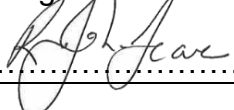


**REPORTS TO MURRUMBIDGEE COUNCIL MEETING  
TO BE HELD TUESDAY 22 SEPTEMBER 2020**

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This is page 1 of 80 of the General Manager's Reports as submitted to the Ordinary Meeting of Murrumbidgee Council held Tuesday 22 September 2020

.....General Manager

.....Mayor

## RECORDING & WEBCASTING OF MEETING

The Office of Local Government, NSW Circular 20/09 of 25 March 2020 informed Councils of amendments made to the Local Government Act 1993, which allows Councils to meet remotely to assist them to manage the risk of transmission of the COVID-19 virus at their meetings and to ensure compliance with the Public Health Order. These amendments will operate for a period of six months, but may be extended to 12 months by regulation if required.

In the spirit of open, accessible and transparent Government, and to ensure this meeting is open to the public, this Council meeting is being recorded and livestreamed to the Murrumbidgee Council facebook page. A recording will also be placed on Council's website following the meeting.

Murrumbidgee Council accepts no liability for any defamatory, discriminatory or offensive remarks or gestures that are made during the course of the Council Meeting. Opinions expressed or statements made by individuals are the opinions or statements of those individuals and do not imply any form of endorsement by Murrumbidgee Council.

Confidential meetings of Council will not be recorded or webcast.

Recordings and webcasts are protected by copyright and owned by Murrumbidgee Council. No part may be copied, recorded, reproduced or transmitted without the prior written consent of the General Manager.

Any recording or webcast is not, and shall not, be taken to be an official record of Murrumbidgee Council meetings or discussion depicted therein. Only the official Minutes may be relied upon as an official record of the meeting.

# OFFICERS' REPORTS FOR CONSIDERATION

## ITEM NO. 1 - GENERAL MANAGER MONTHLY REPORT

Council Meeting:	22 September 2020
Report Date:	11 September 2020
Author:	General Manager
File #:	SC218
Approval:	General Manager

### **BACKGROUND**

To provide information generally relating to past and future actions of the General Manager, along with specific action items being dealt with.

### **RECOMMENDATION**

**That Council:**

- 1. Adopt the Draft Media & Communications Policy;**
- 2. Note the balance of information contained in the General Manager's Monthly Report .**

### **OFFICER COMMENT**

- 1. COVID-19**

Attached is the latest version of the COVID 19 action plan.

Management continue to monitor and make adjustments to the COVID 19 action plan after every announcement by the Premier as it relates to changes to restrictions.

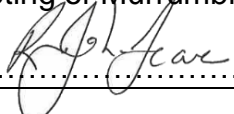
At 12:01 am on Friday 4 September 2020, Jerilderie and surrounds was incorporated in the border control region, providing those who live within the region, free movement (within the bubble) for permitted purposes, without having to self-isolate on return.

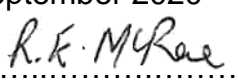
- 2. Organisational Structure Review**

Under separate "in confidence" report.

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This is page 3 of 80 of the General Manager's Reports as submitted to the Ordinary Meeting of Murrumbidgee Council held Tuesday 22 September 2020

.....General Manager

.....Mayor

### 3. Draft Media & Communications Policy Reviewed

The attached Draft Media & Communications Policy has undertaken a review of management.

As such it is presented for Council comment or adoption.

### **Recommendation - Council adopt the Draft Media & Communications Policy**

### 4. RAMJO Digital Sub-Committee

Since I last reported on this topic, we have met on two further occasions, to progress.

We meet again with most member Councils' Mayor and General Managers about progressing an application for the Regional Connectivity Programme, a \$53M bucket to provide connectivity.

We envisage that across the RAMJO footprint we are looking at a capital spend of some \$10M. The grant stipulates that there needs to be a significant contribution to enable application to be considered. We should aim to match the grant 50/50, in essence needing to raise \$5M to match \$5M with the Federal Government. We are strategising the ask, however Local Government will need to contribute in some way, shape or form. This could be via cash, in kind, facilities (i.e. towers) or other required infrastructure.

On 16 September 2020 (time between writing this report and Council meeting) we will have undertaken the consultation with the Mayors and General Managers of each Local Government Area within our RAMJO footprint. The following fortnight week beginning 28 September 2020, is being devoted to writing the grant application, we will have our final contribution figure by the end of that week.

The expression of interest needs to be given by 20 October 2020, and then we have until mid-January to shore up our contribution. If we cannot, we may need to amend to see if the Federal Government will take less, or withdraw our expression of interest.

As such, at the December Council meeting I will be presenting a report requesting funds, in kind and facilities to be provided as our contribution.

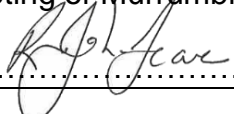
The grant only deals with internet, we are still progressing other opportunities for mobile coverage.

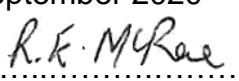
### 5. Street Lights

Operations Manager, William Wade and I met with Essential Energy about the LED rollout scheduled for April to June 2021.

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.....General Manager

.....Mayor

A report will be compiled about our options moving forward...do we buy outright or pay Essential Energy over time? Do we move on the smart lights? Questions arose about our decorative lights, which are at a different cost. These, plus other items, will be reported on at the November 2020 meeting.

## 6. Brolga Place

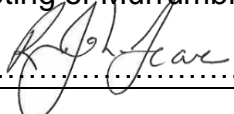
Tender evaluation is taking a little longer than anticipated, unfortunately the evaluation will not be ready for the September meeting of Council.

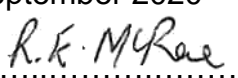
## 7. Other Things On The Go

### **General Manager:**

Description	Comment
Meetings attended since last Council Meeting	<ul style="list-style-type: none"> <li>• Management Meetings - 1</li> <li>• RAMJO Board - 0</li> <li>• Meetings with Mayor and/or Councillors - 5</li> <li>• Residents and Ratepayers - 2</li> <li>• RAMJO Digital - 2</li> <li>• ARIC - 0</li> <li>• MDBA - 1</li> <li>• Business Murrumbidgee - 1</li> <li>• Essential Energy - Street Lighting</li> <li>• Individual Staff Meetings - 6</li> <li>• Group staff meetings - 0</li> <li>• Consultative Committee - 1</li> <li>• USU - 1</li> <li>• LG Professionals - 2</li> <li>• Traffic Committee - 0</li> <li>• OLG - 1</li> <li>• State Cover - 1</li> <li>• RFS - 1</li> <li>• MDA Conference - 2 days</li> </ul>
Salary Steps Structure	Implemented via Performance Appraisal
Management Team Performance Reviews	(2018/19) Completed (2019/20) Completed
Young Street Subdivision	Progressing – refer to Operations Manager - Maintenance Report
CPA Professional Development	Completed 10 of the required 20 hours to date.
Caravan Park Redevelopment	MDBA application submitted, unsure of when decision will be made
Review agendas and business papers	As required
Multipurpose Health Centre Coleambally and Ambulance Station Darlington Point	No date set

This is page 5 of 80 of the General Manager's Reports as submitted to the Ordinary Meeting of Murrumbidgee Council held Tuesday 22 September 2020

 General Manager

 Mayor

Policies	<p><b>Completed</b></p> <ul style="list-style-type: none"> <li>• Draft Media &amp; Communications Policy (incorporating former Media and Social Media policies)</li> </ul> <p><b>Commenced</b></p> <ul style="list-style-type: none"> <li>• Asset Disposal</li> <li>• Business Continuity</li> <li>• Communication Devices</li> <li>• Complaints Management</li> <li>• Motor Vehicle</li> </ul> <p><b>Not Commenced:</b></p> <ul style="list-style-type: none"> <li>• Child Protection</li> <li>• Community Festival and Events</li> <li>• Corporate uniform</li> <li>• Councillor and Council Staff Interaction</li> <li>• Community Engagement Framework</li> <li>• Drinking Water Quality</li> <li>• Rates and Charges Hardship</li> </ul>	<ul style="list-style-type: none"> <li>• Payment of Expenses and Provision of Facilities</li> <li>• Enterprise Risk Management</li> <li>• Fraud and Corruption Prevention</li> <li>• Gifts and Benefits</li> <li>• Internal Reporting</li> <li>• Leasing of Council Residential Properties</li> <li>• Personal Protective Equipment (PPE)</li> <li>• Procurement</li> <li>• Records Management</li> <li>• Related Party Disclosure</li> <li>• Statement of Business Ethics</li> <li>• Public Interaction and Meeting Disclosure</li> <li>• Road Risk Management</li> <li>• Signs as Remote Supervision</li> <li>• Stormwater Risk Management</li> </ul>
	<p>Polices to be reviewed due to inconsistencies (not commenced):</p> <ul style="list-style-type: none"> <li>• Communication Strategy</li> <li>• Internet, Intranet, Email and Computer Use Management</li> <li>• Privacy Management</li> </ul> <p>(Some policies may have only minor inconsistencies, eg referencing the incorrect management position, eg Assistant General Managers)</p>	
	<p>New Policy – Alcohol and Drug Policy - Continuing consultation – wrote letter to unions in relation to their objection to zero BAC in policy</p>	
Citizenship Ceremonies	<p>Ceremony to be held on 30 September 2020</p>	

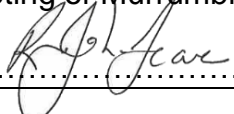
**Human Resources:**

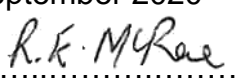
Description	Comment
Meetings	1 x Management Group
Organisational Structure	USU, DEPA, LGEA and NMANSW provided letters, via email, of proposed organisational restructure. Period of 28 days notification and consultation ended on Monday 14 September 2020. No comments or requests have been received from the Unions involved. Any decision to implement all or parts of the change require another 7 days' notice period.
Recruitment	Darryl Fisk and Jason McKenzie commenced as Plant Operators, Operations Construction, based in Darlington Point, commenced 3 August 2020.
Training	2020/2021 Budget = \$300,000 YTD 2020/2021 Expenditure = \$24,760 Balance = \$275,240
Performance and Training Appraisal 2020	Completed appraisals correlated against the salary system Grades and Steps criteria to determine eligibility for any advancement. Letters being prepared to advise individuals of outcomes. Aiming for letters to be finalised by 23 September 2020
Resignation	Raylene Slade, WHS and Risk Advisor provided notice of her resignation, effective 10 September 2020.
Staff Service Awards	Progressing to get these up to date and process administered to present awards in timely manner.
Consultative Committee	Meeting scheduled for 20 August 2020 postponed to 1 September 2020 due to non-availability of members.

**Media and Communications:**

Description	Comment
Preparing and distributing E-Newsletter (monthly)	August issue - compiling stories and monitoring all grants. Analytics: 430 recipients, 27.7% open rate (128 opens), 5.6% click through rate (26 clicks).
Preparing and distributing community newsletter (quarterly)	Spring issue
Preparing and distributing staff newsletter (monthly)	August issue
Preparing and distributing media releases and liaison with the media. Monitoring of media.	4 x media releases Providing comments from Council: 4 Responding to media enquiries: 5 Providing community stories to media: 4

This is page 7 of 80 of the General Manager's Reports as submitted to the Ordinary Meeting of Murrumbidgee Council held Tuesday 22 September 2020

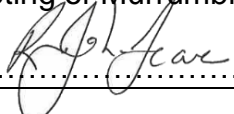
.....General Manager

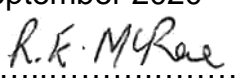
.....Mayor



	August analytics: 9 dedicated articles/multiple quotes, 6 mentions.
Co-ordinating communications campaigns for Council activities/projects	<ul style="list-style-type: none"> <li>• COVID-19</li> <li>• Local Government Week</li> <li>• Town revitalisation project (including attending DP session)</li> <li>• RAMJO water campaign</li> <li>• Shared Spaces funding</li> <li>• Microchipping</li> <li>• Business Murrumbidgee</li> <li>• Foot Golf</li> <li>• Get Ready campaign</li> </ul>
Preparing Council's digital artwork	6 x social media tiles
Liaising with external organisations for communication/media	5
Co-ordinating Council's online presence (social media), including Council announcements and positions vacant and also promoting community events and announcements. This includes Facebook, Instagram and Twitter.	<p>Facebook analytics: An average of 3 posts per day, 41 new likes (total of 1,392). 4,410 engaged users. Organic reach of 29,806 people. Paid reach of 4,381.</p> <p>Instagram: 333 followers (18 new followers), 73% female, 70% aged 25-54.</p>
Co-ordinating Council's online presence (website), including improvements, administration and maintenance.	<p>Ongoing – continual process of adding, updating, reviewing and adding new material. Liaising with provider to make improvements.</p> <p>Website traffic (Google Analytics): 2,059 users. New users: 1,746. Page views: 6,238.</p>
Advertisements	<p>Co-ordinating 4 weekly sets of ads with SRN</p> <p>1 x Facebook ad</p>
Grant applications	-
Community issues and questions	4 x responding to messages received on Council's social media channels
Assisting with business/tourism promotion	<p>Proof Business e-news</p> <p>Proof Tourism e-news</p>
Attending formal meetings	<p>1 x Management Group</p> <p>1 x Council Workshop</p> <p>1 x Council meeting</p>
Representing Council at community events	None
Administration	Incorporating feedback to Media and Communication Policy
Training	Emergency Management training

This is page 8 of 80 of the General Manager's Reports as submitted to the Ordinary Meeting of Murrumbidgee Council held Tuesday 22 September 2020

.....General Manager

.....Mayor



## 8. Movements

28 September – 2 October 2020 RAMJO Digital - Albury  
22 – 24 Nov 2020 – LGNSW Conference – On line

## **SUSTAINABILITY**

N/A

## **STATUTORY COMPLIANCE/POLICY**

N/A

## **FINANCIAL**

N/A

## **INTEGRATED PLANS**

Theme 5: Our leadership – looking to our Future

5.1. Demonstrating Transparent Leadership Through Accountability and Community Representation

## **RISK MANAGEMENT**

N/A

## **CONSULTATION / ENGAGEMENT**

N/A

## **OPTIONS**

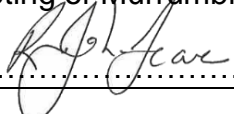
NIL

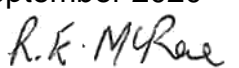
## **ATTACHMENTS**

Attachment # 1: COVID 19 Action Plan  
Attachment # 2: Draft Media & Communications Policy

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This is page 9 of 80 of the General Manager's Reports as submitted to the Ordinary Meeting of Murrumbidgee Council held Tuesday 22 September 2020

.....General Manager

.....Mayor

## ITEM NO. 2 - COUNCIL MEETINGS 2020/2021

Council Meeting:	14 September 2020
Report Date:	22 September 2020
Author:	General Manager
File #:	SC218
Approval:	General Manager

### EXECUTIVE SUMMARY

Consideration will need to be given to the date, time and venue of the monthly Council meetings, and also whether Council wishes to schedule a January meeting.

### RECOMMENDATION

That:

- a) Council schedule monthly Council meetings for the fourth Tuesday of the months October 2020 to December 2020, February 2021 to September 2021;
- b) Council meetings commence at 10.00am;
- c) The venue for the October, November and December meetings be Jerilderie, with alternate venues (Jerilderie and Darlington Point) in 2021 to be considered at the December Council meeting;
- d) The decision as to whether there will be an annual Councillor/Staff meeting be decided at the October meeting of Council, potentially requiring a change to the December 2020 Council meeting date.

### BACKGROUND

Each year Council determines the schedule of meetings for the coming twelve months.

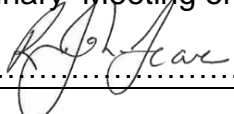
### OFFICER COMMENT

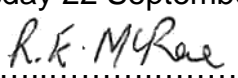
The December meeting has, in the past, been rescheduled to allow Council attendance at the staff and Councillor Christmas discussion. However, with COVID-19 restrictions likely to still influence numbers able to attend functions, social distancing requirements within venues, etc, it is likely that hosting a Christmas function in 2020 will be problematic.

Often Council schedules a workshop meeting late in January or early February.

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.....General Manager

.....Mayor

## **STATUTORY COMPLIANCE/POLICY**

Local Government Act 1993

## **FINANCIAL**

NIL

## **INTEGRATED PLANS**

Community Strategic Plan

Strategy 5.1 Transparent Leadership Through Sustainability, Accountability and Community Representation

## **RISK MANAGEMENT**

NIL

## **CONSULTATION / ENGAGEMENT**

General Manager and Mayor

## **OPTIONS**

1. Adopt the recommendation;
2. Recommend alternative dates/times for the monthly Council meetings.

## **ATTACHMENTS**

NIL

## ITEM NO. 3 – APPOINTMENT OF DELEGATES TO COUNCIL COMMITTEES

Council Meeting:	22 September 2020
Report Date:	14 September 2020
Author:	General Manager
File #:	SC64
Approval:	General Manager

### EXECUTIVE SUMMARY

The current Standing and Special Committees, Section 355 Committees, Advisory and External Committees are detailed for review, determination of memberships and formal adoption by Council.

### RECOMMENDATION

**That Council appoint representatives to Standing and Special Committees, Section 355 Committees, Advisory and External Committees.**

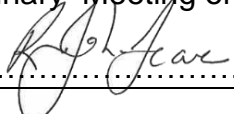
### OFFICER COMMENT

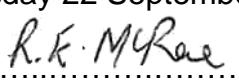
Councillors annually resolve their membership and representation on various internal Committees and external bodies.

### BACKGROUND

Standing and Special Committees of Council	
Committee Name	Councillor Representation
Internal Audit, Risk & Improvement Committee	Cr Smith and 2 independents-at least one with financial expertise
General Manager's Review Committee	Mayor, Deputy Mayor and Cr Smith (GM nominee)
Darlington Point Caravan Park Committee	Mayor, Cr Wells, Cr Gilbert
Darlington Point Floodplain Risk Management Committee (formerly DP Levee Committee)	Cr Curphey, Cr Gilbert, Cr Wells
Traffic Committee	Cr Black (voting delegate) (alternate Cr Smith) Mr Ian Girdwood represents Mr J Clancy MP Mr Shaun Gras represents Helen Dalton MP
Local Emergency Management Committee	Cr Black (alternate Cr McRae)

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.....General Manager

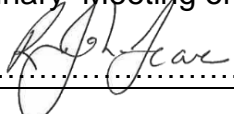
.....Mayor

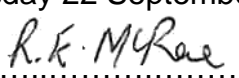
<b>Section 355 Committees of Council</b>	
<b>Committee Name</b>	<b>Councillor Representation</b>
Coleambally Australia Day Committee	Cr Chirgwin
Jerilderie Australia Day Committee	Cr McRae, Cr Bryce
Coleambally Townlife Committee	Cr Chirgwin, Cr Brown
Darlington Point Townlife / Australia Day Committee	Cr Wells
Heritage Darlington Point	Cr Curphey
Balmeringa Management Committee	Cr Bryce, Cr Smith
Central Coree Sports Complex Management Committee	Cr McRae
Yamma Recreation Reserve Management Committee	Cr Chirgwin
Jerilderie Tidy Towns Committee	Cr Bryce, Cr McRae
Murrumbidgee Business Chamber	Mayor (alternate Cr Smith)
Murrumbidgee Economic & Tourism Advisory Group	Mayor

<b>Advisory Committee</b>	
<b>Committee Name</b>	<b>Councillor Representation</b>
Monash Park Users	Cr Smith, Cr McRae
Coleambally Sports Precinct Advisory Committee	Cr Black (alternate Cr Chirgwin and Cr Brown)
Boat Ramp Darlington Point-Advisory Committee	Cr Curphey, Cr Wells and Cr Gilbert
Darlington Point Master Landuse Plan Advisory Committee	Mayor, Cr Curphey, Cr Gilbert, Cr Wells

<b>External Committees with Council Representation</b>	
<b>Committee Name</b>	<b>Councillor Representation</b>
CICL/Coleambally Environmental and Reference Committee (CERC)	Cr McRae (3 year term from 1 July 2017)
Kidman Way Promotional Committee	Cr McRae (voting delegate) (alternate Cr Chirgwin)
Newell Highway Promotional Committee	Cr McRae (alternate Cr Smith)
Mid Murray Zone Bushfire Management Committee	Cr Smith and Cr Bryce
Berrigan Jerilderie Community Network	Cr Smith
MIA Zone Bushfire Management Committee	Cr Chirgwin (alternate Cr Black)
MIA Zone Rural Fire Service Liaison Committee	Cr Chirgwin
Murray Darling Association	Mayor (alternate Deputy Mayor)
Western Riverina Libraries Committee	Cr Smith (voting delegate) (alternate Cr McRae)
Western Riverina Arts	Cr Bryce (alternate Cr Smith)
Thrive Riverina	Cr McRae

This is page 13 of 80 of the General Manager's Reports as submitted to the Ordinary Meeting of Murrumbidgee Council held Tuesday 22 September 2020

.......... General Manager

.......... Mayor

Roads and Maritime Services Consultative Committee	Mayor (alternate Deputy Mayor)
RAMJO	Mayor (alternate Deputy Mayor)
Western Region Joint Planning Panel	Mayor and Deputy Mayor (alternate Cr Brown)

<b>Internal Council Committee</b>	
<b>Committee Name</b>	<b>Councillor Representation</b>
Scholarship Committee	Council as a whole
Community Grants Committee	Council as a whole

## **SUSTAINABILITY**

NIL

## **STATUTORY COMPLIANCE/POLICY**

Local Government Act 1993, Section 355

## **FINANCIAL**

NIL

## **INTEGRATED PLANS**

### **Community Strategic Plan**

#### **5.1 Transparent Leadership, Sustainability, Accountability and Community Representation**

Action 5.1.1.4 Ensure Council's Committees, focus groups and advisory bodies are relevant and provide appropriate community involvement

#### **5.5 Investigating Funding, Services and Programs Supporting and Strengthening Communities in the Region**

Action 5.5.1.1 Council representatives participate in regular engagement through meetings, events and activities

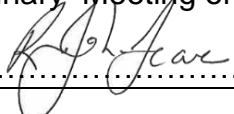
## **RISK MANAGEMENT**

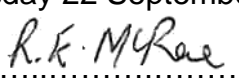
NIL

## **CONSULTATION / ENGAGEMENT**

General Manager

This is page 14 of 80 of the General Manager's Reports as submitted to the Ordinary Meeting of Murrumbidgee Council held Tuesday 22 September 2020

.......... General Manager

.......... Mayor

## OPTIONS

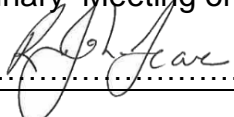
As per the recommendation.

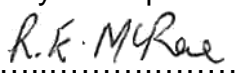
## ATTACHMENTS

NIL

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This is page 15 of 80 of the General Manager's Reports as submitted to the Ordinary Meeting of Murrumbidgee Council held Tuesday 22 September 2020

.....General Manager

.....Mayor



## ITEM NO. 4 - DEVELOPMENT APPLICATION 28-2020

Council Meeting:	22 September 2020
Report Date:	14 September 2020
Author:	Consultant Town Planner
File #:	DA 28-2020
Approval:	General Manager

### EXECUTIVE SUMMARY

This report is presented to Council to consider Development Application 28-2020 for a new gymnasium and alterations to existing change rooms at the Coleambally Sports Complex.

The development has been assessed with regard to the matters for consideration set out in Section 4.15 of the Environmental Planning & Assessment Act, 1979. The evaluation of the development is set out in Attachment # 3 and it concludes that the proposed development has merit.

### RECOMMENDATION

That:

- (a) Murrumbidgee Council, as the consent authority pursuant to Section 4.16(1)(a) of the Environmental Planning & Assessment Act 1979, grant consent to Development Application No: DA 28-2020 for a *recreation facility (indoor)* on Lot 86 DP 236144, Coleambally Sportsground, Coleambally subject to the conditions including those set out in Attachment # 4.
- (b) The Development Application be delegated to the Manager Planning & and Environment for issue of the notice of determination.

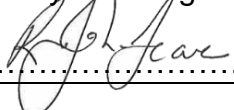
### BACKGROUND

The applicant seeks development consent to undertaken alterations and additions to several structures located at the Coleambally Sportsground.

The building works include the construction of a new gymnasium, alterations to existing netball change rooms and the relocation of an existing internal service road. The additional floor area is 396m<sup>2</sup>.

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This is page 16 of 80 of the General Manager's Reports as submitted to the Ordinary Meeting of Murrumbidgee Council held Tuesday 22 September 2020

..........General Manager

..........Mayor

**Figure A: Locality Plan**



## **SUSTAINABILITY**

NIL

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This is page 17 of 80 of the General Manager's Reports as submitted to the Ordinary Meeting of Murrumbidgee Council held Tuesday 22 September 2020

*R. J. Fear* ..... General Manager

*R. K. McRae* ..... Mayor

## STATUTORY COMPLIANCE/POLICY

### Environmental Planning and Assessment Act, 1979

The Development Application has been evaluated in accordance with the provisions of section 4.15 of the *Environmental Planning and Assessment Act, 1979*. The full evaluation is provided in Attachment # 3 and can be summarised as follows:

- a) *Recreation facility (indoor)* is a type of development which is permissible within the RE1 Public Recreation Zone under Murrumbidgee Local Environmental Plan 2013 and is consistent with the aims, objectives and special provisions of that environmental planning instrument.
- b) Assessment of the proposed development has taken into consideration the relevant State Environmental Planning Policies and is deemed satisfactory.
- c) The proposed development is considered satisfactory with regard to performance outcomes and acceptable solutions set down in the relevant Development Control Plan.
- d) The proposed development is unlikely to have any unreasonable impact on the environment and, where an adverse impact has been identified, appropriate conditions have been imposed to mitigate the effects.
- e) The subject site is suitable for the proposed development.
- f) The proposed development does not raise any matter contrary to the public interest.

The assessment of the application indicates that the proposed gymnasium has merit and warrants approval.

## FINANCIAL

The current project has no immediate financial implications for Council.

## INTEGRATED PLANS

### Community Strategic Plan

The following themes of the Murrumbidgee Council *Community Strategic Plan 2017-2027* apply in this instance:

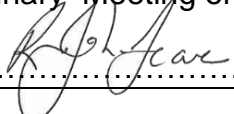
#### *Environment*

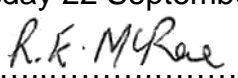
The following strategy is contained under the theme of 'Environment' and is considered relevant to the proposed development:

- Maintaining a balance between growth, development and environmental protection.

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.......... General Manager

.......... Mayor

The proposed development is considered to be a sustainable land use, and one that would not have a detrimental impact on the environment subject to proper ongoing management of the facility.

## **RISK MANAGEMENT**

The matters for consideration under section 4.15 of the Environmental Planning and Assessment Act 1979 ensure that all foreseeable risks are reviewed as part of the assessment process for any application. In this instance there are no foreseeable risks.

## **CONSULTATION / ENGAGEMENT**

### External Referrals

As part of Council's statutory obligation the application was referred to the following agencies:

- Essential Energy was advised of the proposed development in accordance with clause 45 of State Environmental Planning Policy (Infrastructure) 2008. They raise no issues with the development and their recommendations have been incorporated into the notice of determination.

## **OPTIONS**

### Option 1 (Recommendation)

- (a) That Murrumbidgee Council as the consent authority pursuant to Section 4.16(1)(a) of the Environmental Planning & Assessment Act 1979 grant consent to Development Application No: DA 28-2020 for a *recreation facility (indoor)* on Lot 86 DP 236144, Coleambally Sportsground, Coleambally subject to the conditions including those set out in Attachment # 4.
- (b) That the Development Application be delegated to the Manager Planning & Environment for issue of the notice of determination.

### Option 2

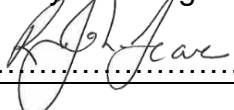
Any other resolution of Council.


## **ATTACHMENTS**

Attachment # 3:	Section 4.15 Assessment Report
Attachment # 4:	Recommended conditions of consent
Attachment # 5:	Statement of Environmental Effects
Attachment # 6:	Plans prepared by Steven Murray Architect
Attachment # 7:	Response from Essential Energy.

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.....General Manager

.....Mayor



## ITEM NO. 5 - DRAFT MODEL ASBESTOS POLICY

Council Meeting:	22 September 2020
Report Date:	14 September 2020
Author:	Manager Planning & Environment
File #:	SC49
Approval:	General Manager

### EXECUTIVE SUMMARY

Advise Council of a draft Model Asbestos Policy that has been prepared for public notification.

### RECOMMENDATION

**The draft Asbestos Policy be endorsed by Council and placed on public exhibition for 30 days, inviting public comment.**

### BACKGROUND

Council has previously requested a draft Asbestos Policy be prepared to promote awareness amongst the community and within Council, informing of obligations and responsibilities for dealing with asbestos containing material (ACM).

### OFFICER COMMENT

The Department of Local Government in 2012 prepared a Model Asbestos Policy that was reviewed and updated in 2015 by the Heads of Asbestos Coordination Authorities (HACA) to include loose fill asbestos (Mr Fluffy) and naturally occurring asbestos (rocks, sediments and soils).

The Department of Local Government (DLG) prepared a Guideline under s23A of the Local Government Act which required Councils to consider the policy when developing, adopting and implementing their own asbestos policies for their own Local Government Area.

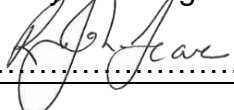
The draft Policy (attached) has been prepared in accordance with the Department of Local Government Guideline using the draft Model Asbestos Policy.


The draft Policy deals with:

- Council's role and responsibilities
- Managing waste
- Dealing with asbestos contaminated land
- Emergency response

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.....General Manager

.....Mayor

- Procedures in relation to land use, development assessment and rezoning land
- Managing complaints and investigations

as well as other aspects, such as issuing clean up notices, managing asbestos in the workplace and providing community advice on asbestos removal.

The draft Policy requires Council to have an Asbestos Register and Asbestos Management Plan in accordance with NSW Work Health and Safety Regulation 2011 CI429.

Prior to adopting the policy, it should be placed on public exhibition and notified. Council should take into account any feedback prior to making a decision about whether to proceed with the adoption of the Policy.

## **SUSTAINABILITY**

N/A

## **STATUTORY COMPLIANCE/POLICY**

NSW Local Government Act  
Section 23A Guideline-Model Asbestos Policy  
Department of Local Government Circulars  
NSW Land Contamination Act  
Environmental Planning and Assessment Act  
Protection of the Environment Operations Act and Waste Regulations  
SafeWork NSW

## **FINANCIAL**

NIL

## **INTEGRATED PLANS**

2.3.2 Encourage and support sustainable land use, planning and development.  
5.1 Demonstrating transparent leadership through accountability and community representation  
2.5.3 Ensure best practice public and environmental health controls

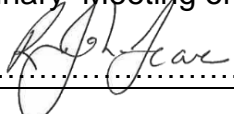
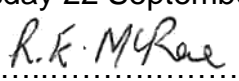
## **RISK MANAGEMENT**

The Policy provides a framework to manage risk and promote the health and safety of the community, and details the requirement for Council to identify asbestos in the workplace and put in appropriate management procedures.

## **CONSULTATION / ENGAGEMENT**

NIL

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..........General Manager ..........Mayor

## OPTIONS

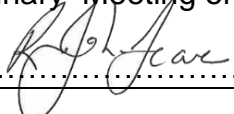
1. The draft Asbestos Policy be endorsed by Council and placed on public exhibition for 30 days, inviting public comment.
2. Any other recommendation of the Council.

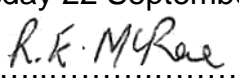
## ATTACHMENTS

Attachment # 8: Draft Model Asbestos Policy

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.....General Manager

.....Mayor



## ITEM NO. 6 - DRY WEATHER ACCESS ONLY ROADS

Council Meeting:	22 September 2020
Report Date:	14 September 2020
Author:	William Wade, Operations Manager
File #:	SC116
Approval:	General Manager

### EXECUTIVE SUMMARY

This report identifies unsealed roads within Murrumbidgee Council that become dangerous to motorists in wet weather.

- Kook Road
- Kulki Lane
- McLennons Bore Road
- Old Morundah Road

### RECOMMENDATION

**That “DRY WEATHER ROAD ONLY” signs be installed on Kook Road; Kulki Lane; McLennons Bore Road and Old Morundah Road indicating the road is dry weather only and dangerous when wet. Signs to be installed at the start of each road and at any intersection on road.**

### BACKGROUND

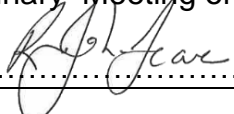
The below roads have been identified by Councillors and Council staff as requiring warning signs for weather:

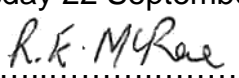
- Kook Road
- Kulki Lane
- McLennons Bore Road
- Old Morundah Road

These roads were inspected by Council staff after recent rainfall events and were found to be dangerous for vehicles to pass.

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This is page 23 of 80 of the General Manager's Reports as submitted to the Ordinary Meeting of Murrumbidgee Council held Tuesday 22 September 2020

.....General Manager

.....Mayor

Vehicles had travelled down the roads and caused damage to the road surface. The image (right) is of Old Morundah Road after a vehicle drove down it while the road was wet. Each of the roads are of a similar condition.



## **OFFICER COMMENT**

The “DRY WEATHER ROAD ONLY” signs can be ordered and installed by Council staff. These changes to be communicated to the community through a media release and other avenues, including community newsletter. Updates will be provided to Councillors following installation.

## **SUSTAINABILITY**

NIL

## **STATUTORY COMPLIANCE/POLICY**

NIL

## **FINANCIAL**

Cost of new signage and installation.

## **INTEGRATED PLANS**

### **Delivery Programme**

#### **3.4 Maintaining and Improving Transport Infrastructure:**

##### **Strategy 3.4.1**

Maintain roads to agreed standards and ensure that school bus routes are our highest priority

##### **Strategy 3.4.4**

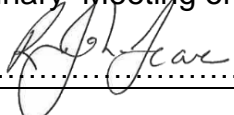
Maintain local, regional and state roads and bridges in accordance with Councils' asset management plan

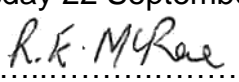
## **RISK MANAGEMENT**

- Risks to motorists who are unfamiliar with the roads.
- Damage to road surface from vehicles travelling during wet weather.

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.....General Manager

.....Mayor

## CONSULTATION / ENGAGEMENT

- Councillors
- Operational Staff

## OPTIONS

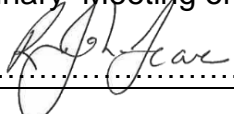
That “DRY WEATHER ROAD ONLY” signs be installed on Kook Road; Kulki Lane; McLennons Bore Road and Old Morundah Road indicating the road is dry weather only and dangerous when wet. Signs to be installed at the start of each road and at any intersection on road.

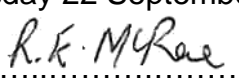
## ATTACHMENT

NIL

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.....General Manager

.....Mayor

# REPORTS/MINUTES OF COUNCIL COMMITTEES

## ITEM NO. 7 - TRAFFIC COMMITTEE MEETING

Council Meeting:	22 September 2020
Report Date:	20 August 2020
Author:	William Wade, Operations Manager
File #:	SC20
Approval:	John Scarce, General Manager

**In Attendance:** Cr Ruth McRae (Mayor), Cr Gaila Smith, John Scarce Murrumbidgee Council, William Wade Murrumbidgee Council, Mr Ian Girdwood (representing Justin Clancy, MP, Member for Albury), Mr Shawn Gras (representing Helen Dalton, MP, Member for Murray)

**Apologies:** Sgt Jason Hinson, Cr Robert Black (Chair), Mr Johann Pereira – Operations Manager, Stephen Goodsall – Asset Manager

Apologies of Sgt Jason Hinson and Cr Robert Black. Moved Ian Girdwood, seconded William Wade

1. Welcome by Cr Smith
2. Minutes from Meeting 13 February 2020 were tabled.  
Moved Ian, Seconded Greg the Minutes are an accurate record of meeting.
3. Business Arising from Minutes - William verbally provided an update on topics discussed at meeting of 13 February 2020. Moved Ian, Seconded Greg

**4. Request for Speed Limit Reduction – Donald Ross Drive between Wallace Road intersection and Morley Road.**

The speed limit reduction for Donald Ross Drive was reviewed. This road is to be inspected and additional signage to be installed to warn trucks of road conditions. Actioned by Greg and William.

**5. Jerilderie CBD Speed Limit Reduction to 40km.**

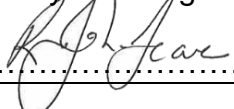
The 40km/h speed limit is put in “High Pedestrian Activated Areas”. This is based on vehicle and pedestrian data. This data is not available for Jerilderie. Greg will collect traffic and pedestrian movements from various points on Jerilderie Street. Actioned by Greg and William.


**6. Darlington Point Shops – Parking, Signage and line marking.**

The parking issues around the Darlington Point shops are to be addressed. Parking areas in front of the post office are to be line marked and sign posted for cars only. No stopping signs will be installed along the slip lane.

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This is page 26 of 80 of the General Manager's Reports as submitted to the Ordinary Meeting of Murrumbidgee Council held Tuesday 22 September 2020

.....General Manager

.....Mayor

William will further investigate alternative solutions for caravan parking in Carrington Lane Darlington Point and the vacant block of land next to the Council Chambers. Actioned by William.

## **7. General Business**

### **Murrumbidgee Council Grant Funded Projects**

Murrumbidgee Council has a number of grant funded projects that include works around classified roads. Transport for NSW will meet with council staff to assist in the planning of these projects.

### **Transport for NSW Jerilderie Review**

Council has requested that Transport for NSW conduct a review of the below items in Jerilderie:

- 110km/h zone out of Jerilderie including extending double white lines
- Jerilderie Street parking and near misses
- Wood St left hand turn only onto Newell Highway

## **8. Next Meeting – Thursday 12 November 2020, Darlington Point Chambers**

Meeting closed 10:45am.

# OFFICERS' REPORTS FOR NOTING

## ITEM NO. 8 - MONTHLY CASH & INVESTMENT REPORT – AUGUST 2020

Council Meeting:	22 September 2020
Report Date:	15 September 2020
Author:	Finance Manager
File #:	SC133
Approval:	General Manager

### EXECUTIVE SUMMARY

Information report provided on cash and investments as at 31 August 2020.

### RECOMMENDATION

**That Council note the monthly Cash and Investment Report containing the bank balances and schedule of investments as at 31 August 2020.**

### BACKGROUND

**Cash at Bank:** Council's consolidated cash position (cash and investments) as at 31 August 2020 was \$28,189,875.53, with the cash at bank amount for the same period being \$2,212,025.95.

**Investments:** As at 31 August 2020, Council's total invested funds were \$24,904,417.97. Average interest rates over the reporting period were 0.72%. The bulk of Council's investments are held with Bendigo Bank (57.94%), IMB Ltd (17.23%) and ANZ (8.76%), in accordance with the guidelines and requirements of the Financial Management Regulations.

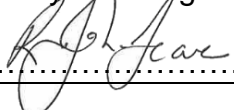
### OFFICER COMMENT


I certify that:

- 1) the cash book was reconciled with the bank balance as shown by the bank statements as at 31 August 2020;
- 2) the investments have been invested in accordance with the Local Government Act, Regulations and Council's policies.

\_\_\_\_\_  
Vicki Sutton  
Responsible Accounting Officer

\_\_\_\_\_  
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..........General Manager

..........Mayor

## **SUSTAINABILITY**

N/A

## **STATUTORY COMPLIANCE/POLICY**

- Local Government Act 1993;
- Local Government (General) Regulation 2005;
- Local Government Code of Accounting Practice and Financial Reporting (Guidelines).
- Murrumbidgee Council Investment Policy

## **INTEGRATED PLANS**

### **5.1 Transparent Leadership, Sustainability, Accountability and Community Representation:**

#### Strategy 5.1.1

Provide leadership through ethical, accountable and legislative decision making processes.

## **RISK MANAGEMENT**

N/A

## **CONSULTATION / ENGAGEMENT**

General Manager

## **OPTIONS**

As per recommendation

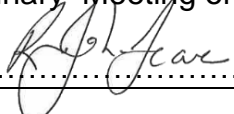
## **ATTACHMENT**

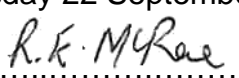
NIL



<b>STATEMENT OF BANK BALANCES</b>	<b>2020-21</b>	<b>2019-20</b>
	<b>Consolidated</b>	<b>Consolidated</b>
<b>CASH AT BANK 31 JULY 2020</b>	<b>921,477.77</b>	<b>1,411,270.33</b>
ADD - Receipts - 31 August 2020	1,986,589.36	973,097.89
ADD - Receipts - Bendigo Bank	2,594,376.47	4,174,787.24
ADD - Cancelled	0.00	33,309.63
ADD - Adjustments	0.00	0.00
LESS - Cheques	-234,041.52	-226,864.89
LESS - EFT - Autopay	-1,386,693.72	-3,058,976.09
LESS - Payroll	-334,540.42	-375,222.63
LESS - Bank Charges & Transfers	-972.39	-1,084.39
LESS - Loan Repayments	-10,753.99	-10,753.99
LESS - Investments	-247,024.61	0.00
LESS - Visa Card Pymt	-2,399.56	-399.67
LESS - Fuel Card	-230.25	-1,909.09
LESS - Photocopy Rental	-329.58	-768.48
<b>CASH AT BANK 31 AUGUST 2020</b>	<b>3,285,457.56</b>	<b>2,916,485.86</b>
<b>CASH AT BANK 31 AUGUST 2020</b>	1,444,191.32	1,099,073.67
Bank Statements - Bendigo Bank	1,849,077.16	2,271,709.67
PLUS Outstanding Deposits	0.00	0.00
LESS Unpresented Cheques	-7,810.92	-3,144.10
LESS Outstanding Autopay	0.00	-451,153.38
LESS Reverse Autopay	0.00	0.00
<b>CASH AT BANK 31 AUGUST 2020</b>	<b>3,285,457.56</b>	<b>2,916,485.86</b>
Add Investments	24,904,417.97	30,289,171.31
<b>Total Cash and Investments</b>	<b>28,189,875.53</b>	<b>33,205,657.17</b>
<b>Represented by:-</b>		
Trust Account	156,387.99	180,826.45
Water Fund	2,722,385.87	2,009,178.79
Sewer Fund	4,299,998.71	3,671,215.08
Domestic Waste Management	73,804.00	11,701.06
Unexpended Grant Funds	2,074,345.74	2,291,225.36
Plant Reserve	1,662,992.00	2,533,812.00
Employee Leave Entitlement Reserve	1,220,000.00	1,466,868.00
Infrastructure Reserve	3,489,395.00	3,537,942.00
Contributions Levy Reserve	440,720.00	
Real Estate Development Reserve	0.00	0.00
New Council Implementation Fund	514,641.17	936,624.25
Stronger Communities Fund	9,323,179.10	11,581,388.94
General Fund	<b>2,212,025.95</b>	<b>4,984,875.24</b>
	28,189,875.53	33,205,657.17

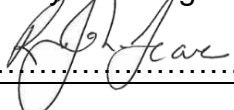
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 General Manager

 Mayor

<b>SCHEDULE OF INVESTMENTS</b>				
<b>31 AUGUST 2020</b>				
<b>Institution</b>	<b>Amount</b>	<b>Rate</b>	<b>Matures</b>	<b>NO.</b>
IMB Ltd	611,510.69	0.65%	07/12/20	20
ANZ-Les Wallis	45,917.60	0.60%	22-Nov-20	21
IMB Ltd	1,007,292.57	0.85%	08-Sep-20	22
NAB	500,000.00	0.60%	12-Sep-20	23
IMB Ltd	507,798.34	0.70%	19-Oct-20	24
IMB Ltd	500,000.00	0.90%	24/10/20	25
Bendigo	1,000,000.00	0.60%	09/11/20	26
St George	507,103.26	0.55%	03-Nov-20	27
Bendigo	809,679.31	0.60%	07/10/20	28
ANZ	501,326.78	0.73%	19/11/20	29
ANZ	818,472.73	0.73%	19/11/20	30
St George	511,361.93	0.70%	24-Oct-20	31
NAB	914,200.56	0.30%	25-Oct-20	32
SUNCORP	1,064,395.10	0.30%	02-Sep-20	34
Bendigo	800,000.00	0.75%	16/09/20	35
IMB Ltd	402,697.08	0.70%	22/10/20	36
Bendigo	3,500,000.00	1.25%	16/09/20	38
ANZ	814,674.22	0.80%	21/09/20	39
Bendigo	2,317,165.77	0.75%	16/03/21	40
IMB Ltd	510,748.26	0.75%	07-Oct-20	41
Bendigo	1,002,486.34	0.75%	16/10/20	42
NAB	507,587.43	0.88%	14-Sep-20	43
IMB Ltd	750,000.00	0.55%	26/11/20	44
Bendigo	5,000,000.00	1.30%	16/11/20	45
<b>Total Investments</b>	<b>24,904,417.97</b>			
Average Interest Rates	2018/19	2.40%		
Average Interest Rates	2019/20	1.94%		
Average Interest Rates	2020/21	0.72%		
<b>PERCENTAGE OF FUNDS HELD</b>				
SUNCORP	1,064,395.10	4.27%		
ANZ	2,180,391.33	8.76%		
Bendigo	14,429,331.42	57.94%		
IMB Ltd	4,290,046.94	17.23%		
NAB	1,921,787.99	7.72%		
St George	1,018,465.19	4.09%		
<b>TOTAL</b>	<b>24,904,417.97</b>	<b>100%</b>		

This is page 31 of 80 of the General Manager's Reports as submitted to the Ordinary Meeting of Murrumbidgee Council held Tuesday 22 September 2020

 General Manager

 Mayor

## ITEM NO. 9 - CITIZENSHIP CEREMONY

Council Meeting:	22 September 2020
Report Date:	4 September 2020
Author:	Executive Assistant
File #:	SC6
Approval:	General Manager

### EXECUTIVE SUMMARY

Arrangements are in place to conduct a Citizenship Ceremony on Wednesday 30 September 2020. The ceremony will take place at the Jerilderie Chambers, commencing 2.00pm. Conferee is Mr Joseph Lia.

### RECOMMENDATION

**The information contained in the Australian Citizenship Ceremony Report be noted.**

### BACKGROUND

Citizenship ceremonies are generally public ceremonial occasions which provide an important opportunity to formally welcome new citizens as full members of the Australian community. Citizenship ceremonies fulfil legal requirements prescribed by the Australian Citizenship Act 2007 and the Australian Citizenship Regulations 2007. They are conducted under the authority of the Australian Government Minister responsible for citizenship matters.

### OFFICER COMMENT

The Australian Citizenship Ceremonies Code provides guidance for Council. It sets out legal and other requirements for conducting Citizenship Ceremonies, as well as the roles and responsibilities of those conducting ceremonies.

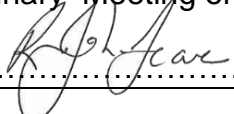
COVID-19 has placed additional responsibilities on Council when conducting Ceremonies, including restrictions on the number of persons attending the ceremony, requirement for a COVID Safe Plan, physical distancing and sanitising conditions.

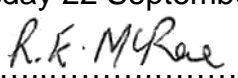
### SUSTAINABILITY

NIL

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This is page 32 of 80 of the General Manager's Reports as submitted to the Ordinary Meeting of Murrumbidgee Council held Tuesday 22 September 2020

.....General Manager

.....Mayor

## **STATUTORY COMPLIANCE/POLICY**

- In NSW, the Mayor and General Manager are persons authorised to receive a pledge of commitment under subsection 27 (5) of the Australian Citizenship Act 2007 and Australian Citizenship Regulations 2007.
- Department of Home Affairs - In-person citizenship ceremonies in the COVID-19 environment
- COVID-19 Safe Plan

## **FINANCIAL**

Estimated \$150.00

## **INTEGRATED PLANS**

Action 1.1.4.2 - Conduct Australian Citizenship Ceremonies in accordance with guidelines set by the Department of Home Affairs.

## **RISK MANAGEMENT**

NIL

## **CONSULTATION / ENGAGEMENT**

Mayor and General Manager

## **OPTIONS**

1. Host the Australian Citizenship Ceremony;
2. Forego the right to host Citizenship Ceremonies.

## **ATTACHMENTS**

NIL

**ITEM NO. 10 - FINANCE MANAGER'S REPORT – AUGUST 2020**

Council Meeting: 22 September 2020  
 Report Date: 3 September 2020  
 Author: Finance Manager  
 File #: SC218  
 Approval: General Manager

**EXECUTIVE SUMMARY**

Information report provided to Council on activities of the Finance Manager during August 2020.

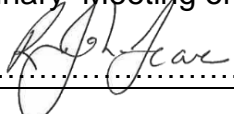
**RECOMMENDATION**

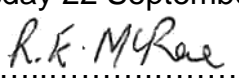
**The information contained in the Finance Manager's Report be noted.**

**BACKGROUND**

<b>Description</b>	<b>Action</b>
Meetings	1 x Management Group
	2 x Civica
	1 x Council
	1 x Auditors – Crowe Australia
	2 x Revitalisation Project
Preparation of reports for Business Paper	Monthly Cash & Investments
	Manager Report
	Tenders for Internal Audit
Preparation of financial data	Monthly grant expenditure reviews
	Transport for NSW monthly grant expenditure report
	Continuation of accruals and reconciliations for financial year end data, including capitalisation of assets
Grant Funded Projects	Prepare advice of all current grant funding for distribution
	Submit Milestone 2 claim form SCCF 3 for 1 project
Tenders	Download of tenders for Brolga Place
Training	Co-ordinate CM9 integration training
	Emergency Planning Committee
Prepare Council purchase orders	Advise various staff and prepare orders for grant works expenditures.

This is page 34 of 80 of the General Manager's Reports as submitted to the Ordinary Meeting of Murrumbidgee Council held Tuesday 22 September 2020

 General Manager

 Mayor

Provision of financial advice	Liaise with staff in order to provide financial advice regarding budgets, grants and reserves
Review and authorise payments	Undertake review of payments made to staff and creditors and authorise and undertake bank transfers

## **SUSTAINABILITY**

N/A

## **STATUTORY COMPLIANCE/POLICY**

N/A

## **FINANCIAL**

N/A

## **INTEGRATED PLANS**

Theme 5: Our Leadership – Looking to our Future

Strategy 5.1 - Demonstrating Transparent Leadership through Sustainability, Accountability and Community Representation

## **RISK MANAGEMENT**

N/A

## **CONSULTATION / ENGAGEMENT**

As detailed in report

## **OPTION**

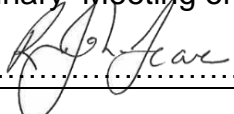
As per recommendation

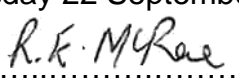
## **ATTACHMENTS**

NIL

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This is page 35 of 80 of the General Manager's Reports as submitted to the Ordinary Meeting of Murrumbidgee Council held Tuesday 22 September 2020

.....General Manager

.....Mayor

**ITEM NO. 11 - MANAGER PLANNING & ENVIRONMENT- MONTHLY REPORT**

Council Meeting: 22 September 2020  
Report Date: 11 September 2020  
Author: Manager Planning & Environment  
File #: SC218  
Approval: General Manager

**EXECUTIVE SUMMARY**

To provide information generally relating to past and future actions of the Manager, Planning & Environment, along with specific action items being dealt with.

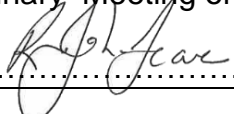
**RECOMMENDATION**

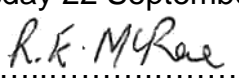
**The information contained in the report be noted.**

**OFFICER COMMENT**

Description	Comment
<b>Period from 11 August to 11 September 2020</b>	
Meetings (Management)	1 x Management Group 2 x P & E Team Sectional meetings
Other meetings	Various site meetings
Legislative changes	Nil
Assessments	2 x DAs; 2 x CCs
Development Enquiries	Dwelling – right Development Approval requirements Valuation and development potential Road closure- and crown land legal process Coleambally depot redevelopment Referrals and integrated development Designated development and CC requirements Subdivision certificate, PVPs, conservation and Section 88B instruments Telephone queries
Inspections	Various
Compliance	Follow up and meetings re Orders Unauthorised tree clearing
Consultants	General liaison (internal)

This is page 36 of 80 of the General Manager's Reports as submitted to the Ordinary Meeting of Murrumbidgee Council held Tuesday 22 September 2020

.....General Manager

.....Mayor



	External - Flooding, biodiversity, aboriginal heritage, contamination assessments , DP Hall
Preparation of reports for Business Paper	2
Coleambally Lake	No action – personal communications advising process to resolve - through future biodiversity assessments at Coleambally/offsetting/credits potential gateway for development
Review	Planning Certificates Inspection checklist
Administration and Management	Staff management PDs and support material Processes for referrals to consultants Authority use for referrals and reporting
General	Public health advice
External Liaison	Consultants - Habitat Planning - strategic planning - flooding and other assessments - timelines
Grant Applications	Shared Spaces/Development Acceleration Program funding for open space/public domain quality improvements- ideas from Councillors requested and forwarded
Community engagement	Face to face contact with business DP
Internal /External Engagement	Liaison - Western Riverina Arts Waddi Housing Revitalisation incl EOI – artwork and interpretative signs collaboration
Projects	Shared Spaces - Wiradjuri Walk- ongoing progression- quotes, on site meetings, advice, face to face meetings, collaboration and the like DP Hall

## **SUSTAINABILITY**

N/A

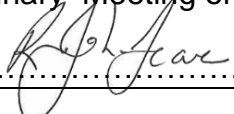
## **STATUTORY COMPLIANCE/POLICY**

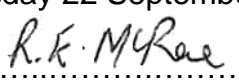
N/A

## **FINANCIAL**

N/A

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.....General Manager

.....Mayor

## **INTEGRATED PLANS**

Theme 5: Our Leadership – Looking to our Future

5.1 Demonstrating Transparent Leadership through Sustainability, Accountability and Community Representation

## **RISK MANAGEMENT**

N/A

## **CONSULTATION / ENGAGEMENT**

As detailed in report

## **OPTION**

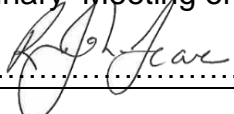
N/A

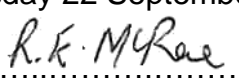
## **ATTACHMENTS**

NIL

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This is page 38 of 80 of the General Manager's Reports as submitted to the Ordinary Meeting of Murrumbidgee Council held Tuesday 22 September 2020

.....General Manager

.....Mayor

**ITEM NO. 12 - MANAGER, CORPORATE & COMMUNITY SERVICES –  
MONTHLY REPORT**

Council Meeting:	22 September 2020
Report Date:	14 September 2020
Author:	Manager, Corporate & Community Services
File #:	SC218
Approval:	General Manager

**EXECUTIVE SUMMARY**

To provide information generally relating to past and future actions of the Manager, Corporate & Community Services, along with specific action items being dealt with.

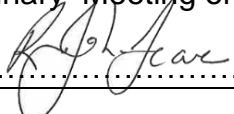
**RECOMMENDATION**

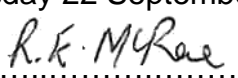
**The information contained in the Manager, Corporate & Community Services Monthly Report be noted.**

**OFFICER COMMENT**

Description	Comment
Meetings	Management Group Meetings
	Council Meeting
	Councillor Workshop
Preparation of Reports for Business Paper	Monthly Report
	Sale of Land
Preparation of Data	Roads to Recovery Annual Report
	Provide information to Auditors
	CHSP Reporting
	Darlington Point Town Revitalisation Project information for local contractors
Community Services	Home modifications and maintenance - three modifications carried out, six home maintenance. Client assessments continuing.
	Community Transport – Weekly bus to Griffith has been put on hold as well as monthly Wagga trips. Forty-nine trips with volunteer drivers recorded for August.
	Meals on Wheels – no centre-based meals, home deliveries to clients. Frozen meals being delivered to clients.

This is page 39 of 80 of the General Manager's Reports as submitted to the Ordinary Meeting of Murrumbidgee Council held Tuesday 22 September 2020

.......... General Manager

.......... Mayor

	Respite Groups – Weekly functions are still on hold. Coordinators have been contacting clients regularly to check on their welfare.
	A detailed monthly income and expenditure report to 31 August, 2020 for Community Services is included as an attachment.
Library	<p>Library conditions to change from 21 September, 2020:</p> <ul style="list-style-type: none"> <li>• Resume normal opening hours – Monday 10am-5pm, Wednesday 10am-6pm, Thursday-Friday 10am-5pm. Closed 12pm-12.30pm each opening day.</li> <li>• 1 hour allowed in the library</li> <li>• Up to 15 allowed into the library at any one time.</li> <li>• Public computers available for use.</li> <li>• Knitting group to resume – limited to 5, maintaining social distance.</li> <li>• No children's programs – Lego, Xbox, games or toys.</li> <li>• Next Western Riverina Library Meeting to be held via Zoom.</li> </ul>
Drought Support Officer	Information as below

#### Report – Drought Support Officer – September 2020

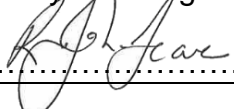

Reporting requirements and timeframes as per Grant submitted to Department of Industry, Science, Energy and Resources – DCP000548

As at 14/9/2020

There are other projects that I will add on as we Progress:

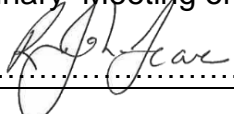
<b>PROJECTS – listed in Grant</b>	<b>Progress</b>
<b><u>COLEAMBALLY PROJECTS</u></b>	
1. Signage	<p>RS &amp; CA Rutledge to provide bird art and signage.  Roche Fabrication to provide sign frames.  QR codes to be linked back to Murrumbidgee website with tourism information highlighted as well as topic on sign.  Storyboards ideas were Pastoral, Birds, First Settlers 1860s.</p>
2. Brolga Sculptures - Coly	<p>Large feature Brolga along with smaller Brolgas commissioned – J Pound &amp; High Country Forge.</p>

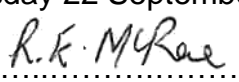
This is page 40 of 80 of the General Manager's Reports as submitted to the Ordinary Meeting of Murrumbidgee Council held Tuesday 22 September 2020

 ..... General Manager
 ..... Mayor

3.Rear Carpark behind Coly Shops Revamp.		Caein Gardening Coleambally, Magic Bobcat Services and Bli Bli Concreting to complete - including gardens, carpark surface, bollards and seating.
4. John McInnes Square tidy up - Coleambally		Craig Hodge Fabrication to replace roof to match existing toilet block
5. Solar Lighting		Craig Hodge Fabrication has installed solar bollards along walking track. 
6. Town Seating		Bli Bli Concreting has commenced slabs near Community Hall, seating to be added to Brolga Lane carpark.
7. Improved lighting at Town Entrance		Following up at this stage
8. Lions Project – Turbine display		Coleambally Lions are organising entire project. Will send through quotes prior to starting. Turbine donated by the Lions/farmer members.
9. Community Gardens		Obtained quotes from local contractor for fencing. Men's Shed participating in making the raised garden beds.
10. Pools – seating/disability access		Seating, kerb and guttering repairs and BBQs being arranged.
11. Adverse Management Plan		Zoom Meetings with RAMJO – joint project.
<b><u>DARLINGTON POINT PROJECTS</u></b>		Projects to commence following meeting with Transport for NSW (RMS) on Thursday 17 <sup>th</sup> September to establish if there are any restraints with works on Kidman Way.

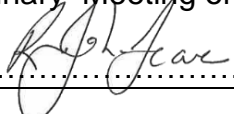
This is page 41 of 80 of the General Manager's Reports as submitted to the Ordinary Meeting of Murrumbidgee Council held Tuesday 22 September 2020

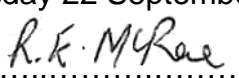
.....General Manager

.....Mayor

1. Planter Boxes	Meeting held with local contractor regarding design and placement.
2. Garden Improvements	Lafksy Contracting to carry out garden improvements.
3. Lighting	Ordered solar lights to test - successful. Heritage lights design for main street being sourced. Solar fairy lighting to be placed in trees along main shopping area.
4. Signage	Roche Fabrication to provide sign frames. Ideas for signage: <ul style="list-style-type: none"> <li>• Historic buildings</li> <li>• Warangesda</li> <li>• Aboriginal settlement after Warangesda</li> <li>• Paddlesteamers</li> <li>• Wharf</li> <li>• Red Gum Industry</li> <li>• Sawmill</li> <li>• Tubbo history</li> <li>• Kooba history including Melbourne Cup winner</li> <li>• Tree in front of Pool – Flood level marking.</li> </ul> RS & CA Rutledge to complete design elements.
5. Clean up Main Beach	State Water and National Resources Access Regulator contacted regarding permissions. Awaiting further information. Lafksy Contracting to carry out works.
6. Path under Bridge development	May be carried out under Streets as Shared Spaces grant funding.
7. Fencing – improvements	Not yet commenced.
8. Community Gardens	Darlington Point Public School and Mens' Shed to be contacted to gauge interest.
9. Pool area	BBQ, seating and shelter
10. Christmas decorations	Roche Fabrication has provided quote for fabrication of removable trees.
<b><u>JERILDERIE PROJECTS</u></b>	Fortnightly meetings being held by steering committee.
1. Heritage Clock	Quote has been requested from ClockMasters Australia Pty Ltd
2. Signage	
Ned Kelly Raid Trail Signage	Information and design sample being developed to obtain quote.
Horgan Walk	Existing sign to be removed, sandblasted, powder coated and reinstalled. Quotes being obtained.
Luke Park	New stand-alone Luke Park sign – quotes being obtained.
Luke Park Information Sign	Further discussions to be held.

This is page 42 of 80 of the General Manager's Reports as submitted to the Ordinary Meeting of Murrumbidgee Council held Tuesday 22 September 2020

 General Manager

 Mayor

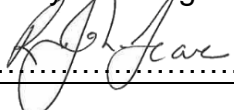

Bush Tucker Trail	Size/style to be further discussed.
Steel Wings Windmill Signage	Design to be decided.
3. Lighting Projects	
Uplighting of Steel Wings	Quotes being obtained from local companies.
Uplighting of trees at rear of mill (along Creek area)	Quotes being obtained from local companies.
Memorial Park Lighting	Quotes being obtained from local companies.
Between Bakery & 63 Jerilderie Street	Solar lighting on trees/light mural. Sample solar lighting to test effectiveness.
Front of Chamber – Office	Design/ Style - Laser Cut - black powder coated with gal mini orb backing.
Pioneers Sign at front of office – Restoration required	Monumental Masons contacted for quote.
Landscaping front garden	Local business to be contacted for suggestions.
4. Steel Wings Windmill Project	
Footings repairs/replacement	Contractor to visit site and quote
Landscaping element	Local gardeners to be contacted to garner interest in undertaking works.
5.Mural	Expression of Interest for the Mural has been developed. Themes include: Water, sport, recreation, environment and community.
Workplace and Safety Requirements	All relevant insurance paperwork has been collected and risk assessments are being carried out.

#### Drought Information

- There has been a reduction in drought declared areas in NSW, however Murrumbidgee remains drought declared except for some small portions around the fringes of the area - in the north east alongside Leeton Shire, and the south east alongside Federation Council and the north west portion towards Carrathool Shire. <https://edis.dpi.nsw.gov.au>
- DPI has now a COVID-19 Primary Industries Liaison Team to help primary producers navigate the impacts of COVID19 on their business and industry - <https://www.dpi.nsw.gov.au/home/covid-19>

Due to the workload of the projects there is not a lot of drought information this month. However, there hasn't been any substantial announcements over the last

This is page 43 of 80 of the General Manager's Reports as submitted to the Ordinary Meeting of Murrumbidgee Council held Tuesday 22 September 2020

 ..... General Manager
  ..... Mayor

few months. Emails are being sent out whenever relevant information is made available.

From Previous Report – Ongoing

Item	Dates/Timelines/type	Action/s
RAMHP – Faith Rogers	Ongoing - Mental Health Sessions	Garner any interest in community to participate in “Getting through the Dry” sessions in each community. Faith is able to carry out this program if the Council as a whole would be interested.
Grant Acquittal	Ongoing - Financial	Finalise Grant Milestones, Financials, Independent Audit, Acquittal completion. AusIndustry has been in contact - extension still out to be approved so date unknown at this stage.

**SUSTAINABILITY**

N/A

**STATUTORY COMPLIANCE/POLICY**

N/A

**FINANCIAL**

N/A

**INTEGRATED PLANS**

Theme 5: Our Leadership – Looking to our Future

5.1 Demonstrating Transparent Leadership through Sustainability, Accountability and Community Representation

**RISK MANAGEMENT**

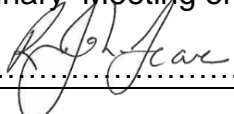
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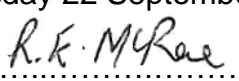
**CONSULTATION / ENGAGEMENT**

As detailed in report

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This is page 44 of 80 of the General Manager's Reports as submitted to the Ordinary Meeting of Murrumbidgee Council held Tuesday 22 September 2020

.....General Manager

.....Mayor



## OPTION

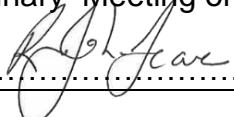
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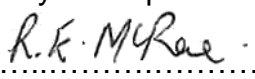
## ATTACHMENTS

Attachment # 9: Community Services Income and Expenditure Statement as at 31 August 2020

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This is page 45 of 80 of the General Manager's Reports as submitted to the Ordinary Meeting of Murrumbidgee Council held Tuesday 22 September 2020

.....General Manager

.....Mayor

**ITEM NO. 13 - MANAGER ECONOMIC AND TOURISM DEVELOPMENT – MONTHLY REPORT**

Council Meeting: 22 September 2020  
Report Date: 14 September 2020  
Author: Economic and Tourism Development Manager  
File #: SC218  
Approval: General Manager

**EXECUTIVE SUMMARY**

To provide information generally relating to past and future actions of the Manager, Economic and Tourism Development, along with specific action items being dealt with.

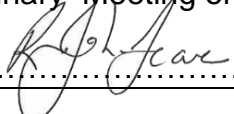
**RECOMMENDATION**

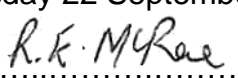
**The information contained in the Manager, Economic and Tourism Development Monthly Report be noted.**

**OFFICER COMMENT**


Description	Comment
<b>Economic Development</b>	
METAG	No action
Regional Development Australia – Riverina	Riverina Economic Development Officer Forum held 17 September.
Business Murrumbidgee	<ul style="list-style-type: none"><li>• Liaison with Business NSW in relation to the structure</li><li>• Liaison with businesses in Darlington Point for first chapter meeting</li><li>• 16 people attended the first meeting in Darlington Point</li><li>• Liaison with businesses in Jerilderie for first chapter meeting on Wednesday 23 September</li></ul>
Business activities	Face to face meetings with businesses in Jerilderie, Coleambally and Darlington Point. Phone calls with businesses. Updating business listings on Council website August business e-newsletter to 344 contacts September business e-newsletter to 372 contacts 27 new ABN registrations year to date – all have been sent welcome emails from Council and outlining business support available to them. Meeting with new staff member at BEC to go through programmes and support they offer to local businesses.

This is page 46 of 80 of the General Manager's Reports as submitted to the Ordinary Meeting of Murrumbidgee Council held Tuesday 22 September 2020

.....General Manager

.....Mayor

Grants	Successful application for Small Business Month 2020. Confirming speakers for workshops in October.
<b>Tourism</b>	
Destination New South Wales	Update of product listings for Darlington Point and Jerilderie on the Australia Tourism Data Warehouse for inclusion on the VisitNSW website.
Destination Riverina Murray	<ul style="list-style-type: none"> <li>Journalist Michael Turtle visited Altina Wildlife Park in early September to write travel features across The Canberra Times and Australian Community Media, and Travel Australia Today. Michael has a weekly commission with The Canberra Times and ACM network, 150 local news outlets online, and he also publishes stories on his blog, Travel Australia Today. From this trip Michael is aiming to publish at least 5-7 travel features.</li> <li>Participated in September monthly update (see attached)</li> </ul>
Thrive Riverina	<ul style="list-style-type: none"> <li>Council member videoconference meeting 18 August 2020</li> <li>Provided updates, new content and images for Visit Riverina website</li> </ul>
Newell Highway Promotions Committee	<ul style="list-style-type: none"> <li>Newell Highway Promotions Committee 2020 Member Survey results (attachment)</li> <li>Meeting scheduled for 22 September</li> </ul>
Kidman Way Promotions Committee	<ul style="list-style-type: none"> <li>Planning workshop scheduled for 23 September</li> <li>Submitted images and updates for the website</li> </ul>
Ned Kelly Touring Route	Awaiting delivery of updated brochures for distribution
Murrumbidgee Trails Visitor Guide	<p>Joint Visitor Guide and Destination Marketing project to be undertaken in collaboration with Narrandera, Leeton and Lockhart Shire Councils. Content confirmed and currently with designer. Designed adverts sent to advertisers for approval. Digital marketing campaign planning has commenced.</p> <p>Videoconference 31 August Video conference with DNSW to discuss Tourist Drive Signage Videoconference 14 September with Destination Riverina Murray</p>
Murrumbidgee Council Business and Tourism Guide	Updated town and regional maps.

	
Advertising	Social media campaign planned for around NSW school holidays targeting families from southern NSW to explore our area.
Photography	Photo shoot for Darlington Point and Coleambally was highly successful, with lots of willing talent and amazing shots taken of the towns. Jerilderie photo shoot date to be confirmed.

## SUSTAINABILITY

N/A

## STATUTORY COMPLIANCE/POLICY

N/A

## FINANCIAL

N/A

## INTEGRATED PLANS

This report is linked to the Murrumbidgee Council Community Strategic Plan 2017-2027

### Theme Four: Our Economy

4.1.2 Promote Murrumbidgee and its towns and potential light manufacturing wholesale and retail business opportunities to diversify industry and stimulate employment growth

4.2.2 Work collaboratively with regional stakeholders to build Murrumbidgee Council profile

4.2.3 Contribute to regional tourism initiatives and major events in the region

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.....*R. E. McRae*..... General Manager

.....*R. E. McRae*..... Mayor

- 4.2.5 Support local business with access to available training, workforce skills and technology
- 4.2.6 Build data and analysis of business and industry in the Murrumbidgee Local Government Area
- 4.3.1 Provide professional information services promoting tourism, visitor ventures and activities in our towns
- 4.3.2 Provide promotion and resources for tourism service providers
- 4.4.1 Raise community awareness of TAFE, university and other regional education providers

## **Theme 5: Our Leadership – Looking to our Future**

5.1 Demonstrating Transparent Leadership through Sustainability, Accountability and Community Representation

### **RISK MANAGEMENT**

N/A

### **CONSULTATION / ENGAGEMENT**

Issues raised from consultation:

- Grants available for businesses

### **OPTION**

N/A

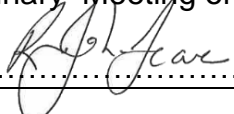
### **ATTACHMENTS**

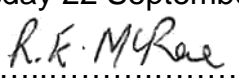
Attachment # 10: Destination Riverina Murray Destination Inspiration Event Series

Attachment # 11: Newell Highway Promotions Committee 2020 Member Survey results

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.....General Manager

.....Mayor

## ITEM NO. 14 – BUSH FIRE PREPAREDNESS

Council Meeting:	22 September 2020
Report Date:	14 September 2020
Author:	William Wade, Operations Manager
File #:	SC116
Approval:	General Manager

### EXECUTIVE SUMMARY

Bush fire preparedness is extremely important during the fire season. Murrumbidgee Council's bushfire preparedness works include the below activities:

- Inspection of areas
- Slashing of asset protection zones
- Vegetation control
- Levee vegetation control
- Spraying of vegetation
- Grading and maintenance of fire access trails
- Rural roadside vegetation control

### RECOMMENDATION

**That the information in the Bush Fire Preparedness Report be noted, and updates be provided during each month of the fire season.**

### COMPLETED WORKS

The below fire preparedness works were completed in the last month (17 August to 14 September 2020):

- Slashing of asset protection zones in Coleambally
- Slashing of asset protection zones in Darlington Point (ongoing)
- Slashing on Kidman Way – segment 260 to segment 450
- Slashing around Darlington Point levee area

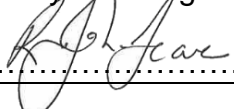
### UPCOMING WORKS

Upcoming works to be completed in the next month:

- Vegetation slashing on the sides of the Darlington Point levee with side arm mower commencing 18 September
- Slashing of asset protection zones in Darlington Point
- Slashing of asset protection zones in Coleambally
- Spraying and slashing of roadside vegetation on Conargo Road
- Slashing of asset protection zones in Jerilderie

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.....General Manager

.....Mayor

- Grading of fire trails in Darlington Point
- Grading of fire trails in Coleambally
- Grading of fire trails in Jerilderie

## **INSPECTION AREAS**

The following areas will be inspected monthly during the fire season and details recorded in Council asset management software system Reflect:

### Darlington Point:

Britts Road - Asset Protection Zone  
 Brooks Crescent - Asset Protection Zone  
 Carrington Street - Asset Protection Zone  
 Darlington Street - Asset Protection Zone  
 King Street - Asset Protection Zone  
 Kook Street - Asset Protection Zone  
 Stock Street - Asset Protection Zone  
 White Street - Asset Protection Zone  
 Town Common - Fire Trail  
 Water Tower - Fire Trail  
 Flood Street - Fire Trail

### Coleambally:

Curlew Crescent - Asset Protection Zone  
 Currawong Crescent - Asset Protection Zone  
 Kingfisher Avenue - Asset Protection Zone  
 Kookaburra Avenue - Asset Protection Zone  
 Cemetery - Fire Trail  
 Equestrian Centre - Fire Trail  
 Water Tower - Fire Trail

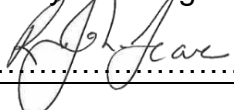
### Jerilderie:


Conargo Road - Asset Protection Zone  
 Wunnamurra Estate perimeter - Asset Protection Zone  
 South Coree Road to Conargo Road - Asset Protection Zone  
 Showgrounds Road - Asset Protection Zone  
 Sewerage Treatment Works - Asset Protection Zone

### Rural Areas:

Conargo Road – all segments  
 Kidman Way – Segment 110 to 170, Segment 20 to 90  
 Wilson Road from North Coree Road to McLennons Bore Road  
 Fernbank Road from McLennons Bore Road to Four Corners Road  
 Jerrys Lane from Wilson Road to Kidman Way  
 McLennons Bore Road from Wilson Road to Kidman Way  
 Liddles Lane from Wilson Road to Kidman Way

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..........General Manager

..........Mayor



## **OFFICER COMMENT**

Council operational staff will complete the grading, slashing and spraying works. A contractor with specialised equipment has been engaged to complete the slashing of the vegetation on the levee bank at Darlington Point. Inspection of the works areas will be regularly conducted and documented.

The Department of Crown Lands have advised that Council can clear dangerous vegetation on Crown Land by providing them with written notification of the works.

## **SUSTAINABILITY**

NIL

## **STATUTORY COMPLIANCE/POLICY**

NIL

## **FINANCIAL**

Operational costs of slashing, spraying and grading the areas.

## **INTEGRATED PLANS**

**Delivery Programme - 3.2 Infrastructure (Council Building & Facilities) which meets community and public safety needs:**

Strategy 3.2.4 - Manage public (safety) liability and risks associated with public infrastructure

Action 3.2.4.2 - Continue to provide bushfire and emergency protection in partnership with the community and State Government

Action 3.2.4.3 - Review, develop and implement incident and hazard reporting and investigations procedures

## **RISK MANAGEMENT**

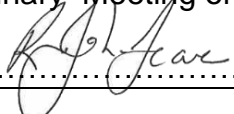
Risks include the threat of bushfire and associated damage.

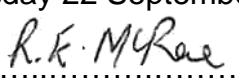
## **CONSULTATION / ENGAGEMENT**

- Rural Fire Service
- Asset Manager
- Councillors
- Department of Crown Lands

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This is page 52 of 80 of the General Manager's Reports as submitted to the Ordinary Meeting of Murrumbidgee Council held Tuesday 22 September 2020

.....General Manager

.....Mayor

## OPTIONS

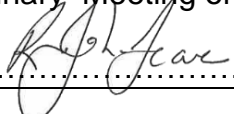
The information in the Bush Fire Preparedness Report be noted, and updates be provided during each month of the fire season.

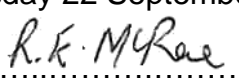
## ATTACHMENTS

- Attachment # 12: Fire Trail Map Darlington Point
- Attachment # 13: Fire Trail Map Coleambally
- Attachment # 14: Fire Maintenance Area Maps Jerilderie and Rural

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This is page 53 of 80 of the General Manager's Reports as submitted to the Ordinary Meeting of Murrumbidgee Council held Tuesday 22 September 2020

.....General Manager

.....Mayor

**ITEM NO. 15 – OPERATIONS MANAGER - MAINTENANCE – MONTHLY REPORT**

Council Meeting: 22 September 2020  
Report Date: 14 September 2020  
Author: William Wade, Operations Manager – Maintenance  
File #: SC218  
Approval: General Manager

**EXECUTIVE SUMMARY**

To provide information generally relating to past and future actions of the Operations Manager – Maintenance along with specific action items being dealt with.

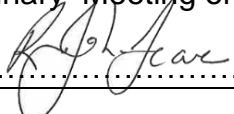
**RECOMMENDATION**

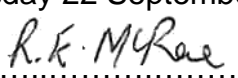
**The information contained in the Operations Manager – Maintenance Monthly Report be noted.**

**OFFICER COMMENT**

Description	Comment
Meetings	1 x Management Group 1 x Transport NSW 2 x Toolbox Talks 1 x Architect Coleambally Depot Traffic Committee Meeting Essential Energy Street Lighting Infrastructure Collective Project Database
Council Meeting and Reports	Preparation of reports for Council Business Paper
Staff Performance Appraisals	Ongoing
Town Beautification Project	Transport for NSW approval for locations of works. Meeting with contractors to obtain pricing for works.
Drought Funding Projects	Ongoing works
Council Maintenance Works	Managing and scheduling maintenance works including: <ul style="list-style-type: none"><li>• Maintenance grading</li><li>• Town Maintenance</li><li>• Water and Sewer</li><li>• Parks and Gardens</li><li>• Contractors for specialised works</li></ul>

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.....General Manager

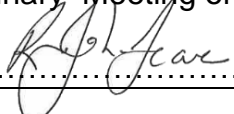
.....Mayor

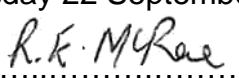
Integrated Water Cycle Management (IWCM) Plan	NSW Public Works has been officially engaged to complete the IWCM Plan for Council. They are unable to attend a start-up meeting with the current travel restrictions in place so we are collating data for them to start on the proposal. This data includes: <ul style="list-style-type: none"> <li>• network drawings,</li> <li>• historic water quality data,</li> <li>• water usage data,</li> <li>• sewer treatment plant drawings and</li> <li>• previous water management plans.</li> </ul>
Young Street Subdivision	Consulting civil engineer preparing plans. Additional survey work complete.
Darlington Point Cemetery	Rose garden areas is being established with soil brought in and drainage set up.
Council Drinking Water Management Strategy Audit	Information for the Drinking Water Management Strategy Audit by NSW Health including water usage data, customer feedback and other information.
Coleambally Depot Redevelopment	Architect has produced a concept plan. Engineers are preparing construction documentation. Concrete stockpile crushed. Depot area cleared of trees.
Darlington Point Boat Ramp	Water levels are now at a safe height for works to continue. 1 x site meetings
Waste Audit and Study	Reviewing surveyors' documentation.
RMS Heavy Patching and Shoulder Grading	Scoping out works for the next heavy patching program.
Resheeting Program	Resheeting programme ongoing.
Various Public Requests / Complaints	Dealing with and responding to various enquiries, complaints and requests from the public.
Gravel Pit Rehabilitation Plans	11 Mile Pit – Stockpiled materials removed from site. Rehabilitation works started.
COVID-19 Action Plan	Working on Council's action plan for COVID-19 by scheduling works around the restrictions. Constantly ensuring staff and are safe and minimising their possible exposure.

## SUSTAINABILITY

N/A

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 General Manager

 Mayor

## **STATUTORY COMPLIANCE/POLICY**

N/A

## **FINANCIAL**

N/A

## **INTEGRATED PLANS**

Theme 5: Our Leadership – Looking to our Future

5.1 Demonstrating Transparent Leadership through Sustainability, Accountability and Community Representation

## **RISK MANAGEMENT**

N/A

## **CONSULTATION / ENGAGEMENT**

As detailed in report

## **OPTION**

N/A

## **ATTACHMENTS**

NIL

**ITEM NO. 16 – ASSET MANAGER – MONTHLY REPORT**

Council Meeting: 22 September 2020  
Report Date: 14 September 2020  
Author: Asset Manager  
File #: SC218  
Approval: General Manager

**EXECUTIVE SUMMARY**

To provide information generally relating to past and future actions of the Asset Manager, along with specific action items being dealt with.

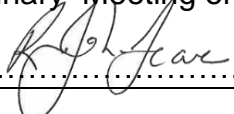
**RECOMMENDATION**

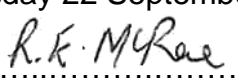
The information contained in the Asset Manager Monthly Report be noted.

**OFFICER COMMENT**

Description	Comment
Meetings	1 x Management Meeting
	3 x Riverina Murray REOC COVID-19 Briefings
	1 x Emergency Planning Committee Training
	1 x Fixing Country Bridges
	3 x Toolbox talks
Preparation of Reports for Business Paper	Monthly Report
Transport for NSW	Continue development of Council System Management Plan
	4 x TfNSW Inspections (MR321 Urban Area)
	2 x TfNSW Inspections (MR321 Rural Area)
	4 x TfNSW Inspections (HWY17)
	1 Schedule Inspection - Guardrail
	1 x RMCC Monthly Meeting
	Develop and negotiate 2020-21 RMAP
	1 x Jerilderie Street Meeting
Bushfire	2 x BFMC Meetings
Darlington Point Floodplain Risk Management Study and Plan	Continuation of works in conjunction with NSW Public Works
Darlington Point Floodplain Management Project - Construction of Levee	Continuation of works in conjunction with NSW Public Works

This is page 57 of 80 of the General Manager's Reports as submitted to the Ordinary Meeting of Murrumbidgee Council held Tuesday 22 September 2020

.....General Manager

.....Mayor

Darlington Point Shire Hall	Further detailed investigation into hall
Assets	Refurbishment, Darlington Point Office
	Doors - Jerilderie Civic Hall
	Taps - Jerilderie Civic Hall
	Backdoor Shelter - Coleambally Office
	Security System - Monash Park
	Door - Monash Park
	Roof - Monash Park
	Signs - Coleambally Recreation Ground/ Sport and Youth Centre
	Seating - Recreation Ground Darlington Point
Reflect	Continue developing road defect model
	Continued playground audits
	Continue developing open space defect model
	Continue developing building defect model
Workplace Health & Safety	Organising skin checks, hearing tests, first aid training
	Continue development of the WH & S Management System
	Continue development of Council System Management Plan

## **SUSTAINABILITY**

N/A

## **STATUTORY COMPLIANCE/POLICY**

N/A

## **FINANCIAL**

N/A

## **INTEGRATED PLANS**

Theme 5: Our Leadership – Looking to our Future

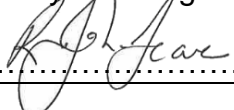
5.1 Demonstrating Transparent Leadership through Sustainability, Accountability and Community Representation

## **RISK MANAGEMENT**

N/A

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.....General Manager

.....Mayor

## **CONSULTATION / ENGAGEMENT**

As detailed in report

## **OPTION**

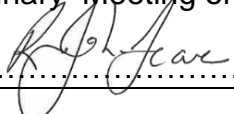
N/A

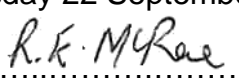
## **ATTACHMENTS**

NIL

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.....General Manager

.....Mayor



**ITEM NO. 17 – OPERATIONS MANAGER, CONSTRUCTION – MONTHLY REPORT**

Council Meeting: 22 September 2020  
Report Date: 15 September 2020  
Author: Johann Pereira, Operations Manager  
File #: SC218  
Approval: General Manager

**EXECUTIVE SUMMARY**

To provide information generally relating to past and future actions of the Operations Manager Construction, along with specific action items being dealt with.

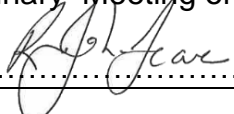
**RECOMMENDATION**

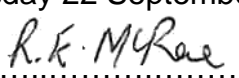
The information contained in the Operations Manager Construction Monthly Report be noted.

**OFFICER COMMENT**

Description	Comment
Meetings	1 x Management Group
	2 x TfNSW regarding Coonong Street and proposed 2020/21 works on SH17
	1 x Operations Management
	2 x Operational Staff
	1 x Bencubbin Avenue design
	1 x Stock Street resealing proposal
Regional Roads Repair Program	Successfully secured \$250,000 for rehabilitation works on Berrigan-Oaklands Road
Preparation of Reports for Business Paper	Works in Progress
Fixing Local Roads	Successfully secured \$150,000 for rehabilitation works on Bolton Street, Jerilderie
Annual Works Program	Prepared Council's annual capital works program
SSWP	Prepared and submitted closing report for initial Jerilderie Water Treatment Plant works for Council's claim of \$135k
National Heavy Vehicle Regulator	11 x permit assessments
Council Sealing Contract	Prepared EOI's and tender documentation for annual \$1M+ road resealing works
Annual Leave	6 weeks, 25 July 2020 - 6 September 2020

This is page 60 of 80 of the General Manager's Reports as submitted to the Ordinary Meeting of Murrumbidgee Council held Tuesday 22 September 2020

.....General Manager

.....Mayor

## **SUSTAINABILITY**

N/A

## **STATUTORY COMPLIANCE/POLICY**

N/A

## **FINANCIAL**

N/A

## **INTEGRATED PLANS**

Theme 5: Our Leadership – Looking to our Future

5.1 Demonstrating Transparent Leadership through Sustainability, Accountability and Community Representation

## **RISK MANAGEMENT**

N/A

## **CONSULTATION / ENGAGEMENT**

As detailed in report

## **OPTION**

N/A

## **ATTACHMENTS**

NIL

**ITEM NO. 18 – DEVELOPMENT APPLICATIONS APPROVED UNDER DELEGATION, AUGUST 2020**

Council Meeting: 22 September 2020  
Report Date: 4 September 2020  
Author: Manager Planning & Environment  
File #: SC210  
Approval: General Manager

**EXECUTIVE SUMMARY**

Information report provided to Council on Development Applications Approved Under Delegation during the previous month.

**RECOMMENDATION**

**The information contained in the Development Applications Approved under Delegation, August 2020, be noted.**

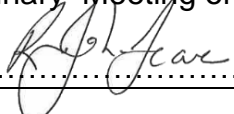
**BACKGROUND**

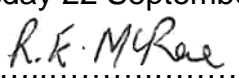
DA/CDC No.	Property Location	Description	Value	Determination Date
DA10-2020	45 Barwidgee Boulevard Darlington Point LOT 40 DP 1014775	Transportable Dwelling	\$18,000	05/08/2020
DA26-2020	11 Kingfisher Avenue Coleambally LOT 25 DP 234758	Single sided LED sign on stand	\$32,000	04/08/2020
DA27-2020	14-22 Hay Road Darlington Point LOT 228 DP 750908	Single sided LED sign on stand	\$19,020	04/08/2020
DA/CC30-2020	Four Corners Road Coleambally PLT 1 DP 821580	Communication Tower	\$150,000	11/08/2020
DA32-2020	16705 Sturt Highway Darlington Point LOT 49 DP 750877	Erection of two (2) data & UHF communication masts	\$90,000	14/08/2020
DACC34-2020	Cape Road Jerilderie LOT 10 DP 831519	Free standing open sided shed	\$193,050	26/08/2020

**ATTACHMENTS**

NIL

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.....General Manager

.....Mayor

**ITEM NO. 19 - BIOSECURITY/SALEYARDS/TRUCKWASH/STOCK CONTROL**

Council Meeting:	22 September 2020
Report Date:	14 September 2020
Author:	Biosecurity Officers
File #:	SC92
Approval:	Asset Manager

**EXECUTIVE SUMMARY**

Information report provided to Council on activities of the Biosecurity Officers during the previous month.

**RECOMMENDATION**

**The information contained in the Biosecurity, Saleyards, Truckwash and Stock Control Report be noted.**

**BACKGROUND**

**Jerilderie:**

***Weeds***

- Treated Patton's Pit for boxthorns, horehound and galvanised burr for Crown Lands.
- Town back lanes treated.
- Town tip treated.
- Road shoulder treatment along regional roads, including MR312 Kidman Way, MR323 Oaklands Road, MR552 Conargo Road, RR59 Urana Road and MR564 Berrigan Road.
- Local road shoulder treatment underway - 90% completed in south; 30% in north.
- Treated fences and surrounds at Monash Park.
- Two high-risk pathway inspections completed, all other inspections ongoing.
- Treated racecourse and lawns for clover and capeweed.

***Truck Wash***

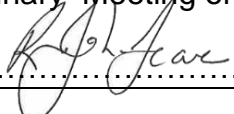
- Sludge pump jammed, problem solved and pit cleaned, working as normal.

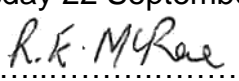
***Stock Control***

- NIL

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..........General Manager

..........Mayor

## **Saleyards**

- Sale 2 October 2020 - Preparations underway - new fencing in yards and holding paddock completed. Outside area have been mowed and minor repairs internally to be completed next couple of weeks. Elders to submit COVID-19 plan to Council prior to sale.

## **Coleambally & Darlington Point:**

### **Weeds**

- 2 high risk property inspections undertaken.
- 2 high risk site inspections undertaken.
- 1 high risk pathway inspection undertaken.
- Bridal Creeper treated along Gaston Road.
- Prickly Pear treated along Gaston Road, Bonnars Lane and Hay Road.
- Sprayed air strip at Coleambally.
- Sprayed road shoulders including Carrathool Road, Main Canal Road, Pine Drive, Donald Ross Drive, Yamma Road, Ringwood Road, Martin Bell Road, Cattnach Road, Calrose Avenue (part), Eulo Road (part).
- Attended training course.

### **Stock Control**

- 1 lamb reported in Coleambally.

## **INTEGRATED PLANS**

Strategy 2.6.2 Educate and inform the community on weed management:

- Action 2.6.2.1 Promote biosecurity and weed management reduction through Council's weed management program;
- Action 2.6.2.1 Undertake inspections of rural properties to identify the existence of noxious weeds, advise and monitor for weed control;
- Action 2.6.2.3 Undertake weekly infestation inspections on Council and State controlled land (including roads) and implement eradication measures.

## **OPTIONS**

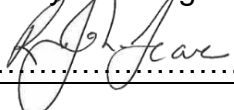
N/A


## **ATTACHMENTS**

NIL

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This is page 64 of 80 of the General Manager's Reports as submitted to the Ordinary Meeting of Murrumbidgee Council held Tuesday 22 September 2020

.....General Manager

.....Mayor

**ITEM NO. 20 - WORKS IN PROGRESS 17/08/2020 to 14/09/2020**

Council Meeting:	22 September 2020
Report Date:	15 September 2020
Author:	Johann Pereira & William Wade, Operations Managers
File #:	SC218
Approval:	General Manager

**EXECUTIVE SUMMARY**

Information report provided to Council on Works in Progress during the period 17 August 2020 to 14 September 2020.

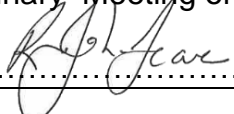
**RECOMMENDATION**

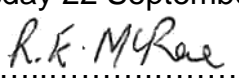
The information contained in the Works in Progress Report be noted.

**BACKGROUND****WORKS COMPLETED IN PERIOD**

		Budgeted (\$)	Actual Cost (\$)	Funding Source
<b>Regional Roads</b>	Guideposts installed			
RR552 – Conargo Road				
RR564 – Berrigan Road				
RR323 – Oaklands Road				
RR59 – Urana Road				
RR596 – Morundah Road				
RR356 – Berrigan Oaklands Road				
RR183 – Whitton Road	Tar patching on various segments. Roadside vegetation control. Slashing of vegetation on road shoulders.			
Carrathool Road	Tar patching on various segments. Roadside vegetation control.			

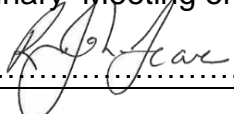
This is page 65 of 80 of the General Manager's Reports as submitted to the Ordinary Meeting of Murrumbidgee Council held Tuesday 22 September 2020

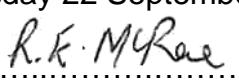
 General Manager

 Mayor

<b>MR321 – Kidman Way</b>	<p>Tar patching on various segments.</p> <p>Guidepost installations.</p> <p>Slashing of roadside vegetation in the below locations:</p> <ul style="list-style-type: none"> <li>• Segment 260 through to Segment 450 (Coleambally to Darlington Point).</li> <li>• Darlington Point entrance through to 50km/h zone.</li> </ul>			
<b>H17 – Newell Highway</b>	<p>Rubbish collection</p> <p>Spraying of roadside vegetation.</p>			
<b>Local Road Maintenance</b>	<p>Grader Maintenance:</p> <ul style="list-style-type: none"> <li>• Burke Lane</li> <li>• Gumcreek Road</li> <li>• Steele Road</li> <li>• Bull Road</li> <li>• Four Corners Road</li> <li>• Oolembeyan Road</li> <li>• McGrath Road</li> <li>• Morley Road</li> <li>• Cocky's Lane</li> <li>• Cully Road</li> <li>• Townsend Lane</li> <li>• Fraser Road</li> <li>• Bundure Lune</li> <li>• Jerrys Lane</li> <li>• McLennons Bore Road</li> <li>• Wunnumurra Road</li> <li>• Gaston Road</li> <li>• Citrus Road</li> <li>• Pike Lane</li> <li>• Egan Road</li> </ul> <p>Guide post replacement and signs replaced on:</p> <ul style="list-style-type: none"> <li>• Main Canal Road</li> <li>• Channel Nine Road</li> </ul> <p>Roadside vegetation control including slashing:</p> <ul style="list-style-type: none"> <li>• Hay Road</li> <li>• Bencubbin Ave</li> <li>• Berrigan Road</li> <li>• Greens Lane</li> <li>• Broughshane Lane</li> <li>• Wunnamurra Road</li> </ul>			
	<p>Tar Patching:</p> <ul style="list-style-type: none"> <li>• Eulo Road</li> <li>• Morundah Road</li> <li>• Bull Road</li> </ul>			

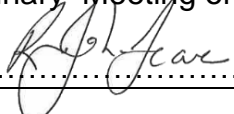
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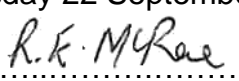
 General Manager

 Mayor

	<ul style="list-style-type: none"> <li>• Anderson Road</li> <li>• Main Canal Road</li> <li>• Wallace Road</li> <li>• Donald Ross Drive</li> <li>• Channel Nine Road</li> <li>• Prickly Road</li> </ul>			
<b>Construction</b>	Resheeting North Coree Rd. 5km length, 6m width.	105,000	96,235	RTR
	Resheeting McGrath Rd	70,000	13,207	RTR
<b>Town Streets</b>	<p><b>Darlington Point</b></p> <p>Tar patching throughout town streets.</p> <p>Table drains around town slashed and sprayed for weeds.</p> <p>Streets swept with street sweeper truck.</p> <p><b>Coleambally</b></p> <p>Tar patching throughout town streets.</p> <p>Streets swept with street sweeper</p> <p><b>Jerilderie</b></p> <p>Tar patching throughout town streets.</p> <p>Table drains around town slashed and sprayed for weeds.</p>			
<b>Resealing Programme</b>				
<b>Town Maintenance</b>	<p><b>Darlington Point</b></p> <p>Vegetation control on asset protection zones around town.</p> <p>Fire breaks around town slashed.</p> <p>Garden beds in road medians cleared up and maintained.</p> <p>Tar patching on all town streets</p>			
	<p><b>Coleambally</b></p> <p>Vegetation control on asset protection zones around Coleambally.</p> <p>Slashing of vegetation at town entrance.</p> <p>Air Strip – vegetation slashed around and on the air strip. A 10m clear zone was created.</p>			

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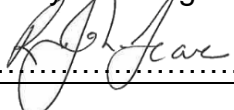



	<b>Jerilderie</b> New raw water line to Jerilderie Swimming Pool installed. Town lanes resurfaced throughout. Road and services painting of lines and service corners.			
<b>Parks and Gardens</b>	Parks and gardens maintained throughout Jerilderie, Coleambally and Darlington Point. Darlington Point garden beds on Carrington Street wood chips placed and weeds removed New sprinkler system in Luke Park, Jerilderie tested and minor defects repaired.			
<b>Water &amp; Sewerage</b>	<b>Darlington Point</b> Seven (7) x sewerage pump station blockages were cleared. New sewer junction and inspection opening installed in Stock Street.			
	<b>Coleambally</b> Sewerage pump station blockages were cleared. Sandpiper Street pump station.			
	<b>Jerilderie</b> Sewerage pump station blockages were cleared. Water mains were repaired			
	<b>Bore Coverage:</b> Coverage of bores within the Council. <u>Darlington Point:</u> Bore No 1: 32.5m coverage while idle, 29.5m coverage while running Bore No 2: 32m coverage while idle, 26m coverage while running <u>Coleambally:</u> Bore No 1: 29m cover while idle, 22m coverage while running Bore No 3: 31m while idle, 25m coverage while running			

#### **OTHER ITEMS**

<b>Darlington Point Cemetery</b>	Rose garden bed currently being established. New lawn coverage growing.			
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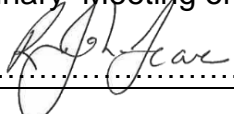
 ..... General Manager
 ..... Mayor

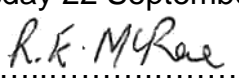
<b>Land Fills</b>	Surveys have been conducted on each landfill.			
<b>Integrated Water Cycle Management (IWCM) Plans</b>	NSW Public Works have been formally engaged to complete the IWCM Plan for Council. Council are currently collecting plans, drawings and historical data requested by NSW Public Works.			
<b>Coleambally Depot Upgrade</b>	Engineers have been engaged to start preparing the specification for the project.  Location of the new building has been determined and plans are being finalised.			
<b>Darlington Point Boat Ramp</b>	Water levels in the river have dropped to a point where it is safe for works to continue.  The concreting works at the toe of the ramp are being prepared with pouring to take place next.			

#### **UPCOMING WORKS**

		Budgeted (\$)	Funding Source
<b>Local Road Maintenance</b>	All roads within the bus routes to be maintenance graded.  Tar patching throughout towns.  Please see attached grading program.		
<b>Roads to Recovery</b>			
<b>Regional Roads</b>	Slashing of roadside vegetation on Conargo Road.		
<b>H17 – Newell Highway</b>			
<b>MR321 – Kidman Way</b>	Roadside vegetation to be slashed.		
<b>Water &amp; Sewerage</b>	Darlington Point – flushing of water mains is scheduled for next month.		

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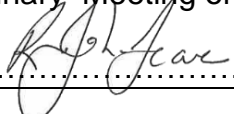
Concreting Works			
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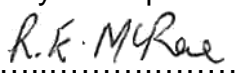
## **ATTACHMENTS**

Attachment # 15: Grading Program

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.....General Manager

.....Mayor

## CONFIDENTIAL ITEMS

### ITEM NO. 21 - SALE OF COUNCIL LAND – CALROSE AVENUE, COLEAMBALLY

Council Meeting:	22 September 2020
Report Date:	14 September 2020
Author:	Manager, Corporate & Community Services
File #:	SC88
Approval:	General Manager

#### RECOMMENDATION

This item be referred to the **CONFIDENTIAL** section of the Ordinary Council Meeting which is closed to the public. This item is classified as confidential in accordance with Section 10A (2) (a) and (c) of the Local Government Act 1993, which permits the meeting to be closed to the public for business relating to the following:-

- (a) personnel matters concerning particular individuals (other than Councillors),
- (c) information that would, if disclosed, confer a commercial advantage on a person with whom the Council is conducting (or proposes to conduct) business.

### ITEM NO. 22 – ORGANISATIONAL STRUCTURE

Council Meeting:	22 September 2020
Report Date:	14 September 2020
Author:	General Manager
File #:	SC329
Approval:	General Manager

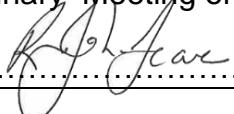
#### RECOMMENDATION

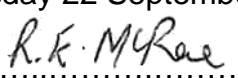
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- (a) personnel matters concerning particular individuals (other than Councillors)

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