GENERAL MANAGER'S REPORTS TO COUNCIL MEETING TO BE HELD TUESDAY 24 SEPTEMBER 2019

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This is page 1 of 59 of the General Manager's Reports as submitted to the Ordinary Meeting of Murrumbidgee Council held Tuesday 24 September 2019.

kac General Manager **L.E. MKac** Mayo

ITEMS FOR DECISION

ITEM NO. 1 - ELECTION OF MAYOR & DEPUTY MAYOR

Council Meeting: 24 September 2019
Report Date: 2 September 2019
Author: Executive Assistant

File #: SC53

Approval: General Manager

EXECUTIVE SUMMARY

Councils that held ordinary elections in September 2017 (following the creation of a new Council) are required to hold their Mayoral elections in September 2019, if their Mayor is elected by Councillors.

A Mayor elected by the Councillors holds the office of Mayor for 2 years, subject to the Local Government Act 1993. As Council's next election will be September 2020, this appointment can only be for 12 months.

The Deputy Mayor may be elected for the Mayoral term or a shorter term. Council's Deputy Mayor was elected for 2 years, to align with the term of appointment of the Mayor.

RECOMMENDATION

That:

- (a) the method of election for the Office of Mayor and Deputy Mayor be by way of ordinary ballot; and
- (b) the Mayor and Deputy Mayor be elected for the period until the next ordinary election of Councillors (a period of 12 months).

BACKGROUND

The Murrumbidgee Council Mayor is elected by the Councillors.

The Murrumbidgee Council Deputy Mayor was elected for 2 years, to align with the term of appointment of the Mayor.

21 September 2017 Council Meeting:

192/09/17 Resolved on the motion of Councillors Gilbert and Chirgwin that the term for which the Deputy Mayor be elected be for a period of two years, ending September 2019.

This is page 2 of 59 of the General Manager's Reports as submitted to the Ordinary Meeting of Murrumbidgee Council held Tuesday 24 September 2019.

General Manager L.E. M'Kae Mayor

OFFICER COMMENT

The General Manager will be the Returning Officer for the election. The election will be the first item of business.

Before the Council meeting at which the election is to be conducted, the Returning Officer will give notice of the election to the Councillors. A memorandum was circulated with the business paper giving notice of the election, and including nomination forms.

A nomination is to be made in writing by two (2) or more Councillors, one (1) of whom may be the nominee. The nomination is not valid unless the nominee has indicated consent to the nomination in writing. Nominations are to be in the Returning Officer's (General Manager's) hands before the commencement of this item. The Returning Officer is to announce the names of the nominees at the Council meeting at which the election is to be held.

If more than one candidate has been nominated, Council must determine by resolution the method of voting. In the past, this has been by "Ordinary Ballot", which is a secret ballot. "Open Voting" means voting by a show of hands or similar means. There is also the option of "Preferential Ballot" ie place 1, 2, 3 etc against each candidate.

SUSTAINABILITY

NIL

STATUTORY COMPLIANCE/POLICY

Local Government Act, 1993 - Sections 227 (a); 230 (1) and 231 (1) (2). Local Government (General) Regulations, 2005 – Schedule 7 (Clause 394) Office of Local Government Circular 18-23

FINANCIAL

NIL

INTEGRATED PLANS

Community Strategic Plan

- 5.1 Transparent Leadership, Sustainability, Accountability and Community Representation
- **5.1.1** Provide leadership through ethical, accountable and legislative decision making processes.

This is page 3 of 59 of the General Manager's Reports as submitted to the Ordinary Meeting of Murrumbidgee Council held Tuesday 24 September 2019.

My Have General Manager L.E. M'Kave Mayor

RISK MANAGEMENT NIL **CONSULTATION / ENGAGEMENT** General Manager **OPTIONS** NIL **ATTACHMENTS** Attachment # 1- Office of Local Government Fact Sheet - Election of Mayor and **Deputy Mayor by Councillors**

This is page 4 of 59 of the General Manager's Reports as submitted to the Ordinary Meeting of Murrumbidgee Council held Tuesday 24 September 2019.

......General Manager

Mayor Mayor

ITEM NO. 2 - COUNCIL MEETINGS 2019/2020

Council Meeting: 24 September 2019
Report Date: 2 September 2019
Author: Executive Assistant

File #: SC218

Approval: General Manager

EXECUTIVE SUMMARY

Consideration will need to be given to the date, time and venue of the monthly Council meetings, and also whether Council wishes to schedule a January meeting.

RECOMMENDATION

That:

- a) Council schedule monthly Council meetings for the fourth Tuesday of the months October 2019 to November 2019, February 2020 to September 2020;
- b) Council meetings commence at 10.00am;
- c) The meetings venues alternate between Jerilderie and Darlington Point;
- d) The December Ordinary Meeting of Council be held on Friday 13 December 2019, commencing 9.30am; and
- e) The Councillor/Staff annual meeting be held at the Coleambally Community Club at 1.30pm, following the December ordinary meeting of Council.

BACKGROUND

Each year Council determines the schedule of meetings for the coming twelve months.

OFFICER COMMENT

The December meeting has, in the past, been rescheduled to allow Council attendance at the staff and Councillor Christmas discussion. Council may wish to consider a Friday date for the December meeting, and this will allow the Annual Councillor/Staff meeting to be scheduled for that afternoon.

I suggest this year that Council hold the December Council meeting at Darlington Point on Friday 13 December 2019, commencing at 9.30am, followed by the Annual Councillor/Staff meeting at 1.30pm at the Coleambally Community Club, and continue with the practice of not scheduling an ordinary January Council Meeting.

Often Council schedules a workshop meeting late in January or early February.

This is page 5 of 59 of the C	Jeneral Manager's Reports as submitted to the Ordinary
Meeting of Murrumbidgee	Council held Tuesday 24 September 2019.
71/	

General Manager L.E. M.Rae Mayor

STATUTORY COMPLIANCE/POLICY

Local Government Act 1993

FINANCIAL

NIL

INTEGRATED PLANS

Community Strategic Plan

Strategy 5.1 Transparent Leadership Through Sustainability, Accountability and Community Representation

RISK MANAGEMENT

NIL

CONSULTATION / ENGAGEMENT

General Manager and Mayor

OPTIONS

- 1. Adopt the recommendation;
- 2. Recommend alternative dates/times for the monthly Council meetings.

ATTACHMENTS

NIL

This is page 6 of 59 of the General Manager's Reports as submitted to the Ordinary Meeting of Murrumbidgee Council held Tuesday 24 September 2019.

General Manager K.E. MKae Ma

ITEM NO. 3 - APPOINTMENT OF DELEGATES TO COUNCIL COMMITTEES

Council Meeting: 24 September 2019
Report Date: 2 September 2019
Author: Executive Assistant

File #: SC64

Approval: General Manager

EXECUTIVE SUMMARY

The current Standing and Special Committees, Section 355 Committees, Advisory and External Committees are detailed for review, determination of memberships and formal adoption by Council.

RECOMMENDATION

That Council appoint representatives to Standing and Special Committees, Section 355 Committees, Advisory and External Committees.

OFFICER COMMENT

Councillors annually resolve their membership and representation on various internal Committees and external bodies.

BACKGROUND

Standing and Special Committees of Council		
Committee Name	Councillor Representation	
Internal Audit, Risk & Improvement Committee	Cr Smith and 2 independents-at least one with financial expertise	
General Manager's Review Committee	Mayor, Deputy Mayor and Cr Smith (GM nominee)	
Darlington Point Caravan Park Committee	Mayor, Cr Wells, Cr Gilbert	
Darlington Point Floodplain Risk Management Committee (formerly DP Levee Committee)	Cr Curphey, Cr Gilbert, Cr Wells	
Traffic Committee	Cr Black (voting delegate) (alternate Cr Smith) Cr Black also represents Mr A Evans MP Mr Ian Girdwood represents Mr G Aplin MP (Please note Member for Murray, Helen Dalton MP has written to Council (10-9-19) nominating a representative to attend on her behalf.)	
Local Emergency Management Committee	Cr Black (alternate Cr McRae)	

This is page 7 of 59 of the General Manager's Reports as submitted to the Ordinary Meeting of Murrumbidgee Council held Tuesday 24 September 2019.

General Manager L.E. M'Kae Mayor

Section 355 Committees of Council	
Committee Name	Councillor Representation
Coleambally Australia Day Committee	Cr Chirgwin
Jerilderie Australia Day Committee	Cr McRae, Cr Bryce
Coleambally Townlife Committee	Cr Chirgwin, Cr Brown
Darlington Point Townlife / Australia Day	Cr Wells
Committee	
Heritage Darlington Point	Cr Curphey
Tiddalik Wetlands Committee	No delegate appointed-to be reviewed
Alf Hanna Legacy Units	Cr Bryce-to be reviewed
Balmeringa Management Committee	Cr Bryce, Cr Smith
Central Coree Sports Complex Management	Cr McRae
Committee	
Yamma Recreation Reserve Management	Cr Chirgwin
Committee	
Jerilderie Tidy Towns Committee	Cr Bryce, Cr McRae
Murrumbidgee Business Chamber	

Advisory Committee	
Committee Name	Councillor Representation
Monash Park Users	Cr Smith, Cr McRae
Coleambally Sports Precinct Advisory Committee	Cr Black, (alternate Cr Chirgwin and Cr Brown)
Boat Ramp Darlington Point-Advisory Committee	Cr Curphey, Cr Wells and Cr Gilbert
Darlington Point Master Landuse Plan Advisory Committee	Mayor, Cr Curphey, Cr Gilbert, Cr Wells

External Committees with Council Representation			
Committee Name	Councillor Representation		
CICL/Coleambally Environmental and Reference Committee (CERC)	Cr McRae (3 year term from 1 July 2017)		
Kidman Way Promotional Committee	Cr McRae (voting delegate) (alternate Cr Chirgwin)		
Newell Highway Promotional Committee	Cr McRae (alternate Cr Smith)		
Mid Murray Zone Bushfire Management Committee	Cr Smith and Cr Bryce		
Berrigan Jerilderie Community Network	Cr Smith		
MIA Zone Bushfire Management Committee	Cr Chirgwin (alternate Cr Black)		
MIA Zone Rural Fire Service Liaison Committee	Cr Chirgwin		
Murray Darling Association	Mayor (alternate Deputy Mayor)		
Western Riverina Libraries Committee	Cr Smith (voting delegate) (alternate Cr McRae)		
Western Riverina Arts	Cr Bryce (alternate Cr Smith)		
Thrive Riverina	Cr McRae		
Roads and Maritime Services Consultative Committee	Mayor (alternate Deputy Mayor)		
RAMROC	Mayor (alternate Deputy Mayor)		
Western Region Joint Planning Panel	Mayor and Deputy Mayor (alternate Cr Brown)		

This is page 8 of 59 of the General Manager's Reports as submitted to the Ordinary Meeting of Murrumbidgee Council held Tuesday 24 September 2019.

General Manager L.E. MRae Mayor

Internal Council Committee	
Committee Name	Councillor Representation
Scholarship Committee	To be reviewed
Community Grants Committee	To be reviewed

SUSTAINABILITY

NIL

STATUTORY COMPLIANCE/POLICY

Local Government Act 1993, Section 355

FINANCIAL

NIL

INTEGRATED PLANS

Community Strategic Plan

5.1 Transparent Leadership, Sustainability, Accountability and Community Representation

Action 5.1.1.4 Ensure Council's Committees, focus groups and advisory bodies are relevant and provide appropriate community involvement

5.5 Investigating Funding, Services and Programs Supporting and Strengthening Communities in the Region

Action 5.5.1.1 Council representatives participate in regular engagement through meetings, events and activities

RISK MANAGEMENT

NIL

CONSULTATION / ENGAGEMENT

General Manager

OPTIONS

NIL

ATTACHMENTS

NIL

This is page 9 of 59 of the General Manager's Reports as submitted to the Ordinary Meeting of Murrumbidgee Council held Tuesday 24 September 2019.

General Manager L.E. MKae Mayor

ITEM NO. 4 - YOUNG STREET SUBDIVISION

Council Meeting: 24 September 2019
Report Date: 5 September 2019
Author: General Manager

File #: SC88

Approval: General Manager

EXECUTIVE SUMMARY

Giving consideration to the independent economic study provided by SGS Economics and Planning, Council would be better suited in changing the current 56 lot subdivision of average 938sqm to between 29 and 35 lot subdivision of 2000sqm to 2500sqm.

RECOMMENDATION

That Council authorise the General Manager to provide a concept plan of the subdivision area based on a minimum lot size of 2,000sqm, including budgeted costings.

BACKGROUND

The Council has committed \$3m to the development of the Young Street subdivision.

Upon reflection of the design, sizing and potential sale of such allotments, it was determined to have an independent report commissioned.

Council engaged SGS Economics and Planning to carry out the review.

OFFICER COMMENT

Included as an attachment to this report is the independent evaluation of housing markets in Darlington Point, Griffith and Leeton.

It is clear from the assessment that a point of difference to other market supplied subdivisions is required to get people to consider establishing in Darlington Point, rather than in Griffith and Leeton.

The report comments (page 7) that recent activity in Griffith of the 600 to 900sqm lots have, in their opinion, satisfied the current need for those size lots:

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General Manager **L.E. M**Kae Mayo

"Recent uplift in Griffith suggest that new land has been released in late 2018/2019 to address potential shortfalls in residential land, which may ease constraints in the housing markets of Griffith and Leeton."

Reading through the report, the author provides some local market view key insights.

"Key Insights (page 8)

- Local agent consultation indicated a preference for larger lifestyle lots in Darlington Point over residential sized lots;
- Supply pipeline (Cordell) and ABS building approval data indicate a preference to develop within Griffith;
- It is unlikely given the various sources of data that participants within the local market view houses within Darlington Point as a substitute for houses/land within Griffith or Leeton;
- The lack of co-movement in sales volumes and house prices indicate that Darlington Point exists within a separate regional market to that of Griffith and Leeton;
- Stagnant price trends in Darlington Point suggest lack of underlying demand for residential land."

The author moves onto population movements. I will not comment on this area, as we know the trend and the stimulus of the subdivision is to increase migration to the Murrumbidgee Council footprint. Hence, even more reason to get this subdivision right.

The observed preferences of lot sizing in Darlington Point is the 1000sqm and above, while Leeton is the 1000 to 1500sqm and Griffith 600 to 1000sqm (pages 14 and 15).

Two ways to look at this, are these lot sizes being offered for affordability in those markets? If larger lots were only offered in Griffith would that be the trend. It certainly is not a Sydney situation where they need to build on top of each other. So, the size of lots are most likely dictated by affordability and not wishing to cut up more prime agricultural land than is required.

What this is telling me is that larger lots are the preference for Darlington Point, and that there is a potential, given affordability, Griffith and/or Leeton workers will relocate to Darlington Point on larger lots.

Under the Estate Composition section (page 21), you see the analysis of how much land is for use in large lot subdivisions compared to smaller lot subdivision. Using the Young Street example for instance, the proposed 56 lot subdivision has 34% common land, where it is possible with a larger lot, say 2500sqm subdivision, for the common area to only be 8%. This is a significant saving is infrastructure costs.

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General Manager L.E. MYGE Mayo

Currently the cost to develop the 56 lot subdivision is around \$58,000 per lot. With the larger lot subdivision I have estimated, using the same unit rates of the 56 lot subdivision, that each lot cost is around \$40,000.

Sale price of a 938sqm lot would need to be \$60,000, however we could sell 2500sqm lots for the same price, with profit being applied to the Brits Road subdivision.

SGS state in the report that a large lot subdivision has a life of about 15 years, while the small lot subdivision has a life of around 104 years, with 50% sold in the first 4 years.

"Based on the patterns exhibited in these estates, if the hypothetical lifestyle lot Darlington Point scenario happened, then 50% of the land may be undertaken over the first four years after construction, with the remaining lots being consumed over the follow 11 years." (page 22)

If the math on development costs are correct, and it is not our desire to make super profits, our desire is to have new housing and more population, at this low price point I would endeavour the uptake may be greater. However, in saying that, 15 new homes in 4 years is nothing to sneeze at.

I would further develop this as a distinct community, by placing mandatory development guidelines, ie where they can build on the lot, the style and finish of the home, fencing and storage. Things to set it apart, that draw people to this development.

Additionally, because of the low price of the land, we could demand that building commence within 1 year, if it does not the land forfeits back to the Council at 80% cost of purchase. We do not want land speculators, as this land will be valued at twice, if not more, what I am suggesting we sell it for.

I said earlier we restrict where they can build on the lot, this is so that in the future if land becomes in high demand within the levee area, each lot is easily subdivided into 2 or more lots.

STATUTORY COMPLIANCE/POLICY

N/A

FINANCIAL

Council has procured \$1.5m in grant and budgeted an additional \$1.5m in borrowings.

The total cost of the revised subdivision will be in the order of \$1.45m and \$1.7m using the current estimates unit rates.

This is page 12 of 59 of the General Manager's Reports as submitted to the Ordinary Meeting of Murrumbidgee Council held Tuesday 24 September 2019.

General Manager L.E. MKae Mayor

INTEGRATED PLANS

Our Economy – Action 4.2.4.1 Plan for future housing and business needs in Murrumbidgee towns.

RISK MANAGEMENT

The independent report highlighted a number of risks, reducing population being one. As such it may take longer than 15 years to sell all lots. However, the desire of this subdivision is to stimulate population growth.

Financially there is no huge risk apart from holding costs, or lost opportunities which are not identified for the allocated funds.

CONSULTATION / ENGAGEMENT

- Management Group
- Councillors

OPTIONS

- 1. Proceed with a larger lot subdivision planning, as per the recommendation;
- 2. Proceed with the 56 lot smaller subdivision;
- 3. Not pursue the development of any subdivision;
- 4. Proceed with a subdivision development of another minimum lot size.

ATTACHMENTS

Attachment # 2: SGS Economic & Planning Report

This is page 13 of 59 of the General Manager's Reports as submitted to the Ordinary Meeting of Murrumbidgee Council held Tuesday 24 September 2019.

......General Manager

P. E. MYKAL Mayor

ITEM NO. 5 - GENERAL MANAGER MONTHLY REPORT

Council Meeting: 24 September 2019
Report Date: 11 September 2019
Author: General Manager

File #: SC218

Approval: General Manager

BACKGROUND

To provide information generally relating to past and future actions of the General Manager, along with specific action items being dealt with.

RECOMMENDATION

The information contained in the Report be noted, and:

- 1. The Coleambally Sports Precinct project proceed to tender, with the project to be completed in below priority order and within allocated budgeted funds:
 - i. AFL Change Rooms;
 - ii. Club House:
 - iii. Netball/Gym;
 - iv. Carparks, Roads and Landscaping;
 - v. Cricket Pitches/Nets;
 - vi. Youth Hall;
 - vii. Squash Courts;
 - viii. Relocation of outside Gym.
- 2. Council approve annual leave for the General Manager on 25 and 26 September 2019.

OFFICER COMMENT

1. Murray Darling Association (MDA) Region 9 Meeting

Attached (attachment # 3) is the presentation from the Commonwealth Water Holder, and you can see what water they have and what they use it for. They are not the only ones with environmental water, the State also holds environmental water.

Also attached (attachment # 4) is the Yanco Creek System project, which has previously been emailed to Councillors. In short, we need to be involved and get the word out about the consultations they are proposing. MDA Region 9 has

	· ·	,		
Ordinary Meeting of I	/lurrumbidgee Co	uncil held Tuesday 24	September 201	9.
This is page 14 of 5	9 of the General	Manager's Reports	as submitted to	the

General Manager L.L. MRae Mayor

nominated Cr McRae to be the MDA Region 9 representative on the stakeholder group.

Also attached (attachment # 5) are the MDA Conference resolutions, under the banner of MDA Region 9. Not all were agreed to, and it was admitted by Leeton Shire Council General Manager that this is Leeton's position. This is not necessarily the position of all MDA Region 9 members or RAMJO. The Conference resolution submission period closed last Friday, surprisingly we meet a week later, and have not had a meeting since February 2019. I am just giving you the facts, not my opinion.

The report from MDA Chief Executive Officer, Emma Bradbury, is attached (attachment # 6).

2. Projects

At the last Sports Precinct Users meeting held on Tuesday 10 September 2019, the attached layouts and master plan (attachments # 7-12) were accepted by the community. Along with the recommended priority being:

- 1. AFL Change Rooms
- 2. Club House
- 3. Netball/Gym
- 4. Carparks, Roads and Landscaping
- 5. Cricket Pitches/Nets
- 6. Youth Hall
- 7. Squash Courts
- 8. Relocation of outside Gym

As such my recommendation is for Council to formally adopt the same recommendation.

Jerilderie Showground Toilets are scheduled for completion by 19 September 2019.

Jerilderie Independent Living Units are scheduled for completion 18 September 2019. Following today's Council meeting a tour of the units has been organised.

Darlington Point sportsground changerooms are now out to tender.

Darlington Point Lions Park Toilets and Display is programmed to go out to tender by the end of September.

3. Tourism Trails

The Mayor and I met with representatives of Leeton Shire Council on Wednesday 4 September, 2019, to discuss a tourism trail from the Sturt Highway through Darlington Point to Whitton – Leeton then to Narrandera. To provide a drive route

This is page 15 of 59 of the General Manager's Reports as submitted to the Ordinary Meeting of Murrumbidgee Council held Tuesday 24 September 2019.

General Manager L.E. MKae Mayor

as an alternative to just barrelling down the Sturt Highway to Narrandera to head east or north.

We proposed a tour route - Jerilderie on to the Kidman Way - Coleambally - Darlington Point - Griffith - Leeton - Narrandera, to offer an alternative drive for those intending to just barrel up the Newell Highway. Touring this trail, we could have the various tracks as proposed by Leeton above, but also looping around Griffith - Whitton - Darlington Point/Darlington Point via Altina - Leeton - Griffith back to Darlington Point. As you can see the routes are endless. The whole idea is to capture that extra night in the region.

We will be progressing with Griffith, Leeton and Narrandera over the coming months.

4. Joint Visitor Guide

Lockhart Shire Council reached out to us seeking to develop a joint Southern Riverina guide. Since that time Leeton and Narrandera have been talking about a joint guide, as such there is a meeting of minds in October to see if this can be progressed.

5. Annual Leave Request

Sorry for the short notice, however I am requesting annual leave days for 25 and 26 September 2019.

6. Movements

- Wednesday 25, Thursday 26 September 2019 Annual Leave;
- Monday 14 Wednesday 16 October 2019 LGNSW Conference Warwick Farm
- Tuesday 22 Thursday 24 October 2019 Murray Darling Association Conference Annual General Meeting - Toowoomba

SUSTAINABILITY

N/A

STATUTORY COMPLIANCE/POLICY

N/A

FINANCIAL

N/A

This is page 16 of 59 of the General Manager's Reports as submitted to the Ordinary Meeting of Murrumbidgee Council held Tuesday 24 September 2019.

General Manager L.E. M'Kae Mayo

INTEGRATED PLANS

Theme 5: Our leadership – Looking to our Future

1.1 Demonstrating Transparent Leadership Through Accountability and Community Representation

RISK MANAGEMENT

N/A

CONSULTATION / ENGAGEMENT

N/A

OPTION

N/A

ATTACHMENTS

Attachment # 3: Commonwealth Environmental Water Office Presentation

Attachment # 4: Yanco Creek System SDL Report

Attachment # 5: Murray Darling Association Region 9 Motions
Attachment # 6: Murray Darling Association CEO Report

Attachment #7-12: Coleambally Sports Precinct Plans

This is page 17 of 59 of the General Manager's Reports as submitted to the Ordinary Meeting of Murrumbidgee Council held Tuesday 24 September 2019.

General Manager **L.E. M'Kae** Mayo

ITEM NO. 6 - PROHIBITION OF DOGS WITHIN COUNCIL SPORTING GROUNDS

Council Meeting: 24 September Report Date: 16 September 2019

Author: William Wade, Operations Manager

File #: SC84

Approval: General Manager

EXECUTIVE SUMMARY

Dogs can cause damage to sportsground facilities which are maintained to a standard by Murrumbidgee Council for the community.

Member of the public have been bringing their pets (dogs) to sporting events at the sports fields within Murrumbidgee Council. This has been causing distress for the animals and distractions to those at the events.

RECOMMENDATION

That signage stating "Dogs Prohibited" be installed at each of the following sports grounds:

- a) Coleambally Sports Precinct: Oval One and Oval Two
- b) Monash Park, Jerilderie

The signage should also advise location of the nearest dog friendly area.

BACKGROUND

Council is responsible for the management of all activities within parks, reserves, sporting grounds and public open space.

Council encourages the appropriate use of public spaces for dog walking as it helps contribute to the health, wellbeing and liveability of our community. It is Council's objective to ensure that dog walking in public spaces is suitable and managed in a manner which is safe and appropriate to the local environment and surrounding community.

Effective signage should be used to identify dog prohibited areas, open spaces and to remind dog owners of their responsibilities. The below signage has been installed at the Darlington Point Football Grounds:

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.....General Manager ...





A person with a disability is entitled to be accompanied by a certified assistance animal into or onto any building or place open to the public.

All dogs in public places must be under the effective control of their owner or handler which is defined in the Companion Animals Act 1998/

This is page 19 of 59 of the General Manager's Reports as submitted to the Ordinary Meeting of Murrumbidgee Council held Tuesday 24 September 2019.

General Manager L.E. M.Rae Mayo

OFFICER COMMENT

Signage, as described, can be installed to control this problem. This signage is already installed at the Darlington Point Sports Oval.

The maintenance requirements of these facilities will not be as high if there are no dogs in the sportsgrounds.

SUSTAINABILITY

NIL

STATUTORY COMPLIANCE/POLICY

Local Government Act 1993 Companion Animals Act 1998

FINANCIAL

Cost to Council would be the manufacture and installation of the signage.

INTEGRATED PLANS

Community Strategic Plan

1.4 - Enhancing Health and Well Being

Strategy 4.1.1- Manage and maintain the amenity of parks, gardens and the environs of all Council communities.

RISK MANAGEMENT

Consideration must be given to other park users, sports spectators and the general public while dogs are at the sportsgrounds. Dogs at sportsgrounds may cause damage to the facilities which are maintained by Council.

CONSULTATION / ENGAGEMENT

NIL

OPTIONS

- 1. Install the signage, as detailed, at each of the sportsgrounds;
- 2. Leave the sportsgrounds as is, with no signage;
- 3. Further identify off-leash areas within Murrumbidgee Council.

ATTACHMENTS

NIL

This is page 20 of 59 of the General Manager's Reports as submitted to the Ordinary Meeting of Murrumbidgee Council held Tuesday 24 September 2019.

General Manager L.E. M. Mayor

ITEM NO. 7 - DARLINGTON POINT SEWERAGE TREATMENT PONDS

Council Meeting: 24 September 2019 Report Date: 16 September 2019

Author: William Wade, Operations Manager

File #: SC109

Approval: General Manager

EXECUTIVE SUMMARY

The banks of the two (2) settling ponds at the Darlington Point Sewerage Treatment Works have eroded to the point that repair works are required.

RECOMMENDATION

Council approve the capital restoration works required at the Darlington Point Sewerage Treatment Ponds and vote the sum of \$50,000 from the Sewer Fund for the bank rehabilitation works.

BACKGROUND

The banks of the two (2) settling ponds at the Darlington Point Sewerage Treatment Works have eroded to the point that repair works are required. The banks are a safety issue as they can collapse under foot when staff are working near them.

This is shown in the below pictures.

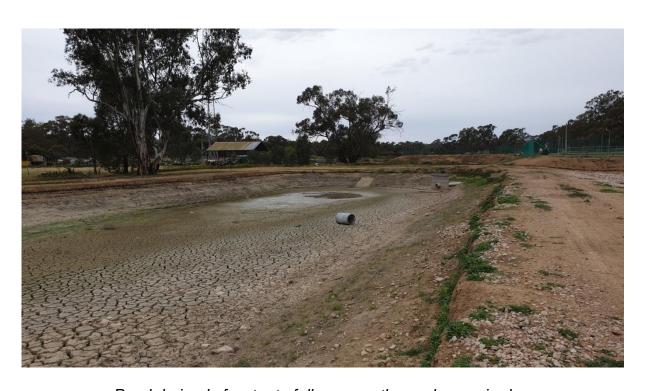


This is page 21 of 59 of the General Manager's Reports as submitted to the Ordinary Meeting of Murrumbidgee Council held Tuesday 24 September 2019.

General Manager L.E. MKae Mayor



Settling pond while full of water



Pond drained of water to fully assess the works required

This is page 22 of 59 of the General Manager's Reports as submitted to the Ordinary Meeting of Murrumbidgee Council held Tuesday 24 September 2019.

General Manager **L.E. M'Ku** Mayor



Ponds completely drained of water. The extent of the erosion can be seen.

A long reach excavator will be used to remove the material from the bottom of the ponds. Each pond will then be relined with clay, have the correct grade reinstated, and erosion control placed around the banks.

OFFICER COMMENT

These works can be achieved with Council plant and staff. The hire of a long reach excavator will be required for the removal of the material at the base of the ponds.

SUSTAINABILITY

STATUTORY COMPLIANCE/POLICY

The Environmental Protection Agency (EPA) and NSW DPI Water have been consulted about the proposed scope of works. Both agencies have no issue with the proposed works.

FINANCIAL

These works are estimated to cost \$50,000 and a vote of additional funds from the Sewer Fund is required to enable the works to be undertaken.

INTEGRATED PLANS

NIL

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General Manager L.E. M'Rae Mayor

RISK MANAGEMENT

The current condition of the banks poses a risk to the safety of staff. Due to the erosion there is a risk of banks collapsing under the feet of workers. These works would remedy this risk.

To comply with Murrumbidgee Council's sewerage licence no effluent material can leave site. There is sufficient space on site for this material to be relocated.

CONSULTATION / ENGAGEMENT

Management Group Workplace Health and Safety Risk Officer NSW DPI Water Senior Regional Water & Sewerage Officer NSW EPA Regional Operations Officer

OPTIONS

- 1. Approve an additional vote from the Sewer Fund to complete capital restoration works.
- 2. Do not approve additional funds for capital restoration and undertake the works from within the current maintenance program for Darlington Point Sewer Fund.

ATTACHMENTS

NIL

This is page 24 of 59 of the General Manager's Reports as submitted to the Ordinary Meeting of Murrumbidgee Council held Tuesday 24 September 2019.

General Manager K.K. MYKAL Ma

ITEM NO. 8 - COMPLIANCE ISSUES

Council Meeting: 24 September 2019 Report Date: 12 September 2019

Author: Manager Planning & Environment

File #: SC212

Approval: General Manager

EXECUTIVE SUMMARY

Council's direction is sought on how staff should deal with community complaints and responding to non-compliance issues in the future.

RECOMMENDATION

That Council develop a Compliance and Enforcement Policy and seek legal advice on the process required for Orders and enforcement for typical non-compliance matters, including the reasonable issue of Compliance Cost Notices.

BACKGROUND

Council has been spending considerable resources on dealing with and trying to resolve a range of compliance related issues. Most of these have involved various planning and environmental matters and many arise from complaints.

OFFICER COMMENT

Based on recent experience and advice from Council consultants, it is estimated that 60% of staff time is spent on following up complaints and development non-compliance. The approach, in the first instance, is always to work with parties to achieve a mutually acceptable outcome, but this is not always achievable.

The various compliance matters have included:

- Illegal occupation of sheds;
- Conversion of sheds to dwellings;
- Defecating in a rear yard;
- Development without consent:
- Noise complaints;
- Dust complaints;
- Unauthorised home business;
- Illegal diversion of waste water;
- Illegal home industries;
- Neighbourhood disputes;

This is page 25 of 59 of the General Manager's Reports as submitted to the Ordinary Meeting of Murrumbidgee Council held Tuesday 24 September 2019.

General Manager L.E. M. Mayor

- Pollution of stormwater drains:
- Deliberate diversion of stormwater to neighbouring land;
- Illegal placement of caravans;
- Illegal shipping containers;
- Derelict motor vehicle storage on road reserves;
- Starving, fly-blown, daggy sheep;
- Asbestos removal and disposal;
- Illegal demolition;
- Backyards being used as junkyards;
- Pollution;
- Illegal forestry;
- Illegal motorcycle riding on public land;
- Waste items on public land;
- · Responding to police queries;
- Trees over neighbourhood fences;
- Leaf piles being moved to neighbouring property;
- Neighbour's tree leaves blowing into outside alfresco area;
- Windmill affecting neighbour amenity;
- Condition and fire safety of caravan park units;
- · Black soot on roads and footpaths;
- Air-borne emissions leading to ill health;
- Weeds migrating from neighbouring property;
- Intrusion of views;
- Inaccessible loaded sewer risers on private land;
- Dog complaints.

Because these matters are across many pieces of legislation, it is important that an experienced, knowledgeable and certified person deal consistently with compliance in the manner that is acceptable to the Council, preferably through a Compliance and Enforcement Policy.

IPART has reviewed the costs burdened to Councils in regulating compliance and made various recommendations across Government. Following from this the NSW Ombudsman has produced Enforcement Guidelines and a Compliance and Enforcement Template.

The extent of Council compliance work demonstrates the need for at least one dedicated, experienced Council Compliance Officer/Coordinator to be employed, and this is considered to be a priority.

If Council is unwilling to enforce compliance then it doesn't make sense to continue to spend substantial resources on dealing with these matters. If this is the case, there may continue to be a culture of non-compliance from a small number of people in the community.

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∴.....General Manager

Lack of commitment and deterrence to compliance issues may adversely affect the wider community and stifle town growth into the future. If, however, Council wishes to enforce compliance in some situations, then there needs to be a policy to guide decision making, and clarity is required on the correct legal process.

SUSTAINABILITY

NIL

STATUTORY COMPLIANCE/POLICY

By preparing a risk based Compliance and Enforcement Policy, Council will be able to demonstrate compliance with Section 8 of the NSW Local Government Act, 1993.

Legal advice on the correct enforcement processes will ensure that regulatory provisions are complied with.

FINANCIAL

Council will need to commit a reasonable sum in the annual budget towards legal advice and enforcement activities, which may include seeking remedies/prosecution through the Land and Environment Court.

Currently \$5,305 is included within the budget, and this should be increased to \$30,000 over the next 5 years dependant on Council's direction. It is possible that some funds may be able to be recovered through the issue of Compliance Cost Notices associated with activities.

INTEGRATED PLANS

Community Strategic Plan:

- 5.1 Developing transparent leadership through accountability and community representation
- 2.3 Maintaining a balance between growth, development and environmental protection

RISK MANAGEMENT

Where Council does not enforce compliance there will always be a risk to Council and the affected party. Council has a duty of care to act in accordance with its Charter and comply with statutory provisions. Where there are breaches of, for example, the Environmental Planning and Assessment Act or the Protection of the Environment Operations Act then Council may be a party to liability in the event of an incident or an aggrieved party's action through the Courts.

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∴.....General Manager

Development of a suitable policy will ensure there is a structure for consistency and transparency in decision-making, and to facilitate an independent, unbiased and balanced approach to compliance and enforcement. This will assist Council staff to act promptly, effectively and consistently in response to allegations of unlawful activity and will foster confidence in the community that Council can be relied upon to always act in the public interest.

CONSULTATION/ENGAGEMENT

None at this stage.

OPTIONS

- That Council develop a Compliance and Enforcement Policy and seek legal advice on the process required for Orders and enforcement for typical noncompliance matters, including the reasonable issue of Compliance Cost Notices.
- 2. That Council continue as previously.

ATTACHMENTS

NIL

This is page 28 of 59 of the General Manager's Reports as submitted to the Ordinary Meeting of Murrumbidgee Council held Tuesday 24 September 2019.

ITEM NO. 9 - DRAFT COMMUNITY PARTICIPATION PLAN

Council Meeting: 24 September 2019 Report Date: 10 September 2019

Author: Manager Planning & Environment

File #: SC212

Approval: General Manager

EXECUTIVE SUMMARY

To seek Council approval to place the Draft Community Participation Plan on public exhibition.

RECOMMENDATION

That Council:

- 1. Place the Draft Community Participation Plan on exhibition for a period of 28 days; and
- 2. Following the public exhibition period, a report be prepared for Council.

BACKGROUND

Under NSW planning reforms and amended planning legislation, Council is required to prepare a Community Participation Plan (CPP) by 1 December 2019 and to place the Draft CPP on public exhibition for a period of 28 days.

The Draft CPP details how and when Council will engage with the community across the planning functions it performs under the Environmental Planning and Assessment Act 1979 (EP&A Act 1979). Planning functions include Local Environmental Plan making, and making decisions on Development Applications.

The NSW Department of Planning, Industry and Environment's (DPIE) have prepared a FAQs sheet to guide preparation of CPP's (attached).

OFFICER COMMENT

Council's draft CPP has been prepared in accordance with the EP&A Act 1979. It contains objective to guide Council's approach to community participation so that it is:

- 1. Inclusive;
- 2. Open and transparent;
- 3. Accountable;
- 4. Based on best practice and in accordance with statutory requirements:

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General Manager L.E. M.Rae Mayor

5. Equitable.

The draft CPP also sets out minimum public exhibition timeframes for planning projects, plans and applications. The minimum exhibition timeframes are set by the Environmental Planning and Assessment Regulation 2000.

Council's draft CPP has been guided by the NSW Department of Planning, Industry and Environment's (DPIE) draft Community Participation Plan.

DPIE does not endorse or approve final CPP's. All final CPP's will be published on the NSW Planning portal and will be considered valid if the CPP has not been challenged in proceedings commenced in the Land and Environment Court within three months of it being published on the NSW Planning portal. To ensure compliance and consistency, DPIE will undertake a review and audit of all CPP's in 2020. Murrumbidgee Council is required to review its CPP periodically.

SUSTAINABILITY

The CPP will promote sustainability in accordance with the quadruple bottom line, as Council decisions will be more transparent and inclusive.

STATUTORY COMPLIANCE/POLICY

Compliance with EP&A Act, 1979.

FINANCIAL

Community participation in planning decisions will be undertaken by Council in line with required processes and budget.

INTEGRATED PLANS

Community Strategic Plan

Strategy 5.1 Transparent Leadership Through Sustainability, Accountability and Community Representation

RISK MANAGEMENT

The draft CPP has been prepared in accordance with the EP&A Act 1979 and using DPIE's draft CPP as a template. Adherence to the relevant NSW legislation reduces risks associated with community participation in plan and decision making.

CONSULTATION

The draft CPP is required to be placed on public exhibition for a minimum of 28 days. Public exhibition will include a number of engagement options (informing and consulting) to support community participation.

This is page 30 of 59 of the General Manager's Reports as submitted to the Ordinary Meeting of Murrumbidgee Council held Tuesday 24 September 2019.

My Have General Manager L.E. MKee Mayor

OPTIONS

- 1. That the draft Community Participation Plan be placed on public exhibition for a period of 28 days and a report be made to Council following exhibition.
- 2. Council resolves not to place the draft CPP on public exhibition. Due to the legislation timeframes for completion of the Plan, this is not the recommended option.

ATTACHMENTS

Attachment # 13: Murrumbidgee Council's Draft Community Participation Plan.

Attachment # 14: FAQ's - Community Participation Plan - prepared by

Department Planning & Environment.

This is page 31 of 59 of the General Manager's Reports as submitted to the Ordinary Meeting of Murrumbidgee Council held Tuesday 24 September 2019.

General Manager L.E. MRae Mayo

ITEM NO. 10 - REINSTATEMENT OF ALCOHOL FREE ZONES

Council Meeting: 24 September 2019 Report Date: 10 September 2019

Author: Manager Planning & Environment

File #: SC100

Approval: General Manager

EXECUTIVE SUMMARY

The alcohol free zones in both Jerilderie and Darlington Point are due to expire on 1 November 2019.

Under the Local Government Act 1993, an alcohol free zone can only operate for a maximum period of four years and then Council must review and resolve to declare any alcohol free zones between sunset and sunrise.

RECOMMENDATION

That:

- Council carry out the consultation process for establishment of alcohol free zones as per the guidelines, including advertising in the local newspapers;
- 2. A report be prepared for the November meeting of Council, after consideration of submissions received.

BACKGROUND

The alcohol free zones in the townships of Jerilderie and Darlington Point have been operating for a number of years.

Council resolved on 25 May 2017 to bring the two areas within the Council area into alignment.

The areas have been established as follows:

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General Manager **L.E. M'Kae** Mayor

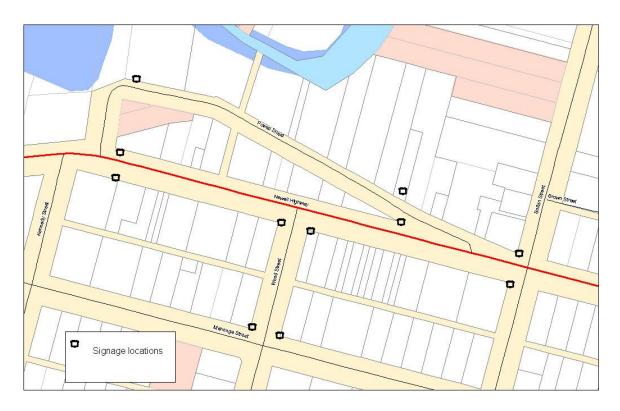


Figure 1: Jerilderie Alcohol free zone signed areas.



Figure 2: Darlington Point Alcohol free zone signed areas

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General Manager L.E. MRae Mayor

OFFICER COMMENT

To re-establish alcohol free zones, Council must follow processes as set out in the Department of Local Government's Ministerial Guidelines 2009.

These processes involve consultation with police and the community. After considering any submissions, Council can resolve to re-establish the zone.

Under the Local Government Act 1993, Clause 644B (4) refers to the reestablishment of alcohol free zones:

644B Establishment of alcohol-free zones

- (1) After complying with the procedures set out in sections 644 and 644A, the council may, by resolution, adopt a proposal (with or without modifications) to establish an alcohol-free zone.
- (2) The resolution has the effect of establishing the alcohol-free zone in accordance with the terms of the resolution.
- (3) After making the resolution, the council must, by notice published in a newspaper circulating in the area as a whole or in a part of the area that includes the zone concerned:
 - (a) declare that an alcohol-free zone has been established, and
 - (b) specify the period (or, in the case of a zone established for one or more special events, the day or days) for which the alcohol-free zone is to operate.
- (4) An alcohol-free zone may be re-established from time to time, in accordance with this Part, for further periods each not exceeding 4 years.

STATUTORY COMPLIANCE/POLICY

Local Government Act 1993 - Clauses 644, 644A and 644B

FINANCIAL

Advertisement costs

Updated plates for the current signs, specifying new dates for alcohol free zones.

INTEGRATED PLANS

Community Strategic Plan

Strategy 1.4 - Enhancing Health and Wellbeing

Strategy 1.5 - Creating a Safe Community

RISK MANAGEMENT

N/A

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General Manager L.E. MKee Mayor

CONSULTATION/ENGAGEMENT

N/A

OPTIONS

- That Council adopt the recommendation;
 That Council review the alcohol free zones.

ATTACHMENTS

NIL

This is page 35 of 59 of the General Manager's Reports as submitted to the Ordinary Meeting of Murrumbidgee Council held Tuesday 24 September 2019.

......General Manager

ITEM NO. 11 - REQUIRED PLANNING AND BUILDING INFORMATION

Council Meeting: 24 September 2019 Report Date: 4 September 2019

Author: Manager Planning & Environment

File #: SC212

Approval: General Manager

EXECUTIVE SUMMARY

This report has been prepared to advise and update Council on the details and plans that need to be submitted with a Development Application and a Construction Certificate, and to make the Council aware of our current processes.

RECOMMENDATION

Council support a process where Development Application and Construction Certificate plans and information are of a minimum standards in keeping with best practice legal requirements and as generally accepted within the building design industry

BACKGROUND

For quite some time Development Applications have been submitted with poor quality information and plans. This has affected the time taken to assess and process applications and has led to confusion sometimes in what has actually been approved. This is a significant issue as it currently affects the building and development industry and Council's compliance obligations.

OFFICER COMMENT

The Environmental Planning & Assessment Act 1979, which is the principal legislation for planning and development in NSW, has been in place for forty (40) years. For all this time, the Act has been clear on the standard of information required to be submitted with Development Applications. This also affects Construction Certificates issued for building work.

In most Council areas, it is accepted practice that, at the very least, plans are drawn to scale, comply with drafting standards, include site plans, floor plans, elevations and, in some cases, sections. Further, that plans are adequately notated and supported with documentation to adequately describe the development, its likely impacts and the measures required to manage impacts for the benefit of the community and the environment.

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Hear General Manager L.E. MKae Mayor

For Murrumbidgee Council there has historically been challenges in providing this basic information, most likely due to our location and the lack of suitable people in the locality to help provide these drafting services.

Now it is more important than ever to ensure that applications have the required information and plans to the approved standards. This is particularly important when Construction Certificates can be issued by a private certifier (not Council) who has to make sure that the certified plans are not inconsistent with the Development Approval.

As well, any accredited certifier issuing a Construction Certificate is certifying that in all respects a building is in total conformity with the Building Code of Australia. The plans need to be adequately notated and drafted and detailed to show this. Council needs to make sure that there are appropriate processes in place to manage risk and also manage the information that we receive to support and justify our planning and building decisions.

Through better transport and telecommunications and despite our location, people now have reasonable access to goods and services, including planning and drafting services in the region. Our process has been to work with people to ensure that plans and details are to the best possible standard to help get a quicker and proper approval or building permit.

Submission of the appropriate planning and building information helps prevent delays in determination, ensures that the nature of approvals and permits are clear and will ensure that building auditors will be satisfied that Council is meeting its legal obligations, in respect to both Development Approvals and Construction Certificates.

Recent practice has been to, in the first instance, provide written advice to help guide people to provide the required information. Given future risk and liability, it is necessary that Council set and commit to the appropriate standards for submission of information, although Council has the option to reject information at the outset if the standards are not met. However this is <u>not</u> our preferred way of doing business.

In the future, staff will take every opportunity to guide people and promote awareness of the necessary information to be provided, and Council will write to applicants to advise them of the requirements and how they can achieve them.

Where the required standard of information still has not been provided, Council accredited certifiers have no option but to refuse to issue a Construction Certificate. This decision is not a decision of the Council but the individual certifier concerned, in accordance with the Building Professionals Board practice advice, the Code of Conduct and the laws of NSW.

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SUSTAINABILITY

The confusion and possible unlawfulness of Development Approvals and Construction Certificates could have implications on the corporate sustainability of the Council and affect the community and the environment. By ensuring the information standards are in place there will be a culture and environment of more certainty for developers.

STATUTORY COMPLIANCE/POLICY

Unless Council supports staff in ensuring the required standard of information and plans are submitted, there is the potential for unlawful consents and certificates, which also may have compliance and liability implications.

Any future Development Control Plan for the merged Council should include information on the details and plans to be submitted with applications.

FINANCIAL

There are financial implications if Council does not actively support staff in a process for the submission of standard information. In particular, suspension of staff and fines, as well as legal action, particularly through audits by the Building Professionals Board.

INTEGRATED PLANS

Community Strategic Plan

Strategy 2.3 - Maintaining a Balance between Growth, Development and Environmental Protection

RISK MANAGEMENT

By implementing the required detail of information with applications, Council will be in a better position to effectively manage the risk and potential liabilities associated with poor development and planning decisions.

OPTIONS

- 1. Identify and implement processes for the receipt of standard information to accompany applications on parity with other Councils, the law and best practice;
- 2. Take no action and accept plans whether they are to standard or not.

ATTACHMENTS

NIL

This is page 38 of 59 of the General Manager's Reports as submitted to the Ordinary Meeting of Murrumbidgee Council held Tuesday 24 September 2019.

General Manager L.E. MKac Mayor

ITEM NO. 12 - REVIEW OF 2018/19 DELIVERY PROGRAM

Council Meeting: 24 September 2019 Report Date: 16 September 2019

Author: Manager Corporate and Community Services

File #: CS241

Approval: General Manager

EXECUTIVE SUMMARY

A Council must have a Delivery Program, detailing the principal activities it will undertake to achieve the objectives established in the Community Strategic Plan, within the resources available under the Resourcing Strategy.

The General Manager must ensure that progress reports are provided to the Council, with respect to the principal activities detailed in the Delivery Program, at least every 6 months. This progress report is up to 30 June, 2019.

RECOMMENDATION

That the progress report on the Murrumbidgee Council Delivery Program to 30 June, 2019, be received as information.

BACKGROUND

Following is a summary of the requirements of section 404 of the Local Government Act:

A Council must have a Delivery Program, detailing the principal activities it will undertake to achieve the objectives established in the Community Strategic Plan, within the resources available under the Resourcing Strategy.

The Delivery Program must include a method of assessment to determine the effectiveness of each principal activity detailed in the Delivery Program in achieving the objectives at which the activity is directed.

A Council must prepare a new Delivery Program after each ordinary election of councillors to cover the principal activities of the council for the 4 year period commencing on 1 July following the election.

The General Manager must ensure that progress reports are provided to the council, with respect to the principal activities detailed in the Delivery Program, at least every 6 months.

OFFICER COMMENT

NIL

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General Manager L.E. MRae Mayor

STATUTORY COMPLIANCE/POLICY

Local Government Act - Section 404

FINANCIAL

Any activities not completed by 30 June, 2019, will result in a carryover of expenditure to the 2019/2020 financial year. The quarterly budget review as at 30 September, 2019, will give a more detailed account of these carry-overs and updated budget estimates.

INTEGRATED PLANS

Murrumbidgee Council Community Strategic Plan; Murrumbidgee Council Resourcing Strategy; Murrumbidgee Council Operational Plan.

RISK MANAGEMENT

N/A

CONSULTATION / ENGAGEMENT

Accountable Officers for each action included in the Delivery Program.

OPTIONS

NIL

ATTACHMENTS

Attachment # 15: Progress Report on Delivery Program to 30 June, 2019.

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General Manager L.E. MKae Mayo

COMMITTEE MINUTES

ITEM NO. 13 - MINUTES OF THE JERILDERIE TIDY TOWNS COMMITTEE ANNUAL GENERAL MEETING

Council Meeting: 24 September 2019

Report Date: 1 August 2019

Author: Jerilderie Tidy Towns Committee Secretary

File #: SC21

Approval: Committee of Council Minutes

Present: Faith Bryce (chair), Ian Sneddon,(in our hearts) Sadie Herrick, Isobel Milne, Richard Wright, Joan Ferris, Joan Kuschert, Polly Fisher, Judy Knight, Elaine Forbes, Fred Scammell, June Scammell, Bruce Crittenden.

Apologies: R Sneddon, Ann Wright, Jan Crittenden, Chris Girdwood, Garry Borger, Margie Bird, Dot Mills, Graham Mills, Ruth McRae, Loretta Marriott, Pat Godfrey, Colin Sweeney, Lisa Brackenrig, Sarah Gurciullo, Gwen McLaughlin

Moved: Joan Ferris Seconded: June S that the apologies be accepted. Carried.

Minutes of the previous AGM:

Accepted as read on the motion of: Richard Seconded: Fred Carried.

Business arising from the Minutes:

Niil

Treasurers Report tabled:

Accepted on the motion of: Richard Seconded: Joan K

Carried.

Presidents Report tabled:

Accepted on the motion of: Faith Seconded: Bruce

Carried.

Election of Office Bearers:

Nominations for election of Office Bearers

President:

Faith Bryce Nominated by: Judy K Seconded: Forbsey

Accepted.

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General Manager L.E. MRae Mayor

Vice President: To be advised.		
Treasurer: Richard Wright Accepted.	Nominated by: Sadie	Seconded: Isabelle
Secretary: Sadie Accepted.	Nominated by: June S	Seconded: Polly
Publicity Officer: To be held over till	next General Meeting w	ith all members.
Auditor: Murrumbidgee Cou	ıncil. Moved: Richard	d Seconded: Faith
Vikki Sutton be app Carried.	proached to conduct aud	it.
Meeting Closed:	6.09pm	
Chair		2020

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General Manager

K.E. Mayor

ITEM NO. 14 - MINUTES OF THE JERILDERIE TIDY TOWNS COMMITTEE GENERAL MEETING

Council Meeting: 24 September 2019
Report Date: 1 August 2019

Author: Jerilderie Tidy Towns Committee Secretary

File #: SC21

Approval: Committee of Council Minutes

Present: Faith Bryce (chair), Ian Sneddon, Sadie Herrick, Isobel Milne, Richard Wright, Joan Ferris, Joan Kuschert, Polly Fisher, Judy Knight, Elaine Forbes, Fred Scammell, June Scammell, Bruce Crittenden.

Apologies: R Sneddon, Ann Wright, Jan Crittenden, Chris Girdwood, Garry Borger, Margie Bird, Dot Mills, Graham Mills, Ruth McRae, Loretta Marriott, Pat Godfrey, Colin Sweeney, Lisa Brackenrig, Sarah Gurciullo, Gwen McLaughlin.

Moved Richard Seconded Joan Ferris that the apologies be accepted. Carried.

The Minutes of the last meeting were accepted as read on the motion of: Isabell Seconded: Polly Carried.

Business arising from the Minutes:

- Great clean up at B&S with special thanks to high school students.
- Rose planting was a great success. There was great feedback on FB.

Treasurers report as tabled:

Moved: Richard Wright Seconded: Judy that the Treasurers Report as tabled be accepted.

Carried.

Correspondence:

Inwards:

• Emails from Yolande KNSWB re Sneds. Reply to state they received photo.

Outwards:

• Email to Yolande with photo and words for recognition of Sneds.

Business Arising out of Correspondence:

Moved: Fred Seconded: Forbsey that correspondence be accepted. Carried.

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My Have General Manager L.E. Mike Mayor

General Business:

- Seating: any ideas on where to place extra seats? (around Lake? For old people like me who have to sit more often!)
- Discussion on the birdlife at our Lake. An idea coming from this discussion is perhaps getting a list of the birdlife to put onto a sign or even our Community Notice Board. There was a list made a few years back. ????
- Members encouraged to vote on the Monash Statue.
- Remember Road Side Clean up Sunday Sept 8. There is a lot of noticeable rubbish.
- Public School Community Garden working bee Sunday August 11.
- Timor high school kids to be thanked on FB.

Meeting Closed:	6.40pm		
Next Meeting:	Thursday 5.9.19	Time:	6.00pm
 Chair		5.9.19	

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General Manager L.E. M.Rae Mayor

JERILDERIE TIDY TOWNS COMMITTEE

Profit and Loss

August 1, 2018 through July 30, 2019

	Aug 1, '18 - Jul	30, '19
Ordinary Income/Expense Income FINES & TRAVEL Gifts and Donations Incom	ne - MAA Lise M	-66.05
	1,050.0	0
Total Gifts and Donations	Income	1,050.00
Grants		4,500.00
Total Income		5,483.95
Expense		
Gifts and Donations Repairs	and there to the lates	3,110.80
Equipment Repairs	254.0	0
Total Repairs	the second stay.	254.00
SHOW & SHINE	and where the transfer of the Land	3,046.91
Supplies	254.0	
Marketing	204.0	
i otal Supplies		254.00
	13.5	8
Total Travel & Ent	Land State of State	13.58
Total Expense		585.47
Net Ordinary Income		4,898.48
Other Income/Expense		
Other Income Other Income		400.00
Total Other Income		400.00
Net Other Income		400.00
let Income		5,298.48

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General Manager L.E. MKae Mayor

ITEMS FOR INFORMATION

ITEM NO. 15 - MONTHLY CASH & INVESTMENT REPORT - AUGUST 2019

Council Meeting: 24 September 2019
Report Date: 16 September 2019
Author: Finance Manager

File #: SC133

Approval: General Manager

EXECUTIVE SUMMARY

Information report provided on cash and investments as at 31 August 2019.

RECOMMENDATION

Council note the monthly Cash and Investment Report containing the bank balances and schedule of investments as at 31 August 2019.

BACKGROUND

<u>Cash at Bank:</u> Council's consolidated cash position (cash and investments) as at 31 August 2019 was \$33,205,657.17 with the cash at bank amount for the same period being \$2,916,485.86.

<u>Investments:</u> As at 31 August 2019, Council's total invested funds were \$30,289,171.31. Average interest rates over the reporting period were 1.94%. The bulk of Council's investments are held with Bendigo Bank (59.33%), IMB Ltd (18.67%) and ANZ (9.14%), in accordance with the guidelines and requirements of the Financial Management Regulations.

OFFICER COMMENT

I certify that:

- 1) the cash book was reconciled with the bank balance as shown by the bank statements as at 31 August 2019;
- 2) the investments have been invested in accordance with the Local Government Act, Regulations and Council's policies.

Vicki Sutton
Responsible Accounting Officer

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General Manager L.E. MRae Mayor

<u>SUSTAINABILITY</u>

STATUTORY COMPLIANCE/POLICY

- Local Government Act 1993;
- Local Government (General) Regulation 2005;
- Local Government Code of Accounting Practice and Financial Reporting (Guidelines);
- Murrumbidgee Council Investment Policy.

INTEGRATED PLANS

5.1 Transparent Leadership, Sustainability, Accountability and Community Representation:

Strategy 5.1.1

Provide leadership through ethical, accountable and legislative decision making processes.

RISK MANAGEMENT

N/A

CONSULTATION / ENGAGEMENT

General Manager

OPTIONS

NIL

ATTACHMENTS

NIL

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General Manager

STATEMENT OF BANK BALANCES 2019-20 2018-19				
STATEMENT OF BANK BALANCES	Consolidated	Consolidated		
CASH AT BANK 31 JULY 2019	1,411,270.33	987,494.83		
ADD - Receipts - 31 August 2019	973,097.89	2,565,916.24		
ADD - Receipts - Bendigo Bank	4,174,787.24	1,401,633.83		
ADD - Cancelled	33,309.63	0.00		
ADD - Adjustments	0.00	0.00		
LESS - Cheques	-226,864.89	-111,501.24		
LESS - EFT - Autopay	-3,058,976.09	-2,197,749.75		
LESS - Payroll	-375,222.63	-299,971.07		
LESS - Bank Charges & Transfers	-1,084.39	-29,076.50		
LESS - Loan Repayments	-10,753.99	-10,753.99		
LESS - Investments	0.00	0.00		
LESS - Visa Card Pymt	-399.67	-1,858.60		
LESS - Fuel Card	-1,909.09	-880.71		
LESS - Photocopy Rental	-768.48	-438.90		
CASH AT BANK 31 AUGUST 2019	2,916,485.86	2,302,814.14		
CASH AT BANK 31 AUGUST 2019	1,099,073.67	1,562,952.15		
Bank Statements - Bendigo Bank	2,271,709.67	833,582.64		
PLUS Outstanding Deposits	0.00	5,756.82		
LESS Unpresented Cheques	-3,144.10	-99,477.47		
LESS Outstanding Autopay	-451,153.38	0.00		
LESS Reverse Autopay	0.00	0.00		
CASH AT BANK 31 AUGUST 2019	2,916,485.86	2,302,814.14		
Add Investments	30,289,171.31	23,850,252.87		
Total Cash and Investments	33,205,657.17	26,153,067.01		
Represented by:-				
Trust Account	180,826.45	205,991.51		
Water Fund	2,009,178.79	2,248,257.76		
Sewer Fund	3,671,215.08	3,873,336.95		
Domestic Waste Management	11,701.06	85,505.06		
Unexpended Grant Funds	2,291,225.36	1,153,385.83		
Plant Reserve	2,533,812.00	1,034,716.48		
Employee Leave Entitlement Reserve	1,466,868.00	1,620,000.00		
Infrastructure Reserve	3,537,942.00	4,713,542.69		
Residential Housing Reserve	0.00	0.00		
New Council Implementation Fund	936,624.25	568,615.50		
Stronger Communities Fund	11,581,388.94	8,285,119.33		
General Fund	4,984,875.24	2,364,595.90		
	33,205,657.17	26,153,067.01		

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General Manager **L.E. M'Kae** Mayo

SCHEDULE OF INVESTMENTS 31 AUGUST 2019

31 AUGUST 2019				
Institution	Amount	Rate	Matures	NO.
IMB Ltd	306,466.65	2.45%	16-Oct-19	37/19
IMB Ltd	500,000.00	2.20%	03-Sep-19	42/19
SUNCORP	1,046,351.12	2.18%	06-Sep-19	43/19
NAB	500,000.00	2.05%	18-Sep-19	44/19
St George	503,188.49	2.22%	28-Sep-19	45/19
NAB	402,570.96	2.00%	27-Sep-19	46/19
ANZ-Les Wallis	45,227.39	2.20%	29-Sep-19	47/19
IMB Ltd	502,991.78	1.85%	09-Oct-19	1/20
IMB Ltd	500,000.00	1.85%	16-Oct-19	2/20
Bendigo	784,826.76	1.75%	18-Nov-19	3/20
Bendigo	1,035,616.87	1.60%	22-Nov-19	4/20
St George	541,235.10	1.85%	22-Dec-19	5/20
NAB	902,465.75	1.90%	28-Dec-19	6/20
IMB Ltd	603,290.96	1.60%	06/01/20	20
IMB Ltd IMB Ltd	515,108.74 610,288.10	1.85% 2.35%	15/10/19 09/09/19	21 24
IMB Ltd	705,983.56	1.90%	04/10/19	2 4 25
Bendigo	600,000.00	1.85%	08/10/19	26
Bendigo	610,331.20	2.35%	03/09/19	28
ANZ	1,108,473.38	1.79%	08/10/19	29
ANZ	808,702.93	1.64%	25/11/19	30
Bendigo	403,221.92	1.70%	06/11/19	34
Bendigo	602,991.78	1.85%	16/10/19	35
IMB Ltd	600,000.00	2.25%	23/09/19	36
Bendigo	3,891,955.49	2.05%	16/10/19	38
ANZ	804,512.39	1.73%	25/11/19	39
Bendigo	2,523,914.33	1.65%	16/02/20	40
Bendigo	2,101,629.45	1.85%	16/10/19	42
IMB Ltd	810,642.94	1.75%	29/10/19	44
Bendigo	5,417,183.27	2.05%	16/10/19	45
Total Investments	<u>30,289,171.31</u>			
Average Interest Rates	2017/18	2.32%		
Average Interest Rates	2018/19	2.40%		
Average Interest Rates	2019/20	1.94%		
PERCENTAGE OF FUND	S HELD			
SUNCORP	1,046,351.12	3.45%		
ANZ	2,766,916.09	9.14%		
Bendigo	17,971,671.07	59.33%		
IMB Ltd	5,654,772.73	18.67%		
NAB	1,805,036.71	5.96%		
St George	1,044,423.59	3.45%		
TOTAL	30,289,171.31	100%		

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General Manager L.E. MKae Mayor

ITEM NO. 16 - CITIZENSHIP CEREMONY

Council Meeting: 24 September 2019
Report Date: 4 September 2019
Author: Executive Assistant

File #: SC6

Approval: General Manager

EXECUTIVE SUMMARY

Arrangements are in place to conduct Citizenship Ceremonies on Thursday 26 September 2019:

10.30am - Ceremony at Darlington Point Council Chambers for Mr Eduardo De Peralta, Mrs Haizel De Peralta, Master Shane De Peralta, Miss Chelsea Baumann, Mr Bhargav Lavu, Mrs Mohan Kaigala and Master Bhavaditya Kaigala.

3.00pm - Ceremony at Jerilderie Council Chambers for Mr William Hanna.

Refreshments will be served at the conclusion of each Ceremony.

RECOMMENDATION

The information contained in the Australian Citizenship Ceremony Report be noted.

BACKGROUND

Citizenship ceremonies are generally public ceremonial occasions which provide an important opportunity to formally welcome new citizens as full members of the Australian community. Citizenship ceremonies fulfil legal requirements prescribed by the Australian Citizenship Act 2007 and the Australian Citizenship Regulations 2007. They are conducted under the authority of the Australian Government Minister responsible for citizenship matters.

OFFICER COMMENT

The Australian Citizenship Ceremonies Code provides guidance for Council. It sets out legal and other requirements for conducting Citizenship Ceremonies, as well as the roles and responsibilities of those conducting ceremonies.

SUSTAINABILITY

NIL

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General Manager L.E. M.Rae Mayor

STATUTORY COMPLIANCE/POLICY

In NSW, the Mayor and General Manager are person authorised to receive a pledge of commitment under subsection 27 (5) of the Australian Citizenship Act 2007 and Australian Citizenship Regulations 2007.

FINANCIAL

Estimated \$500.00

INTEGRATED PLANS

Action 1.1.4.2 - Conduct Australian Citizenship Ceremonies in accordance with guidelines set by the Department of Immigration.

RISK MANAGEMENT

NIL

CONSULTATION / ENGAGEMENT

Mayor and General Manager

OPTIONS

- 1. Host the Australian Citizenship Ceremonies;
- 2. Forego the right to host Citizenship Ceremonies.

ATTACHMENTS

NIL

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General Manager L.L. MKae Mayo

ITEM NO. 17 - DEVELOPMENT APPLICATIONS APPROVED UNDER DELEGATION - AUGUST 2019

Council Meeting: 24 September 2019 Report Date: 12 September 2019

Author: Manager Planning & Environment

File #: SC210

Approval: General Manager

EXECUTIVE SUMMARY

Information report provided to Council on Development Applications approved under delegation during the previous month.

RECOMMENDATION

The information contained in the Development Applications Approved under Delegation Report - August 2019 be noted.

BACKGROUND

DA No.	Property Location	Description	Value	Determination Date
Modification DA29-17/18	11-15 Southey Street Jerilderie Lot 1 & 2 DP 515642, Lot 15 DP 564034, Lot 143 DP 756426	Re-development of Existing Highway Service Centre	\$2,800,000	13/8/2019
CDC01- 19/20	Farm 116, 2978 Main Canal Road Coleambally Lot 147 DP750885	Swimming Pool	\$46,193.73	29/08/2019

ATTACHMENTS

NIL

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......General Manager

K.E. MYKAL Mayor

ITEM NO. 18 - BIOSECURITY / SALEYARDS / TRUCKWASH / STOCK CONTROL - SEPTEMBER 2019

Council Meeting: 24 September 2019
Report Date: 12 September 2019
Author: Biosecurity Officers

File #: SC92

Approval: Manager Planning & Environment

EXECUTIVE SUMMARY

Information report provided to Council on activities of the Biosecurity Officers during the previous month.

RECOMMENDATION

The information contained in the Biosecurity, Saleyards, Truckwash and Stock Control Report be noted.

BACKGROUND

Jerilderie:

Weeds

- Road shoulder spraying program underway, completed Wilson Road, Broughshane Road, Greens Road, Mairjimmy Road, Mayrung Road, Wunnamurra Road, Rankin Road, Gilbert Road and MR321.
- Yamma Hall grounds sprayed.
- Horehound control along local roads and Newell Highway north.
- 7 local property inspections.
- Attended Regional Weeds Committee meeting at Corowa 12 September 2019.
- Monash Oval sprayed for clover and jo-jo.
- Jerilderie Swimming Pool sprayed for broadleaf and clover.

Truck Wash

• New pipe installed for another outlet. This will improve safety for smaller trucks.

Stock Control

 4 September 2019 at 2.00am a cow belonging to a drover's mob was hit on the Newell Highway (south) near Duncan Road. On arrival Council officer discovered 20-30 more cattle were loose, drover was informed and cattle returned to TSR holding yard and fence repaired;

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General Manager L.E. M. Mayor

 4 September 2019 at 5.23pm a transport operator phoned that a kangaroo was injured on the Billabong bridge near the golf course, and was concerned it may cause an accident.

Saleyards

- Four new water troughs and waterline installed on northern side yards.
- Fences raised around drafting race, also the front fence on northwest pen.
- Replaced timber on southern loading ramps with walkway mesh.
- Renewed 120m of fencing on east side of holding yards.
- General maintenance undertaken.
- Thanks to Mark Anthony for the above works.

Coleambally & Darlington Point:

Weeds

- Sprayed road signs.
- Sprayed MR 321 shoulders
- Local road Inspections including Conargo Road, Four Corners Road, Donald Ross Drive, Yamma Road and Morundah Road.
- Local roads sprayed for Boxthorn, including Four Corners Road, Conargo Road, Yamma Road, Reserve South Coleambally and Old Morundah Road.
- Prickly Pear sprayed at Reserve South Coleambally.
- High risk pathway inspections of St John's Wort sites along Sturt Highway.
- Local roads sprayed including Pine Drive, Yamma Road, Martin Bell Road, Morundah Road, Main Canal Road, Conargo Road.
- Coleambally sewer ponds sprayed.
- Darlington Point sewer ponds sprayed.
- Darlington Point tip sprayed.

Stock Control

Horse at Waddi returned to owners.

INTEGRATED PLANS

Strategy 2.6.2 Educate and inform the community on weed management:

- Action 2.6.2.1 Promote biosecurity and weed management reduction through Council's weed management program;
- Action 2.6.2.1 Undertake inspections of rural properties to identify the existence of noxious weeds, advise and monitor for weed control;
- Action 2.6.2.3 Undertake weekly infestation inspections on Council and State controlled land (including roads) and implement eradication measures.

ATTACHMENTS

NIL

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General Manager L.E. MRae Mayor

ITEM NO. 19 - WORKS IN PROGRESS 20/08/19 to 17/09/2019

Council Meeting: 24 September 2019 Report Date: 17 September 2019

Author: Johann Pereira and William Wade, Operations Managers

File #: SC218

Approval: General Manager

EXECUTIVE SUMMARY

Information report provided to Council on Works in Progress during the period 20 August 2019 to 17 September 2019.

RECOMMENDATION

The information contained in the Works in Progress Report be noted.

BACKGROUND

WORKS COMPLETED IN PERIOD

		Budgeted (\$)	Actual Cost (\$)	Funding Source
Regional Roads RR552 –	Guideposts installed	N/A		
Conargo Road	RPM installation – Segments 2, 3, 4, 8, 9. 12.91km in total.			
RR564 – Berrigan Road				
RR323 – Oaklands Road	All damaged signs from Segments 1 – 16 replaced.	N/A		
RR59 – Urana Road				
RR596 – Morundah Road				
RR356 – Berrigan Oaklands Road	RPM installation – Segments 1 – 8, 14.91km in total.	N/A		
RR183 – Whitton Road	Roadside vegetation slashed.			
Carrathool Road	Tar patching on various segments.			
MR321 – Kidman Way	Tar patching on various segments.			

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Mayor L.E. M. Mayor

		Budgeted (\$)	Actual Cost (\$)	Funding Source
H17 – Newell Highway	Rubbish collection. Roadside vegetation control at Waddi intersection. Spraying of roadside vegetation.			
Local Road Maintenance	Grader Maintenance: Old Morundah Road – 10Km Commins Road – 9km Gaston Road – 7km Kent Road – 2km Argoon Road – 7km Kyola Road – 4km Martin Bell Road – 4km Ercildoune Road – 6km Edgecombe Lane – 5.25km Kelmscott Lane – 6.52km Rogart Road – 2km Graham Road – 2km Old Urana Road Hynes Lane Beale Lane Rolfe Road James Lane Kentish Lane Colombo Road Duncans Road			
	Road Shoulder Grading - Old Morundah Road 200m			
	Roadside Vegetation control: Bencubbin Avenue Prickly Road Anderson Road Jimmy Cull Road Fraser Road Main Canal Road Donald Ross Drive Eulo Road Coleambally Air Strip Morundah Road Yamma Road Road signage and guideposts replaced throughout Coleambally			
Construction	To commence December 2019.			
Resheeting	Four Corners Road - 100mm depth of road surface at a length of 4.2km.	115,000	6,580	

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General Manager L.L. M. Mayor

		Budgeted (\$)	Actual Cost (\$)	Funding Source
	Graham Road – 100mm depth, 7m wide at a length of 10.65km	230,000	115,334	Roads to Recovery/ Council (TBC)
Town Streets	Darlington Point:			
	Town streets maintained and tidied up for the Darlington Point Spring Festival.			
	Roadside vegetation control throughout town.			
	Tar patching throughout town streets.			
	Coleambally			
	Town streets swept by street cleaner.			
Resealing Programme	To commence November 2019.			
Town	Darlington Point			
Maintenance	Spraying of weeds throughout town.			
	Coleambally			
	Vegetation control on asset protection zones around Coleambally.			
	Jerilderie			
	General maintenance at Racecourse.			
	Replaced damaged signs at Wunnumurra Road and Elliott Lane.			
Parks and Gardens	Parks and gardens maintained throughout Jerilderie, Coleambally and Darlington Point.			
Water & Sewerage	Darlington Point			
	Four (4) water service repairs to mains. Five (5) sewerage pump station chokes cleared of various materials. One (1) main blockage cleared of tree roots.			

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Kac General Manager L.E. M. Mayor

		Budgeted (\$)	Actual Cost (\$)	Funding Source
	Coleambally			
	Two (2) water services repaired under the footpath in Bluebonnet Crescent.			
	One (1) sewerage pump station choke cleared.			
	Six (6) sewer main blockages cleared.			
	Jerilderie			
	Filtered and raw water lines installed at Jerilderie Independent Living Units.			
Other Works	Extension of water services through the Coleambally Sports Precinct to service the new change rooms.			
	Traffic control and road closures for the Darlington Point Spring Festival.			

OTHER ITEMS

Darlington Point Water Tower	In 1999 the follow works were carried out on the water tower: • 3m added to the height of the tower for additional storage • Tower was sandblasted and painted • Cathodic protection added to tower
	Water tower was last cleaned out in 2014 as advised by operational staff.

UPCOMING WORKS

		Budgeted (\$)	Funding Source
Local Road Maintenance	All roads within the bus routes to be maintenance graded. Tar patching throughout towns.		
Roads to Recovery			
Regional Roads	Roadside vegetation control after recent rain events.		
H17 – Newell Highway			
MR321 – Kidman Way	Roadside vegetation to be slashed.		

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		Budgeted (\$)	Funding Source
Water & Sewerage	Connection of new 500kL Nowranie Street filtered water tank.	31,000	Council
	500m realignment of water mains on Jerilderie Street between O'Neill Street to Brown Street.	140,000	RMS
Concreting Works	Kennedy Street – 100m new footpath construction next to St Joseph's School	27,500	50/50 Council & RMS
	Bellbird Street – 490m new footpath construction	81,000	Drought Funding
	Sandpiper Street – 85m new footpath to link Bellbird Street footpath to Kingfisher Ave.	14,000	Drought Funding
	Jerilderie Street – 280m new footpath construction from O'Neill Street to Caltex	56,000	Drought Funding
Fabricating Works	Monash Park seating and fencing	37,000	Drought Funding
	Darlington Point Shelters	TBC	Drought Funding
	Benches at Lake Jerilderie	TBC	Drought Funding

ATTACHMENTS

NIL

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General Manager L.E. MKac May