of the General Manager's Reports as submitted to the Ordinary Meeting of Murrumbidgee Council held Tuesday 25 February 2020

 General Manager
 Mayor

Preparing and distributing community newsletter (bi-monthly)	Preparatory research, calling for contributions, booking printer and Australia Post distribution
Preparing and distributing staff newsletter (monthly)	December and January issues
Preparing and distributing media releases and liaison with the media	7 x media releases 3 x co-ordination of media interviews with Mayor and Australia Day Ambassador 3 x responding to media requests
Preparing Council's digital artwork (promoting activities and initiatives)	6 x tiles: Bin collection over Christmas Mid-summer, water restrictions Jerilderie, Respite Christmas function, Water supply interruption, Australia Day nominations, Student scholarship, positions vacant
Co-ordinating Council's online presence (social media), including promoting community events and announcements. This includes Facebook, Instagram and Twitter.	Facebook analytics: An average of 2 posts per day, 54 new likes since 1 December 2019. 5,971 engaged users. Organic reach of 43,330 people.
Co-ordinating Council's online presence (Website), including improvements, administration and maintenance	Ongoing – continual process of updating, reviewing and adding new material.
Advertisements	Organising advertising schedule for monthly Mayoral Message. Writing and placing January advertisement
Grant applications	MDB Grant application
Community issues and questions	Responding to messages received on Council's social media channels.
Assisting with tourism promotion	1 x ad
Attending formal meetings	2 x Management Group 1 x Council 1 x Monsido Website Communications

## 12. Movements

Tuesday 11 Feb 2020 – Newell Highway Taskforce – Jerilderie

Wednesday 12 Feb 2020 – RAMJO Board – Jerilderie

Thursday 13 Feb 2020 – Traffic Committee – Darlington Point

Friday 13 Feb 2020 – Joint Visitor Guide – Narrandera

Friday 13 Feb 2020 – Roads of Strategic Importance – Narrandera

Monday 17 Feb 2020 – Audit Risk & Improvement Committee Meeting – Jerilderie

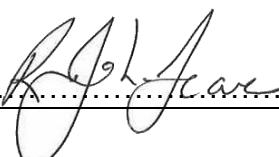
Wednesday 19 Feb 2020 – Valuer General – Jerilderie

Friday 21 February 2020 – Annual Leave

Friday 29 Feb to Tuesday 3 March 2020 – Annual Leave

March 2020? – Meeting with Unions – Wollongong

This is page 12 of 119 of the General Manager's Reports as submitted to the Ordinary Meeting of Murrumbidgee Council held Tuesday 25 February 2020

 General Manager

 Mayor

Tuesday 10 March 2020 – METAG – Coleambally  
Friday 3 to Tuesday 14 April 2020 – Annual Leave  
Friday 17 April 2020 – RAMJO General Managers' Meeting – Jerilderie  
Wednesday 13 May 2020 – RAMJO Board Meeting – Sydney  
Thursday 14 May 2020 – Traffic Committee – Darlington Point  
Friday 15 May – Audit Risk & Improvement Committee Meeting – venue to be confirmed  
Thursday 28 May 2020 – LGNSW Employment Law Seminar - Sydney  
Saturday 13 to Thursday 18 June 2020 – ALGA National General Assembly – Canberra

### **SUSTAINABILITY**

N/A

### **STATUTORY COMPLIANCE/POLICY**

N/A

### **FINANCIAL**

N/A

### **INTEGRATED PLANS**

Theme 5: Our leadership – looking to our Future

5.1. Demonstrating Transparent Leadership Through Accountability and Community Representation

### **RISK MANAGEMENT**

N/A

### **CONSULTATION / ENGAGEMENT**

N/A

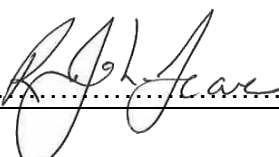
### **OPTIONS**

NIL

### **ATTACHMENTS**

Attachment # 1: Darlington Point Office Layout  
Attachment # 2: Young Street Subdivision Concepts  
Attachment # 3: Model Code of Conduct  
Attachment # 4: Village Master Planning Project Brief

This is page 13 of 119 of the General Manager's Reports as submitted to the Ordinary Meeting of Murrumbidgee Council held Tuesday 25 February 2020

.....General Manager

.....Mayor

## ITEM NO. 2 – SALE OF COUNCIL LAND

Council Meeting:	25 February 2020
Report Date:	12 February 2020
Author:	Manager Planning and Environment
File #:	SC88
Approval:	General Manager

### EXECUTIVE SUMMARY

Council has previously considered a request to sell operational land in Showground Road, Jerilderie to three neighbouring parties for consolidation into their holdings. After advertising the proposal, no public objections were received. Therefore, and in accordance with a satisfactory market valuation, confirmation is required on whether the Council wishes to sell the land subject to all the costs and the necessary arrangements, including consolidation, being borne by the applicants.

### RECOMMENDATION

**Council advise the applicants they will sell part of the consolidated land to each neighbour at a satisfactory market valuation, subject to all costs and arrangements being borne by the applicants and the sale process being delegated to the General Manager. Further, and as required, documents associated with the sale be executed under the Common Seal of Council.**

### BACKGROUND

The background to this matter was previously reported at the Council meeting of 13 December 2019. In accordance with the resolution, the proposed sale was publicly advertised and referred to Transport NSW and Murray Local Aboriginal Land Council for comment with no objections being received.

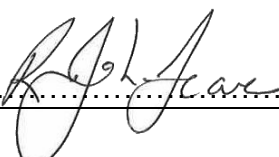
### OFFICER COMMENT

During the public exhibition of the proposed sale, the three neighbouring parties involved in the original request have reconfirmed their desire to purchase part of the land (as attached).

Should Council decide to sell land to each respective neighbour, then that would necessitate a prior survey, subdivision and consolidation which would require Development Approval of the Council and the issue of a Subdivision Certificate for the registration of the plan of consolidation. Any Development Approval conditions would need to be complied with prior to the issue of a Subdivision Certificate and registration.

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.....General Manager

.....Mayor

The outstanding issue discussed at the December 2019 meeting was whether the informal Rest Area at the location should be 'closed' and included in any sale, or whether it should remain as a formal Rest Area. While this decision rests with the Council, Transport NSW have provided verbal advice that their preference is for it to be closed and fenced, given that another is located close by and further up the Highway.

## **SUSTAINABILITY**

NIL

## **STATUTORY COMPLIANCE/POLICY**

Local Government Act, 1993

Local Government (General) Regulation, 2005

Local Government Amendment (Community Land Management) Act 1998

The Office of Local Government Practice Note 1 Public Land Management, May 2000

## **FINANCIAL**

The sale of the land would be dependent on an approved market valuation being obtained and the purchase price agreed to. Currently no income is being received from Council ownership, and minimal land maintenance costs are being incurred. The most recent Unimproved Land Valuation was assessed at \$65,000.

Provided that all arrangements and costs are borne by the applicants and agreed to in writing, then there is considered previous and potential use and its disturbance and condition.

## **INTEGRATED PLANS**

Strategy 2.3.2 - Encourage and support sustainable land use, planning and development.

Theme 5: Our leadership – looking to our Future


5.1 - Demonstrating transparent leadership through sustainability, accountability and community representation

## **RISK MANAGEMENT**

To minimise risks and promote transparency and accountability, the following will be required:

- Public notification of closure of the Rest Area being publicly advertised by Transport for NSW or otherwise agreed by the Council;

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.....General Manager

.....Mayor

- Independent valuation to be obtained and approved by the General Manager on behalf of the Council;
- Survey plan to be prepared by a registered surveyor;
- Submission of a Development Application, in the approved form, by the applicants to be assessed and determined by an independent Town Planner on behalf of the Council;
- Completion of any conditions of Development Approval prior to the registration of the Plan of Consolidation;
- Payment of all fees and recoupment of any associated costs to be collectively paid by the applicants prior to release of the Subdivision Certificate.

## **CONSULTATION / ENGAGEMENT**

Public advertisement;

Internal referrals to Engineering, Finance and Corporate Services sections;

Discussions with Transport for NSW;

Referral to Murray Local Aboriginal Land Council.

## **OPTIONS**

1. Council advise the applicants they will sell part of the consolidated land to each neighbour at a satisfactory market valuation, subject to all costs and arrangements being borne by the applicants and the sale process being delegated to the General Manager;
2. Any other considerations of the Council.

## **ATTACHMENTS**

Attachment # 5: 3 x submissions on proposed sale.



## ITEM NO. 3 – DEVELOPMENT APPLICATION DA 21-19/20

Council Meeting:	25 February 2020
Report Date:	31 January 2020
Author:	Consultant Town Planner
File #:	DA 21-19/20
Approval:	General Manager

### EXECUTIVE SUMMARY

This report is presented to Council to consider Development Application 21-19/20 for a proposed childcare centre (centre) at Elliott Park.

The applicant, Jerilderie Pre-School Kindergarten, seeks approval for:

- The erection of a new single storey building for the purpose of a *centre-based childcare facility*; and associated landscaping and parking.

All works, except for six (6) of the required car parking spaces, are located within the boundaries of Lot 7017, DP 1019596.

The centre will cater for 43 children (ages 0-5) and will provide employment for 11 persons, on a full time (3); part-time (4) and casual basis (4) and will operate Monday to Friday from 8.00am to 5.30pm.

The application has been evaluated under Section 4.15 of the Environmental Planning & Assessment Act, 1979 (the Act). This assessment (Attachment # 6) recommends the proposal be approved, subject to conditions.


While the assessment has been undertaken to help facilitate the process, the application has not been properly “made”. In order for a Development Application to be properly made, the application must, amongst other matters, contain the information specified in Part 1 of Schedule 1 of the Environmental Planning and Assessment Regulation 2000 (the Regulation). This includes:

*“(i) evidence that the owner of the land on which the development is to be carried out consents to the application, but only if the application is made by a person other than the owner and the owner’s consent is required by this Regulation...”*

Elliott Park is Crown land with Council as Trustee. At the time of preparing this report, landowner’s consent has not been provided, and discussions with the Crown indicate that consent cannot be obtained until a Plan of Management (POM) has been prepared for Elliott Park that allows a community use.

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.....General Manager

.....Mayor

## RECOMMENDATION

That Council provide in principle support to the proposal, and:

- (i) Upon consent being obtained, Council approve the development subject to the conditions set out in Attachment # 7; and
- (ii) The Development Application be delegated to the Manager, Planning & Environment for issue of the notice of determination.

## BACKGROUND

*Figure: Locality Plan*



The proposal was placed on exhibition from 13 December 2019 to 24 January 2020. No submissions were received.

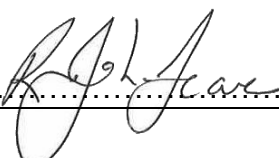
## SUSTAINABILITY

### STATUTORY COMPLIANCE/POLICY

Subject to owners consent, and based on the preliminary assessment, the proposal will comply with the Act and Regulation.

However, as discussed previously, the Development Application cannot be approved until it has been properly made.

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 General Manager

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## FINANCIAL

Council has already resolved to contribute towards the construction of the carpark and, upon erection, the building would become an asset of the Council.

Should Council decide to refuse the application, the applicant could appeal the decision in the Land and Environment Court, which would involve significant cost for the Council to defend its decision.

## INTEGRATED PLANS

### Community Strategic Plan

- Building and supporting a diverse community

The proposed childcare facility can be seen as a means of supporting the community through the provision of a need for childcare services while maintaining the amenity of Elliott Park.

- Maintaining a balance between growth, development and environmental protection

The proposed development is considered to be a sustainable land use, and one that would not have a detrimental impact on the use of Elliott Park.

## RISK MANAGEMENT

Subject to approval, there are minimal risks to the Council. Given the proposal has already been funded and Council has already spent resources on progressing the proposal, if the PoM does not allow the use then those monies and resources have been wasted.

## CONSULTATION / ENGAGEMENT

### Internal Referrals

Council's Operations Manager has advised that reticulated services can be made available.

### External Referrals

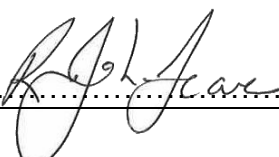
NIL

### Public Notification

The proposed development was notified in accordance with legislative requirements, which included letters to nearby property owners, advertisement and publication on Council's website –no submissions were received.

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.....General Manager

.....Mayor

## OPTIONS


1. As per the recommendation;
2. Other recommendations as determined by Council.

## ATTACHMENTS

Attachment # 6: Section 4.15 Assessment Report  
Attachment # 7: Recommended Conditions of Consent  
Attachment # 8 : Statement of Environmental Effects prepared by Steven Murray Architect  
Attachment # 9 : Plans prepared by Steven Murray Architect

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.....General Manager

.....Mayor

## ITEM NO. 4 – CATEGORISATION OF CROWN LAND

Council Meeting:	25 February 2020
Report Date:	30 January 2020
Author:	Consultant Town Planner
File #:	SC119
Approval:	General Manager

### EXECUTIVE SUMMARY

The purpose of this report is to provide Council with information regarding the initial categorisation of Crown land required to be notified to the Crown. Details of the initial categorisation for approval is set out in Attachments # 10 and 11.

### RECOMMENDATION

**The Categorisation of Crown Land Report and attachments be noted.**


### OFFICER COMMENT

Under the provisions of Part 2 of the Local Government Act, all land vested with Murrumbidgee Council (with the exception of a road or land to which the Crown Land Management (CLM) Act applies) is classified as either *community* or *operational*. The purpose of classification is to identify land which should be kept for community use and other land which can be used for operational purposes. A park would be an example of community land, while a depot would be an example of operational.

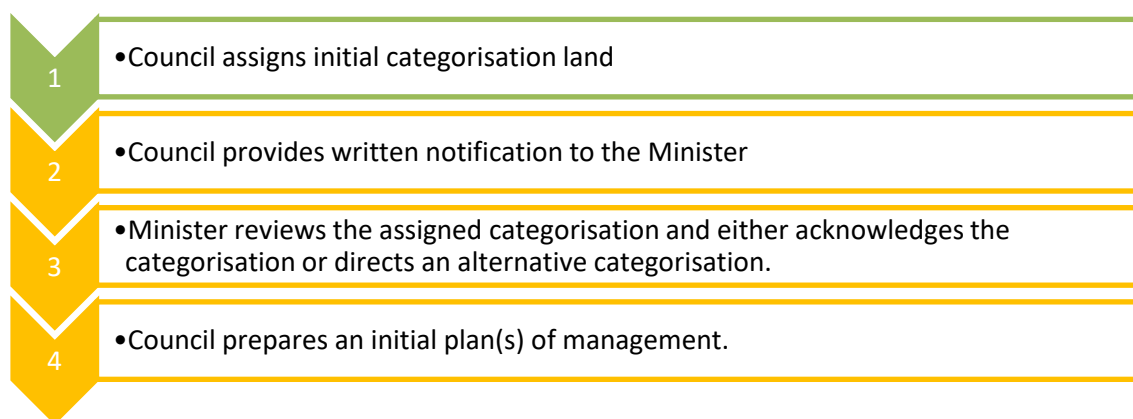
In addition to the community and operational land already vested in it, Council has also been appointed as a Crown Land Manager under the CLM Act and is therefore responsible for the care, control and management of certain Crown reserves. With the transition to the provisions of the CLM Act, Council is obligated to assign one or more community land categories to the Crown land, which are to align with those categories referred to in Section 36 of the Local Government Act, 1993 (LG Act) and ultimately prepare a plan of management (PoM) for that land. The following shows the process:

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.....Mayor



Upon the categorisation being acknowledged, or a direction given for an alternative category, Council must prepare an initial PoM. In this regard the following PoMs, based on the proposed categories set out in Attachment # 10 will be required:

- A. A generic PoM covering both Crown land and community land that includes categorisation as a *park* or *sportsgrounds*.
- B. A specific PoM covering both Crown land and community land that has been categorised as a *general community use* with the purpose being a cemetery.
- C. A generic PoM covering all Crown land and community land that has been categorised as a *general community use*.
- D. A specific PoM for Elliott Park, Jerilderie which is proposed to be categorised as both a *park* and *general community use* to facilitate the intended centre-based childcare facility (see separate item on the agenda).

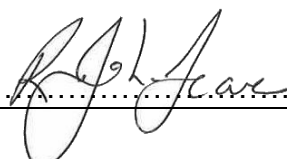
Preparation of the Draft Plan of Management for Elliott Park is underway.

- E. A specific PoM for the Darlington Point Museum and The Willows, Pump Station and Court House at Jerilderie on the basis of their initial categorisation as being *areas of cultural significance*.
- F. A generic PoM for all Crown land identified as a *natural area*, excluding Bunyip Hole Reserve.
- G. A specific plan of management for all Crown land and other community land, that covers Bunyip Hole Reserve (*natural area*), Darlington Point Caravan Park (*general community use* and *natural area*) and Lions Park (*park*).

## STATUTORY COMPLIANCE/POLICY

Murrumbidgee Council's role as a Crown Land Manager under the provisions of the CLM Act, is to ensure that land resources are to be shared equitably in accordance with the principles of environmental protection, conservation and ecological sustainability, public use and enjoyment as well as encouraging multiple use of the land. These obligations include identifying and assigning the most appropriate categorisation of the reserves which Council currently manages and prepare either a generic or a site-specific plan of management for the land.

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 General Manager

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Given that Council is required to prepare plans of management for the Crown reserves it is responsible for, the opportunity exists to incorporate all land vested in or owned by Council that is categorised as community land.

## **FINANCIAL**

The current project has no immediate financial implications for Council.

It is important to note that should the Minister not endorse the *general community use* of Elliott Park it will have an impact on the time-frame for the proposed childcare centre and the work that has been undertaken thus far.

## **INTEGRATED PLANS**

### Community Strategic Plan

#### *Community*

- Creating community opportunities and equitable access to Council and community services and programs

Ultimately the development of PoMs for Crown land, including undertaking community consultation through public exhibition or, where required, a public hearing will lead to public land being managed in a transparent manner to meet the needs of the residents of Murrumbidgee Council.

#### *Environment*

- Maintaining a balance between growth, development and environmental protection

The fundamental purpose of the initial categorisation of the land and the subsequent plan(s) of management is to set the parameters that balances growth, development and environmental protection of community land.

## **RISK MANAGEMENT**

Provided that the legislative requirements specified in the CLM Act and the LG Act and associated regulations are followed, there are no foreseeable risks.

## **CONSULTATION / ENGAGEMENT**

### Internal Referrals

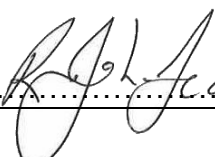
NIL

### External Referrals

There has been on-going dialogue with representatives from the Department regarding the processes involved in the initial categorisation form and to facilitate the developing of PoMs.

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.....General Manager

.....Mayor

### Public Notification

There is no statutory requirement to notify Council's intentions regarding the initial categorisation of land, as the designations that can be assigned are limited and prescribed by legislation.

Council will however be required to place on public exhibition any plan of management it wishes to adopt and this may involve a public hearing.

### **OPTIONS**

1. The report and attachment be noted;
2. Other recommendations as determined by Council.

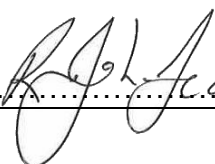
### **ATTACHMENTS**

Attachment # 10: Initial Categorisation of Crown Land

Attachment # 11: Locality Map of Crown Land

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.....General Manager

.....Mayor



## ITEM NO. 5 – DRAFT LOCAL STRATEGIC PLANNING STATEMENT

Council Meeting:	25 February 2020
Report Date:	17 February 2020
Author:	Consultant Town Planner – Habitat Planning
File #:	SC98
Approval:	General Manager

### EXECUTIVE SUMMARY

The report is seeking Council's endorsement of the draft Local Strategic Planning Statement (LSPS) for the purposes of proceeding to public exhibition and referral of the document.

Following amendments to the *Environmental Planning and Assessment Act 1979* (EP&A Act) in 2018, all Councils are required to prepare a LSPS. The purpose of the LSPS is to establish a 20-year vision for land use planning in the Local Government area based on the special characteristics which contribute to local identity, shared community values and how changes are to be managed.

### RECOMMENDATION

**That Council:**

- 1. Endorse, as presented, the content of the draft Local Strategic Planning Statement;**
- 2. Place the draft Local Strategic Planning Statement on public exhibition for comment.**

### BACKGROUND


The State Government's rationale for requiring a LSPS is to shift the NSW planning system into a strategic-led planning framework that provides a connection between the key strategic priorities identified at a regional spatial scale and those at the local level. For Murrumbidgee this means linking the State government's *Riverina Murray Strategic Plan 2036* (introduced in 2017) with local strategic planning.

The preparation of the LSPS requires community consultation, and this has been undertaken through attendance at community gatherings in the three townships.

There is no set format for the content of an LSPS, although the Department of Planning, Industry & Environment (DPIE) has issued guidelines for this purpose. DPIE also want to see draft statements just to confirm that the requirements of Section 3.9 of the EP&A Act have been addressed. For Murrumbidgee, the

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comments of DPIE have been sought and considered in the preparation of the draft LSPS presented to Council.

The LSPS is required to be reviewed at least every seven years.

The adopted LSPS will be published on the NSW Planning Portal.

## **OFFICER COMMENT**

The LSPS has no statutory role in the day-to-day administration of Council's planning function, but will inform the new Strategic Land Use Plan and Local Environmental Plan for the amalgamated entity.

## **SUSTAINABILITY**

N/A

## **STATUTORY COMPLIANCE/POLICY**

Section 3.9(1) of the EP&A Act requires all Councils to prepare a LSPS and review it at least every seven years.

Section 3.9(2) of the EP&A Act requires the LSPS to include:

- a) the basis for strategic planning in the area, having regard to economic, social and environmental matters;
- b) the planning priorities for the area that are consistent with any strategic plan applying to the area;
- c) the actions required for achieving those planning priorities;
- d) the basis on which the Council is to monitor and report on the implementation of those actions.

Section 3.9(3) of the EP&A Act makes provision: "*Councillors of a ward are to be given a reasonable opportunity to participate in the preparation of the provisions of the statement that deal with the ward*", and endorsed by those Councillors.

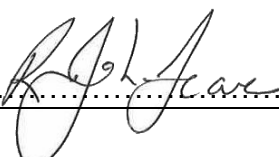
Section 3.9(5) of the EP&A Act requires the LSPS to be published on the NSW planning portal.

Section 3.33 of the EP&A Act requires the LSPS must be taken into account by Council when considering or preparing a Planning Proposal to amend a Local Environmental Plan.

The final LSPS has to be adopted by Council by 1 July 2020.

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.....General Manager

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## **FINANCIAL**

The LSPS is prepared externally by planning consultants Habitat Planning at Council's cost.

The budget for the task is part of Habitat Planning's ongoing provision of higher level planning services to Council.

## **INTEGRATED PLANS**

Strategy 2.3.2 - Encourage and support sustainable land use, planning and development.

Theme 5: Our Leadership – Looking to our Future

5.1 - Demonstrating transparent leadership through sustainability, accountability and community representation

## **RISK MANAGEMENT**

Preparation of an LSPS is a requirement of the EP&A Act, failure to do so would result in non-compliance.

## **CONSULTATION / ENGAGEMENT**

The local community have been engaged as part of the preparation of the draft LSPS. This was undertaken as part of community gatherings in each of the three towns.

The DPIE were consulted and comments received on the content of the draft LSPS.

Council were briefed on the LSPS at a workshop in Albury on 8 February 2020.

## **OPTIONS**

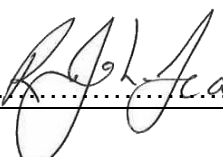
No option, as preparation of an LSPS is a requirement of the EP&A Act.

## **ATTACHMENTS**

Attachment # 12: Draft Local Strategic Planning Statement

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.....General Manager

.....Mayor

## ITEM NO. 6 - BENCUBBIN AVENUE RECONSTRUCTION

Council Meeting:	25 February 2020
Report Date:	18 February 2020
Author:	Johann Pereira, Operations Manager
File #:	SC176
Approval:	General Manager

### EXECUTIVE SUMMARY

High level cost estimates of Bencubbin Avenue reconstruction amounts to \$2.4M, resulting in a \$1M funding shortfall.

This report addresses potential avenues to mitigate the funding shortfall in order to complete the project.

### RECOMMENDATION

**Council approve Bencubbin Avenue funding allocations as indicated in table 3 within this report, to allow reconstruction to commence. Further allocation of funds to meet the \$124,000 shortfall to be addressed by Council if and when required.**

### BACKGROUND

Bencubbin Avenue is scheduled for reconstruction in 2019/20, with both pavement and drainage design undertaken by Xeros Piccolo according to feedback received from stakeholders. The final design and costings were submitted to Council on 31 January 2020.

A meeting on 5 February 2020 with the General Manager and Councillors McRae, Black and Chirgwin resulted in revisions to the final design.

Xeros Piccolo have been asked to incorporate these revisions and provide Council with an updated final design.

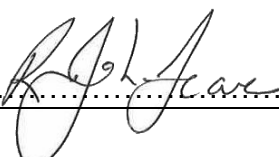
Revisions to the final design will not affect the final figure of \$2.4M.

### OFFICER COMMENT

**Table 1: Bencubbin Ave Current Funding**

Funding Source	Amount (\$)
Heavy Vehicle Safety & Productivity Program (HVSP)	626,000
Stronger Communities Fund (SCF)	750,000
<b>Total</b>	<b>1,376,000</b>

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 General Manager

 Mayor

**Table 2: Bencubbin Ave Funding Shortfall**

Bencubbin Ave Allocated Funds	\$1,376,000
Estimated Cost to Complete Works	\$2,400,000
<b>Shortfall</b>	<b>- \$1,024,000</b>

## **SUSTAINABILITY**

N/A

## **STATUTORY COMPLIANCE/POLICY**

Section 4.1.1 of Council's Asset Management Policy refers to committing to implementing a systematic asset management methodology in order to apply appropriate asset management best practices across all areas of the organisation.

This includes ensuring that assets are planned, created, operated, renewed and disposed of in accordance with Council's priorities for service delivery.

Section 4.1.5 of Council's Asset Management Policy refers to a strategic approach to asset management that will provide a positive impact on Council's financial position.

Section 4.2.1 of Council's Asset Management Policy refers to a consistent Asset Management Strategy existing for implementing a systematic asset management and appropriate asset management best-practice through all departments of Council.

## **FINANCIAL**

Table 1 shows \$1.376M in funding is currently allocated to the Bencubbin Avenue reconstruction, comprised of \$626k from the Heavy Vehicle Safety and Productivity Program (HVSP) and \$750k from the Stronger Communities Fund (SCF).

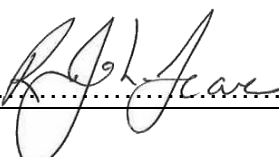
High level cost estimates of Bencubbin Avenue reconstruction amounts to \$2.4M.

Table 3 shows a further \$900,000 contribution towards the Bencubbin Ave reconstruction is a possibility.

Competing priorities for additional \$500k Roads to Recovery fund include one of the following:

- 20km of resheeting
- 2.5km of reconstruction
- 21km of single coat resealing
- A combination of the above

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 General Manager

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Potential funding sources to reduce the \$1M shortfall include:

**Table 3: Bencubbin Avenue Potential Additional Funding Sources**

<b>Funding Source</b>	<b>Amount (\$)</b>
2018/19 Construction Fund (Council Reserve)	300,000
2019/20 Construction Fund (Council)	100,000
Roads to Recovery Fund (TfNSW)	500,000
Total	900,000
<b>Shortfall</b>	<b>-124,000</b>

If Council adopts the additional funding sources in Table 3, the \$1,024,000 shortfall (as shown in table 2) will be reduced to \$124,000.

## **INTEGRATED PLANS**

### Community Strategy Plans

- 3.1 Responsible, Sustainable Asset Management
- 3.2 Infrastructure (Council building and facilities) which meets community and public safety needs
- 3.4 Maintaining and Improving Transport Infrastructure

## **RISK MANAGEMENT**

Directing \$500k into Roads to Recovery funds to reconstructing Bencubbin Avenue will result in Council not being able to undertake either 20km of resheeting, 2.5km of reconstruction, or 21km of single coat resealing.

## **CONSULTATION / ENGAGEMENT**

- General Manager
- Operations Manager
- Asset Manager
- Overseer
- Councillor McRae
- Councillor Black
- Councillor Chirgwin

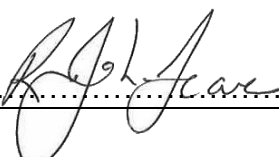
## **OPTIONS**

1. Council approves the funding allocation as per Table 3 in order for Bencubbin Ave reconstruction to commence.
2. Council reject the recommendation and funding allocation as per Table 3 in lieu of identifying further cost reductions to the final design.

## **ATTACHMENTS**

Attachment # 13: Project Summary Sheet

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 General Manager

 Mayor

## ITEM NO. 7 - NRMA EV FAST CHARGER – LETTER OF INTENT

Council Meeting:	25 February 2020
Report Date:	18 February 2020
Author:	Johann Pereira, Operations Manager
File #:	SC176 & CY10-002
Approval:	General Manager

### EXECUTIVE SUMMARY

The NRMA are seeking a resolution of Council to sign the Letter of Intent (attachment # 14) in order for the NRMA to proceed with further due diligence necessary to validate the feasibility of acquiring one Council owned parking space behind the Jerilderie Civic Hall.

The letter is non-binding to Council and the NRMA ,and issued without prejudice to the final site selection.

### RECOMMENDATION

**The Letter of Intent be signed, with the view to allowing the NRMA to proceed with feasibility studies to install an electric vehicle fast charging station in Jerilderie.**

### BACKGROUND

In response to the NSW Government's Electric Vehicle Charging Program, the NRMA has made a submission to Transport for NSW (TfNSW) to partner with them to co-fund an expansion of NRMA's existing network of EV fast chargers. If this funding proposal is ultimately successful, NRMA will investigate the feasibility of locating a fast charger in Jerilderie.

The NRMA has conducted some forward planning and preliminary site scoping. This has included an initial site visit to Jerilderie (22 October 2019), in which several potential sites either on or adjacent to Council properties were investigated.

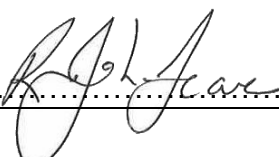
### OFFICER COMMENT

Three locations for the EV fast charger were identified in Jerilderie following the October 2019 site meeting. These were a parking space on Powell St near Jerilderie Bakery, Mahonga Street adjacent to Elliott Park and the rear car park behind the Jerilderie Civic Hall.

Upon further investigation the car space on Powell St would not present a like-for-like solution and would instead require two and half bays to be procured and utilised for EV parking. In an area of Jerilderie where parking spaces are at a premium, this location would not be ideal.

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 General Manager

 Mayor

From an operational perspective, the Mahonga St location adjacent to Elliott Park, as suggested by the NRMA, is not feasible due to the future development of the Jerilderie Long Day Care Centre.

The NRMA has nominated the rear car park at the Jerilderie Civic Hall in the Letter of Intent, as this location looks to be the least intrusive with regards to impacts on space, parking and heritage.

However, the Letter of Intent is issued without prejudice to the final site selection. Locations preferred both by the NRMA and by Council may prove unfeasible as a result of due diligence investigations.

A decision cannot be definitively made at this stage regarding the final location, but the Letter of Intent allows locations considered desirable by both parties during preliminary scoping to be investigated and potentially progressed to final selection.

## **SUSTAINABILITY**

N/A

## **STATUTORY COMPLIANCE/POLICY**

N/A

## **FINANCIAL**

Council will be responsible for maintaining the bay (non-electrical maintenance) at its cost.

Council to ensure adequate site lighting.

## **INTEGRATED PLANS**

Theme 4: Our Economy

- 4.2 Promoting a Regional Economy and Growth
- 4.3 Promoting Tourism Strategies and Opportunities

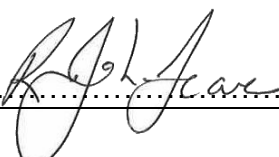
## **RISK MANAGEMENT**

The NRMA will have current public liability insurance for the purpose of covering electric vehicle related activities.

## **CONSULTATION / ENGAGEMENT**

- General Manager
- Operations Manager

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.....General Manager

.....Mayor



- Asset Manager
- Mayor
- NRMA

## **OPTIONS**

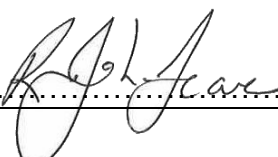
1. Council accept the recommendation and sign the Letter of Intent;
2. Council reject the recommendation, risking exclusion of tourists with electric vehicles and potential omission of Jerilderie from their travel plans.

## **ATTACHMENT**

Attachment # 14: NRMA Letter of Intent

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This is page 33 of 119 of the General Manager's Reports as submitted to the Ordinary Meeting of Murrumbidgee Council held Tuesday 25 February 2020

.....General Manager

.....Mayor

**ITEM NO. 8 - LEVEE PIPE CROSSING - DARLINGTON POINT GOLF COURSE**

Council Meeting:	25 February 2020
Report Date:	18 February 2020
Author:	Asset Manager
File #:	SC96
Approval:	General Manager

**EXECUTIVE SUMMARY**

The Darlington Point Club requires the running of a pipe from the southern side of the levee bank to the northern side to allow for the installation of an irrigation system.

**RECOMMENDATION**

**The installation of a 110mm irrigation pipe over and through the levee bank at the Darlington Point Golf Club be permitted, subject to compliance with conditions as stipulated by Public Works Advisory and Murrumbidgee Council. Further, all costs in relation to installation of the pipe be borne by the Darlington Point Club.**

**BACKGROUND**

Previously, on area 3 construction of the levee bank, the Darlington Point Club made a request to have a second pipeline put under the levee bank, to allow for an irrigation system at the Club should funding ever become available. However, when the construction work was completed there was some confusion between the Club and the contractor, and the second pipeline was never installed.

The Darlington Point Club has been successful in obtaining funding through the Stronger Communities Fund Round 2 for the installation of an irrigation system for the golf course.

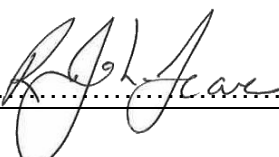
In January 2020 Council received a letter from the Darlington Point Club (attachment # 15) requesting installation of an irrigation pipe across the levee at the Darlington Point Golf Course. Attachment # 16 shows the location where the pipe will be crossing the levee bank.

**OFFICER COMMENT**

Once funding had been obtained and it was identified that the second pipe had not been installed, there has been consultation between Council staff and Public

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.....General Manager

.....Mayor

Works Advisory about what options there are to install a pipe over the levee for the irrigation system.

Public Works have discussed with their engineers and have provided an option which would allow the installation of the pipe. The process will be carefully monitored by Council staff to ensure there is compliance.

## SUSTAINABILITY

N/A

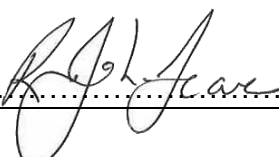
## STATUTORY COMPLIANCE/POLICY

The Darlington Point Club must comply with the following recommendation from Public Works Advisory in regard to the pipe installation:

- The pipe needs to be installed in the levee freeboard. The request to install the pipe with 300 cover is acceptable;
- Pipe encasement and a cut off constructed with stabilised sand will be required around the pipe to prevent seepage through the levee;
- The levee needs to be compacted in adherence with the attached Earthworks Specification. Take particular note of the following clauses:
  - **Procedure:** Spread and compact backfilling material in layers with a loose thickness not exceeding 150 mm.
  - **Density:** Backfill material is to be compacted to a density of at least 98% of maximum dry density as determined by the STANDARD Compact Test (AS1289.5.1.1).
  - **Moisture content:** At the time of compaction of each layer, adjust the moisture content of the material to within 3% dry and 1% wet of the Optimum Moisture Content (OMC). The OMC is the moisture content at which the maximum dry density is obtained when the material is subjected to the STANDARD Compaction Test (AS1289.5.1.1).
- **Note: it is important that the moisture content is correct** as it will not compact correctly if it is too dry or too wet.
- A stop valve is required to be installed at the toe of the levee on both sides of the levee. (This means the entire levee can be isolated from the water service in case any work is required during a flood event.)
- On completion of the works, the location of the pipeline, its depth and the fact that stop valves have been installed need to be reflected in the O&M manual. It would be useful if a photo was taken of the pipe in the trench before it is backfilled, this can be added to the O&M manual with the pipe information.

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.....General Manager

.....Mayor

## **FINANCIAL**

Funds for this work will be included in the grant funding provided by the Stronger Communities Fund Round 2.

## **INTEGRATED PLANS**

### **Community Strategic Plan**

3.2.4 Manage public (safety) liability and risks associated with public infrastructure.

**Operational and Delivery Plan 2018-2022** - Proposed Capital Works and Budget- Environment

## **RISK MANAGEMENT**

- Incorrect installation of the pipe could cause failure in the top part of the levee;
- Financial implications could occur due to contracts being awarded for installation of irrigation system;
- Growth of the township of Darlington Point could be impacted as the golf course area will not be able to meet its full potential.

## **CONSULTATION / ENGAGEMENT**

Discussions between Murrumbidgee Council staff and Public Works Advisory have identified what options there are to install the pipe work over the levee.

Discussions have occurred between Council staff and the Darlington Point Club about what their requirements will be if allowed to install the pipe work over and through the levee.

## **OPTIONS**

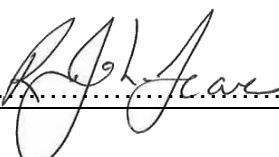
1. Allow installation of pipe over levee;
2. Refuse approve for pipe installation, and cause project to fail;
3. Investigate further options for the installation of pipe.

## **ATTACHMENTS**

Attachment # 15: Letter from Darlington Point Club  
Attachment # 16: Location of Pipe Line

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.....General Manager

.....Mayor

## ITEM NO. 9 – STRONGER COMMUNITIES FUND – JANUARY 2020

Council Meeting:	25 February 2020
Report Date:	15 February 2020
Author:	Finance Manager
File #:	SC137
Approval:	General Manager

### EXECUTIVE SUMMARY

Council's priority projects for the Stronger Communities Fund, rounds 1 and 2, have previously been set.

Under the terms of the funding deed, Council provided for grants in the amount of \$1,414,822.24 to local community organisations.

Council has also determined a further \$13,700,987.26 for the major projects component of the Stronger Communities Fund.

Interest on the unexpended component of the grant is to be included for Stronger Community Fund expenditure.

### RECOMMENDATION

**That the contents of the report be noted and the funding amounts for the Jerilderie Independent Living Ltd contribution and the Jerilderie Swimming Pool upgrade be increased by the amounts listed within the body of this report.**

### BACKGROUND


As at 31 January 2020, of the 55 community grants projects provided for, 53 are now complete, with some minor works still to be undertaken on 1 project. The Jerilderie Pre School project has been deferred, with funding to be included with construction and fit out of the anticipated Long Day Care & Pre School funded from both this fund and Stronger Country Communities Grants.

Of the 38 major projects determined, 15 projects have been completed, with 2 projects to have final costings provided after receipt of further invoices.

4 further projects have had works commenced, and a total of 11 projects still to be commenced will be undertaken utilising additional funds received from various other sources.

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.....General Manager

.....Mayor

Of the further 8 projects, 2 x Yamma Hall projects have been combined and contracts have been signed for the construction. The Darlington Point Lions Park facility is due to be commenced following signing of the contract, and the Darlington Point Hall project is awaiting finalisation of work schedules for upgrade works to be undertaken.

The Coleambally streetscape project is awaiting finalisation of masterplans with the Coleambally Hall upgrade still at design stage.

The Young Street subdivision plans are presented to today's Council meeting, and the Coleambally water treatment upgrade is still to be assessed.

### **OFFICER COMMENT**

Council has determined to provide additional funds up to \$100,000 for the Independent Living Unit project at Jerilderie, subject to savings from within the current project determinations for Jerilderie. This funding has been provided by an interest free loan at the current time.

Further, following the recent tender for the Jerilderie Swimming Pool upgrade, Council determined to provide an additional \$10,400 from the Stronger Communities Fund to meet the costs of this upgrade.

At this time, it is considered likely there will be sufficient savings on projects and additional interest received on unexpended funds, to allow for the above two projects to be met from the grant program.

### **SUSTAINABILITY**

NIL

### **STATUTORY COMPLIANCE/POLICY**

Quarterly updates are required to be provided to Council, with 6 monthly reports to the Office of Local Government.

### **FINANCIAL**

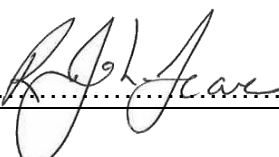
Council has reinvested an amount of \$762,490.00 in interest on the unexpended grant funds into the funding pool, thereby providing an additional amount of \$11,680 for major projects.

### **INTEGRATED PLANS**

Amendment to overall project costing is required within the operational plan and delivery programmes for current and future years, based upon anticipated completion dates of projects.

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.....General Manager

.....Mayor

## **CONSULTATION / ENGAGEMENT**

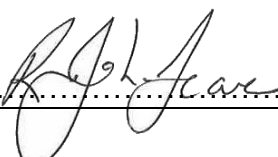
Management Group, Council and Community.

## **ATTACHMENT**

Attachment # 17: Stronger Communities Fund Grant Information at 31 January 2020.

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.....General Manager

.....Mayor

**ITEM NO. 10 – REQUEST FOR DONATION – 2RG SUNSHINE CLUB,  
DARLINGTON POINT BRANCH**

Council Meeting:	25 February 2020
Report Date:	18 February 2020
Author:	Manager, Corporate and Community Services
File #:	SC131
Approval:	General Manager

**EXECUTIVE SUMMARY**

The Darlington Point Branch of the 2RG Sunshine Club has written to Council applying for a grant to be used to celebrate the 60<sup>th</sup> Anniversary of their Club.

**RECOMMENDATION**

**A contribution of \$500 from the donations budget be made to the Darlington Point Branch of the 2RG Sunshine Club to celebrate the Club's 60<sup>th</sup> Anniversary.**

**BACKGROUND**

The 2RG Sunshine Club is a not-for-profit organisation that has been in operation in Darlington Point for the past 60 years. The Club raises money for local charities, and volunteers within the community. The Club will be holding a luncheon on Saturday 21 March 2020 at the Darlington Point Sports Club to celebrate their 60<sup>th</sup> birthday.

**SUSTAINABILITY**

N/A

**STATUTORY COMPLIANCE/POLICY**

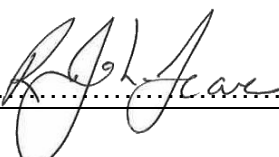
NIL

**FINANCIAL**

Council has an amount of \$4,500 in the 2019/20 budget for donations, with \$3,350 unexpended. The Murrumbidgee Council Community Grants will be advertised in March, and an amount of \$20,000 is available. The 2RG Sunshine Club function will be held before the Community Grants process is finalised.

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.....General Manager

.....Mayor



## **INTEGRATED PLANS**

Community Strategic Plan

Strategy 1.3.1 Foster current sporting, social, recreational and cultural events and activities to increase participation and inclusion.

## **RISK MANAGEMENT**

N/A

## **CONSULTATION / ENGAGEMENT**

NIL

## **OPTIONS**

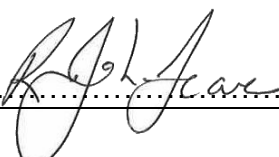
1. Council make a contribution of \$500 from the donations budget to the Darlington Point Branch of the 2RG Sunshine Club for their 60<sup>th</sup> anniversary celebrations;
2. Council provide a contribution from the donations budget, for an amount to be determined, to the Darlington Point Branch of the 2RG Sunshine Club;
3. Council not support the request for a contribution to the Darlington Point Branch of the 2RG Sunshine Club.

## **ATTACHMENT**

Attachment # 18: Correspondence from 2RG Sunshine Club, Darlington Point Branch

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.....General Manager

.....Mayor

# COMMITTEE MINUTES

## ITEM NO. 11 - MINUTES OF THE AUDIT RISK & IMPROVEMENT COMMITTEE

Council Meeting:	25 February 2020
Report Date:	17 February 2020
Author:	Audit Risk & Improvement Committee Secretary
File #:	SC130
Approval:	Committee of Council

1. Present David Maxwell (Chair); Councillor Gaila Smith, Mr John Burge, General Manager, Mr John Scarce, Finance Manager, Vicki Sutton and WHS Officer, Raylene Slade.

Via Videolink: Crowe Horwath representative, Dannielle MacKenzie.

2. Apologies Mayor, Ruth McRae and Michael Kharzoo (Audit Office)

Moved: G Smith, Seconded: J Burge

The apologies be accepted and leave of absence granted.

### CARRIED

3. Declaration of Interest

John Burge declared an insignificant interest as the organisation he works for purchases occasional services, not involving him personally, from Murrumbidgee Council.

4. Minutes of Previous Meeting

Moved: J Burge, Seconded: G Smith

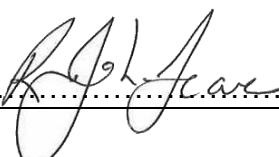
The Minutes of the meeting held on 27 September 2019, be confirmed as a correct record.

### CARRIED

5. Business Arising from Minutes

To be discussed during the meeting as they arise.

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 General Manager

 Mayor

6. Draft Annual Financial Statements & External Audit

Draft Annual Financial Statements were provided to the Audit Risk & Improvement Committee. Vicki Sutton advised the Auditors were on site last week. Checking is still being undertaken.

Discussion about Western Riverina Libraries - Note 15 - Interests in Other Entities to be carried forward to Note 17 – Contingencies and Other Assets/Liabilities Not Recognised.

Dannielle Mackenzie advised Crowe Horwath had completed a normal external audit, which went well. No number adjustment at this stage. IT data migration audit has not been finalised. This means Auditors are unable to rely on that report. Vicki and Dannielle spoke with the IT Auditor last week to understand and agree on a timeline.

A few outstanding items are still to be supplied to Auditors. Across the course of this week, information will be provided and testing completed, then documents to Audit Office for final review. All still on track to sign by end of February.

The Committee took the opportunity to review the Statements and ask questions of Vicki.

Moved: J Burge Seconded: G Smith

The Audit Risk & Improvement Committee report to Council that:

1. It has reviewed the Draft Annual Financial Statements - General Purpose Financial Statements, Special Purpose Financial Statements and Special Schedule - in conjunction with financial staff and the external auditors, and asked such questions as considered appropriate;
2. The Committee is not aware of any matters that would prevent Council from confirming its execution of the certificates under Section 413.

**CARRIED**

Staff Resources

David Maxwell spoke about the vacancy created by the recent passing of staff member Colin Dowell and enquired as to the advertising of vacancy. Vicki advised this will be done in the very near future. Concerns were expressed re staff resourcing in the finance area in the short to medium term.

Vicki advised there will be a delay in bringing across the Asset Module to Civica system. In the past 12-18 months, with the introduction of so many new systems, it has been a big impost on the small number of staff we employ.

John Stewart (contractor) was a great assistance in the preparation of the Financial Statements.

Cr Smith agreed that staff resourcing in the finance area is a concern and confirmed she has raised this matter at past meetings of Council.

IT Audit on Transfer of Balances D Maxwell enquired about progress with this Audit.

John Burge sought clarification that external auditors are waiting on internal audit of data conversion, along with a few other matters.

Vicki informed that advice was expected by Thursday as to when the data conversion report will be available.

## 7. Internal Audit

7.1 Expressions of interest for Internal Audit yet to be called.

John Scarce advised that Councils within RAMJO (Joint Organisation) are promoting the appointment of a joint internal auditor and/or Chief Audit Executive. This is an ongoing discussion.

The Committee noted Expressions of Interest for Internal Audit have not been advertised.

**Action:** Advertisement to be placed in an expeditious manner.

## 7.2 Development of an Internal Audits Schedule

Discussion on development of an internal audits schedule.

Moved: J Burge Seconded: G Smith

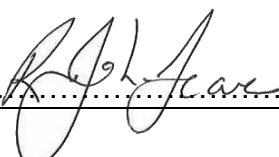
The following items be considered as an initial list of potential internal audit assignments:

- Procurement
- Tendering
- Document Management
- Planning and DA's

**CARRIED**

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.....General Manager

.....Mayor

### 7.3 Auditor Training

Verbal report presented by Raylene Slade. Staff have undertaken Lead Auditor Training, which means we now have capability within our organisation. 2 staff qualified in all 3 systems, being Work Health & Safety, Environmental and Management Systems. 2 staff qualified in Management Systems only.

Moved: J Burge Seconded: G Smith

That the verbal report provided by Raylene Slade be noted.

**CARRIED**

### 8. Other Reports

8.1 Statecover WHS Self-Audits Verification Report 2019

8.2 Statecover WHS Audit Reports 2019

8.3 Statecover WHS Audit Report September 2019

Moved: J Burge Seconded: G Smith

That items 8.1, 8.2 and 8.3 be received and noted.

**CARRIED**

8.4 Statecover WHS Action Plan 2019

Moved: J Burge Seconded: G Smith

That a completed Statecover WHS Action Plan be presented to the next meeting of the Audit Risk & Improvement Committee.

**CARRIED**

8.5 Statewide Mutual Continuous Improvement Workbook (self audit)

Moved: J Burge Seconded: G Smith

The Statewide Mutual Continuous Improvement Program template be received and noted, and the Report be supplied to the Audit Risk & Improvement Committee on completion.

**CARRIED**

## 8.6 Development of Organisational Risk Management Register

Moved: J Burge Seconded: G Smith

The Audit Risk & Improvement Committee be provided with a Summary Report following the development of the Organisational Risk Management Register.

**CARRIED**

## 8.7 Any other reports **NIL**

## 8.8 GM confidential report (verbal)

Moved: D Maxwell Seconded: G Smith

The verbal report as presented by the General Manager be noted.

**CARRIED**

**Note:** R Slade advised all Murrumbidgee Council staff are undertaking a whole organisation induction process.

**Note:** Councillor Smith requested that all references to Murrumbidgee Shire Council be amended to Murrumbidgee Council.

## 9. ARIC Operations

### 9.1 Audit follow-up matrix

Audit follow up matrix has not been updated. Needs to be completed prior to the next meeting of the Committee.

Moved: G Smith Seconded: John Burge

The audit follow up matrix be received and noted, with updates prior to the next meeting of the Committee.

**CARRIED**

9.2 Forward Meeting Plan - Meetings to be held first Friday of the month where possible.

Moved: D Maxwell Seconded: John Burge

The forward meeting plan, as detailed below, be adopted:

- May - Friday 15 May 2020
- August - Friday 7 August 2020
- November - Friday 6 November 2020

**CARRIED**

9.3 Discussion Paper-New Internal Audit & Risk Management Framework for Local Councils in NSW and Murrumbidgee Council submission

Moved: G Smith Seconded: John Burge

The Committee note Murrumbidgee Council's submission in relation to the new Internal Audit & Risk Management Framework for Local Councils in NSW.

**CARRIED**

10. General Business

**NIL**

11. Next Meeting - 15 May 2020

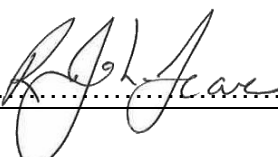
There being no further business the meeting closed at 12.08pm

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David Maxwell  
Chairperson

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.....General Manager

.....Mayor

**ITEM NO. 12 - BERRIGAN JERILDERIE COMMUNITY NETWORK – MEETING MINUTES**

Council Meeting:	25 February 2020
Report Date:	13 November 2020
Author:	Berrigan Jerilderie Community Network Committee Secretary
File #:	SC271
Approval:	Berrigan Jerilderie Community Network

Commencing 1.00pm  
Chairperson: June Madden  
Minute taker: June Madden

**1. Acknowledgement of Country**

The BJCN recognizes respects and values Aboriginal and Torres Strait Islander peoples as the traditional owners and custodians of the land. We honor their cultural, spiritual and emotional connection to their traditional country.

**2 Present:** Sharon Soule Family Links Intereach, Marg Graham Kurrajong/Berrigan Red Cross, Norm McMurray Berrill & Watson, June Madden Finley Intereach Office, Gaila Smith Murrumbidgee Council, Beris Strelec ROAR Intereach, Elise Manville Parents Next, Mission Australia, Aimee Makeham Rural Adversity Mental Health Program, Graeme Falconer Finley Mens Shed/Finley Arts Network, Brian Moore Finley Mens Shed, Sue Mitchell Corporate and Community Services Murrumbidgee Council, Kim Arnold Berrigan and District Home and Community Support Services, Michelle Conroy One Door Mental Health Carer Advocate, Nicky Genoff Homes Out West.

**3. Apologies:** Stephen Lynch FACS, Jo Ruffin Berrigan Shire Strategic and Social Planning Coordinator Kerrie Carlon Child & Family Health Nurse Finley Community Health, Alan Petrie Moira Foodshare, Kaye Pinnuck Child & Family Health Nurse Finley Community Health, Kate Wright PALS Moira, Tammy Caulfield Centacare, Phil Thorneycroft RDAS

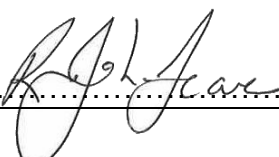
**4. Minutes of previous meeting:** Accepted as true and correct.

**5. Business arising from previous minutes:**

Sharon (Intereach) and Tammy (Centacare) are co facilitating “Emotional Regulation” at the Jerilderie preschool. Sharon Soule ran a very inclusive and successful Wiggle and Giggle at the Jerilderie Preschool. The residents at the Nursing Home attended as did the FDC children and the preschool. A great time was had by all. Childrens Week 2020 will include Jerilderie with assistance from Murrumbidgee Council and the Berrigan Shire. Family Support, ROAR, and Centacare will look for opportunities to be involved in the Jerilderie Community.

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.....General Manager

.....Mayor



6. **General Business:**

Nil Business

7. **Service News**

**New Members:**

**Aimee Makeham:** Rural Adversity Mental Health Program. Able to provide specialist knowledge and support for people experiencing mental health concerns living in the rural communities. Can assist individuals to link to services. Provide community education in various programs. Partner with organisations to run programs.

**Graeme Falconer:** Mens Shed Finley/Finley Arts Network. Has been a member of the Mens Shed for 9 ½ years. They are currently running the container deposit scheme, and are sorting between 35 to 40 thousand cans a week. Repair furniture and make corrugated iron garden beds. They are kept very busy. They also run a volunteer program for people needing to satisfy Newstart obligations.

**Brian Moore:** Mens shed. Is involved with finding grants for the Men's Shed. Has applied for FRRR funding.

**Sue Mitchell:** Corporate and Community Services with Murrumbidgee Shire. Sue was pleased to meet the group. She would like to be involved with Children's Week for 2020.

**News from Services:**

**June Madden** Hub Coordinator Intereach Finley. The Finley Intereach office is now open 9am to 5pm. Busy with general community enquiries. Still lots of Centrelink issues.

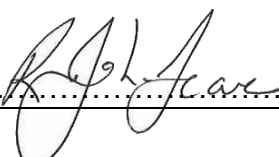
**Norm McMurray:** Berrill & Watson Superannuation Advocate, member of The Grampians Disability Advocacy Board. Also a member The FCRC which is the peak body for financial counsellors in Victoria The DSP Toolkit for services to use is on the SSRV (Social Security Right Victoria) website. There are 16 different categories DSP claimants can be assessed under and they need to receive a 20% rating in one category. The tool kit assists community organisations understand the process. Attended the Rural Social Workers conference held in Horsham.

**Michelle Conroy:** One Door Mental Health. Carer Advocate. Employed 3 days per week. Looks after carers. Can self refer, Link to other services. Advocate on behalf of carers. Attend appointments.

**Beris Strelec:** ROAR program Intereach. Early intervention family mental health. 0 to 18. Runs groups, attend schools, community art days. Has had 20 cases this year. Wait list 4 to 6 weeks. Funded until June 2020. Focus on Berrigan and Jerilderie primary schools 2020.

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.....General Manager

.....Mayor

**Sharon Soule:** Family Links program Intereach. Has been working with Tammy Centacare to deliver programs. Running Mother Goose in Barooga and Wiggle and Giggle in Jerilderie, where preschool, aged care and family day care all came together and had a fun morning. Planning a Mother Goose for Jerilderie. Children's Week was a resounding success. Can do one on one. Will be asking the community for its needs.

**Gaila Smith:** Councillor Murrumbidgee Council. Stephanie Girdwood has set up a private speech pathology practice in Jerilderie. They are running free "Escape the Drought" events for the whole community at the end of November/early December. The events are being organised by Council's Drought Support Officer Samantha Star. Anyone who would like further information or would like to be involved can contact Samantha on 0400 321 016. Drought Support Officer role funded until December 2020.

Gaila Smith: Councillor Murrumbidgee Council. Stephanie Girdwood has set up a private speech pathology practice in Jerilderie. They are running free "Escape the Drought" events for the whole community at the end of November early December. The events are being organised by Council's Drought Support Officer, Samantha Star. Anyone who would like further information or would like to be involved can contact Samantha on 0400 321 016. Drought support Officer role funded until Dec 2020.

**Elise Manville:** Parents Next Mission Australia. Pre employment program is compulsory. Aims at getting primary carer ready for Job Seeking when the youngest child turns 6.

**Margaret Graham:** Berrigan Red Cross/Red Cross Shop. Are a registered volunteer organisation for Centrelink purposes. Newstart volunteers need to work 15hrs pw. Two Amaroo residences are volunteering 3 hrs pw in the shop. Experiencing good donations. All good cleaned before being offered for sale. They also provide disaster services.

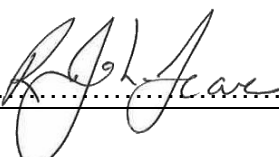
**Nicky Genoff:** Homes Out West. Community housing provider. No vacancy or waiting list in Finley. Deniliquin has vacancy. They are doing a quarterly newsletter. Send info for newsletter through to Nicky. [nicky.genof@homesoutwest.com.au](mailto:nicky.genof@homesoutwest.com.au). H.O.W. Covers from Wentworth to Berrigan Shire and Jerilderie.

**Kim Arnold:** HACCS. Kim is finishing in her position at the end of 2019. Encourage people to register with My Aged Care. They provide services for 65plus in the Berrigan shire and Jerilderie area including home maintenance, garden maintenance, meals on wheels, social outings, community transport. There is an 8 week program being run for Dementia Carer Support for newly diagnosed. It is to help demystify the process.

#### **8. Notice Board:**

Send any event information to The Berrigan Shire's dedicated email address for inclusion on their face book page and their events calendar.

This is page 50 of 119 of the General Manager's Reports as submitted to the Ordinary Meeting of Murrumbidgee Council held Tuesday 25 February 2020

.....General Manager

.....Mayor

**9.** Meeting closed 3.00pm

Next meeting at 1pm Intereach Finley Office on Wed 12<sup>th</sup> February. This is the second Wednesday of the month as per our revised meeting dates. Intereach Office, 134 Murray Street, Finley NSW. There is parking behind the office in Endeavour Street.

**10.** Future Meeting Dates for 2020:

12 February 2020  
13 May 2020  
12 August 2020  
11 November 2020

**ITEM NO. 13 - COLEAMBALLY AUSTRALIA DAY COMMITTEE – MEETING MINUTES**

Council Meeting:	25 February 2020
Report Date:	11 February 2020
Author:	Coleambally Australia Day Committee Secretary
File #:	SC5
Approval:	Committee of Council Minutes

**Present:** P. Sheppard, K. Sheppard, C. Martin, K. Mannes, A. Simmons, C. Chirgwin, D. Evans

**Apologies:** A. Hayes, J. Strachan, D. Mannes, K. Rossato

**Welcome:** To all and thanks for the great job everyone did on Australia Day.

**Previous minutes:**

**Motion:** That the minute of the previous meeting be accepted as an accurate record of that meeting.

Moved: C. Chirgwin                      Seconded: K. Mannes                      Carried

**Community Feedback:**

A lady mentioned to Ali that “welcome” should be replaced with “acknowledge”. We currently have

*I would like to acknowledge the Wiradjuri people who are the traditional custodians of this land. I would like also to pay respect to the elders both past and present of the Wiradjuri Nation and extend that respect to other Aboriginals present.*

Comments were very positive.

Seating as is needs to go. A critical incident report (requested by Mayor) has been filed re-Jean Stimson’s accident.

Could move seating and table sets down from community hall lawns.

Fruit went well instead of cupcakes.

Music was great – thanks to Kev, Roy, Austin and Daniel. Happy to do it again next year.

- Ambassador went well.
- Format for morning is good – leave as is.
- Breakfast cost \$428.50 – billed to Murrumbidgee Council *through Australian Government Drought Communities Program funding.*  
Council were billed directly for engraving.
- Nomination forms for 2021.

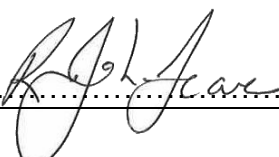
Council office re-opens on Monday, 4<sup>th</sup> January. Make closing date for nominations Wednesday, 6<sup>th</sup> January. Possibly meet on Thursday, 7<sup>th</sup> January. Engraver returns from holidays on 11<sup>th</sup> January – he likes as much time as possible to do the work.

Start encouraging nominations on Facebook earlier. Encourage people to make nominations throughout the year not just at last minute.

Send forms to school principals early in the year.

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This is page 52 of 119 of the General Manager’s Reports as submitted to the Ordinary Meeting of Murrumbidgee Council held Tuesday 25 February 2020

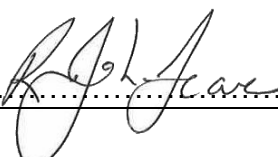
.....General Manager

.....Mayor

- Should we consider splitting Sporting Team of the year into junior and senior categories? Have discussed before – really depends on number of nominations. Consider each year.
- Competitions  
Poetry was disappointing. Kim to speak with Elise before we decide whether to include again. Could Tirkandi be included? (Students are not there all year.)  
Colouring in – good entries. Seniors could start earlier and submit best entry.
- Small plastic cup hooks for flags around John McInnes Square would make it easier to hang flags. Would need to measure flags. Penny to discuss with Council.
- Rotate set up of chairs 90 degrees facing Pioneers' monument side with gazebo to provide shade – need to look at possibility.
- Council is only storing flags, we had to find accommodation for other Australia Day goods. Ken Martin has kindly offered space for two plastic tubs in his shed.
- Thank you from Red Cross for supporting them in their Red Cross Disaster Relief and Recovery Appeal. They raised \$1096.50.
- We are due to host Ambassador for 2021 and organise dinner.
- Australia Day is Tuesday, 26<sup>th</sup> January, 2021.

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This is page 53 of 119 of the General Manager's Reports as submitted to the Ordinary Meeting of Murrumbidgee Council held Tuesday 25 February 2020

.....General Manager

.....Mayor

**ITEM NO. 14 - COLEAMBALLY TOWN LIFE COMMITTEE – MEETING MINUTES**

Council Meeting:	25 February 2020
Report Date:	5 February 2020
Author:	Coleambally Town Life Committee Secretary
File #:	SC22
Approval:	Committee of Council Minutes

Present: P. Sheppard, B. Thornton, C. Chirgwin, C. DeMamiel, M. Whelan

Apology: P. Brown

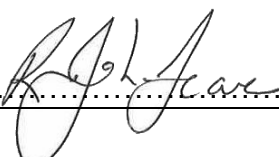
- Minutes of the previous meeting  
Motion: That the minutes of the previous meeting be accepted as an accurate record of that meeting.  
Moved: C. DeMamiel                      Seconded: B. Thornton                      Carried
- No news on the lake. Committee hasn't got back to Christine with a meeting date. Kev Kelly has a map which shows the area designated as a recreational area.
- Shear Outback – had a multimillion dollar grant, depends on a large number of dedicated volunteers to maintain and run. Would need a 20 year plan to do something like it. Very risky – so many have gone bust.
- Grants at the moment – for Taste Collyer – grant for kids to come to Coleambally for that weekend.
- Brolga Place – still waiting for quote from Jason for solar panel structure.
- Tenders for sports precinct out next month.
- Need to look at new blocks for housing.
- Council members are spending a weekend in Albury looking at planning etc.
- Community gardens – Council very supportive
  - Need a quote from Ricky Gilbert for fence
  - Location behind skate park
  - CC to follow up on size
  - Needs a shed
  - Quotes required for raised garden beds
  - Fruit trees or shade trees around the edge
  - Grant applications close 25th Feb, next one in May
  - Need letters of support from Council providing land and infrastructure, Lions
  - Get review done on application – may be more successful in May

Bob and Monica are now officially Coleambally Town Life Committee Members. Some feel disillusionment at not getting much done. Christine indicated that we need to focus on a doable project.

Darlington Point – huge indigenous cultural centre for entire region

Next meeting: 5.30pm 10<sup>th</sup> March, 2020 at Coleambally Community Club

This is page 54 of 119 of the General Manager's Reports as submitted to the Ordinary Meeting of Murrumbidgee Council held Tuesday 25 February 2020

 General Manager

 Mayor

**ITEM NO. 15 - HERITAGE DARLINGTON POINT COMMITTEE – SPECIAL  
INTERIM MEETING MINUTES**

Council Meeting:	25 February 2020
Report Date:	19 January 2020
Author:	Heritage Darlington Point Committee Secretary
File #:	SC24
Approval:	Committee of Council Minutes

Meeting commenced 10.30 a.m.

**Present:** Shirley Norris (chair), Geoff Schubert, Laurie Finley, Mona Finley.

**Apologies:** Joy Schubert, Roger McGann.

**Business:** Information has been received since December meeting:

1. 3 December, 2019 – information received we have grant of \$33,000 from Crown Reserves Improvement Fund, to raise and relevel former Police Residence building. Quotes for job had been received from Col Bennett, Currawarna (\$33,000) and David Jackson, Griffith (\$27387.36). It has been learned that Mr Bennett has retired since January 2019, when quote was given, his registration and insurance now lapsed.

Resolved that David Jackson be engaged to carry out the project, and he be officially informed of this. (Unanimous)

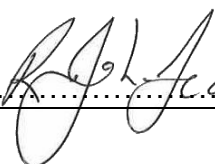
2. 3 Jan. 2020 – National Trust Heritage Festival 2020., 18 April – 19 May. Theme “Our Heritage for the Future.”

Resolved that we postpone holding our annual Open Day in conjunction with the Heritage Festival, and instead schedule a day after completion of the conservation work, to enable public to view improvements. (Unanimous).

Meeting closed 10.40 a.m.

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.....General Manager

.....Mayor

**ITEM NO. 16 - HERITAGE DARLINGTON POINT COMMITTEE – MEETING MINUTES**

Council Meeting: 25 February 2020  
Report Date: 2 February 2020  
Author: Heritage Darlington Point Committee Secretary  
File #: SC24  
Approval: Committee of Council Minutes

Meeting commenced at 10.30 a.m.

**Present:** Shirley Norris (chair), Ken Geltch, Geoff Schubert, Joy Schubert, Mona Finley, Sue Mitchell representing Murrumbidgee Council, and guest Julie Schubert.

**Apologies:** Laurie Finley.

**Minutes** of meeting 2 Dec. 2019 circulated prior to meeting; moved (Shirley/Geoff)

**Business Arising from Minutes:** NIL

**Correspondence:**

**Outward:** NIL

**Inward:**

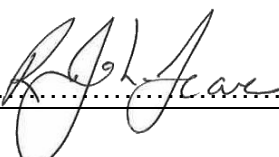
1. 9 Dec. '19 – RAHS; *Journal*, Dec. 2019, *History*, Dec. 2019.
2. 10 Dec. -- Origin Energy – new agreement (following Geoff's phone call to arrange better solar feed-in rate; now 22c kw)
3. 20 Jan. 2020 – RAHS (email) receipt for affiliation dues paid.
4. 28 Jan 2020 -- Murrumbidgee Council, water rates, \$38.16 (to be paid by 28/2/20)
5. 28 Jan. 2020 -- D.Pt Sunshine Club, invitation, 21<sup>st</sup> March, 60<sup>th</sup> birthday luncheon.

Mona reported also email correspondence from Trent King, Wagga (18/12/19 – 31/1/20)--seeking pictures of Sister Eva King, also commemorative poem by C.S Fuller, for family history. These have been supplied, with request that museum be acknowledged.

**RAHS e-newsletters:**

1. 13 Dec.'19 – Events Dec.-Jan./Presentation by David Hill, 22 Feb., Hawkesbury Library, re his book 'Convict Colony.'/ New book, Warren Fahey, re children's games and play 'A Hop, Skip and Jump' to be published early 2020.
2. 9 Jan. '20 – New archives management for City of Sydney to be released Feb./ Cabinet Papers, 1998-99 released by National Archives./ Restored version of film 'A Sentimental Bloke' to mark 100<sup>th</sup> anniversary (1919-2019), released by National film and Sound Archives; to be shown 15 Feb. Westpac Open Air Cinema.[Sydney Domain].

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.....General Manager

.....Mayor



3. 29 Jan '20 -- 2020 Heritage Grant program, opens 11 Feb., priority given to (a) Migrant Histories and (b) Disaster recovery and conservation of collection due to NSW bushfires. Calendar of events, Feb.-Mar.

Correspondence accepted as read (Mona/Shirley)

**Treasurer's Report:** Financial statement tabled, showing balance of \$6,109.00 (Mona/Geoff).

**General Business:**

1. Disabled Access Ramp: Tabled engineer's drawings received 20/12/19. Meeting to be arranged -- to include Kelly Tyson, representatives of Men's Shed, and Steve Fattore; seeking input from each, also confirm with Men's Shed which parts of project they are prepared to undertake. Sue to contact Kellie T.; Sec. to contact Men's Shed and Steve F. Quotes for steelwork to be obtained: Steve Fattore, D. Pt., Collier & Miller, Griffith, Peter Hall, Hanwood, Ron Beer Welding, Bilbul.

2. Report, Police Residence Conservation: Contractor started work 29/1/20. Progress to date: floorboards removed (for re-use) and structure relevelled; veranda posts will need to be provided with new bases (having lifted as building was raised), with metal stirrups to fix in place. Seek cost for same from Steve Fattore. Request to be made for Council bobcat to replace soil by sides of building when operations have been completed. Shirley has approached H. McLachlan to quote for replacement windows if sufficient funding available. Tabled for viewing: several artefacts found under floorboards, including woman's shoe, possibly 19<sup>th</sup> century.

3. Minutes of Special meeting, 19/1/20 – endorsed.

4. General maintenance: Request made for 'catheads' on grounds to be sprayed.

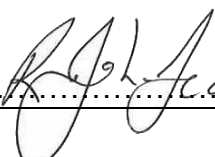
5. Newsletter : Mona reported currently compiling HDP Newsletter no. ... to be issued soon.

**Meeting closed:** . 10.54 a.m.

**Next Ordinary Meeting:** ... 2020, 10.30 a.m.

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.....General Manager

.....Mayor

**ITEM NO. 17 - MINUTES OF THE JERILDERIE TIDY TOWNS COMMITTEE MEETING**

Council Meeting:	25 February 2020
Report Date:	6 February 2020
Author:	Jerilderie Tidy Towns Committee Secretary
File #:	SC21
Approval:	Jerilderie Tidy Towns Committee

**Meeting date - 6 February 2020**

**Present:** Faith Bryce (chair), Ian Sneddon (in our hearts) Sadie Herrick, Isabell Milne, Richard Wright, Joan Ferris, Chris Girdwood, Gwen McLaughlin, Elaine Forbes, Garry Borger, Pat Godfrey, Colin Sweeney, Graham Mills, Ros Lockhart.

**Apologies:** Robyne Sneddon, Ann Wright, Joan Kuschert, Judy Knight, June Scammell, Margaret Borger, Loretta Marriott, Bruce Crittenden, Jan Crittenden, Fred Scammell, Dot Mills, , Ruth McRae, Sarah Gurciullo, Polly Fisher, Lisa Brackenrig.

Moved: Chris Seconded: Joan F that the apologies be accepted.  
Carried.

The Minutes of the last meeting were accepted as read on the motion of: Richard  
Seconded: Gwen.  
Carried.

**Business arising from the Minutes:**

- Big thanks to Joan F for making the Remembrance Day wreath and to Margie for laying the wreath.
- A huge thanks to Tess from the Royal Mail Hotel for our scrumdelicioso Christmas Party Dinner.
- The sick gum trees have been checked. Awaiting on what the next few months will show.
- Yay, the bins are on their way. Won't John Craig be happy!

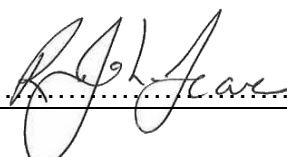
**Treasurer's report as tabled:**

- Faith presented account for Christmas Lights awards.

Moved: Richard Seconded: Garry that the Treasurers Report as tabled be accepted.  
Carried.

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.....General Manager

.....Mayor

**Correspondence:****Inwards:**

- 12.11.19 – Council re appointment of Delegates to Council Committees.
- 14.11.19 - Jerilderie Hospital Auxillary re thanks for help Charity Golf/Bowls Day.
- 12.12.19 - Jerilderie Sports Club re idea of JTown organisations to participate in monthly raffle
- 04.02.20 - Jerilderie Portsea Camp C/tee re thanks for sponsorship.

**Outwards:** Nil.**Business Arising out of Correspondence:**

- See GB & Show 'n Shine Minutes (included at end) for details.

Moved: Isabell                      Seconded: Colin                      that correspondence be accepted.  
Carried.

**General Business:**

Sadie: letter to Sports Club wishing them well with the idea to include other community groups in a monthly raffle. Our Committee unable to take up the offer.

- What a fantastic effort by our wonderful JTown to light up our Christmas. Well done to our members who helped with the awards.
- Chris asked if there were any photos of the lights available. Garry dobbed Margie in and will ask her for some. Good on ya Margie.
- A Committee has been formed from local groups who partook in the Bush Fire Relief Street Stall. This Committee will take the monies raised from this event to Batlow and will be given to a local community group who will use the money to fund a project of their choosing. We wish them well in their efforts.

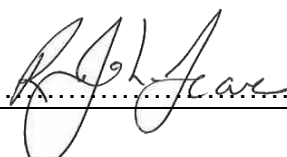
- **Moved Richard/Sadie that the \$500 float money from Tidy Towns for the fundraising stall be given as Tidy Towns Committee donation.**

**Carried.**

- Sadie: letter to Council with thanks for the great work done by outdoor staff to get Luke Park and Lake Jerilderie surrounds ready for our fabulous Australia Day Celebrations. Everything looked fantastic.
- Chair passed on congratulations to two of our members, Forbsey and Joan K for their part in the Wednesday Morning Group who received the Jerilderie Citizens of the Year Award. Well done you sheilas.
- Chris asked the Committee if it is possible to plant natives along Conargo Road behind JILL. Faith informed meeting that at the moment there is no watering system installed to assist with this project. Investigation to be made.
- Colin expressed his dissatisfaction with the condition of the cemetery. Some standard roses need staking and watering needs to be done. The Monument section needs a lot of work. Colin has written to Council and awaiting reply.

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This is page 59 of 119 of the General Manager's Reports as submitted to the Ordinary Meeting of Murrumbidgee Council held Tuesday 25 February 2020

.....General Manager

.....Mayor

- Ros mentioned that perhaps a wheeled shelter could be an added benefit to the comfort and shelter of those attending funerals.
- Gwen asked if there is any more interest in building more Independent Living Units. Not at the moment.
- Forbsey asked if we need to clean up Horgan Walk. It had been attended to not long ago. Best to wait till weather is cooler for next attempt.
- Richard asked Meeting if the Jerilderie Lions Club could use Tidy Towns equipment to assist with cleaning up grass etc around their project. Meeting assured Richard that the equipment is for the community so it will not be a problem.
- BIG MEETING..... STILL GOING.....
- Ros spoke re having the Art Exhibition during the Show 'n Shine weekend and during the week after. Official Opening to be 11.00am 17.5.20. Over 300 people viewed the exhibition which housed 114 art pieces. Ros asked if anyone had an idea for a main piece and if Tidy Towns would be able to assist with the 'manning' of the exhibition during the following week. All agreed to assist with the Exhibition. Discussion also on perhaps having a Schools Exhibition showcasing works done during the year by the two primary schools and the preschool. Display purposes only.
- Gwen and Sadie to speak with school principals.

**Meeting Closed:** 7.00pm  
**Next Meeting:** Thursday March 5, 2020  
**At:** Our Office  
**Time:** 6.00pm

.....  
**President** 05.03.2020

### TIDY TOWNS TREASURER'S REPORT

Page 1

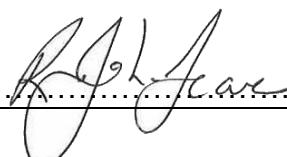
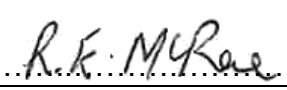
JERILDERIE TIDY TOWNS COMMITTEE

04/02/20

Account QuickReport  
As of February 6, 2020

Type	Date	Num	Name	Memo	Split	Amount	Balance
BENDIGO BANK A/C							10,134.54
Deposit	8/11/201			Deposit	FINES & T...	23.00	10,157.54
Deposit	5/12/201			Deposit	Unrestricted	250.00	10,407.54
Cheque	5/12/201	92	ROYAL MAIL H...	XMAS DIN...	-SPLIT-	-235.00	10,172.54
Cheque	15/01/20	93	BUSH FIRE AP...	FLOAT/D...	-SPLIT-	-500.00	9,672.54
Cheque	15/01/20	94	MURRUMBIDG...	PAY CE...	-SPLIT-	-886.27	8,786.27
Total BENDIGO BANK A/C						-1,348.27	8,786.27
TOTAL						-1,348.27	8,786.27

This is page 60 of 119 of the General Manager's Reports as submitted to the Ordinary Meeting of Murrumbidgee Council held Tuesday 25 February 2020

 General Manager
  Mayor

## **Attachment to Jerilderie Tidy Towns Committee Meeting**

### **Show 'n Shine Meeting held Thursday Feb 6, 2020 during General Meeting of Jerilderie Tidy Towns**

Present: as per TT minutes

Apologies: as per TT minutes


- Show 'N Shine to be held Sunday May 17, 2020.
- Event to run with same format as in previous years.
- Lisa will do Markets again. Great job Lisa.
- Noel A'Vard is willing to get the Tractor Trek happening this year.
- Colin mentioned a car club willing to spend the weekend of NKSSMD in town. It will be a benefit to town. Col to maybe organise the Car Club to visit Motoring Museum in Deni.
- Sadie to write to Council require letter requesting road closure (Powell Street) on the day and any requirements re WHS etc.
- Raffle to be organised.
- Sadie to do letters to sponsors. Lions Club, Apex, Louis Kelly, Jerilderie IGA, AGnVET, Murrumbidgee Council, Jerilderie Grain Storage & Handling, Bendigo Bank, Jerilderie Tyre Service, East End Welding, Rawlinson & Brown, Berriquin Funerals, Elders.
- Apex to be approached regarding operating Mini Rail on the day and to provide 'man power assistance'. Sadie to include in letter.
- Tidy Towns to organise BBQ.
- Tidy Towns to organise Raffle Selling days. (Sadie to book 2 dates?)
- Colin to meet with Council re artwork for flyers.
- Colin to start mailing list.
- Profits to go to a Precinct Project? Suggestions please.
- Colin to speak Ann Lyons re website.
- Faith to speak with Tianni with what's needed re posters etc. Tianni to speak with Ann Lyons.
- Art Exhibition to be as last year. See TT Minutes for info.

**Meeting Closed: 7.30pm I think.**

**Next Meeting: March 5, 2020**

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This is page 61 of 119 of the General Manager's Reports as submitted to the Ordinary Meeting of Murrumbidgee Council held Tuesday 25 February 2020

.....General Manager

.....Mayor

## ITEMS FOR INFORMATION

ITEM NO.        **18 - MONTHLY CASH & INVESTMENT REPORT – DECEMBER 2019**

Council Meeting:	25 February 2020
Report Date:	16 February 2020
Author:	Finance Manager
File #:	SC133
Approval:	General Manager

### EXECUTIVE SUMMARY

Information report provided on cash and investments as at 31 December 2019.

### RECOMMENDATION

**That Council note the monthly Cash and Investment Report containing the bank balances and schedule of investments as at 31 December 2019.**

### BACKGROUND

**Cash at Bank:** Council's consolidated cash position (cash and investments) as at 31 December 2019 was \$29,537,482.72, with the cash at bank amount for the same period being \$632,211.47.

**Investments:** As at 31 December 2019, Council's total invested funds were \$28,905,271.25. Average interest rates over the reporting period were 1.52%. The bulk of Council's investments are held with Bendigo Bank (59.12%), IMB Ltd (17.86%) and ANZ (9.62%), in accordance with the guidelines and requirements of the Financial Management Regulations.

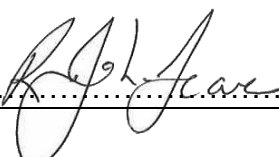
### OFFICER COMMENT

I certify that:

- 1) the cash book was reconciled with the bank balance as shown by the bank statements as at 31 December 2019;
- 2) the investments have been invested in accordance with the Local Government Act, Regulations and Council's policies.

\_\_\_\_\_  
Vicki Sutton  
Responsible Accounting Officer

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.......... General Manager

.......... Mayor

## **SUSTAINABILITY**

NIL

## **STATUTORY COMPLIANCE/POLICY**

- Local Government Act 1993;
- Local Government (General) Regulation 2005;
- Local Government Code of Accounting Practice and Financial Reporting (Guidelines);
- Murrumbidgee Council Investment Policy.

## **INTEGRATED PLANS**

### **5.1 Transparent Leadership, Sustainability, Accountability and Community Representation:**

#### Strategy 5.1.1

Provide leadership through ethical accountable and legislative decision making processes.

## **RISK MANAGEMENT**

N/A

## **CONSULTATION / ENGAGEMENT**

General Manager

## **OPTIONS**

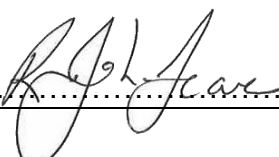
NIL

## **ATTACHMENTS**

NIL

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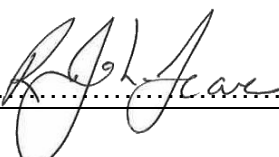
This is page 63 of 119 of the General Manager's Reports as submitted to the Ordinary Meeting of Murrumbidgee Council held Tuesday 25 February 2020

.....General Manager

.....Mayor

<b>STATEMENT OF BANK BALANCES</b>	<b>2019-20</b>	<b>2018-19</b>
	<b>Consolidated</b>	<b>Consolidated</b>
<b>CASH AT BANK 30 NOVEMBER 2019</b>	<b>2,184,772.51</b>	<b>1,037,555.39</b>
ADD - Receipts - 31 December 2019	123,261.14	544,908.02
ADD - Receipts - Bendigo Bank	1,715,909.99	1,980,915.48
ADD - Cancelled	0.00	573.99
ADD - Adjustments	0.00	0.00
LESS - Cheques	-123,229.44	-27,970.26
LESS - EFT - Autopay	-2,786,589.10	-1,469,457.59
LESS - Payroll	-321,156.38	-471,885.63
LESS - Interbank Transfers	-150,000.00	-383,732.47
LESS - Bank Charges & Transfers	-2,120.24	-1,477.25
LESS - Loan Repayments	-7,360.10	-14,645.57
LESS - Investments	0.00	0.00
LESS - Visa Card Pymt	0.00	-5,782.78
LESS - Fuel Card	-508.43	-1,045.60
LESS - Photocopy Rental	-768.48	-1,249.60
<b>CASH AT BANK 31 DECEMBER 2019</b>	<b>632,211.47</b>	<b>1,186,706.13</b>
<b>CASH AT BANK 31 DECEMBER 2019</b>	5,219.74	306,106.86
Bank Statements - Bendigo Bank	629,650.68	885,815.40
PLUS Outstanding Deposits	0.00	0.00
LESS Unpresented Cheques	-1,734.95	-3,566.13
LESS Outstanding Autopay	-924.00	-1,650.00
LESS Reverse Autopay	0.00	0.00
<b>CASH AT BANK 31 DECEMBER 2019</b>	<b>632,211.47</b>	<b>1,186,706.13</b>
Add Investments	28,905,271.25	23,900,655.55
<b>Total Cash and Investments</b>	<b>29,537,482.72</b>	<b>25,087,361.68</b>
<b>Represented by:-</b>		
Trust Account	160,446.50	143,440.67
Water Fund	2,198,932.54	1,641,679.34
Sewer Fund	4,063,468.26	3,477,119.68
Domestic Waste Management	73,804.00	84,921.00
Unexpended Grant Funds	1,918,603.33	1,042,298.24
Plant Reserve	1,602,689.00	1,608,792.01
Employee Leave Entitlement Reserve	1,468,000.00	1,620,000.00
Infrastructure Reserve	3,760,189.00	4,616,457.73
Residential Housing Reserve	0.00	0.00
Contributions Levy Reserve	403,620.00	
New Council Implementation Fund	766,873.68	106,303.18
Stronger Communities Fund	11,199,714.43	8,303,325.22
General Fund	<b>2,296,591.98</b>	<b>2,443,024.61</b>

This is page 64 of 119 of the General Manager's Reports as submitted to the Ordinary Meeting of Murrumbidgee Council held Tuesday 25 February 2020

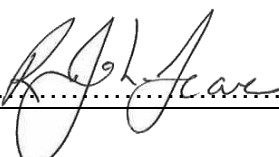
 General Manager

 Mayor



<b>SCHEDULE OF INVESTMENTS</b>				
<b>31 DECEMBER 2019</b>				
<b>Institution</b>	<b>Amount</b>	<b>Rate</b>	<b>Matures</b>	<b>NO.</b>
IMB Ltd	505,311.74	1.50%	08-Jan-20	14/20
St George	506,004.14	1.58%	04-Jan-20	12/20
Bendigo	1,053,804.45	1.45%	22-Feb-20	14/20
NAB	504,076.29	1.47%	16-Mar-20	17/20
NAB	404,556.23	1.70%	27-Mar-20	11/20
IMB Ltd	502,306.16	1.85%	16-Jan-20	15/20
IMB Ltd	1,000,000.00	1.55%	05-Mar-20	16/20
ANZ-Les Wallis	45,622.02	1.25%	27-Mar-20	19/20
SUNCORP	1,052,038.11	1.65%	03-Feb-20	09/20
St George	500,000.00	1.85%	03-Feb-20	07/20
NAB	908,197.03	1.20%	28-Apr-20	18/20
IMB Ltd	603,290.96	1.60%	06-Jan-20	20
IMB Ltd	517,591.07	1.50%	12-Feb-20	21
IMB Ltd	615,081.79	1.60%	09-Jan-20	24
Bendigo	602,797.81	1.50%	06-Feb-20	26
Bendigo	800,000.00	1.60%	07-Jan-20	28
ANZ	1,113,420.20	1.50%	06-Apr-20	29
ANZ	811,973.19	1.40%	24-Mar-20	30
Bendigo	606,866.60	1.45%	16-Mar-20	35
IMB Ltd	604,549.32	1.55%	23-Jan-20	36
Bendigo	3,925,399.65	1.30%	16-Apr-20	38
ANZ	809,088.19	1.40%	23-May-20	39
Bendigo	2,523,914.33	1.65%	16-Feb-20	40
Bendigo	2,111,429.38	1.50%	16-Jan-20	42
IMB Ltd	814,218.65	1.55%	27-Feb-20	44
Bendigo	5,463,733.94	1.30%	16-Apr-20	45
<b>Total Investments</b>	<b>28,905,271.25</b>			
Average Interest Rates	2017/18	2.22%		
	2018/19	2.36%		
	2019/20	1.52%		
<b>PERCENTAGE OF FUNDS HELD</b>				
SUNCORP	1,052,038.11	3.64%		
ANZ	2,780,103.60	9.62%		
Bendigo	17,087,946.16	59.12%		
IMB Ltd	5,162,349.69	17.86%		
NAB	1,816,829.55	6.29%		
St George	1,006,004.14	3.48%		
<b>TOTAL</b>	<b>28,905,271.25</b>	<b>100%</b>		

This is page 65 of 119 of the General Manager's Reports as submitted to the Ordinary Meeting of Murrumbidgee Council held Tuesday 25 February 2020

 General Manager

 Mayor

**ITEM NO. 19 - MONTHLY CASH & INVESTMENT REPORT – JANUARY 2020**

Council Meeting:	25 February 2020
Report Date:	16 February 2020
Author:	Finance Manager
File #:	SC133
Approval:	General Manager

**EXECUTIVE SUMMARY**

Information report provided on cash and investments as at 31 January 2020.

**RECOMMENDATION**

**That Council note the monthly Cash and Investment Report containing the bank balances and schedule of investments as at 31 January 2020.**

**BACKGROUND**

**Cash at Bank:** Council's consolidated cash position (cash and investments) as at 31 January 2020 was \$28,389,369.67 with the cash at bank amount for the same period being \$381,541.47.

**Investments:** As at 31 January 2020, Council's total invested funds were \$28,007,828.20. Average interest rates over the reporting period were 1.50%. The bulk of Council's investments are held with Bendigo Bank (59.63%), IMB Ltd (16.60%) and ANZ (9.93%), in accordance with the guidelines and requirements of the Financial Management Regulations.

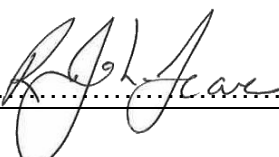
**OFFICER COMMENT**

I certify that:

- 1) the cash book was reconciled with the bank balance as shown by the bank statements as at 31 January 2020;
- 2) the investments have been invested in accordance with the Local Government Act, Regulations and Council's policies.

\_\_\_\_\_  
Vicki Sutton  
Responsible Accounting Officer

\_\_\_\_\_  
This is page 66 of 119 of the General Manager's Reports as submitted to the Ordinary Meeting of Murrumbidgee Council held Tuesday 25 February 2020

.....  
..... General Manager

.....  
..... Mayor

## **SUSTAINABILITY**

NIL

## **STATUTORY COMPLIANCE/POLICY**

- Local Government Act 1993;
- Local Government (General) Regulation 2005;
- Local Government Code of Accounting Practice and Financial Reporting (Guidelines);
- Murrumbidgee Council Investment Policy.

## **INTEGRATED PLANS**

### **5.1 Transparent Leadership, Sustainability, Accountability and Community Representation:**

#### Strategy 5.1.1

Provide leadership through ethical, accountable and legislative decision making processes.

## **RISK MANAGEMENT**

N/A

## **CONSULTATION / ENGAGEMENT**

General Manager

## **OPTIONS**

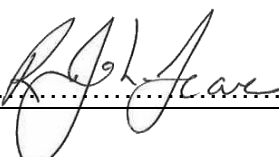
NIL

## **ATTACHMENTS**

NIL

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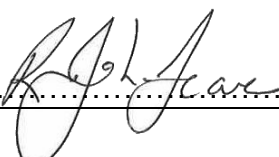
This is page 67 of 119 of the General Manager's Reports as submitted to the Ordinary Meeting of Murrumbidgee Council held Tuesday 25 February 2020

.....General Manager

.....Mayor

<b>STATEMENT OF BANK BALANCES</b>	<b>2019-20</b>	<b>2018-19</b>
	<b>Consolidated</b>	<b>Consolidated</b>
<b>CASH AT BANK 31 DECEMBER 2019</b>	<b>632,211.47</b>	<b>1,186,706.13</b>
ADD - Receipts - 31 January 2020	662,828.77	157,103.55
ADD - Receipts - Bendigo Bank	1,357,815.02	515,545.80
ADD - Cancelled	0.00	0.00
ADD - Adjustments	0.00	0.00
LESS - Cheques	-10,835.62	-20,918.79
LESS - EFT - Autopay	-1,935,364.77	-1,121,521.65
LESS - Payroll	-320,787.01	-333,915.13
LESS - Interbank Transfers	0.00	-81,114.11
LESS - Bank Charges & Transfers	-2,031.23	-1,910.14
LESS - Loan Repayments	0.00	0.00
LESS - Emergency Services Levy	0.00	-71,255.64
LESS - Visa Card Pymt	0.00	-2,783.82
LESS - Fuel Card	-1,526.68	-672.19
LESS - Photocopy Rental	-768.48	-1,249.60
<b>CASH AT BANK 31 JANUARY 2020</b>	<b>381,541.47</b>	<b>224,014.41</b>
<b>CASH AT BANK 31 JANUARY 2020</b>	81,483.66	142,502.08
Bank Statements - Bendigo Bank	301,238.56	90,138.33
PLUS Outstanding Deposits	0.00	0.00
LESS Unpresented Cheques	-256.75	-8,626.00
LESS Outstanding Autopay	-924.00	0.00
LESS Reverse Autopay	0.00	0.00
<b>CASH AT BANK 31 JANUARY 2020</b>	<b>381,541.47</b>	<b>224,014.41</b>
Add Investments	28,007,828.20	23,829,256.70
<b>Total Cash and Investments</b>	<b>28,389,369.67</b>	<b>24,053,271.11</b>
<b>Represented by:-</b>		
Trust Account	171,253.06	143,440.67
Water Fund	2,189,564.98	2,085,449.27
Sewer Fund	4,086,480.02	3,776,139.20
Domestic Waste Management	73,804.00	84,974.00
Unexpended Grant Funds	1,476,000.94	997,410.86
Plant Reserve	1,602,689.00	1,608,792.00
Employee Leave Entitlement Reserve	1,468,000.00	1,416,000.00
Infrastructure Reserves	3,760,189.00	3,978,348.00
Residential Housing Reserve	0.00	0.00
Contributions Levy Reserve	375,450.00	0.00
New Council Implementation Fund	721,873.68	76,165.18
Stronger Communities Fund	11,154,145.57	8,226,465.70
General Fund	<b>1,685,369.42</b>	<b>1,660,086.23</b>

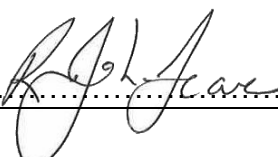
This is page 68 of 119 of the General Manager's Reports as submitted to the Ordinary Meeting of Murrumbidgee Council held Tuesday 25 February 2020

 General Manager

 Mayor

<b>SCHEDULE OF INVESTMENTS</b>				
<b>31 JANUARY 2020</b>				
<b>Institution</b>	<b>Amount</b>	<b>Rate</b>	<b>Matures</b>	<b>NO.</b>
IMB Ltd	1,000,000.00	1.55%	05-Mar-20	16/20
St George	500,000.00	1.85%	03-Feb-20	7/20
Bendigo	1,053,804.45	1.45%	22-Feb-20	14/20
NAB	908,197.03	1.20%	28-Apr-20	18/20
NAB	504,076.29	1.47%	16-Mar-20	17/20
NAB	404,556.23	1.70%	27-Mar-20	11/20
St George	508,150.71	1.58%	11-Apr-20	20/20
IMB Ltd	507,201.47	1.55%	08-Apr-20	21/20
IMB Ltd	504,648.42	1.55%	16-Apr-20	22/20
ANZ-Les Wallis	45,622.02	1.25%	27-Mar-20	19/20
SUNCORP	1,052,038.11	1.65%	03-Feb-20	9/20
IMB Ltd	606,702.45	1.55%	06-May-20	20
IMB Ltd	517,591.07	1.50%	12-Feb-20	21
IMB Ltd	300,000.00	1.55%	09-Apr-20	24
Bendigo	602,797.81	1.50%	06-Feb-20	26
Bendigo	804,418.63	1.55%	09-Jun-20	28
ANZ	1,113,420.20	1.50%	06-Apr-20	29
ANZ	811,973.19	1.40%	24-Mar-20	30
Bendigo	606,866.60	1.45%	16-Mar-20	35
IMB Ltd	400,000.00	1.50%	23-Apr-20	36
Bendigo	3,925,399.65	1.30%	16-Apr-20	38
ANZ	809,088.19	1.40%	23-May-20	39
Bendigo	2,523,914.33	1.65%	16-Feb-20	40
Bendigo	1,719,408.76	1.45%	16-Apr-20	42
IMB Ltd	814,218.65	1.55%	27-Feb-20	44
Bendigo	5,463,733.94	1.30%	16-Apr-20	45
<b>Total Investments</b>	<b>28,007,828.20</b>			
Average Interest Rates	2017/18	2.16%		
Average Interest Rates	2018/19	2.35%		
Average Interest Rates	2019/20	1.50%		
<b>PERCENTAGE OF FUNDS HELD</b>				
SUNCORP	1,052,038.11	3.76%		
ANZ	2,780,103.60	9.93%		
Bendigo	16,700,344.17	59.63%		
IMB Ltd	4,650,362.06	16.60%		
NAB	1,816,829.55	6.49%		
St George	1,008,150.71	3.60%		
<b>TOTAL</b>	<b>28,007,828.20</b>	<b>100%</b>		

This is page 69 of 119 of the General Manager's Reports as submitted to the Ordinary Meeting of Murrumbidgee Council held Tuesday 25 February 2020

 General Manager

 Mayor

**ITEM NO. 20 – LOAN BORROWINGS AS AT 31 DECEMBER 2019**

Council Meeting: 25 February 2020  
Report Date: 4 February 2020  
Author: Finance Manager  
File #: SC214  
Approval: General Manager

**EXECUTIVE SUMMARY**

Information regarding the position of loan borrowings is provided for Council's information.

**RECOMMENDATION**

**That the information contained in the Loan Borrowings Report be noted.**

**BACKGROUND**

Loan No	Original Amount	Purpose	Outstanding At 31/12/19	Interest Rate	Repayment Per Annum	Maturity Date
161	\$200,000	Streetscape	\$ 7,213.69	8.14%	\$22,080.30	15.3.2020
162	\$295,000	Streetscape/ Cenotaph	\$ 60,282.18	7.922%	\$43,015.96	27.5.2021
Internal Loan	\$250,000	Real Estate Development	\$106,250.00	Variable	\$25,000.00 plus interest	1.4.2024

The above shows outstanding loan balances at 31 December 2019 of \$173,745.87, including internal loan from the Sewer Fund of \$106,250.00.

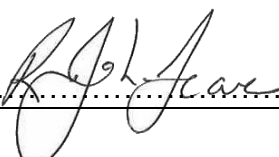
Interest repayments on the internal loan are calculated on the average interest earnings of Council's external investments each month.

**OFFICER COMMENT**

Loans numbered 161 and 162 are loans sourced by the previous Jerilderie Shire Council, being fixed term, 10 year loans, for the purpose of partially funding the capital improvements to the streetscape of Jerilderie Street, from Bolton Street to Memorial Park.

The internal loan was sourced from Sewer Funds for the purpose of partially funding the development of Wunnamurra Estate Stage 2. This loan was approved by the Minister for Local Government in pursuance of Section 410(3) and 410(4) of the Local Government Act 1993.

This is page 70 of 119 of the General Manager's Reports as submitted to the Ordinary Meeting of Murrumbidgee Council held Tuesday 25 February 2020

 General Manager

 Mayor

## **SUSTAINABILITY**

N/A

## **STATUTORY COMPLIANCE/POLICY**

- Local Government Act 1993;
- Local Government (General) Regulation 2005;
- Local Government Code of Accounting Practice and Financial Reporting (Guidelines).

## **INTEGRATED PLANS**

### **5.1 Transparent Leadership, Sustainability, Accountability and Community Representation:**

#### Strategy 5.1.1

Provide Leadership through Ethical, Accountable and Legislative Decision Making Processes.

## **RISK MANAGEMENT**

N/A

## **CONSULTATION / ENGAGEMENT**

General Manager

## **OPTIONS**

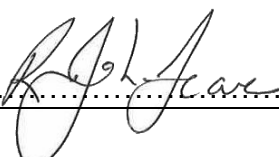
NIL

## **ATTACHMENTS**

NIL

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This is page 71 of 119 of the General Manager's Reports as submitted to the Ordinary Meeting of Murrumbidgee Council held Tuesday 25 February 2020

.....General Manager

.....Mayor

**ITEM NO. 21– NEW COUNCIL IMPLEMENTATION FUND – DECEMBER 2019**

Council Meeting: 25 February 2020  
Report Date: 5 February 2020  
Author: Finance Manager  
File #: SC59  
Approval: General Manager

**EXECUTIVE SUMMARY**

Council originally received a grant of \$5m for the purposes of funding the work to be undertaken to merge the two Councils, with an additional amount of \$1,225,000 being received for specific purposes.

This report provides an update on expenditure to date of these tied and untied New Council Implementation Funds (NCIF).

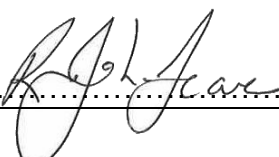
**RECOMMENDATION**

That the contents of the New Council Implementation Fund-December 2019 Report be noted.

**BACKGROUND**

	<b>Amended Budget</b>	<b>Expenditure (Dec 2019)</b>
PMO Staffing	\$1,400,000	\$1,600,091
Asset Management	\$330,000	\$336,300
Communications/Webpage	\$74,500	\$67,254
Information Technology	\$1,800,000	\$1,631,672
Policy Development	\$31,000	\$30,522
Human Resources (staff training and accommodation)	\$265,000	\$304,476
Marketing & Branding	\$92,500	\$92,440
Service Reviews	\$180,000	\$126,672
Signage/Uniforms/Rebranding	\$127,000	\$120,871
SCF Grant Administration	\$50,500	\$50,335
Miscellaneous	\$265,000	\$264,710
GIS Conversion Project	\$80,000	\$31,585
Integrated Telephone System	\$60,000	\$61,058
Local Representation Committee Allowances (2016/17)	\$124,500	124,118
Provision for adjustment to new Salary System during 18/19	\$120,000	\$335,971
Provision of funding for telephone tower at Bundure	\$425,000	\$12,323

This is page 72 of 119 of the General Manager's Reports as submitted to the Ordinary Meeting of Murrumbidgee Council held Tuesday 25 February 2020

 General Manager

 Mayor



Integrate & update LEP and DCP's	\$350,000	\$17,500
Provision of Integrated Risk Management Systems	\$150,000	
Provision of project readiness-design briefs & estimates	\$300,000	\$250,228
<b>TOTAL</b>	<b>6,225,000</b>	<b>\$5,458,126</b>

## **OFFICER COMMENT**

The PMO staffing figure should now be finalised, with the Human Resources Officer position now being funded by Council as of 1 July 2019.

Information Technology will continue to be implemented over the next 12 - 18 months. Further modules to be included within the Civica Authority V7 System include assets and customer service. Commencement of works for these modules have been delayed, due to the complexity of the pre-implementation requirements and the lack of staff resources to undertake this work at the current time.

The majority of staff have been transferred to the new salary structure, with a small number of staff adjustments still to be finalised.

## **SUSTAINABILITY**

N/A

## **STATUTORY COMPLIANCE/POLICY**

Quarterly updates are required to be provided to Council, with 6 monthly reports to the Office of Local Government.

## **FINANCIAL**

As listed

## **INTEGRATED PLANS**

Amendment to overall project costing is required within the operational plan and delivery programmes for current and future years, based upon anticipated completion dates of projects.

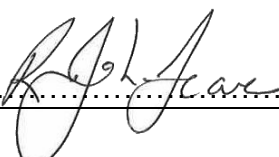
## **RISK MANAGEMENT**

N/A

## **CONSULTATION / ENGAGEMENT**

N/A

This is page 73 of 119 of the General Manager's Reports as submitted to the Ordinary Meeting of Murrumbidgee Council held Tuesday 25 February 2020

.....General Manager

.....Mayor

**OPTIONS**


NIL

**ATTACHMENTS**

NIL

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This is page 74 of 119 of the General Manager's Reports as submitted to the Ordinary Meeting of Murrumbidgee Council held Tuesday 25 February 2020

.....General Manager

.....Mayor

**ITEM NO. 22 – RATES AND ANNUAL CHARGES COLLECTION REPORT –  
DECEMBER 2019**

Council Meeting: 25 February 2019  
Report Date: 5 February 2019  
Author: Finance Manager  
File #: SC165  
Approval: General Manager

**EXECUTIVE SUMMARY**

This report provides an update on rates and annual charges collection, showing totals for the initial levy, rebates applied, interest and legal costs incurred and total outstanding as at 31 December 2019.

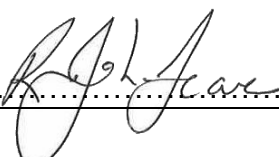
**RECOMMENDATION**

That the contents of the Rates and Annual Charges Collection Report at 31 December 2019 be noted.

**BACKGROUND**

	<b>Total</b>
Arrears brought forward	\$ 485,698
Less Non Rates & Annual Charges component	\$(77,881)
<b>Amended arrears brought forward</b>	<b>\$407,817</b>
2019-2020 Levy	\$5,933,656
Less Pensioner Rebates	\$(102,558)
Interest raised to 31/12/19	\$ 15,655
Debt Recovery costs to 31/12/19	\$ 2,212
<b>Rates &amp; Charges to 31/12/19</b>	<b>\$ 6,256,782</b>
Amount Collected to 31/12/19	\$ (3,635,339)
<b>Total Outstanding (to 31/12/19)</b>	<b>\$2,621,443</b>

This is page 75 of 119 of the General Manager's Reports as submitted to the Ordinary Meeting of Murrumbidgee Council held Tuesday 25 February 2020

 General Manager

 Mayor

## **OFFICER COMMENT**

The percentage of rates and annual charges collected as at 31 December 2019 equates to 58%.

## **SUSTAINABILITY**

N/A

## **STATUTORY COMPLIANCE/POLICY**

1. Local Government Act 1993;
2. Local Government (General) Regulation 2005;
3. Murrumbidgee Council Rates & Charges Hardship Policy.

## **INTEGRATED PLANS**

### Community Strategic Plan

5.1 Transparent Leadership, Sustainability, Accountability and Community Representation:

5.1.1 Provide leadership through ethical, accountable and legislative decision making processes.

## **RISK MANAGEMENT**

N/A

## **CONSULTATION / ENGAGEMENT**

Rates Officers

## **OPTIONS**

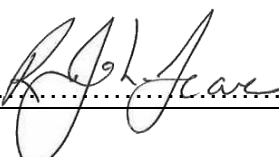
NIL

## **ATTACHMENTS**

NIL

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This is page 76 of 119 of the General Manager's Reports as submitted to the Ordinary Meeting of Murrumbidgee Council held Tuesday 25 February 2020

.....General Manager

.....Mayor

## ITEM NO. 23 – MANAGER PLANNING & ENVIRONMENT– MONTHLY REPORT

Council Meeting: 25 February 2020  
Report Date: 13 February 2020  
Author: Manager Planning and Environment  
File #: SC218  
Approval: General Manager

### EXECUTIVE SUMMARY

To provide information generally relating to past and future actions of the Manager, Planning & Environment, along with specific action items being dealt with.

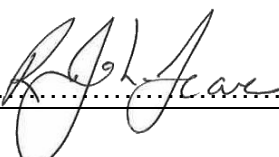
### RECOMMENDATION

The information contained in the Manager, Planning & Environment Monthly Report be noted.

### OFFICER COMMENT

Description	Comment
<b>Period from 28 January to 13 February 2020</b>	
Work related travel	1000km
Meetings	1 x Management Group
	1 x Council strategic planning weekend workshop
Complaints	Rear lane obstruction and development non-compliance – Meetings on site with complainant and business owner on site; Food inspection fee; Noise at Gum View Café; roosters in residential area; abandoned car to be relocated Temporary occupation of caravan - site meetings and correspondence
Consultant engagement	Discussions about current activities and provision of advice
Newsletter	Contribution - information
Preparation of reports for Business Paper	Coleambally Lake, Beautification Project, sale of land, Plans of Management Crown Land and Pre-school (contributing)
Telephone advice and feedback	Transport NSW (Altina and rest area), Peter Ware (Coleambally Lake), Nick Sher (feedlot),

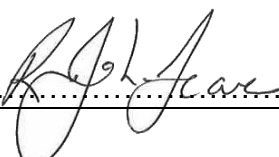
This is page 77 of 119 of the General Manager's Reports as submitted to the Ordinary Meeting of Murrumbidgee Council held Tuesday 25 February 2020

 General Manager

 Mayor

	Richard Malone (Uri Park- Citrus netting structures), Warwick Horsfall and Matt Johnson Habitat Planning (LEP and DAS), Peter Freeman (Toganmain), PHL (Geotech report), Nathan Payne (rural dwelling), Gloria Altin (Altina)
Report reviews	Steven Parisotto (Pre-school and Plans of Management Crown Land), Gus Cox (DA, BCA and CC enquiries)
Coleambally Lake	Discussion with Peter Ware, preliminary review of history, currently considering written advice about history and communications.
Preparation of workshop material	Strategic planning power point presentation, LSPS review, workshop engagement materials
Administration	File review of development subject to complaint; Review and discussions on Crown land parcels; Actioned emails and updated Content Manager; Enquiries re changes to planning certificates for more seamless generation, information for accreditation renewal
Beautification project	Investigations and communications- Project brief - landscaping and urban design (incl public art). Review contract and agreement options and potential landscaping and open space corridors, as well as entrance gateways. Feedback from industry about public art options; organisation of meetings with potential local contributors, landscape architect, artist and men's shed; inspection and researching of other public art and beautification precinct; review Brolga Place plans
Trade waste	Meeting with trade waste consultant and identification of issues which require resolution; review and feedback of current work practices for improvement and to assist in future planning; compliance issues from contractors, capacity of existing infrastructure resolved.
Legal advice	Organising legal advice to amend Certificate of Authorities and ID cards including authorities given to consultants.
Assessment and Approvals	Final inspection; BCA review of Class 7b building; information ready for issue of construction certificate, advice to applicant; Fire Safety Schedule; Cabins at Caravan Park and Manufactured Homes Regulations, review of plans for Waddi Housing for accessibility and

This is page 78 of 119 of the General Manager's Reports as submitted to the Ordinary Meeting of Murrumbidgee Council held Tuesday 25 February 2020

 General Manager

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	fire rating, review Uri Dam consent and minor amendments
Management	Communications, 2 x reviews - motor vehicle policy and code of meeting practice, team meetings, professional discussions and collaboration; Advice on assessment of proposals, liaison with other Councils
Staff Survey	Completed
Lane widening – proposed boundary fence	Meeting with owner, researched Council resolution for acquisition on subdivision, liaised with others to organise survey peg.
Land Use – Seniors Housing	25-27 Southey Street, Jerilderie
Other Investigations	Ground mounted solar farm approvals

## **SUSTAINABILITY**

N/A

## **STATUTORY COMPLIANCE/POLICY**

N/A

## **FINANCIAL**

N/A

## **INTEGRATED PLANS**

Theme 5: Our Leadership – Looking to our Future

5.1 Demonstrating Transparent Leadership through Sustainability, Accountability and Community Representation

## **RISK MANAGEMENT**

N/A

## **CONSULTATION / ENGAGEMENT**

As detailed in report.

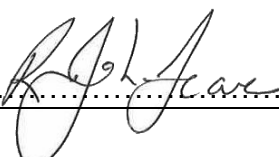
## **OPTION**

N/A

## **ATTACHMENTS**

NIL

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 General Manager

 Mayor

**ITEM NO. 24 - OPERATIONS MANAGER - CONSTRUCTION – MONTHLY REPORT**

Council Meeting: 25 February 2020  
Report Date: 18 February 2020  
Author: Johann Pereira, Operations Manager  
File #: SC218  
Approval: General Manager

**EXECUTIVE SUMMARY**

To provide information generally relating to past and future actions of the Operations Manager, Construction, along with specific action items being dealt with.

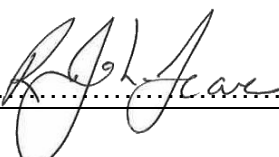
**RECOMMENDATION**

The information contained in the Operations Manager-Construction Monthly Report be noted.

**OFFICER COMMENT**

Description	Comment
Meetings	2 x Management Group
	1 x DPIE, BP & TfNSW regarding Jerilderie BP development
	1 x Paul Enright (BP) regarding Council engineering specifications.
	1 x GM, Cr McRae, Cr Black, Cr Chirgwin regarding Bencubbin Ave scope of works.
	2 x GM & Catherine DeMamiel regarding Brolga Hotel
	2 x Owen James regarding Downer resealing
Preparation of reports for Business Paper	Works in Progress
	Bencubbin Ave Funding Allocation
	NRMA Fast Charging Station
Nowranie Street Reservoir	Organising works to completion prior to WTA undertaking initial refurbishment works.
Jerilderie Water Treatment Plant	Liaising with WTA to commence \$150k initial refurbishment works in March 2020.
Utility Realignment near BP	Successfully acquired \$210k from TfNSW for Council to undertake private works. Organising works to completion.

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 General Manager

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Resealing	Coordinating \$850k in Regional Roads resealing, line marking and associated works. Coordinating \$360k of local roads resealing Council wide to be completed by April 2020.
Resheeting	Coordinating \$620k of resheeting works Council wide to be completed by June 2020.
Roads to Recovery (R2R)	Coordinating \$1M of R2R works Council wide for May 2020 completion.
Capital Delivery	<ul style="list-style-type: none"> <li>- Coordinating \$4M of capital works to be completed by June 2020.</li> <li>- Coordinating \$500k Morundah Road shoulder reconstruction (widening).</li> <li>- Successfully negotiated for Council to undertake drainage outfall works on behalf of BP (private works).</li> <li>- Coordinating Britts Rd reconstruction. Was initially scheduled for 12 February 2020 completion, however due to weather and Downer availability, completion has been pushed back to second week of March 2020.</li> <li>- Organised various road patching works as per customer service requests.</li> <li>- Liaising with Sharon McCalman &amp; Xeros Piccolo regarding updated scope of works for Bencubbin Ave following meeting with GM and Councillors.</li> </ul>
Plant	<ul style="list-style-type: none"> <li>- Coordinated replacement for Plant 51 &amp; Plant 248 (small trucks).</li> <li>- Coordinated replacement of Plant 777, \$55k mower for Coleambally &amp; Darlington Point.</li> <li>- Coordinated replacement of UTV due to WHS concerns. \$25k</li> <li>- Coordinated disposal of P69 (skid steer) &amp; P52 (small truck).</li> </ul>
Vehicles	Coordinated disposal of V24
NHVR	14 x permit assessments
Drought Funding	Coordinating \$1M in concreting and fabrication works Council wide.

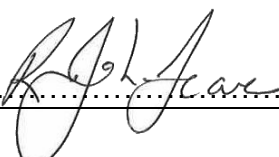
## SUSTAINABILITY

N/A

## STATUTORY COMPLIANCE/POLICY

N/A

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 General Manager

 Mayor

## **FINANCIAL**

N/A

## **INTEGRATED PLANS**

Theme 5: Our Leadership – Looking to our Future

5.1 Demonstrating Transparent Leadership through Sustainability, Accountability and Community Representation

## **RISK MANAGEMENT**

N/A

## **CONSULTATION / ENGAGEMENT**

As detailed in report.

## **OPTION**

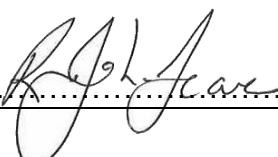
N/A

## **ATTACHMENTS**

NIL

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.....General Manager

.....Mayor

**ITEM NO. 25 – OPERATIONS MANAGER - MAINTENANCE – MONTHLY REPORT**

Council Meeting: 25 February 2020  
Report Date: 17 February 2020  
Author: William Wade, Operations Manager – Maintenance  
File #: SC218  
Approval: General Manager

**EXECUTIVE SUMMARY**

To provide information generally relating to past and future actions of the Operations Manager – Maintenance along with specific action items being dealt with.

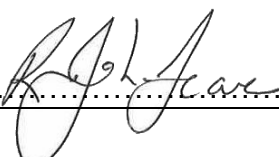
**RECOMMENDATION**

The information contained in the Operations Manager – Maintenance Monthly Report be noted.

**OFFICER COMMENT**

Description	Comment
Meetings	2 x Management Group Community Recycling Centre Audit RMS Audit of Council Systems Department of Crown Lands Council Strategic Planning Workshop Maintenance Supervisor
Integrated Water Cycle Management Plan (IWCM)	IWCM proposal has been accepted by the Department of Planning Industry and Environment. The department now has to sign deed.
Hydrant Inspections	<ul style="list-style-type: none"><li>• Inspections in Coleambally complete.</li><li>• Flow tests in Jerilderie conducted. Inspections of the hydrants in Jerilderie and Darlington Point ongoing with 150+ hydrants in each town.</li></ul>
Murrumbidgee Council Waste Study	Draft being reviewed by the RAMJO Waste Group for comment and feedback.
Darlington Point Cemetery	Kerb, gutter and internal road complete. Working on plinth details.
Coleambally Depot Redevelopment	Architect has produced a concept plan. Staff have provided comment and

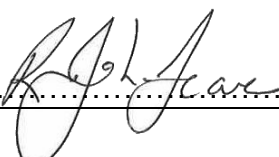
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 General Manager

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	architect is currently doing first detailed draft.
Darlington Point Boat Ramp	Contractor currently has 4 requests for information submitted, which are currently being clarified. Meeting onsite with Comdain Infrastructure and they are planning to get their surveyors to complete the set out for the project.
Carrington Street – Parking and Drainage	Survey has been completed on Carrington Street (Kidman Way) drainage options from DeMamiel Street through to Boyd Street. Consultation with Transport NSW to be conducted.
RMS Heavy Patching	<ul style="list-style-type: none"> <li>• RMS heavy patching is currently ongoing and ensuring compliance with the RMS requirements. Correct plant and materials made sure available.</li> <li>• Correct traffic control, site audits and tool box talks.</li> <li>• Additional patches have been ordered by RMS, increasing the length of this program.</li> </ul>
Resheeting Program	Resheeting programme ongoing, with trucks carting material and plant being allocated to complete works.
Various Public Requests / Complaints	Dealing with and responding to various enquiries, complaints and requests from the public.
Gravel Pit Rehabilitation Plans	Consultants have been engaged to prepare rehabilitation plans for gravel pits located on land owned by the Department of Crown Lands.
Darlington Point Lion's Park – Amenities Building and Display	Working with the contractor to locate services and access to landfill when required.
Darlington Point Football Ground Change Rooms	Working with the contractor to locate services and access to landfill when required.
Positions Vacant	<p>Currently recruiting for the below positions:</p> <ul style="list-style-type: none"> <li>• Plant and Gardens Plant Operator – Coleambally</li> <li>• Plant and Gardens Plant Operator – Jerilderie</li> <li>• Plant Operator Maintenance</li> <li>• Grader Operator Expression of Interest</li> </ul>

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 General Manager

 Mayor

## **SUSTAINABILITY**

N/A

## **STATUTORY COMPLIANCE/POLICY**

N/A

## **FINANCIAL**

N/A

## **INTEGRATED PLANS**

Theme 5: Our Leadership – Looking to our Future

5.1 Demonstrating Transparent Leadership through Sustainability, Accountability and Community Representation

## **RISK MANAGEMENT**

N/A

## **CONSULTATION / ENGAGEMENT**

As detailed in report.

## **OPTION**

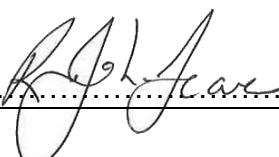
N/A

## **ATTACHMENTS**

NIL

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.....General Manager

.....Mayor

**ITEM NO. 26 - ASSET MANAGER – MONTHLY REPORT**

Council Meeting: 25 February 2020  
Report Date: 17 February 2020  
Author: Asset Manager  
File #: SC218  
Approval: General Manager

**EXECUTIVE SUMMARY**

To provide information generally relating to past and future actions of the Asset Manager, along with specific action items being dealt with.

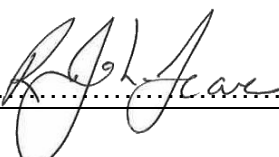
**RECOMMENDATION**

The information contained in the Asset Manager Monthly Report be noted.

**OFFICER COMMENT**

Description	Comment
Meetings	1 x Management Meeting
	1 x Bio-Security Meeting
	1 x LEMC Meeting
Preparation of Reports for Business Paper	Monthly Report
	Darlington Point Floodplain Additional Funding Report
RMS	Continue development of Council System Management Plan
	2 x RMS meetings
	1 x RMS Audit
	3 x RMS Inspections (MR321)
	2 x Additional Inspections (MR321)-Weather
	7 x RMS Inspections (HW17)
Goanna Walking Track	16 x Sign Installations
Darlington Point Hall	Scoping out works
Town Entrance Signs	Darlington Point
Assets	1 x Footpath Inspection
	Depot Maintenance - Jerilderie
	Dwelling Repairs - Darlington Point and Jerilderie
	Youth Sports Centre Repair, Coleambally
	Council Office Repair- Coleambally and Jerilderie
	Monash Park Repairs
	Shop Repairs, Jerilderie

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 General Manager

 Mayor

	Sports Centre Repairs, Jerilderie
	Swimming Pool - Darlington Point
	Sewerage Works - Darlington Point
	Levee Bank Repairs

## **SUSTAINABILITY**

N/A

## **STATUTORY COMPLIANCE/POLICY**

N/A

## **FINANCIAL**

N/A

## **INTEGRATED PLANS**

Theme 5: Our Leadership – Looking to our Future

5.1 Demonstrating Transparent Leadership through Sustainability, Accountability and Community Representation

## **RISK MANAGEMENT**

N/A

## **CONSULTATION / ENGAGEMENT**

As detailed in report

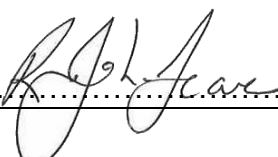
## **OPTION**

N/A

## **ATTACHMENTS**

NIL

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 General Manager

 Mayor

**ITEM NO. 27 – FINANCE MANAGER - MONTHLY REPORT**

Council Meeting: 25 February 2020  
Report Date: 15 February 2019  
Author: Finance Manager  
File #: SC218  
Approval: General Manager

**EXECUTIVE SUMMARY**

Information report provided to Council on activities of the Finance Manager during December 2019 and January 2020, along with specific action items being dealt with.

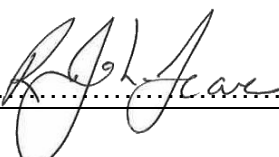
**RECOMMENDATION**

The information contained in the Finance Manager Monthly Report be noted.

**BACKGROUND**

Description	Action
Meetings	2 x Management Group
	2 x Council, including Extraordinary
	2 x Civica Authority Implementation
Preparation of reports for Business Paper	Monthly Cash & Investments
	Sale of Council Residential Property
	Quarterly Budget Review
Preparation of financial data	Monthly grant expenditure reviews
	Murray LLS grant acquittal
	Transport for NSW monthly grant expenditure report
Data migration	Work with staff and consultant to validate and check information requirements for continued data migration to new system. Upload of general ledger balances and work order balances to 31 October 2018 completed to test environment. Balances and checks undertaken and various problems investigated and maintenance to systems undertaken. Processing of uploaded journals undertaken to live data system upon verification of all balances. Completed December 2019.

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 General Manager

 Mayor



Internal audit	Liaise with internal and external auditors, consultant and staff to prepare documentation for internal audit of data migration to new operating system. Compiled internal audit report documentation for internal auditor.
Financial Statements	Continue the preparation of data, checking of reconciliations, asset capitalisation and revaluations, calculation of depreciation and liaison with external auditors, consultant and staff. Liaise with and assist consultant with finalisation of statements. Draft statements completed and provided to Councillors and external auditors following authorisation by Councillors and Management. Provision of required data to external auditors to enable audit to commence off site. Auditors on site during February.
Prepare Council purchase orders	Advise various staff and prepare orders for grant works expenditures.
Provision of financial advice	Liaise with staff in order to provide financial advice regarding budgets, grants and reserves
Review and authorise payments	Undertake review of payments made to staff and creditors and authorise and undertake bank transfers
Tenders	Provision of required confirmations of tender acceptance (2) together with advice of unsuccessful tenders (8) General correspondence and assistance with contracts and legal documentation.

## **SUSTAINABILITY**

N/A


## **STATUTORY COMPLIANCE/POLICY**

N/A

## **FINANCIAL**

N/A

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.....General Manager

.....Mayor

## **INTEGRATED PLANS**

Theme 5: Our Leadership – Looking to our Future

5.1 Demonstrating Transparent Leadership through Sustainability, Accountability and Community Representation

## **RISK MANAGEMENT**

N/A

## **CONSULTATION / ENGAGEMENT**

As detailed in report.

## **OPTION**

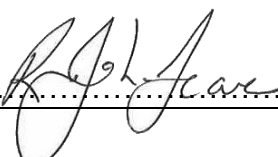
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## **ATTACHMENTS**

NIL

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.....General Manager

.....Mayor

**ITEM NO. 28 - MANAGER CORPORATE & COMMUNITY SERVICES –  
MONTHLY REPORT**

Council Meeting: 25 February 2020  
Report Date: 18 February 2020  
Author: Manager Corporate & Community  
File #: SC218  
Approval: General Manager

**EXECUTIVE SUMMARY**

To provide information generally relating to past and future actions of the Manager Corporate & Community Services along with specific action items being dealt with.

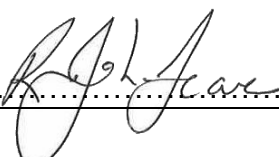
**RECOMMENDATION**

**The information contained in the Manager Corporate & Community Services Monthly Report be noted.**

**OFFICER COMMENT**

Description	Comment
Meetings	Management Group Meeting
	Council Meeting
	Darlington Point Townlife
	Heritage Darlington Point
	Strategic Planning Workshop – Albury
Preparation of Reports for Business Paper	Monthly Report
	Request for Donation
Preparation of Financial Data	Update Roads to Recovery Portal to include projects, expenditure and mapping
	Assistance with information for Annual Financial Statements
	Commonwealth Home Support Program Acquittal
Community Services	Home Modifications – Dec/Jan (11 jobs) \$8,014.10
	Home Maintenance – Dec/Jan (29 jobs) \$3,776.36
	Community Transport – Dec/Jan (72 trips), Weekly bus to Griffith
	Community Transport Bus – Dec/Jan 2 Wagga trips, 2 Griffith trips
	Meals on Wheels Dec/Jan (240 meals)

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 General Manager

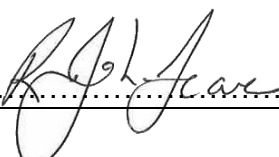
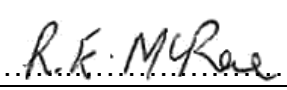
 Mayor

	Respite Groups – Dec/Jan Weekly functions held, Christmas functions.
Drought Support Officer	Information Report below.

### Drought Grant Funding Report – February 2020

- International Women's Day luncheon being held in Jerilderie 13 March 2020. Guest Speaker Para Olympian Dr Hannah McDougall. She is currently in training for Tokyo 2020. A bus will be provided from Darlington Point and Coleambally. Over 30 people have already RSVP'd.
- Mental Health – AFL VIC/NSW visiting Jerilderie 5 March and Coleambally 6 March with their "Tackle your Feelings" Program. Mental Health within country clubs is a major factor. I will be sending flyers to the schools and Clubs. I have already involved the local clubs who are making sure their Senior and Junior Players will be available. Allows Coaches to obtain accreditation without having to travel. Coaching clinic for the kids, guest speaker for the Club, Brendan McCarthy. Clubs will be left with a Mental Health module that can be accessed at any time for further training and a promotional video for their club to use to promote themselves as a club.
- Farm budgeting masterclasses – provide effective planning and management of cashflow. Dates to be advised.
- "Cork, Canvas and Create" Wellness in the Park – come along to Art Classes and maybe meet someone new or discover a new talent. Awaiting cooler weather dates to be announced soon.
- Wellness activities in Jerilderie and Darlington Point – FloYo in the Pool (Yoga and HIT class) Jerilderie class was held on 15 February 2020.
- Contributing to Seniors Week festivities – organising a guest speaker at the request of Kerri Weymouth for the function she is having at Morundah.
- The drought monies have organised and contributed to 21 functions across the 3 communities. Jerilderie and Coleambally have both had just over \$20k put back into the community through these functions. Darlington Point just over \$15k. I have had great feedback from local businesses that people are spending the vouchers plus more, and using the local businesses and professionals has provided a much needed boost leading up to Christmas and through the quiet January period.
- Drought Initiatives updates: Small business drought loans up to \$500,000 administered by RIC (Regional Investment Corporation) - guidelines were finalised in early January 2020. Please contact RIC 1800 875 675 to discuss further.

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 General Manager
  Mayor

- Please visit the website below to keep up to date with all the latest initiatives. This is a great website for all farmers, farm workers, contractors in NSW.  
<https://www.dpi.nsw.gov.au/climate-and-emergencies/droughthub>

With the focus currently on bushfires – drought initiatives have not been a priority. Hopefully over the coming months this will change. Please contact Rural Financial Counsellor Airlie Hoskins (located in the Murrumbidgee Council Offices, Coleambally) with any questions.

- Women on Wheels training days in Yanco -  
<https://www.tocal.nsw.edu.au/topic/general-pages/women-on-wheels-wow>

There are still the one off payments available through St Vinnies, Rural Aid and the CWA, please find both links to apply. If you need further assistance please visit the St Vincents Office, Yambil Street, Griffith NSW 2680.

[https://www.vinnies.org.au/page/Find\\_Help/drought\\_assistance/](https://www.vinnies.org.au/page/Find_Help/drought_assistance/)  
<https://www.ruralaid.org.au/>  
<https://www.cwaofnsw.org.au/droughtaid.html>

- Please contact your financial institution for information regarding their Hardship Policies – most institutions will have Policies well worth the discussion.

## **SUSTAINABILITY**

N/A

## **STATUTORY COMPLIANCE/POLICY**

N/A

## **FINANCIAL**

N/A

## **INTEGRATED PLANS**


Theme 5: Our Leadership – Looking to our Future

5.1 Demonstrating Transparent Leadership through Sustainability, Accountability and Community Representation

## **RISK MANAGEMENT**

N/A

This is page 93 of 119 of the General Manager's Reports as submitted to the Ordinary Meeting of Murrumbidgee Council held Tuesday 25 February 2020

.....General Manager

.....Mayor

## **CONSULTATION / ENGAGEMENT**

As detailed in report

## **OPTION**

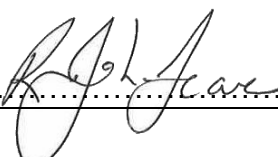
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## **ATTACHMENTS**

NIL

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.....General Manager

.....Mayor

**ITEM NO. 29 – MANAGER ECONOMIC AND TOURISM DEVELOPMENT –  
MONTHLY REPORT**

Council Meeting: Tuesday 25 February 2020  
Report Date: 17 February 2020  
Author: Economic and Tourism Development Manager  
File #: SC218  
Approval: General Manager

**EXECUTIVE SUMMARY**

To provide information generally relating to past and future actions of the Manager, Economic and Tourism Development, along with specific action items being dealt with.

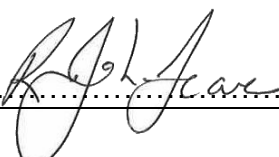
**RECOMMENDATION**

**The information contained in the Economic and Tourism Development Monthly Report be noted.**

**OFFICER COMMENT**

Description	Comment
<b>Economic Development</b>	
METAG	Next meeting Tuesday 10 March in Coleambally, with Regional Development Australia – Riverina as guest speakers.
Regional Development Australia – Riverina	No action this month
Regional Development Australia – Murray	No action this month
Murray Regional Economic Development Strategy (REDS)	Attendance at review meeting with surrounding Councils on 29 January in Deniliquin.
<b>Tourism</b>	
Newell Highway Promotions Committee	Developed and sent 800 fliers for the Newell Highway stand at the 2020 Victorian Caravan, Camping and Touring Supershow. Teleconference – 26 November (see attached minutes)
Thrive Riverina	Submitted details for Murrumbidgee Council swimming pool free access for the water play content for <i>Inside the Riverina</i> January newsletter and Sticky Fingers Candy Shop for February newsletter. Submitted details for

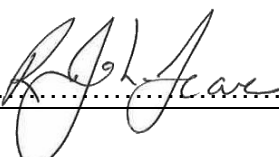
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	fireworks at Jerilderie Australia Day celebration for the Thrive Riverina January event, Riverina Classic Catch and Release Fishing Competition for the Thrive Riverina February event newsletter.
Kidman Way Promotions Committee	Teleconference meeting 17 December 2019 (see attached minutes). Teleconference meeting 4 February 2020. Attendance at the Victorian Caravan, Camping and Touring Supershow from 19-24 February 2020.
Ned Kelly Touring Route	No action this month
Destination Riverina Murray	No action this month
Murrumbidgee Trails Visitor Guide	Joint Visitor Guide and Destination Marketing project to be undertaken in collaboration with Narrandera, Leeton and Lockhart Shire Councils.  This collaborative destination marketing project will include the development of an A4 visitor guide for the region, undertaking shared promotion for a greater reach and greater budget for direct marketing initiatives. A website and social media sites have been established. Council will be seeking advertising packages from local operators in the coming weeks.
Destination NSW	Updated 17 tourism listings in the Australian Tourism Data Warehouse (which are featured on the Visit NSW website), with 147 page views between 18 January and 17 February.
Advertising	1/2 page advert and editorial in the Caravanning Australia Autumn 2020 edition (see image).  Submitted video content on Murrumbidgee Council area tourist attractions to Griffith City Council for display at Griffith airport welcoming visitors and Griffith social media.  Riverina Art Trail promoted in the Border Mail Out & About Summer magazine.

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## DARLINGTON POINT

### *Family fun at Darlington Point*

A favourite with the locals in summer, the Darlington Point War Memorial Swimming Pool includes a 25 metre lap and recreational pool, shaded medium pool, shaded toddlers pool.

The facility also includes a kiosk, change rooms and shaded picnic tables and barbecue, so you can bring your friends and family and stay cool in summer.

## *Thrive Riverina – Inside the Riverina January water fun content*



## JERILDERIE

The Jerilderie community welcomes all to come and join them at the 2020 [Australia Day celebrations](#). A highlight of the evening is the spectacular fireworks display over the picturesque Lake.

**Date:** 26th January 6.30pm

**Location:** Luke Park, Jerilderie

## *Thrive Riverina – January events content*



## DARLINGTON POINT

[The Riverina Classic](#) Catch and Release Fishing Competition is a great 3 days of fishing. Each year proceeds are used to re-stock the Murrumbidgee River, securing a sustainable fishing future.

**Date:** 7th - 9th February

**Location:** Darlington Point

## *Thrive Riverina – February events content*

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.....*R. J. Love*..... General Manager

.....*R. E. McRae*..... Mayor



## Magical Murrumbidgee

Experience the magic of a Murrumbidgee day as you meander through the towns of Jerrilder, Cocksambally and Darlington Point.

Jerrilder is a treasure trove of historical delights. Begin your adventure with a self-guided tour, and follow the steps of the 1870s raid of notorious bushranger Ned Kelly and his gang. You can also see the childhood home of Australia's greatest military mind, General Sir John Monash.

By a bit of arm-sporting as you travel along the Jerrilder Plain to the state's newest town of Cocksambally. Here you can relax to the

call of the abundant birds, sample some local wines and olives at Yarrow Park, and check out the impressive mosaic water tower.

At Darlington Point, relax on the banks of the picturesque Murrumbidgee River. Join a kayak tour, throw in a line, stroll along the Governor Walling Track, or dip your toes in the water at any of the 15 sandy beaches. Make sure you don't miss out on spotting some exotic wildlife at Altra Wildlife Park.

All three FM-friendly towns offer free camping and caravan pitches, fully stocked supermarkets, cafes, fuel stations, pub meals, free entry to public swimming pools, and dump points.



© CARAVANNING AUSTRALIA • AUTUMN 2020

*Draft advert and editorial in Caravanning Australia Autumn 2020*

## SUSTAINABILITY

N/A

## STATUTORY COMPLIANCE/POLICY

N/A

## FINANCIAL

N/A

## INTEGRATED PLANS

This report is linked to the Murrumbidgee Council Community Strategic Plan 2017-2027:

### Theme Four: Our Economy

#### Strategies:

4.1.2 Promote Murrumbidgee and its towns and potential light manufacturing wholesale and retail business opportunities to diversify industry and stimulate employment growth

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.....*R. J. I. I. I.*..... General Manager

.....*R. E. M. R. R.*..... Mayor

- 4.2.2 Work collaboratively with regional stakeholders to build Murrumbidgee Council profile
- 4.2.3 Contribute to regional tourism initiatives and major events in the region
- 4.2.5 Support local business with access to available training, workforce skills and technology
- 4.2.6 Build data and analysis of business and industry in the Murrumbidgee Local Government Area
- 4.3.1 Provide professional information services promoting tourism, visitor ventures and activities in our towns
- 4.3.2 Provide promotion and resources for tourism service providers
- 4.4.1 Raise community awareness of TAFE, university and other regional education providers

## **Theme 5: Our Leadership – Looking to our Future**

5.1 Demonstrating Transparent Leadership through Sustainability, Accountability and Community Representation

### **RISK MANAGEMENT**

N/A

### **CONSULTATION / ENGAGEMENT**

As detailed in report.

### **OPTION**

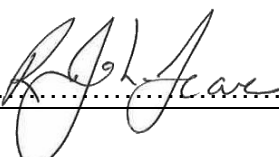
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### **ATTACHMENTS**

- Attachment # 19: Newell Highway Promotions Committee Minutes 26 November 2019
- Attachment # 20: Kidman Way Promotions Committee Minutes 17 December 2019

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.....General Manager

.....Mayor

**ITEM NO. 30 - DEVELOPMENT APPLICATIONS APPROVED UNDER DELEGATION, DECEMBER 2019 & JANUARY 2020**

Council Meeting: 25 February 2020  
Report Date: 14 February 2020  
Author: General Manager  
File #: SC210  
Approval: Manager, Planning & Environment

**EXECUTIVE SUMMARY**

Information report provided to Council on Development Applications Approved Under Delegation during the previous months.

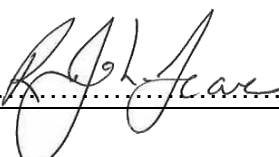
**RECOMMENDATION**

**The information contained in the Development Applications Approved under Delegation, December 2019 and January 2020, Report be noted.**

**BACKGROUND**

DA/CDC No.	Property Location	Description	Value	Determination Date
CDC06-19/20	2 Ashton Street Jerilderie LOT 31 DP 84	Swimming Pool and Retaining Wall	\$63,712	24/12/2019
CDC07-19/20	14 Bolton Street Jerilderie LOT B DP 364043	Shed	\$5,000	24/12/2019
DA/CC15-19/20	490 Four Corners Road Coleambally LOT 203 DP 750879	Rural Industrial Shed & Attached Awning	\$210,000	12/12/2019
DA17-19/20	15 Darlington Street Darlington Point LOT 68 DP 751688	Subdivision - Residential	\$5,000	03/12/2019
DA19-19/20	11573 Sturt Highway Darlington Point LOT 144 DP 750908	Relocatable Dwelling	\$350,000	19/12/2019
DA/CC20-19/20	117-119 Nowranie Street Jerilderie LOT 5 DP 790300	Shed Extension	\$7,000	12/12/2019

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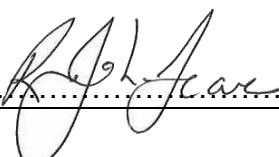
 Mayor

DA/CDC No.	Property Location	Description	Value	Determination Date
DA22-19/20	11 Carrington Street Darlington Point LOT 1 DP 107899	Minor internal and external alterations to existing cultural centre	\$200,000	19/12/2019
CC45-18/19	2B Southey Street Jerilderie LOT 217 DP 41481	Fire Truck Parking Shed (extension to existing building)	\$22,000	13/12/19
SSD/CC 8392-1	350 Donald Ross Drive Darlington Point LOT 160 DP 821551	Footings only – Solar Farm Operations & Maintenance Building	\$150,000	9/12/19
DACC 3-2020	41 Nowranie Street Jerilderie LOT 14 SEC 13 DP 758541	Shed Extension	\$8,000	31/01/2020
DA 6-2020	16343 Sturt Highway Darlington Point LOT 2 DP 750905	Storage Dam	\$500,000	31/01/2020

## ATTACHMENTS

NIL

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**ITEM NO. 31 - BIOSECURITY / SALEYARDS / TRUCKWASH / STOCK CONTROL**

Council Meeting:	25 February 2020
Report Date:	18 February 2020
Author:	Biosecurity Officers
File #:	SC92
Approval:	Manager, Planning & Environment

**EXECUTIVE SUMMARY**

Information report provided to Council on activities of the Biosecurity Officers during the previous months.

**RECOMMENDATION**

**The information contained in the Biosecurity, Saleyards, Truckwash and Stock Control Report be noted.**

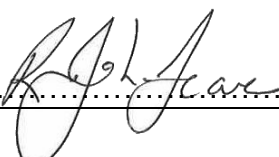
**BACKGROUND**

**Jerilderie:**

**Weeds**

- Murray Local Land Services funding agreement was finalised on 13 December 2019;
- Khaki Weed treated along local roads and MR552, MR564, MR321 and RR59;
- Silver Leaf Nightshade treatment along local roads;
- Bathurst Burrs treatment along local roads;
- Treat flies at Jerilderie town tip;
- Spray Luke Park prior to Australia Day celebrations;
- High risk pathway and local road inspections;
- Boxthorn mechanical clearing of treated plants at Emery Pit for burning during winter months;
- Applied for funding under the Communities Combating Pest and Weed Impacts during Drought Program Round 2, targeting heavily infested areas of weeds and pest on private lands;
- Treated ants within town streets and lanes;
- Treated Cemetery for weeds after recent rains as prior to rain weeds were dormant;
- Collected Fleabane seeds for genetic testing and herbicide resistant trials;
- Treated Racecourse for Caltrop, Khaki Weed and Waterweed.

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### **Truck Wash**

- Working fine - changed over silt ponds with the view of desilting pit 2.
- Washed out sump pit full of sand.

### **Stock Control**

- Report at 7.24pm on 12 December 2019 - stock on Newell Highway north of Jerilderie near Bundure - nothing found.

### **Saleyards**

- Treated yards for Bathurst Burrs, Silver Leaf Nightshade and watered trees.
- Friday 31 January 2020 - Campbell Baileau (Australian Stockyard Co) from Goulburn came to do a quote on proposed works in yards. Supplied quote to General Manager, Finance Manager and Asset Manager. Site plan still in progress for future discussion.

### **Coleambally & Darlington Point:**

#### **Weeds**

- 4 high risk pathway inspections – supply & drainage channels Sturt Highway;
- High risk site inspections - McCleay Pit, 11 Mile Pit, Heaths Pit;
- 13 local road inspections;
- 11 private property inspections;
- 9 red guide post site inspections;
- Silver Leaf Night Shade, Spiny Burr Grass, Bathurst Burr, Boxthorn, Devils Claw, Fleabane, Khaki Weed;
- Local road shoulders sprayed - Ercildoune Road, Donald Ross Drive, Ringwood Road, Main Canal Road, Bull Road.

### **Stock Control**

- Nil

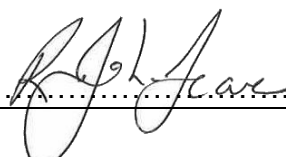
## **INTEGRATED PLANS**

Strategy 2.6.2 - Educate and inform the community on weed management:

- Action 2.6.2.1 Promote biosecurity and weed management reduction through Council's weed management program;
- Action 2.6.2.1 Undertake inspections of rural properties to identify the existence of noxious weeds, advise and monitor for weed control;
- Action 2.6.2.3 Undertake weekly infestation inspections on Council and State controlled land (including roads) and implement eradication measures.

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.....General Manager

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**OPTIONS**

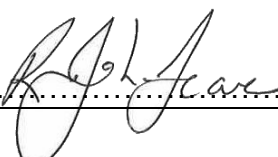
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**ATTACHMENTS**

NIL

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..... General Manager

..... Mayor



**ITEM NO. 32- WORKS IN PROGRESS 5/12/2019 to 18/02/20**

Council Meeting: 25 February 2020  
 Report Date: 18 February 2020  
 Author: Johann Pereira & William Wade, Operations Managers  
 File #: SC218  
 Approval: General Manager

**EXECUTIVE SUMMARY**

Information report provided to Council on Works in Progress during the period 5 December 2019 to 18 February 2020.

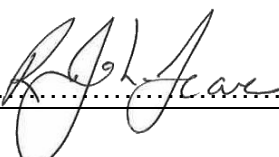
**RECOMMENDATION**

The information contained in the Works in Progress Report be noted.

**BACKGROUND****Works Completed In Period**

		Budgeted (\$)	Actual Cost (\$)	Funding Source
<b>Regional Roads</b>				
RR552 – Conargo Road	Resealed segments 5, 6 & 8 Guideposts installed	125,000	96,226 (Final)	Regional Roads Block Grant (RRBG)
RR564 – Berrigan Road				
RR323 – Oaklands Road	Resealed segments 2, 3, 4, 5 & 6 Guideposts installed	170,000	149,587 (Final)	RRBG
RR59 – Urana Road				
RR596 – Morundah Road	Construction to widen shoulders on each side of Seg 28 – 2.61km & Seg 29 – 2.34km. Formation to increase from 5.7m to 10m. Sealed travel way to increase from 5.7m to 8m. Guideposts installed	500,000	427,866	Regional Roads Repair Program (RRRP)
RR356 – Berrigan Oaklands Road				

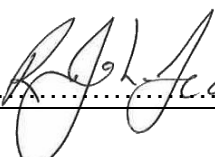
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 ..... General Manager


 ..... Mayor

RR183 – Whitton Road				
Carrathool Road	Tar patching on various segments. Roadside vegetation control			
<b>MR321 – Kidman Way</b>	<p>TfNSW resealing segments 50, 60 &amp; 180</p> <p>Tar patching on various segments.</p> <p>Roadside vegetation control</p> <p>RMS Heavy Patching – Traffic control, stabilisation of existing material with slag lime blend on below areas:</p> <ul style="list-style-type: none"> <li>• Segment 140 – 5 patches</li> <li>• Segment 130 – 5 patches</li> <li>• Segment 240 – 3 patches</li> <li>• Segment 260 – 5 patches</li> <li>• Segment 330 – 4 patches</li> <li>• Segment 440 – 3 patches</li> </ul> <p>Shoulder grading in preparation for resealing:</p> <ul style="list-style-type: none"> <li>• Segment 180 – 1.5km</li> <li>• Segment 50 – 2.2km</li> <li>• Segment 60 – 1.5km</li> </ul> <p>Intersection of Uri Street-aggregate swept and stick and stomps installed for temporary delineation.</p> <p>Darlington Point bridges - Core test carried out on the bridge abutments by geotechnical engineer to determine best remedial works method.</p>	N/A	189,522 (Final resealing costs)	TfNSW
<b>H17 – Newell Highway</b>	<p>Rubbish collection</p> <p>Roadside vegetation control at Waddi intersection - slashing</p> <p>Spraying of roadside vegetation.</p>			
<b>Local Road Maintenance</b>	<p>Grader Maintenance:</p> <ul style="list-style-type: none"> <li>• Euroley Road – 8km</li> <li>• Banandra Road – 3km</li> <li>• Ercildoune Road – 10km</li> <li>• Harveys Well Road – 6.5km</li> <li>• Lovegrove Road – 3km</li> <li>• Britts Road – 4km</li> <li>• Boondilla Road – 3.5km</li> <li>• McLeay Road – 2km</li> <li>• Gaston Road – 3.5km</li> <li>• Jim Cattanach Road – 4.5km</li> </ul>			

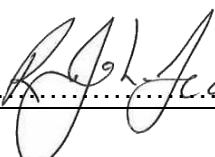
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	<ul style="list-style-type: none"> <li>• Martin Bell Road – 3km</li> <li>• Commins Road – 3km</li> </ul> <p>Heavy Patching Coleambally:</p> <p>The corner of Amaroo Ave and Calrose Ave was heavy patched and resealed after damage from heavy vehicle traffic.</p> <p>Guide post replacement and signs replaced on:</p> <ul style="list-style-type: none"> <li>• Donald Ross Drive</li> <li>• Eulo Road</li> <li>• Main Canal Road</li> <li>• Steele Road</li> <li>• Bull Road</li> <li>• Four Corners Road</li> </ul>			
	<p>Tar Patching:</p> <ul style="list-style-type: none"> <li>• Channel Nine Road</li> <li>• Kingfisher Avenue</li> <li>• Donald Ross Drive</li> <li>• Darlington Point local town roads</li> <li>• Coleambally local town roads</li> <li>• Sealing of heavy patches</li> <li>• Conargo Road area</li> <li>• Gilbert Road</li> </ul>			
<b>Construction</b>	<p>Britts Road reconstruction 850m length, 5.5m width. Initially scheduled for 12 Feb 2020 completion, however due to weather and Downer availability, works have been pushed back to second week of March 2020.</p> <p>Expected completion by 9 March 2020.</p>	120,000	19,255	Council
<b>Resheeting</b>	<p>Four Corners Road - resheeting road surface 100mm of road surface for 4.2km.</p>	115,000	74,169	Council
	<p>Euroley Road - resheeting road surface 100mm of road surface for 1.0km.</p>	30,000	26,922 (Final)	Council
<b>Town Streets</b>	<p><b>Darlington Point:</b></p> <p>Roadside vegetation control throughout town.</p> <p>Tar patching throughout town streets.</p> <p>Streets and bridges swept by street sweeping truck.</p>			

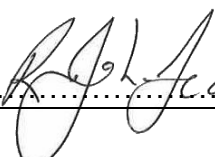
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<b>Resealing Programme</b>	<p>Resealing program commenced 30 January 2020 with Oaklands Road and Conargo Road (Regional Roads) and MR321 (Kidman Way).</p> <p>Resealing program to continue 9 March 2020 on local roads. Further details in upcoming works below.</p>			
<b>Town Maintenance</b>	<p><b>Darlington Point</b></p> <p>Vegetation control on asset protection zones around town.</p> <p>Fire breaks around town slashed.</p> <p>Darlington Point Caravan Park amenities block sewer connection unblocked. Surrounding pipes removed and replaced.</p> <p>Garden beds in road medians cleared up and maintained.</p> <p>Fallen tree branch made safe then removed at the Darlington Point football ground.</p> <p>Two (2) abandoned vehicles removed from the streets around Darlington Point area.</p> <p>Darlington Point Riverina Classic Catch and Release Fishing Competition</p> <ul style="list-style-type: none"> <li>• Putting up signs and flags around town to promote the event</li> <li>• Additional bins taken out to Darlington Point Sports Club and the boat ramp area</li> <li>• Traffic control and speed restrictions put in place for the weekend event</li> </ul> <p>Darlington Point Boat Ramp de-silted in preparation for fishing competition.</p>			
	<p><b>Coleambally</b></p> <p>Vegetation control on asset protection zones around Coleambally.</p> <p>Storm water drains cleared around Coleambally with excavator. Drains were reformed where required and vegetation cleared.</p>			

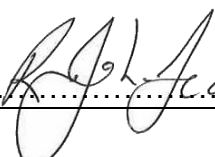
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	<b>Jerilderie</b> The town maintenance crew have been busy with utility realignment works on Jerilderie main street.			
<b>Parks and Gardens</b>	Parks and gardens maintained throughout Jerilderie, Coleambally and Darlington Point.			
<b>Water &amp; Sewerage</b>	<b>Darlington Point</b> Water main breakage and repair at the back of the Darlington Point Caravan Park. Water main flushing throughout Darlington Point to clear mains. Water main break in Campbell Street repaired and made safe. New steel walkways and platforms installed at the Darlington Point sewerage treatment plant. New water connection and meter installed. NSW water flow meter was replaced by NSW Water after leak was discovered.			
	<b>Coleambally</b> One (1) sewerage pump station choke cleared. Stormwater culvert and pipe next to netball change rooms cleared out with jetter. New water connection and meter installed. Leaking water main excavated and replaced.			
	<b>Jerilderie</b> 300m utility realignment from Coonong St to motel boundary to provide clear access for TfNSW to rehabilitate the main street in March 2020. Night works for Nowranie Street water reservoir connection. Works expected	150,000  N/A	31,585  34,699	TfNSW  Council

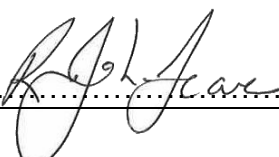
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	to be completed 13 March 2020. Upon completion, WTA to commence \$150k initial refurbishment of Jerilderie WTP.			
<b>Concreting</b>	Construction of 60m kerb and channel on Jerilderie Street near bakery. Jason Wharton.	10,500	10,143 (Final)	Drought Funding
	Construction of 200m footpath on Barwidgee Blvd, Darlington Point. Jason Wharton.	39,600	TBC	Drought Funding
<b>Fabricating</b>	CWA Park, Darlington Point – Steve Fattore engaged to fabricate shade structure over swings, playgrounds and replace picnic table. Shade structure over swing set currently being installed. Shade structure over playground to follow.	35,900	TBC	Drought Funding
	Lion's Park - Steve Fattore engaged to fabricate 3 structures over picnic tables & BBQ	32,000	TBC	Drought Funding
	Adrian Douglas Park, Darlington Point – Steve Fattore engaged to replace new tables/chairs with new shade structure.	22,500	16,060	Drought Funding
	Figtree Park, Darlington Point – Steve Fattore engaged to replace picnic benches and install shade structures. COMPLETED. Awaiting final invoices.	30,200	17,655	Drought Funding
	South Coree Hall – Brad Belling engaged to fabricate shade structure over equipment. COMPLETED	24,000	24,277 (Final)	Drought Funding
	Monash Park – Brad Belling and Mark Anthony engaged to install seating (25) and fabricate fence rails (25).	37,000	14,000	Drought Funding
	Rubbish Bins 75% completed. Tree Guards 90% completed, Jerilderie – Mark Anthony and Kevin A'Vard engaged and fabrication underway.	40,000	18,928	Drought Funding
	Jerilderie Lake Seating – Kevin A'vard engaged.	12,000	TBC	Drought Funding
	Old RSL/Bakery lawn areas, Jerilderie – Kevin A'Vard engaged. Picnic tables only.	20,200	1,046	Drought Funding
	Bellbird Street, Coleambally. Replace timber benches. Kevin A'Vard engaged.	7,500	TBC	Drought Funding

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	Netball Courts, Coleambally. Grandstand materials specified and ordered, waiting for delivery. Mark Anthony engaged.	30,000	TBC	Drought Funding
	Curlew Street Park, Coleambally. Shade structure over play equipment and picnic tables. Concrete footings installed, structure underway. Kev A'Vard engaged.	35,000	TBC	Drought Funding
	Skate Park, Coleambally. Concrete footings installed, and shade structure has been fabricated and to be erected. Kevin A'Vard engaged.	20,000	TBC	Drought Funding

#### **OTHER ITEMS**

<b>Darlington Point Cemetery</b>	Concreting works on the kerb and gutter have been completed. New grass has been established and is growing.  Working on new concrete plinth details			
<b>Integrated Water Cycle Management Plans</b>	Funding deed signed by Council has been returned to Department of Planning Industry and Water – Water Group. Now waiting signing by the appropriate Department delegate.			
<b>Coleambally Depot Upgrade</b>	A concept plan for the depot upgrade works has been developed (attachments # 21 and 22). The staff have provided comments and feedback on the concept which the architect is using to do the first detailed draft. Requirements of the new workshop have been sent to the architect.			
<b>Darlington Point Entry Signs</b>	New Darlington Point entry signs installed. Footings for the new signs constructed and then signs erected.  The existing Darlington Point town signs were relocated to Hay Road and Whitton Road.			

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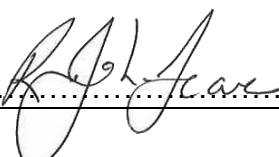
 General Manager

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## UPCOMING WORKS

		Budgeted (\$)	Funding Source
<b>Local Road Maintenance</b>	All roads within the bus routes to be maintenance graded. Tar patching throughout towns.		
<b>Resealing</b>	Eulo Road, Harris Lane, Jimmy Cull Road, Logie Brae Road, Willows Road, and Wilson Road	TBC	Council
<b>Resheeting</b>	Green Swamp Road, 4km.	TBC	Roads to Recovery
<b>Regional Roads</b>	Linemarking RR552 Segments 5, 6 & 8 Linemarking RR323 Segments 2, 3, 4, 5 & 6	TBC	RRBG
<b>Water &amp; Sewerage</b>	Flushing of water mains throughout Coleambally.		
	Initial refurbishment of Jerilderie's Water Treatment Plant	150,000	DPIE
<b>Parks &amp; Gardens</b>	Automation of Luke Park (Jerilderie) sprinkler system	14,500	Council
<b>Construction</b>	Bencubbin Ave	1.3M	Council, SCF, HVSP
	Greens Lane, 1.7km	230,000	Roads to Recovery
<b>Concreting</b>	500m of footpath on Sandpiper Street, Coleambally. Jason Wharton.	82,500	Drought Funding
	115m of footpath on Betts St, Jerilderie. Mick Davis to commence works 9 March 2020.	27,500	Drought Funding
	140m of footpath on Mahonga Street, Jerilderie. Mick Davis to commence works 9 March 2020.	33,400	Drought Funding
	210m of kerb and channel rehab on Nowranie Street. Jason Wharton.	44,100	Drought Funding
	115m of kerb and channel rehab on Wood Street. Jason Wharton.	24,150	Drought Funding

This is page 112 of 119 of the General Manager's Reports as submitted to the Ordinary Meeting of Murrumbidgee Council held Tuesday 25 February 2020

 General Manager

 Mayor

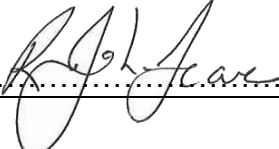
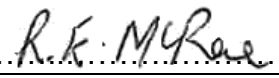


	90m of kerb and channel rehab on DeMamiel Street, Darlington Point, including Sports Club driveway. Jason Wharton.	18,900	Drought Funding
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## **ATTACHMENTS**

- Attachment # 21: Coleambally Works Depot Plan - Existing  
Attachment # 22: Coleambally Works Depot Plan - Proposed

This is page 113 of 119 of the General Manager's Reports as submitted to the Ordinary Meeting of Murrumbidgee Council held Tuesday 25 February 2020


.....General Manager

.....Mayor

## CONFIDENTIAL ITEMS

### ITEM NO. 33 – DARLINGTON POINT FLOODPLAIN MANAGEMENT FUNDING AGREEMENT 2015-16-FM-0068 - ADDITIONAL FUNDING REQUIREMENTS

Council Meeting:	25 February 2020
Report Date:	17 February 2020
Author:	Asset Manager
File #:	SC96
Approval:	General Manager

#### RECOMMENDATION

This report is **CONFIDENTIAL** in accordance with Section 10A (2) of the Local Government Act 1993, which permits the meeting to be closed to the public for business relating to the following: -

- a) Personnel matters concerning particular individuals (other than Councillors);
- c) Information that would, if disclosed, confer a commercial advantage on a person with whom the Council is conducting (or proposes to conduct) business;
- d) iii) Reveal a trade secret.

### ITEM NO. 34 - COMMONWEALTH HOME SUPPORT PROGRAMME

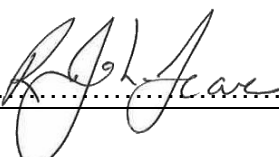
Council Meeting:	25 February 2020
Report Date:	18 February 2020
Author:	General Manager
File #:	CY10-002
Approval:	General Manager

#### RECOMMENDATION

This report is **CONFIDENTIAL** in accordance with Section 10A (2) of the Local Government Act 1993, which permits the meeting to be closed to the public for business relating to the following: -

- a) Personnel matters concerning particular individuals (other than Councillors);
- c) Information that would, if disclosed, confer a commercial advantage on a person with whom the Council is conducting (or proposes to conduct) business;
- d) ii) Confer a commercial advantage on a competitor of Council.

This is page 114 of 119 of the General Manager's Reports as submitted to the Ordinary Meeting of Murrumbidgee Council held Tuesday 25 February 2020

.....General Manager

.....Mayor