

GENERAL MANAGER'S REPORTS TO COUNCIL MEETING TO BE HELD THURSDAY 24 AUGUST 2017
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ITEMS FOR DECISION

ITEM NO. 1 - ADMINISTRATOR'S END OF TERM REPORT

FILE: 03.16.01

FROM: COUNCIL ADMINISTRATOR

The end of Murrumbidgee Council's administration period is an important milestone, and provides Council with an opportunity to report on its progress and achievements in creating the new Murrumbidgee Council.

There is no statutory requirement for newly created Councils to prepare an End of Term Report.

However, the Office of Local Government has requested all Administrators of merged Councils prepare a report to their community outlining their Council's achievements against the "characteristics of a stronger Council". The end-of-term report must be presented to the final meeting of an outgoing Council (attachment 1).

The purpose of this Report is to:

- Communicate key milestones and achievements;
- Provide an update on the Stronger Communities funding;
- Inform the community and prospective Councillors about the financial position of the Council and its assets;
- Support a seamless transition to the elected Council; and
- Demonstrate open and accountable governance.

The provisions of the Local Government (General) Regulation 2005 relating to "electoral material" do not prevent the end-of-term report being presented to the Council or from being made available on Council's website as part of the business papers of the meeting. However, as the final meeting of the outgoing Council falls within the 40 day "regulated period" preceding the election, my report cannot be provided as a separate publication until after Council elections.

RECOMMENDATION

The Administrator's End of Term Report for the period May 2016 to August 2017 be adopted.

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.....General ManagerAdministrator

ITEM NO. 2 – MIA DISTRICT ANNUAL REPORT FOR COUNCILS 2016/17
FILE: 05.03
FROM: GENERAL MANAGER

The MIA District Annual Report for Councils 2016/17 has been provided by Superintendent Kevin Adams (attachment # 2) for Council's information.

The report gives a general overview of activities for the 12 month period.

Superintendent Adams is currently on leave, and the report will be presented to today's meeting by Inspector Jason Wall, District Services Co-Ordinator, MIA District.

RECOMMENDATION

A presentation be received from the MIA District Services Co-Ordinator, Inspector Jason Wall, on the MIA District Annual Report for Councils 2016/17.

ITEM NO. 3 - COUNCIL MEETING SEPTEMBER 2017
FILE: 03.11
FROM: GENERAL MANAGER

The Office of Local Government has prepared a document entitled "Guidance to Support Seamless Transition from Administration to Elected Councils".

Within this document is the requirement that the first council meeting with elected Councillors be held no more than 14 days after election results are declared.

The date of the election is 9 September and the Returning Officer will receive postal votes up until 6.00pm on Monday 11 September, 2017.

It would be realistic to expect it would only take a few days for the election results to be declared. This would necessitate a change of Council meeting date from Thursday 28 September, as this date may fall outside the 14 day requirement.

RECOMMENDATION

That the September meeting of Council be held on Thursday 21 September 2017.

ITEM NO. 4 – WUNNAMURRA ESTATE STAGE 2 - PURCHASER REFUND
FILE: 04.15.02
FROM: GENERAL MANAGER

A request has been received for a refund of \$2000 deposit paid on Lot 43, within the Wunnamurra Estate Stage 2 development. At release of these lots for sale, purchasers were required to provide a non-refundable \$2000 deposit to secure their choice. This was to provide confidence that purchasers were willing to commit.

The original completion date for the development was anticipated to be 30 June 2016, however an abnormally wet winter, flood waters in the region and the resulting high water table means significant delays were experienced.

Whilst the purchasers are well aware that the majority of delays have been outside Council's control, these and other personal reasons have contributed towards their being unable to proceed with the land purchase. No contracts have been exchanged at this stage.

The purchasers have indicated they hope to proceed with a purchase of land in the Estate within the next 12 months.

The subdivision is now complete, and Development Applications have been approved for building within the estate. Currently three allotments have been sold, with a further five allotments settling in September and October 2017.

RECOMMENDATION

Due to extenuating circumstances, the proposed purchasers of Lot 43 of Council's Wunnamurra Estate Stage 2 residential subdivision be refunded their deposit of \$2000.

ITEM NO. 5 - DELEGATIONS FROM COUNCIL TO THE GENERAL MANAGER

FILE: 05.26.01

FROM: GENERAL MANAGER

1 July 2017 - the Biosecurity Act 2015 commenced and repealed the Noxious Weeds Act 1993. Council becomes a Local Control Authority under Section 370 of the Act for weed management.

Under Section 372, Council must appoint authorised officers to undertake weed control, therefore delegation is required to the General Manager under this Act.

Under Section 377 of the Local Government Act, 1993 Council may delegate to the General Manager any of the functions of the Council other than matters set out in that Section:

377 General power of the Council to delegate

- (1) A council may, by resolution, delegate to the general manager or any other person or body (not including another employee of the council) any of the functions of the council, other than the following:
 - (t) this power of delegation,
 - (u) any function under this or any other Act that is expressly required to be exercised by resolution of the council.

To ensure that Council's weeds officers are able to undertake their work it is recommended that Council grant delegation to the General Manager under Section 372 of the Biosecurity Act 2015.

RECOMMENDATION

The General Manager be granted delegated authority under Section 372 of the Biosecurity Act 2015 to appoint authorised officers to undertake weed control.

ITEM NO. 6 – REQUEST FOR SPONSORSHIP – RIVERINA REDNECK RALLY
FILE: 05.10
FROM: GENERAL MANAGER

At the Council meeting of 22 September 2016, Murrumbidgee Council approved sponsorship of \$2500 (gold level) for the inaugural Riverina Redneck Rally, 18-22 March 2017.

The first rally raised \$123,614 for Country Hope, a Riverina/Murray based organisation that offers support to children diagnosed with cancer and other life threatening illnesses. The Rally became the largest fundraiser that Country Hope has ever had, and in 2018 the rally is hoping to double the donated amount.

Event Director, Mr Gavin Gilbert, is again inviting Council to be part of this event by providing sponsorship for the 2nd Annual Riverina Redneck Rally 2018, and Country Hope will be the sole beneficiary of these fundraising efforts (attachment # 3).

There are differing levels of sponsorship as detailed below:

Bronze Sponsorship \$1000

- Promotional material* supplied by your company placed in participant goody bags as well as handed out to communities visited by the Rally
- Company logo displayed on rally website

Silver Sponsorship \$2500

- Promotional material* supplied by your company placed in participant goody bags as well as handed out to communities visited by the Rally
- Company logo displayed on rally website
- Promote your business during any televised/radio/newspaper interviews

Gold Sponsorship \$5000

- Promotional material* supplied by your company placed in participant goody bags as well as handed out to communities visited by the Rally
- Company logo displayed on rally t-shirts
- Company logo prominently displayed on rally website, with a link to company's own website, including rally facebook page
- Company logo placed on all cars alongside Country Hope logo
- Promote your business during any televised/radio/newspaper interviews

* All promotional materials are to be supplied by sponsors for goody bags and handouts.

The fundraising rally is a five-day event scheduled to run between March 5-9, 2018, with 85 cars entered for the rally, and another 30 on the waiting list.

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.....General ManagerAdministrator

Should Council determine that it wishes to be a sponsor of this event in 2018, it would need to decide what level of sponsorship it wished to fund.

RECOMMENDATION

That Council determine if it wishes to support, through sponsorship, the 2nd annual Riverina Redneck Rally.

**ITEM NO. 7 – RATES EXEMPTION REQUEST-COLEAMBALLY
LANDCARE GROUP INC**
FILE: 05.33
**FROM: ASSISTANT GENERAL MANAGER: CORPORATE AND
COMMUNITY**

BACKGROUND

- The Assessment Site 2409 which is the area currently being conserved by the Coleambally Landcare Group Inc was gazetted as 'rateable' on 15 May 2015. Council has three rate categories for farmland– namely:
 - (a) Low intensity farmland – dry area(s)
 - (b) Medium intensity farmland – falls outside of the Murrumbidgee Irrigation Area (MIA) and has water access
 - (c) High intensity farmland – falls inside the MIA and has water access
- Assessment Site 2409 falls into the medium intensity farmland category because it is outside of the Murrumbidgee Irrigation Area (MIA) and has water access.
- The Coleambally Landcare Group Inc has a conservation agreement with the New South Wales Government to use Assessment Site 2409. The Group has confirmed in writing that it does not generate or carry out any revenue generating activities on the site. They have also verbally confirmed that the agreement with the NSW State Government is a conservation agreement.

ISSUES

1. The purpose of the group is to maintain and conserve the site which is on crown land for which the Group has entered into an agreement with the New South Wales Government. There are outstanding rate payments on this site for a total \$1,515.94 for levies from 2015/16 to the present.
2. Mr Bernard Starr, President of the Coleambally Landcare Group Inc has confirmed in his 15 August email to Council (attachment # 4) that the Coleambally Landcare Group Inc. manages the site for conservation purposes only, with no commercial benefits. It does not generate or receive any income streams which would enable it to pay the outstanding rate levy amount. It is unlikely that this situation will change in the future.
3. Council could offer the option of a prepayment plan to the group but given the lack of income it receives, it is unlikely to be in a position to be able pay rates at any point moving forward.
4. If Council agrees to contribute to the general rates for Assessment Site 2409, it would do so on the understanding and agreement that the Group lodge an annual request for this contribution in writing to support audit and other document management requirements.

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RECOMMENDATION

That Council:

1. Approve a contribution equal to the current rates amount owed by the Coleambally Landcare Group Inc of \$1,515.94; and
2. Approve the request from the Coleambally Landcare Group Inc for an ongoing contribution to their general rates for Assessment Site 2409, by providing an annual donation towards rates and charges to Coleambally Landcare Group Inc in regards to Assessment Site 2409 which is located within the Council area.

ITEM NO. 8 - OPERATION OF SWIMMING POOLS FOR THE 2017/2018 SWIM SEASON

FILE: 07.04

FROM: DIRECTOR OF ENVIRONMENTAL SERVICES

For the 2016/2017 season, both Coleambally and Darlington Point Pools were operated by separate contractors for each site, and Jerilderie was operated under the existing waiver and fob entry system.

Due to the inconsistency with operation of pools across the Council last season the LRC requested that Council look at standardising operating hours across all three pools in the Council area. There are 3 options for Council to consider for the 2017/2018 season:

1. Contractor Operation across all three pools

Coleambally and Darlington Point Pools were open the same hours six days a week, with Mondays closed to the public.

Positives:

- All pools will be open Tuesday to Sunday for morning and afternoon swimming;
- There will be supervision on site for all swimmers. Additional training will be required for operators, given early advertising for the pool season;
- Kiosk facilities will be available at the three sites if agreed to by the contractors;
- The period of the swim season will be the same length for all towns.

Negatives:

- Jerilderie Pool will no longer be open 7 days a week;
- The season will be limited to 20 weeks to ensure contractors can be obtained for the three pools.

Other issues:

- The ability of Council to attract and retain contractors;
- Training schedules for the contractors;
- Out of hours access for swimming programs by swim clubs, swim instructors and Auswim.

2. All pools be operated under the waiver, fob and user agreement option in place for Jerilderie Pool

Positives:

- Pools would be open 7 days a week.
- Access would be available to user groups at times when the pool isn't open to the public.

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Negatives:

- Negative comments by public as process is introduced;
- Increased workload on Council staff;
- No supervision - parents and guardians would need to take greater responsibility for the supervision of children;
- Hours limited in mornings to the hours Council staff are available, i.e. not before 7 am.

Other Issues:

- Additional casual staff will be required to undertake cleaning and monitoring of the pool water quality on a daily basis.

3. Retain the systems used for 2016/2017 season, Darlington Point and Coleambally operating with contractors and Jerilderie operating with the waiver and fob system.

Positives:

- The three towns and regular users are comfortable with the existing services;
- The process allowed for the needs of the individual communities to be met.

Negatives:

- The contractors at Coleambally and Darlington Point experienced fatigue by the end of the season and required backup throughout the season which was not accounted for in the contract;
- Complaints received that the pools weren't open the same times in all three towns.

Other issues:

- Operational costs for all three pools was at a similar cost for the 2016/2017 season.

Staff Comment:

Staff are concerned that contractors will continue to be difficult to attract. Comments by the two contractors last season was that they required additional assistance and that the remuneration under the contract was not enough for the hours worked to operate and maintain the pools 6 days a week.

All attempts will be made to attract contractors for all three pools as outlined in option 1, if option 2 can be utilised if contractors cannot be attracted.

RECOMMENDATION

1. Expressions of interest be called to operate the three pools within the Council area for the 2017/2018 pool season.
2. If contractors cannot be obtained then the waiver and fob system be utilised to ensure that the pools are open to the public for the 2017/2018 pool season.

ITEM NO. 9 - UPDATE REPORT - MURRUMBIDGEE COUNCIL STRONGER COMMUNITIES FUND (SCF) JULY 2017
FILE: 03.13.08A
FROM: DIRECTOR MERGER TRANSITION

This report provides an update on the status of Round One of the Community Grants Fund (CGP) and also reports on the expenditure of the \$5m “New Council Implementation Fund” provided to Council to meet the costs associated with merging the two Councils. In addition, a listing of the successful projects in Round Two of the CGP is provided.

In November 2016 Council announced the recipients of grants totalling \$1.014m to 33 organisations within the Council area. Since that time staff, members of the LRC and the Administrator have been working in conjunction with those organisations to begin the projects that received the funding. Projects are at various stages of their development, ranging from projects which have been completed to projects that are yet to commence.

The Stronger Community Fund comprises three funding streams. The first stream is \$5m available to the Council to fund the work required to merge the two former Councils as referenced above. It is important to note that monies that are unspent within this component of the SCF will be transferred to either the CGP or the Major Project Fund (MPF) component of the SCF program.

The second stream is the CGP which now comprises \$1.5m in funding for not-for-profit community organisations for grants of up to \$50,000. This stream was run via two rounds of funding. Grants totalling \$1.514m have now been awarded to 56 projects.

The third stream is the Major Projects Fund (MPF) The MPF process has commenced, with Council adopting a Priority Projects Register at its July Council meeting. It should be noted that in November 2016 Council also endorsed the recommendation of the Assessment Panel to fund 11 projects from the MPF in the amount of \$521,364.

Approximately \$8.24m remains available for projects in the CGP, and this amount includes approximately \$240,000 in interest that has been earned on the original grant of \$10m since June 2016.

Round One – Community Grants Program

The successful projects recommended for approval under Round One of the Murrumbidgee Council Stronger Communities Fund program were as listed below. Comments on the status of the grant and the monies allocated/spent are provided.

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	Applicant	Project	Amount	Status	Amount Spent
1	Jerilderie Community Gym	Purchasing of gym equipment for the community gym	\$47,695.18	Substantially completed	\$41,944.97
2	Coleambally Sweatbox Community Gym	Purchasing of new gym equipment, rubber flooring, commercial fans, TV's and DVD	\$33,410.34	Completed	\$30,340.00
3	Coleambally Pistol Club	Building a new 10m x 18m clubhouse, a new pistol range & water tank.	\$46,538.00	DA consent issued. Project ready to proceed	
4	Coleambally Clay Target Club	Construction of new trap houses from concrete with hinged steel tops and gas struts	\$49,786.00	DA consent issued. Project ready to proceed	
5	Jerilderie Tennis Club	Construction of a new storage shed to replace existing white ant infested shed.	\$50,000.00	Monies paid to Club. DA consent issued	\$45,454.55
6	Coleambally Squash Club	Resurfacing the walls of existing Coleambally Squash courts	\$25,000.00	Project yet to commence	
7	Coleambally Preschool Solar Panels	Installation of solar panels to roof of pre-school.	\$7,490.00	Complete	\$6,809.00
8	Coleambally Lions Club	Purchase of new ride-on lawn mower	\$7,520.00	Complete	\$7,520.00
9	Coleambally Preschool	Resurfacing of preschool floor and installation of a storage shed in preschool yard.	\$12,554.00	Shed completed and awaiting update on flooring	\$11,412.73
10	Jerilderie Tennis Club	Reroofing of Sports Jerilderie Sports Club building	\$49,179.54	Complete	\$44,708.69
11	Coleambally Lions Club	Painting of Bucyrus Dragline.	\$4,632.65	Complete	\$4,632.65
12	Coleambally Chamber of Commerce	Equipment for Community events for community organisations across the Murrumbidgee Council area	\$10,516.20	Complete	\$10,116.20
13	Riverina Vintage Machinery Club (Coleambally)	Purchasing of a portable building 6x4 with disabled access ramp to landing	\$45,100.00	Complete	\$41,000.00
14	Coleambally Chamber of Commerce	Workshops with renowned Australian Artists	\$4,250.00	Funds provided. Workshop to occur in September	\$4,250.00
15	Coleambally Community Club	Installation of Playground	\$50,000.00	Funds provided. No start date provided	\$45,454.55
16	Coleambally Central School P & C	Building of a sandpit with water trough for experiments and resurfacing of existing basketball court	\$50,000.00	To be undertaken during school holidays	\$50,000.00
17	Coleambally Water Ski Club	Construct New Shade Shelter	\$	Project will not proceed as previously reported. Funds have been re-allocated to the funding pool.	

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18	Jerilderie CWA	Upgrading of toilet facility to include disabled access	\$15,700.00	Project commenced and yet to be finalised as further monies will be required.	\$15,643.23
19	Jerilderie Cricket Club	Install seating, shade and access to practice nets	\$21,500.00	Project being reviewed by Monash park users group	
20	Anglican Parish of Coleambally Darlington Point	Installation air conditioning at Darlington Point Hall	\$21,000.00	Works completed. Payments to be finalised	
21	Darlington Point Men's Shed	Construction of a meeting room, timber work/paint room. Improving the stormwater drainage of land and building north of main shed.	\$50,000.00	Complying Development Certificate issued	
22	Jerilderie Football Club	Replace Boundary Fence and Interchange facilities	\$39,674.00	Project yet to commence	
23	Jerilderie Preschool - Indoor Refurbishment	Refurbishing indoor areas. Removal/addition of walls/doors for positive additional to preschool.	\$44,098.40	Project yet to commence	
24	Jerilderie Swimming Club	Upgrading of swimming equipment including lanes and new metal storage box.	\$5,859.73	Partially Completed	\$3,587.00
25	Coleambally Golf Club Inc	Automatic watering systems for fairways 3 & 9	\$49,060.00	Project completed	\$44,600.00
26	Coleambally Golf Club Inc	Automatic watering system for fairways 1 and 6	\$27,995.00	Project completed	\$25,450.00
27	Jerilderie Public School P & C	Changing the bark in the playground to soft fall rubber.	\$49,280.00	Project completed	\$49,280.00
28	Jerilderie Arts and Talen Society	Purchasing of sound equipment, smoke machine and head sets.	\$10,725.00	Project completed	\$9,868.22
29	St Peters Primary School, Coleambally	Replacing broken sections of school quadrangle with new concrete sections	\$30,990.00	Project ready to proceed	\$28,173.73
30	Coleambally Men's Shec	Construction of storage facility for donated used batteries, materials used for furniture restoring.	\$43,729.34	Development Consent issued and project ready to proceed	\$15,454.56
31	Coleambally Chamber of Commerce	Purchasing of sewing machines, over lockers and tables	\$23,235.00	Complete	\$21,122.73
32	Murrumbidgee Shire Experiment Farm, Coleambally	Developing a 22ha.section for farming	\$50,000.00	Project partially completed	\$45,454.55
33	Darlington Point Lions Club	Addition of extra BBQ and bench at Darlington Point Lions Club	\$20,000.00	Project nearing completion	\$20,000.00
TOTAL AMOUNT (including GST)			\$996,518.38		\$622,277.36

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.....General ManagerAdministrator

Round Two of the CGP

Council approved the following projects as part of Round Two of the CGP. Staff are in the process of allocating project managers to these projects. The workload associated with managing the grants is significant. Most of the projects below will not commence for some time (and certainly not until Round One applications are nearing completion). As recently mentioned, staff are also engaging local tradesmen wherever possible.

STRONGER COMMUNITIES FUND ROUND TWO RECIPIENTS			
Coleambally Applications			
1	Coleambally Central School P&C	Outdoor Settings	\$18,840
2	Coleambally Community Club	Laser level the bowling greens, upgrade to main bar and toilet areas.	\$24,100
3	Coleambally Darlington Point Country Education Fund	Coleambally - Looking Forward, Looking Back (an oral history) - (Book production)	\$3,000
4	Coleambally Motorcycle Club Inc)	Construction of Club House and install watering system to Track	\$50,000
5	Coleambally Preschool Association Inc	Floor Resurfacing	\$14,900
	Coleambally Tennis Club	Replacement of three synthetic grass courts	\$50,000
6	Coleambally Preschool Association Inc	Shade Sails and Shed Storage	\$13,500
7	Coleambally Pony Club	Grounds revamp and upgrade	\$6,642
8	Fusion Drop-in Centre	Coleambally Youth Development	\$5,000 Complete
9	Lions Club of Coleambally	Jumping Castle and Trailer Project	\$5,835
10	St Peters Catholic Church	Replacement of Chairs	\$7,000
11	St Peters Primary School	Multipurpose Court	\$5,000
		SUB TOTAL	\$203,817
Jerilderie Applications			
12	Jerilderie Men's Shed	Purchase of Property	\$50,000 Complete
13	Jerilderie Public School P & C Association	Development of Computer and Musical Skills	\$8,741
14	Jerilderie RSL Sub-Branch	2 Honour Boards and Glass Display Cabinet	\$4,816 Commenced
15	Jerilderie Tennis Club (on behalf of Jerilderie Sports Club)	Upgrade Greens Flags & Putting Cups	\$1,474 Complete
16	Jerilderie Tennis Club (on behalf of Jerilderie Sports Club)	Disabled Toilet within the Jerilderie Sports Club	\$30,000 On hold
18	St Jospeh's Parent's and Friends Inc	Play Area Soft Fall and Shade Sail	\$39,627 Commenced
		SUB TOTAL	\$134,658

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Darlington Point Applications			
19	APEX Club of Darlington Point	Flag pole installation and fingerling purchase	\$9,099
20	Darlington Point Club Ltd	Bowling Green & Club Grounds Irrigation	\$50,000
21	Darlington Point Club Ltd	Workshop for Maintenance Staff	\$40,000 DA pending
22	Darlington Point Club Ltd	Machinery Storage Shed	\$28,215 DA pending
23	Darlington Point Men's Shed	Installation of Solar Panels	\$9,190 Waiting on round one grant works to be completed
24	Darlington Point Public School Parent's and Citizens Committee	Classroom Board upgrade throughout the school	\$43,928
		SUB TOTAL	\$180,433
		TOTAL	\$518,907

New Council Implementation Fund

Council received a grant of \$5m for the purposes of funding the work to be undertaken to merge the two Councils.

A budget for expenditure of those funds was created and has been provided to the Office of Local Government (OLG) (a requirement of the funding agreement entered into between Council and the OLG)

Below is information detailing expenditure against the budget.

	Budget	Expenditure (June 2017)
PMO Staffing	\$1,252,000	\$854,200
Asset Management	\$287,000	\$124,300
Communications/Webpage	\$100,000	\$31,400
Information Technology	\$2,560,000	\$331,500
Policy Development (Governance)	\$41,000	\$36,200
Human Resources (staff training and accommodation)	\$94,000	\$81,200
Marketing & Branding	\$102,000	\$108,100
Service Reviews	\$129,000	\$159,000
Signage/Uniforms/Rebranding	\$155,000	\$53,700
SCF Grant Administration	\$52,000	\$48,000
Miscellaneous	\$228,000	\$179,300
TOTAL	\$5,000,000	\$2,006,900

The expenditure above has been aggregated to the nearest \$1k for reporting purposes. It is likely that the expenditure on ICT will be in the order of \$2m with a net saving of some \$560,000. Any remaining funds will be transferred to the SCF monies. This is an estimate only and, as the project proceeds, the budget will be revised accordingly.

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.....General ManagerAdministrator

It is proposed to prepare a further report to the September meeting of Council which will include a detailed estimate of remaining expenditure and a revised overall budget. The September report will also reflect both recent and proposed changes to the budget such as the recent decision to extend the employment of the temporary Media and Communications Officer to 15 December. The report will canvas opportunities to use available funds for the management of those Round 1 and 2 projects which are yet to commence, as well as managing the projects in the MPF.

Council recently submitted a six monthly report to the NSW Office of Local Government (OLG) advising of the status of the SCF. It is a requirement of the grant funding received by Council that six monthly reports be provided to the OLG

RECOMMENDATION

That the report be adopted, noting that a further report on the revised New Council Implementation Fund (NCIF) will be presented to the September Council meeting.

**ITEM NO. 10 - ENDORSEMENT OF COMMUNICATION STRATEGY AND
COMMUNITY ENGAGEMENT FRAMEWORK**
FILE: 03.13.08
FROM: DIRECTOR MERGER TRANSITION

In preparation for the transition to an elected Council, an internal review of Council's Communication Strategy and Community Engagement Framework has been undertaken. This is in keeping with guidelines provided by the Department of Premier and Cabinet which suggests that this work be undertaken prior to the local government elections.

These revised strategies are attached to this report and are currently in draft form (attachment # 5 and # 6). The purpose of this report is to seek endorsement of the strategies and for them to be placed on exhibition to allow for further comment to be made.+

One of the pillars of the characteristics of a Strong Council, as endorsed in December 2016, is based in strong community relationships. A long term indicator of this was identified as being effective community engagement mechanisms being in place that enable an ongoing community conversation with meaningful participation. Both the Communication and Community Engagement documents have been drafted with this in mind.

The Communication Strategy sets out the principles and process for both external and internal communications, while the Community Engagement Framework was developed in accordance with the International Association for Public Participation (IAP2) Quality Assurance Guidelines and its adopted Core Values.

Some sections within the strategies – specifically the toolkits and checklists – have not been included with the attachments, as finalisation of the Organisation Structure is required to determine staff responsibility for particular activities. It is envisaged that this information will be finalised and incorporated when the strategies are presented to the elected Council later this year.

RECOMMENDATION

The Communication Strategy and Community Engagement Framework be endorsed, and the documents be placed on Public Exhibition in accordance with Section 160 of the Local Government Act.

COMMITTEE MINUTES

ITEM NO. 11 - MINUTES OF THE MONASH PARK ADVISORY COMMITTEE MEETING HELD ON MONDAY 7 AUGUST 2017

1. Present

Michelle Read – Jerilderie Football Club
Gaila Smith – LRC Council representative
Denis Gelle – Operations Manager Jerilderie
Ruth McRae – LRC Council representative
Susan Appleyard – Director of Environmental Services

2. Apologies

Ben Nash – Development Officer
Sam Catena - Jerilderie Football Club
Paul Read – Jerilderie Football Club

3. Adoption of the Monash Park Advisory Committee Meeting 1 March 2017

The minutes were adopted.

Draft plans for the extension to club rooms be forwarded to all groups for comment.

Power usage listed and football club fridges running well. Netball Club freezer and fridge working well. Fridge near oven operating poorly and has been replaced by Council (Check with Ben and Susie)

Council request that a monetary contribution be made by all clubs to the Football Club to cover the cost of power bill, including electricity and gas. If this cannot be agreed to then Council will take over the administration of the power bill with percentage contributions.

Moved – Gaila Seconded – Ruth

Exhaust fan is to be fixed in BBQ area.

Happy with time keepers box upgrade.

4. Master Plan for Monash Park

The plan was reviewed and the works are limited to those outlined in the grant awarded by the Building Stronger Community Grants. Works are limited to:

Seating, shade and access to practice nets.

Does not include slabs, landscaping and bike tracks noted on the plans.

Design to be completed by Council and referred to next meeting of the Advisory Committee meeting. Advisory committee agreed to shade sails, bench seating and a pedestrian path from eastern entrance and in a material to be defined by Council as per the stronger community grant offered to the Cricket Club in Round 1.

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.....General ManagerAdministrator

5. User Agreements

Susan to email all groups. Sole usage will not be considered to any one user as Monash Park is a Public Facility over a season.

6. General Business

Dog on ground – football club would like to limit dogs on ground. A dogs prohibited sign as remote supervision can be included for game days.

No skating or scooters on new netball courts – signs as remote supervision.

Additional seating around the grounds has been requested.

Sealing area between the goal posts and grandstand – works to be reviewed and include in budget.

Additional bin for near the cricket practice nets.

7. Grants

Replace Boundary fence, interchange facilities and goals and netting - Picola & District Football Netball League have requested that the work to be completed by 30 November 2017 for a grand final inspection to allow the awarding of the 2018 grand final.

Department of Infrastructure and Environment Council will prepare design and discuss with Football Club. Works will be programmed as best Council can to meet inspection deadline.

Shane Railton PDFNL to get specifications for the proposed works.

Netball Courts – Works completed.

8. Next meeting.

4pm, Monday 18 September 2017.

**ITEM NO. 12 - MINUTES OF THE ANNUAL GENERAL MEETING OF THE
JERILDERIE TIDY TOWNS COMMITTEE HELD ON THURSDAY 3 AUGUST
2017 - MEETING OPENED AT 6.00PM**

Present: Ian Sneddon (chair), Sadie Herrick, Fred Scammell, June Scammell,
Garry Borger, Richard Wright, Chris Girdwood, Elaine Forbes.

Apologies: Robyne Sneddon, Bruce Crittenden, Jan Crittenden, Isobel Milne, Ann
Wright, Polly Fisher, Dot Mills, Graham Mills, Ruth McRae, Loretta Marriott, Pat Godfrey,
Grace Peisley, Alan Knight, Faith Bryce, Joan Ferris, Joan Kuschert.

Moved Garry Seconded Fred that the apologies be accepted.
Carried.

Minutes of the previous AGM :

Accepted as read on the motion of Richard Seconded Garry
Carried.

Business arising from the Minutes:

- Nil

Treasurers Report tabled:

Accepted on the motion of Richard Seconded Chris
Carried.

Presidents Report tabled:

Accepted on the motion of Ian Seconded June
Carried.

Election of Office Bearers:

Ian Sneddon vacated the Chair and June Scammell conducted the election of Office
Bearers.

President:

Ian Sneddon Nominated by: Garry Seconded: Forbsey
Accepted.

Vice President:

Faith Bryce Nominated by: Fred Seconded: Sneds
Accepted.

Treasurer:

Richard Nominated by: Sadie Seconded: Fred
Accepted.

Secretary:

Sadie Herrick Dobbed in by: Sneds Seconded: Forbsey
Accepted.

Publicity Officer:

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.....General ManagerAdministrator

Shared by Chris Girdwood & Sadie Herrick

Accepted. Nominated by: June Seconded: Sneds

Auditor:

Murrumbidgee Council. Moved: Richard Seconded: Garry

Vikki Sutton be approached to conduct audit. Carried.

General Business:

- All present signalled willingness to be on the Jerilderie Tidy Towns Committee. Members to be added as required.

Meeting Closed: 6.20 pm

President **Date**

2017 TIDY TOWNS PRESIDENTS REPORT

It has been a great year for the committee with new member Grace Peisley who has joined Tidy Towns. Aust day and Show N Shine continue to use this facility as well as other organisations which is excellent. We have purchased a water cooler to help cool the open area.

We lost Malcolm & Denise Buddle due to ill health of Denise last year, their work & assistance will not be forgotten

9 submissions for stronger community grants & 7 accepted & 2 on hold for future funds.

Our machinery has been purchased from these grants.

Our main project focus has been on the Town Entrances Lighting which is getting nearer to happening, waiting for future grants, also a project of planting trees on the golf course when they are ready & have removed areas of trees to be replaced.

We helped on the golf course to renovate the greens & thank you to all members who helped, it was a heavy job & the last time that we will do this type of work.

Good representation from members who worked at the B & S Ball and on the gate for the Races . This was also a good fundraiser for the committee .Thank you to the Race club for allowing us to run a raffle to raise funds for projects.

.The best Garden judging competition was also run in October with many well groomed gardens on display . congratulations to all winners

Our Christmas party was hosted at the office where a great night was had by all, thank you to every one for providing the food for the evening, just shows how well we all work together.

We suggested to Council for next Xmas to revamp the main street by decorating with lights to try & encourage the businesses to get into the spirit.

We have had numerous working bees, the annual roadside cleanup in June was a success & we also made a few dollars for cleaning up the tip road for Council, thank you all who helped.

We have had many good comments from travellers passing through on how clean & tidy our town is, so it is worthwhile th effort that you put in.

The Christmas Light display by the community was again very colourful and well done to all winners and to those who participated in the competition .

The committee agrees to work with Apex & Lions to raise funds for a retirement villa project.

Tidy Towners helped with the Billabong Bog run, well done to all who helped

We received a good donation for our help.

ANZ Bank closed so we transferred all accounts to Coleambally Community Bendigo Bank branch in Jerilderie.

Thank you to all members , but in particularly to Sadie Herrick who has typed up our minutes each month, and our grant submissions , thank you so much Sadie., June Scammel for our publicity and scrapbook history Ian Girdwood and Fred Scammel for mowing the Willows lawns which the Council have cleared the gardens to make it easier to maintain , , Richard Wright as Treasurer.& who also had a special birthday.

We had a meeting at Coleambally with the Town Life Committee & Darlington Point re "how, when, where & why " we do our activities,we felt we are very proactive after that meeting & a suggestion to combine a Xmas light competition between the 3 towns which could be achieved at a minimal cost without too much planning.

A meeting at Ye Olde Bank was also held and we thank Roy & Beth for this venue.

National Tree Day was a great success with both Schools planting trees & it was good to see so many Tidy Town helpers

Finally to our two Council delegates Ruth McRae and Faith Bryce for representing us in Council ,and also to the Murrumbidgee Council and staff who have been of great assistance, thank you one and all.

We look forward to the future working with the Murrumbidgee Council and I am sure that we will still have the good working relationship as in the past.

Ian Sneddon



**ITEM NO. 13 - MINUTES OF THE GENERAL MEETING OF THE
JERILDERIE TIDY TOWNS COMMITTEE HELD ON THURSDAY 3 AUGUST
2017 - MEETING OPENED AT 6.15PM**

Present: Ian Sneddon (chair), Sadie Herrick, Fred Scammell, June Scammell, Garry Borger, Richard Wright, Chris Girdwood, Elaine Forbes.

Apologies: Robyne Sneddon, Bruce Crittenden, Jan Crittenden, Isobel Milne, Ann Wright, Polly Fisher, Dot Mills, Graham Mills, Ruth McRae, Loretta Marriott, Pat Godfrey, Grace Peisley, Alan Knight, Faith Bryce, Joan Ferris, Joan Kuschert. Moved Garry Seconded Fred that the apologies be accepted.

Carried.

Ian thanked the incoming Committee.

The Minutes of the last meeting were accepted as read on the motion of Fred
Seconded June
Carried.

Business arising from the Minutes:

- Hug a tree day was a great success as was the survival of the 5½ shrubs. Thanks to all who prayed for their survival.

Treasurer's report as tabled

Moved Richard Wright Seconded Garry that the Treasurers Report as tabled be accepted.
Carried.

Correspondence:

Inwards: Emails to all members and schools re Tree Planting

Outwards: Email to Council re members being able to access 'Volunteer Sign On/Off Sheets in Council Office.

Moved Chris Seconded June that correspondence be accepted.

Carried.

General Business:

- Ian informed meeting that we are now waiting for our rough cutter and pressure washer.
- His Eminence also spoke re the Retirement Villas. He suggested that we have 2 representatives from each of the Community Groups that will be assisting with fund raising for the project. Groups include: Jerilderie Tidy

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.....General ManagerAdministrator

Towns, Jerilderie Apex Club, Jerilderie Lions Club and Makatak (what a great town!)

- We will be doing the clean-up again after the B&S Ball Sunday September 3 starting at 10.00 am.
- We have been offered the opportunity to have our raffle at the Jerilderie Races again this year. Now we have to come up with a/some great prizes. The funds raised will go towards the Villa Project.
- Sadie to organise raffle days and roster for Races. Races September 23.
- June reminded members of discussion at previous meeting that there is concern about the lack of toilets at the Cemetery. Committee to write to Council to pass on this concern.
- Chris Girdwood to check out prices of Spa weekend in Echuca that could be a prize in our raffle.
- His Eminence will check out same idea in Mulwala.
- June Scammell handed over her Photographic Journals to Chris Girdwood and Sadie will continue with Tidy Towns Facebook Page. No good getting Sadie to do photo albums, her baby is now 35 and her photos are still in boxes!!!!
- We have a wonderful photographic record of our Tidy Towns projects, working bees and most of all, the fun we have doing these activities. Thank you June.

Meeting Closed: 6.40pm

Next Meeting: Thursday September 7, 2017

At: Our Office

Time: 6.00pm

.....
President 7/9/2017

✂.....

Who to do what and when, just don't ask why...

- **All members to think of a great raffle prize/s**
- **Sadie will notify members of raffle selling days and will send out rosters in due course. (that means, when she removes that digit..)**
- **Chris and Sneds to check out Spa prices for raffle.**
- **Sadie to write to Council to share our concerns re lack of dunnies at cemetery.**
- **Perhaps if we get new dunnies Laurie Henery will get his wish for naming rights??**
- **B&S clean up – Sunday September 3, 2017 at 10.00am**

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.....General ManagerAdministrator

JERILDERIE TIDY TOWNS COMMITTEE

26/07/17

Profit and Loss
August 2016 through July 2017

	Aug '16 - Jul '17
Ordinary Income/Expense	
Income	
FINES & TRAVEL	194.20
Gifts and Donations Income	
Unrestricted	3,493.40
Total Gifts and Donations Income	3,493.40
Total Income	3,687.60
Expense	
Expensed Equipment	205.00
Gifts and Donations	380.00
Miscellaneous	50.20
MOWING EXPENSE	156.90
Repairs	
Building Repairs	350.00
Equipment Repairs	245.00
Total Repairs	595.00
SHOW & SHINE	-2,697.42
Travel & Ent	
Meals	310.85
Total Travel & Ent	310.85
TREE PLANTING	7.20
Uncategorised Expenses	153.80
Total Expense	-838.47
Net Ordinary Income	4,526.07
Other Income/Expense	
Other Income	
Interest Income	19.24
Total Other Income	19.24
Net Other income	19.24
Net Income	<u>4,545.31</u>

JERILDERIE TIDY TOWNS COMMITTEE

26/07/17

Balance Sheet
As of July 31, 2017

	Jul 31, '17
ASSETS	
Current Assets	
Current/Savings	
BENDIGO BANK A/C	16,508.04
INTEREST BEARING A/C ANZ	0.02
Total Current/Savings	16,508.06
Other Current Assets	
PETTY CASH	1.30
Total Other Current Assets	1.30
Total Current Assets	16,509.36
Other Assets	
EQUIPMENT	483.40
Total Other Assets	483.40
TOTAL ASSETS	<u>16,992.76</u>
LIABILITIES & EQUITY	
Equity	
Opening Bal Equity	7,600.27
Retained Earnings	4,847.18
Net Income	4,545.31
Total Equity	16,992.76
TOTAL LIABILITIES & EQUITY	<u>16,992.76</u>

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ITEMS FOR INFORMATION

ITEM NO. 14 - STATEMENT OF BANK BALANCES & SCHEDULE OF INVESTMENT

FILE: 05.13

FROM: DIRECTOR, CORPORATE AND FINANCE

STATEMENT OF BANK BALANCES

2017-18

Consolidated

CASH AT BANK 30 JUNE 2017	1,714,417.87
ADD - Receipts - 31 July 2017	1,821,117.69
ADD - Receipts - Bendigo Bank	913,182.65
ADD - Cancelled	0.00
ADD - Adjustments	0.00
LESS - Cheques	-44,103.44
LESS - EFT - Autopay	-2,798,918.54
LESS - Payroll	-342,105.05
LESS - Bank Charges & Transfers	-8,154.35
LESS - Loan Repayments	-481.12
LESS - Investments	-191,350.61
LESS - Visa Card Pymt	-1,907.46
LESS - Fuel Card	-709.87
LESS - Photocopy Rental	-438.90
CASH AT BANK 31 JULY 2017	1,060,548.87
CASH AT BANK 31 JULY 2017	670,141.07
Bank Statements - Bendigo Bank	394,630.96
PLUS Outstanding Deposits	0.00
LESS Unpresented Cheques	-4,223.16
LESS Outstanding Autopay	0.00
LESS Reverse Autopay	0.00
CASH AT BANK 31 JULY 2017	1,060,548.87
Add Investments	27,438,834.95
Total Cash and Investments	28,499,383.82
Represented by:-	
Trust Account - North	175,675.16
Trust Account - South	17,858.76
Water Fund - North	1,298,948.73
Water Fund - South	533,047.34
Sewer Fund - North	1,807,916.40
Sewer Fund - South	1,818,284.59
Domestic Waste Management - North	11,701.06
Domestic Waste Management - South	103,804.00
Unexpended Grant Funds	506,254.13
Plant Reserve - North	713,943.71
Plant Reserve - South	31,000.00
Employee Leave Entitlement Reserve-North	450,000.00
Employee Leave Entitlement Reserve-South	810,000.00
Infrastructure Reserve - North	4,074,176.20
Infrastructure Reserve - South	701,447.00
Residential Housing Reserve - North	120,000.00
New Council Implementation Fund	2,787,279.10
Stronger Communities Fund	9,281,313.01
General Fund	3,256,734.63

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SCHEDULE OF INVESTMENTS**31 JULY 2017**

Institution	Amount	Rate	Matures	NO.
IMB Ltd	250,970.89	2.35%	01-Aug-17	53/17
St George	515,021.47	2.00%	07-Aug-17	49/17
IMB Ltd	303,672.05	2.15%	08-Aug-17	56/17
Bendigo	720,964.64	2.05%	18-Aug-17	54/17
Bendigo	1,254,494.35	2.05%	22-Aug-17	55/17
NAB	833,468.15	2.45%	11-Sep-17	57/17
NAB	303,525.92	2.45%	20-Sep-17	58/17
IMB Ltd	301,869.86	2.43%	26-Sep-17	01/18
ANZ-Les Wallis	52,110.34	2.00%	29-Sep-17	59/17
Bendigo	258,929.33	2.05%	30-Sep-17	60/17
NAB	202,604.62	2.40%	10-Oct-17	02/18
SUNCORP	1,000,000.00	2.24%	17-Oct-17	03/18
IMB Ltd	506,279.87	2.50%	09/08/17	20
Bendigo	1,017,651.73	2.20%	16/08/17	35
Bendigo	5,000,000.00	2.10%	16/08/17	38
ANZ	250,000.00	2.35%	21/08/17	30
Bendigo	462,526.83	2.05%	27/08/17	34
IMB Ltd	504,273.97	2.50%	01/09/17	24
Bendigo	500,000.00	2.55%	07/09/17	26
ANZ	536,774.38	2.45%	14/09/17	29
Bendigo	2,000,000.00	2.15%	16/09/17	42
ANZ	517,186.96	2.25%	24/09/17	39
Bendigo	502,555.48	2.05%	03/10/17	43
Bendigo	600,000.00	2.55%	06/10/17	28
IMB Ltd	500,000.00	2.55%	09/10/17	21
Bendigo	1,845,266.01	2.30%	16/10/17	40
ANZ	603,531.61	2.25%	16/10/17	41
IMB Ltd	300,000.00	2.45%	31/10/17	44
IMB Ltd	600,000.00	2.50%	06/11/17	25
Bendigo	5,195,156.49	2.35%	16/12/17	45

Total Investments 27,438,834.95

Average Interest Rates	2015/16	2.76%
	2016/17	2.34%
Average Interest Rates	2017/18	2.29%

PERCENTAGE OF FUNDS HELD

SUNCORP	1,000,000.00	3.64%
ANZ	1,959,603.29	7.14%
Bendigo	19,357,544.86	70.55%
IMB Ltd	3,267,066.64	11.91%
NAB	1,339,598.69	4.88%
St George	515,021.47	1.88%

TOTAL	<u>27,438,834.95</u>	<u>100%</u>
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.....General ManagerAdministrator

- I hereby certify that:
- 1) the cash book was reconciled with the bank balance as shown by the bank statements as at 31 July 2017;
 - 2) the investments have been invested in accordance with the Local Government Act, Regulations and Council's policies.

RECOMMENDATION

That the Statements of Bank Balances and Schedules of Investments as at 31 July 2017 be noted and received.

Sue Mitchell

RESPONSIBLE ACCOUNTING OFFICER

**ITEM NO. 15 - PRIORITY PROJECTS REGISTER-JULY/AUGUST 2017-
UPDATE**
FILE: 03.13.08A
FROM: GENERAL MANAGER

Actions During the Month:

1. Submitted

1.0 Community Building Partnerships

In August four projects from the Priority Project Register were submitted for alternative funding under Community Building Partnerships fund. All four projects are on the Priority Projects Register, and had received positive commendations. Projects were selected for submission based on:

- funding source eligibility requirements
- alignment of proposed activities with the purpose of the funding
- assessment process undertaken as part of Stronger Communities consideration.

The project selection for Community Building Partnerships applications was influenced by the requirement of 50% co-contribution where the applicant was Council or a Section 355 Committee of Council, as opposed to 100% funding for community applications. Other State Government funding was not allowable as the co-contribution.

Copies of Full Applications

Copies of submissions are retained on Jerilderie grants files.

August Applications

<u>Project/Proponent</u>	<u>Funding Source</u>	<u>Funding Reference</u>	<u>Description</u>	<u>\$ Funding Amount</u>
Yamma Hall Playground Yamma Reserve Committee	Community Building Partnerships	CBP 17-0491	Equipment/Soft Fall surface	\$35,308
Turbine Memorial Coleambally/Lions Club	Community Building Partnerships	CBP 17-0488	Lions Proponent to memorialise Snowy Turbine /Component of Brolga Place Re-development	\$20,700
Bowling Amenity/Jerilderie Bowlers/Tennis Club	Community Building Partnerships	CBP 17-3018	Cool Water / Fans / Seating	\$13,203
Darlington Point Cinerarium/ Council	Community Building Partnerships	CBP 17- 0483	Memorial Wall, accessible pathways and garden	\$9,000

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.....General ManagerAdministrator

2. Under Development

2.0 Boating Now

Following discussions with Roads and Maritime Services it has been advised that two projects may be considered under the competitive Boating Now funding program.

Expressions of Interest are being developed for the Apex Boating Ramp/Town Beach Redevelopment, Darlington Point.

2.1 Regional Growth Fund-Stronger Country Communities

Murrumbidgee Council is eligible to register as an applicant for community infrastructure projects in the Albury and Murray electorates under the Regional Growth Fund. Murrumbidgee Council can apply for an allocation of around \$600k Albury Electorate/\$900k Murray Electorate under Stronger Country Communities grants. The funding amount is based on a formula related to location/population. Projects must range in the \$100k min/\$1m max, and require no co-contribution. Projects above \$1m require co-contributions. It has been recommended applications be submitted for more projects than the funding allocation in each Electorate.

To draft 'strong' and compliant applications that meet the eligibility and minimum funding requirements, and to align with the funding purpose, it is proposed to bundle together a number of smaller recreational and sporting amenity projects from the Priority Projects Register. This will tie together components for sporting precinct upgrades such as change rooms for female/ change rooms for junior players in Darlington Point and Coleambally, and public toilets in parks/racetrack, as cohesive, bundled funding prospects. This is a strategic response to ensuring communities have access to quality infrastructure that does not overburden in terms of on-going maintenance. Swimming Pool redevelopment in Jerilderie is also under investigation as a prospect for Stronger Country Communities. Applications are due 13 September 2017.

RECOMMENDATION

The Report be received.

ITEM NO. 16 - UPDATE ON PROJECT MANAGEMENT OFFICE (PMO)
FILE: 03.13.08
FROM: DIRECTOR MERGER TRANSITION

This report provides an update on the activities of the Project Management Office (PMO) undertaken since the June meeting of Council. The PMO is responsible for making recommendations to the General Manager, and ultimately Council, on a wide range of matters that are relevant to the integration and harmonisation of the Council. These matters include defining and realising outcomes and benefits of the transition, monitoring risks, quality of outcomes and deliverables, timeliness and budget implications.

The PMO provides strategic direction and advice and monitors progress on the Implementation Plan by others within the Council. The PMO is working collaboratively with the Leadership Group to ensure that workloads are manageable, noting that the Leadership Group is charged with ensuring continuity of service for the services provided by the two former Councils.

With the commencement of the two Assistant General Managers, the PMO is undergoing a transition phase as they begin to start managing issues and projects that have previously been undertaken by the PMO and other staff.

Below is an update on the activities of the PMO undertaken following the July 2017 meeting of Council:

- ✓ Issued eleven media releases
- ✓ Produced and distributed the twelfth Community Newsletter
- ✓ Undertook a handover meeting with the Assistant General Manager Corporate & Community and Director Corporate & Community Services in relation to the contract with Civica Pty Limited to implement the Enterprise Management System (EMS)
- ✓ Continued working with the Asset Management Working Group and consultant Jeff Roorda and Associates to prepare six new Asset Management Plans for Council. This project is expected to be finalised by September 2017. This work will inform the preparation of the annual financial statements
- ✓ Continued monitoring the contract with ATI Australia who are constructing the Wide Area Network (WAN) data communications network between the towns of Jerilderie, Coleambally and Darlington Point. Construction of the Bundure Tower was completed, with the solar energy plant to be installed and perimeter fencing to be erected
- ✓ Continued assisting replacement of building and equipment signage throughout the Council area
- ✓ Continued preparing and reviewing policies for the new Council
- ✓ The twelfth staff newsletter was prepared and distributed
- ✓ Finalised the purchase of a house at 39 Kookaburra Avenue, Coleambally. Settlement took place during the week of 17 July.

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.....General ManagerAdministrator

- ✓ Undertook meetings with staff in relation to reviewing and finalising their Position Descriptions with a view to transferring most staff into the adopted organisations structure
- ✓ Commenced detailed work on the new Salary System and Salary Structure with a view to finalising as soon as possible
- ✓ Commenced undertaking job evaluations with every member of staff as part of the new Salary System
- ✓ Continued working with the General Manager's Office in preparing for the September 2017 election
- ✓ Undertook a review of the Implementation Plan and a report on the Plan will be presented to the September meeting of Council
- ✓ Held meetings with the new AGM's as part of their on-boarding
- ✓ Attended meeting in Jerilderie with the General Manager and the Implementation Manager from the Office of Local Government in relation to Council's progress with the Implementation Plan and the impending transition from the Administrator to the incoming Council

RECOMMENDATION

That the information on the activities of the Project Management Office be adopted.

ITEM NO. 17 - WORKS IN PROGRESS 17/7/17 to 6/8/2017**FILE: 03.16.04****FROM: ASSISTANT GENERAL MANAGER - INFRASTRUCTURE AND ENVIRONMENT**

Regional Roads RR552 – Conargo Road RR564 – Berrigan Road RR323 – Oaklands Road RR59 – Urana Road RR596 – Morundah Road RR356 – Berrigan/Oaklands Road RR183 – Whitton Road	Guidepost maintenance. Bitumen patching, guidepost maintenance. Guidepost maintenance, bitumen patching. Guidepost maintenance. Guidepost maintenance, edge patching. Construction, bitumen patching. Line marking.
MR321 – Kidman Way	Bitumen patching, edge patching, guide post maintenance, shoulder grading. Clean up after truck roll over.
H17 – Newell Highway	Bitumen patching,
Local Road Maintenance	<i>Guide Post Maintenance</i> Fairlie Grange Road, Cadell Road, Mayrung Road, Wunnamurra Road, Broughshane Lane, South Coree Road, Mayrung Road <i>Bitumen Patching</i> South Coree Road, Wilson Road, Harris Lane, <i>Grader Maintenance</i> Rifle Range Road, Greenswamp Road, Tip Road, Algudgerie Road, Riversdale Road, South Coree Road, Booroobanilly Lane, Graham Road, McLennons Bore Road, McDonald Road, Lawtons Lane, Logie Brae Road, Willows Road, Woodhams Lane, Hardy Road, Pugsley Road, Anthony's Lane, Old Corowa Road, McKellars Lane, Colombo Road, Elliott0 Lane, Rogart Road, Leonard Road, Four Corners Road, Preston Road. <i>Gravel Resheeting</i> Old Corowa Road, Hams Lane, Wallin Road. Road base carted to Main Canal Road and Cully Road.

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.....General ManagerAdministrator

	<i>Table Drain Maintenance</i> Jim Cattenack Road, Boondilla Road, Cattanack Road, Wallin Road.
Regional Road Repair Program	
Roads to Recovery	South Coree Road construction in progress. Main Canal Road resheeting is complete. Wallin Road resheeting 50% complete. 2017/2018 program being prepared.
Restart NSW Funding	
Wunnamurra Estate	Power connection and additional storm water drainage being finalised.
Town Streets	Bitumen patching
PAMP / Cycleway Program	
Parks and Gardens	Playgrounds inspected – CWA Park, Lions Park, Adrian Douglas Park. Parks and gardens maintenance.
Plant Maintenance	
Private Works	Road grading and gravel carting – loader, trucks, roller and grader hire.
Levee Bank Construction	
Water & Sewerage	Minor filtered and raw water service repairs.

RECOMMENDATION

The Works in Progress Report be adopted.

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.....General ManagerAdministrator