

## **ITEM WITHOUT NOTICE**

### **GENERAL MANAGER MONTHLY REPORT**

Council Meeting:	29 October 2019
Report Date:	28 October 2019
Author:	General Manager
File #:	SC218
Approval:	General Manager

### **BACKGROUND**

To provide information generally relating to past and future actions of the General Manager, along with specific action items being dealt with.

### **RECOMMENDATION**

**That Council:**

- 1. Agree with the 10-year increments for the Staff Recognition Policy;**
- 2. Appoint Stephen Goodsall as Local Emergency Management Officer (LEMO), William Wade as Deputy Local Emergency Management Officer (LEMO) and Johann Pereira as Deputy Local Emergency Management Officer (LEMO), in accordance with the State Emergency and Rescue Management Act 1989;**
- 3. Determine the release of \$6,000 from the \$10,000 budgetary vote to place machinery into Tiddalik Wetlands to clear cumbungi;**
- 4. Authorise the turning off of the bore to the Tiddalik wetlands;**
- 5. Set pool admission fees for the 2019/20 season at zero.**

### **OFFICER COMMENT**

- 1. Code of Conduct Returns of Interest**

Under the new Code of Conduct, returns of interest must be tabled at the October Council meeting each year.

Attached to this report are all returns of interest.

- 2. Independent Assessment of Social and Economic Conditions in the Murray Darling Basin**

Attended a stakeholder group, in all possibly 10 people present, to work through the Independent Panel's Terms of Reference.

It was very hard to judge the take-aways from this workshop for the Panel members, but they certainly got the picture of the despair felt in the communities, as if we are

forgotten, and feelings that we are collateral damage for the greater good, with little understanding of what that greater good is.

We managed to convey that the area is dependent on farm production, and the rolling out of the Basin Plan has seen a down turn in growth. It was pointed out that trending the basin growth since the inception of the Plan against dry land and other irrigation areas, the Murray Darling area is stagnant while the other areas are growing. The area was generally accepting to have a neutral effect, unfortunately all metrics are showing a negative effect.

With this negative effect, essential services are under-resourced, as much of the funding is geared to population, so the double whammy, when services are most needed in times of drought, they are not on the ground because of Government formula policy.

Cr McRae asked where is the State in delivering essential services in this time of need?

What will come of the independent assessment? We can only hope that it is something that will be enacted by the Federal Government and not brushed under the carpet.

### 3. Audit Risk and Improvement Committee

Attached is the Snapshot Guide for the Audit and Risk Management Framework for Councils in NSW discussion paper. The full discussion paper can be found at: <https://www.olg.nsw.gov.au/sites/default/files/A%20new%20risk%20management%20and%20internal%20audit%20framework%20for%20local%20councils%20in%20NSW%20-%20discussion%20paper.pdf>

I have unfortunately read the entire discussion paper. My major concern is that it is written in a way that would scare many people. I conveyed as much to the Chief Executive officer of Local Government NSW and asked if it is possible for Councils to come together before the deadline of submissions. Awaiting the reply.

The largest problem is that one size fits all, so the cost of an employee to undertake the role of Chief Audit Executive (who cannot do internal audit themselves, only manage) to engage staff or contractors to undertake the internal audit, to the payment of \$12,000 plus per year for the chair and \$1,200 per meeting per member. Conservatively, Murrumbidgee Council to undertake on the cheap would be between \$100,000 and \$150,000.

Luckily there is provision to work jointly with Joint Organisations (JO) and Councils. I personally think this is one area the JO could focus on, engaging the Chief Audit Executive for all 11 Councils and the JO (JO's under same rules as Council) employing internal auditors, employing the Chair and members, and once a quarter we go to the central location of the Audit Chair and Committee to meet.

The RAMJO General Managers met on 25 October 2019, and agreed to pursue the audit as a function of RAMJO.

#### 4. Internet Coverage

During November 2019, I am meeting with an internet provider, as they will have just about completed their fibre build, which will be beneficial to us.

The topic of the conversation will be catered around high-speed, reliable internet to Murrumbidgee Council residents.

I am working on a plan that could see the three townships light up with high-speed internet, followed by all other areas of the Council footprint.

The fibre connections may even provide a solution for small cell technology to be implemented along the fibre line to provide up to 2 km radius of mobile phone coverage. This is only very early days for me.

Plenty of work to be done before I am back to Council with a feasibility. I know it is possible as I have delivered something very similar previously, I just need to get my head around regulatory rules for communications.

#### 5. Caravan Park, Darlington Point

Council is now the owner of all structures at the Darlington Point Caravan Park. Council took possession on Friday 25 October 2019.

The work in developing the park into a premier tourist park is still ongoing.

I have made arrangements for Luke Payne to take on the Park for a short period of time while we work through the development plans.

Council is this week cleaning up the park alongside Luke, then he takes over.

#### 6. Staff Recognition Policy

Last time this was discussed, Council recommended 20 and 40 years, as recognition periods. Upon discussion with the Consultative Committee, they request further consideration to be given to 10, 20 30, 40 and 50 years.

<b>Years of Service</b>	<b>Gift</b>
10	Value circa \$ 150
20	Value circa \$ 500
30	Value circa \$ 750
40	Value circa \$1,000
50	Value circa \$1,250

The above table is recommended.

Fringe Benefit Tax (FBT) implications are only on the 10 year service of \$150 i.e. tax of \$72.75 which Council would be required to pay to the Australian Tax Office.

## 7. Local Emergency Management Officers

Council is required to formally endorse our Local Emergency Management Officers.

As such my recommendation is as follows

Stephen Goodsall – Local Emergency Management Officer  
William Wade – Deputy Local Emergency Management Officer  
Johann Pereira – Deputy Local Emergency Management Officer

## 8. Projects

Lions Park Toilets and Display, Darlington Point is out to tender, closing 25 November 2019. This item will be tabled for consideration at the December Council meeting. We gave extra tendering time due to the nature of the structure being a little more complex.

Darlington Point Change rooms – consideration at Council October meeting to award tender.

Darlington Point entrance signs ordered.

Darlington Point Office - still working with stakeholders on design.

Coleambally Sports Precinct - working on a January release of tenders

Brolga Place Coleambally - the Chamber has put us in touch with a supplier of solar awnings. I met with him on the 25 October 2019, and expect his ideas within a month.

Coleambally Office and Hall - just received initial layout - still to assess.

Swimming Pool, Jerilderie - out to tender closing 25 November 2019, for consideration at December Council meeting.

## 9. Tiddalik Wetlands

Prior to receiving the attached correspondence, I refused the request to allocate man and machinery to cleaning out the wetlands.

Council has budgeted \$10,000 for maintenance of the Tiddalik Wetlands in 2019/20.

As is the right of the public to formally request of Council, I supply the letter of request from Tiddalik Wetland Management Committee for release of approximately \$6,000 to engage an excavator and truck for two days.

I will not be putting forward a recommendation to Council as I have already refused the request verbally, as that was my understanding of Council's last resolution on this matter:

**186/08/18 Resolved** on the motion of Councillors Brown and Gilbert that the Tiddalik Wetland maintenance programme be limited to the \$10,000 vote allocated in the 2018/19 budget, and grants be sourced to facilitate a removal of the wetland and return to the originally designed retardation basin.

Additionally, I reviewed the resolutions in relation to Tiddalik Wetlands, and no mention was made of turning off the bore, as such I seek this resolution.

**10. Murray Darling Association Annual General Meeting and Conference**

Very interesting speakers for the entire two days, a highlight was the University of Canberra launching the results of the 2018 Regional Wellbeing Survey. When it is uploaded I will forward to Councillors. It supports what is seen every day, but in a scientific format that we can only hope will be taken into consideration by the Independent Assessment of Economic and Social Impacts in the Basin.

Additionally, I will forward the presentations from all speakers once they are made available.

**11. RAMJO**

On 10 and 11 October I assisted the RAMJO Executive Officer and Chairman in the recruitment of an Office Manager.

**12. Swimming Pools**

Councillors are aware that lessees were sought for each of the Council swimming pools. The leases are such that lessees are not dependent on the gate fees as part of their remuneration package. Any gate takings are to be returned to Council. Council has the ability to set/amend the fees to encourage pool use and enable the pool as a venue for social activity during these drought times.

As such, I am recommending that Council set the entrance fees to zero.

**13. Movements**

Wednesday 30 November 2019 – Joint Tourism Trail Initiative – Narrandera  
Wednesday 30 November 2019 – Health District CEO – Wagga Wagga  
Tuesday 5 and Wednesday 6 November - RAMJO Board Meeting – Griffith  
Thursday 7 November – MDA Meeting and AGM – Leeton  
Tuesday 12 November 2019 – Newell Highway Taskforce Committee Meeting – Forbes

**SUSTAINABILITY**

N/A

## **STATUTORY COMPLIANCE/POLICY**

N/A

## **FINANCIAL**

N/A

## **INTEGRATED PLANS**

Theme 5: Our Leadership – Looking to our Future

5.1 Demonstrating Transparent Leadership Through Accountability and Community Representation

## **RISK MANAGEMENT**

N/A

## **CONSULTATION / ENGAGEMENT**

N/A

## **OPTIONS**

N/A

## **ATTACHMENTS**

1. Returns of Interest Forms
2. Audit and Risk Management Framework for Councils in NSW – Snapshot Guide
3. Tiddalik Wetlands Letter

## ITEM WITHOUT NOTICE

### STRONGER COMMUNITIES FUND –YAMMA HALL UPGRADE

Council Meeting:	29 October 2019
Report Date:	28 October 2019
Author:	Finance Manager
File #:	SC137/SC80
Approval:	General Manager

### EXECUTIVE SUMMARY

Council has previously prioritised Stronger Communities Funding (major projects) for Yamma Hall upgrades, with \$120,000 for the upgrading of the toilets and a further \$40,000 for upgrading of the playground.

### RECOMMENDATION

**That Council undertake upgrading of the toilets and kitchen at Yamma Hall at a proposed cost of \$150,000, with funding to be sourced from the Stronger Communities Fund for \$120,000 and Development Contributions Levy Reserve for \$30,000.**

### BACKGROUND

Yamma Hall Committee originally requested funds for the playground upgrade through the Stronger Communities Fund grants.

The previous Jerilderie Shire Council had listed the upgrading for the Yamma Hall toilets as a priority for the proposed funding opportunities that were to be provided.

Council officers provided estimate of costs for the project, which was then approved by the Panel when assessing the priority projects.

### OFFICER COMMENT

Council officers suggest that whilst undertaking major refurbishment works on the toilets, consideration should be given to updating the kitchen and providing air conditioning to that area of the hall.

Quotes have been sourced for the toilet upgrade works from some 3 contractors, with only one of those prices falling inside the \$120,000 budget for the toilet upgrade, at \$107,345.46.

Quotes have been sourced for the kitchen upgrade, including demolition works, new kitchen, oven and range hood, air conditioner and new hot water service, which amounts to approximately \$40,000.

There will be a requirement for Council staff to undertake clean up and rubbish removal, together with some landscaping of the area.

Whilst the total amount for these works exceeds the budget allowed within the Stronger Communities Funding, the remaining funds could be sourced from the Developer Contributions Levies currently held by Council.

The proposed works program for public facilities to be funded through S7.12 levies lists Yamma Hall Upgrade as high priority works.

## **SUSTAINABILITY**

### **STATUTORY COMPLIANCE/POLICY**

The provision of quotations meets the requirements of Council's Procurement Policy.

### **FINANCIAL**

Proposed costs of upgrading the toilets and kitchen at Yamma Hall be funded from Stronger Communities Funds for \$120,000 and a further \$30,000 from the Section 7.12 Development Contribution Levies held in reserves.

### **INTEGRATED PLANS**

Community Strategic Plan

- 3.1 Responsible, sustainable asset management
- 3.2 Infrastructure (Council buildings and facilities) which meets community and public safety needs
- 3.3 Providing the community with open space to be active

### **CONSULTATION / ENGAGEMENT**

Management Group, Council and community.

### **OPTIONS**

- 1. As per the recommendation;
- 2. Upgrade the Yamma Hall toilets only.

### **ATTACHMENTS**

NIL



## Disclosure of pecuniary interests and other matters

By **David Garth Maxwell**

In respect of the period from 1 July 2018 to 30 June 2019

  
15/7/16

Signature

Date

<b>A Real Property</b>	
Address of each parcel of real property in which I had an interest at any time during the return period.	Nature of interest
<b>9A Charleville Road, Wagga Wagga</b>	Part owner

<b>B Sources of income</b>		
1. Sources of income I received from an occupation at any time during the return period.		
Description of occupation	Description of office held	Name under which partnership conducted
<b>Chartered Accountant &amp; Local Government Consultant</b>	<b>Partner</b>	<b>DG &amp; AB Maxwell Coalface Software Solutions Coalface Training</b>
2. Sources of income I received from a trust during the return period		
<b>Nil</b>		
3. Sources of other income I received at any time during the return period.		
<b>Dividends received from listed public company shareholdings</b> (below Reg 189 (3) threshold).		

<b>C Gifts</b>	
Description of each gift I received at any time during the return period	Name and address of donor
<b>Nil</b> (not required – Reg 184(2) )	

<b>D Contributions to Travel</b>		
Name and address of each person who made any financial contribution to any travel undertaken by me at any time during the return period	Dates on which travel was undertaken	Name of Territories and States of the Commonwealth and any overseas countries in which travel was undertaken
DG & AB Maxwell	Throughout financial year in course of professional duties (Reg 185(2)(c))	NSW, SA

<b>E Interests and positions in corporations</b>			
Name and address of each corporation in which I had an interest or held a position at any time during the return period	Nature of interest (if any)	Description of position (if any)	Description of principal objects of corporation (except in case of public company)
<b>Coalface Software &amp; Training Solutions Pty Ltd</b>	Shareholder	Director	Provision of software & training services to local government
Listed Public Companies	Below Reg 186(3) threshold.		

F. Were you a property developer or a close associate of a property developer on the return date? <b>No</b>
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<b>G Positions in trade unions and professional or business associations</b>	
Name of each trade union and each professional or business association in which I held any position (whether remunerated or not) at any time during the return period.	Description of position
<b>Nil</b>	

<b>H Debts</b>
Name and address of each person to whom I was liable to pay any debt at any time during the return period.
<b>Nil</b>

<b>I Dispositions of property</b>
1. Particulars of each disposition of real property by me at any time during the return period whereby I retained, either wholly or in part, the use and benefit of the property or the right to re-acquire the property at a later time.
<b>Nil</b>
2. Particulars of each disposition of property to a person by any other person under arrangements made by me, being dispositions made at any time during the return period, whereby I obtained, either wholly or in part, the use and benefit of the property.
<b>Nil</b>

<b>J Discretionary disclosures</b>
The partnership DG & AB Maxwell received sitting fees, some of which contained a travelling component, for my services as a member of the Audit Committees of Carrathool Shire Council, Greater Hume Council, Murrumbidgee Council, Riverina Water County Council and Snowy Valleys Council (part year).

**Disclosure of pecuniary interests and other matters**

By John Burge  
[full name of designated person]

\*as at \_\_\_\_\_ [return date] **OR**

\*in respect of the period from 30/6/18 to 30/6/19  
[date] [date]

John Burge  
[designated person's signature]

15/7/19  
[date]

\* means delete whichever is inapplicable.

<b>A. Real Property</b>		
Street address of each parcel of real property in which I had an interest at the return date/at any time since 30 June		Nature of interest
Nil		
<b>B. Sources of income</b>		
1. Sources of income I reasonably expect to receive from an occupation in the period commencing on the first day after the return date and ending on the following 30 June. Sources of income I received from an occupation at any time since 30 June		
Description of occupation	Name and address of employer or description of office held (if applicable)	Name under which partnership conducted (if applicable)
Accountant	Griffith Aboriginal Medical Service Griffith	
2. Sources of income I reasonably expect to receive from a trust in the period commencing on the first day after the return date and ending on the following 30 June. Sources of income I received from a trust since 30 June		
Name and address of settlor		Name and address of trustee
Nil		

3 Sources of other income I reasonably expect to receive in the period commencing on the first day after the return date and ending on the following 30 June.

Sources of other income I received at any time since 30 June [Include description sufficient to identify the person from whom, or the circumstances in which, that income was received]

Nil
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### C. Gifts

Description of each gift I received at any time since 30 June	Name and address of donor
Nil	

### D. Contributions to travel

Name and address of each person who made any financial or other contribution to any travel undertaken by me at any time since 30 June	Dates on which travel was undertaken	Name of States, Territories of the Commonwealth and overseas countries in which travel was undertaken
Murrumbidgee Council	30/6/18 15/2/19 26/5/19 21/6/19	NSW

### E. Interests and positions in corporations

Name and address of each corporation in which I had an interest or held a position at the return date/at any time since 30 June	Nature of interest (if any)	Description of position (if any)	Description of principal objects (if any) of corporation (except in case of listed company)
Burge Industries Griffith	<del>Director</del> Owner.	Director	Accounting Services

F. Were you a property developer or a close associate of a property developer on the return date? (Y/N)

No
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### G. Positions in trade unions and professional or business associations

Name of each trade union and each professional or business association in which I held any position (whether remunerated or not) at the return date/at any time since 30 June	Description of position
Nil	

**H. Debts**

Name and address of each person to whom I was liable to pay any debt at the return date/at any time since 30 June

Nil

**I. Dispositions of property**

1. Particulars of each disposition of real property by me (including the street address of the affected property) at any time since 30 June as a result of which I retained, either wholly or in part, the use and benefit of the property or the right to re-acquire the property at a later time

Nil

2. Particulars of each disposition of property to a person by any other person under arrangements made by me (including the street address of the affected property), being dispositions made at any time since 30 June, as a result of which I obtained, either wholly or in part, the use and benefit of the property

Nil

**J. Discretionary disclosures**

Griffith Aboriginal Medical Service purchases services from Murrumbidgee Council. Service is Community Transport.

By **PHILLIP LESLIE WELLS**

\*in respect of the period from 1 July 2018 to 30 June 2019

\* means delete whichever is inapplicable.

<b>A. Real Property</b>		
Street address of each parcel of real property in which I had an interest at the return date/at any time since 30 June		Nature of interest
36 Carrington Street, Darlington Point		Owner
43 Darlington Street, Darlington Point		Owner
43 Hay Road, Darlington Point		Owner
2 Campbell Street, Darlington Point		Owner
<b>B. Sources of income</b>		
1. Sources of income I reasonably expect to receive from an occupation in the period commencing on the first day after the return date and ending on the following 30 June. Sources of income I received from an occupation at any time since 30 June		
Description of occupation	Name and address of employer or description of office held (if applicable)	Name under which partnership conducted (if applicable)
Real Estate Agent	Owner - Wells Property Sales, 36 Carrington Street, Darlington Point	
Casual Bar Attendant	6 DeMamiel Street, Darlington Point	
2. Sources of income I reasonably expect to receive from a trust in the period commencing on the first day after the return date and ending on the following 30 June. Sources of income I received from a trust since 30 June		
Name and address of settlor		Name and address of trustee
NIL		

3 Sources of other income I reasonably expect to receive in the period commencing on the first day after the return date and ending on the following 30 June.

Sources of other income I received at any time since 30 June *[Include description sufficient to identify the person from whom, or the circumstances in which, that income was received]*

Rental Income from properties owned by me:

43 Darlington Street, Darlington Point

43 Hay Road, Darlington Point

2 Campbell Street, Darlington Point

Councillor Fees-Murrumbidgee Council

### C. Gifts

Description of each gift I received at any time since 30 June	Name and address of donor
NIL	

### D. Contributions to travel

Name and address of each person who made any financial or other contribution to any travel undertaken by me at any time since 30 June	Dates on which travel was undertaken	Name of States, Territories of the Commonwealth and overseas countries in which travel was undertaken
NIL		

### E. Interests and positions in corporations

Name and address of each corporation in which I had an interest or held a position at the return date/at any time since 30 June	Nature of interest (if any)	Description of position (if any)	Description of principal objects (if any) of corporation (except in case of listed company)
NIL			

### F. Were you a property developer or a close associate of a property developer on the return date? (Y/N)

YES

### G. Positions in trade unions and professional or business associations

Name of each trade union and each professional or business association in which I held any position (whether remunerated or not) at the return date/at any time since 30 June	Description of position
NIL	

<b>H. Debts</b>
Name and address of each person to whom I was liable to pay any debt at the return date/at any time since 30 June
NIL
<b>I. Dispositions of property</b>
1. Particulars of each disposition of real property by me (including the street address of the affected property) at any time since 30 June as a result of which I retained, either wholly or in part, the use and benefit of the property or the right to re-acquire the property at a later time
NIL
2. Particulars of each disposition of property to a person by any other person under arrangements made by me (including the street address of the affected property), being dispositions made at any time since 30 June, as a result of which I obtained, either wholly or in part, the use and benefit of the property
NIL
<b>J. Discretionary disclosures</b>
NIL




**Disclosure of pecuniary interests and other matters**

By CR PATRICK JOHN BROWN

as at \_\_\_\_\_ OR  
[return date]

in respect of the period from 1 July 2018 to 30 June 2019

  
 \_\_\_\_\_  
 [designated person's signature]

  
 \_\_\_\_\_  
 [date]

<b>A. Real Property</b>		
Street address of each parcel of real property in which I had an interest at the return date/at any time since 30 June		Nature of interest
5 CORELLA STREET, COLEAMBALLY		RESIDENCE
<b>B. Sources of income</b>		
1. Sources of income I reasonably expect to receive from an occupation in the period commencing on the first day after the return date and ending on the following 30 June. Sources of income I received from an occupation at any time since 30 June		
Description of occupation	Name and address of employer or description of office held (if applicable)	Name under which partnership conducted (if applicable)
CONTRACTOR	PARAWAY PASTORAL CO "POOGINOOK" JERILDERIE AND CLIENTS OF PARAWAY PC	
2. Sources of income I reasonably expect to receive from a trust in the period commencing on the first day after the return date and ending on the following 30 June. Sources of income I received from a trust since 30 June		
Name and address of settlor		Name and address of trustee
NIL		
3 Sources of other income I reasonably expect to receive in the period commencing on the first day after the return date and ending on the following 30 June. Sources of other income I received at any time since 30 June <i>[Include description sufficient to identify the person from whom, or the circumstances in which, that income was received]</i>		
I AM ENTITLED TO SOME DRAWINGS FROM MY SUPERANNUATION FUND		

<b>C. Gifts</b>			
Description of each gift I received at any time since 30 June		Name and address of donor	
NIL			
<b>D. Contributions to travel</b>			
Name and address of each person who made any financial or other contribution to any travel undertaken by me at any time since 30 June	Dates on which travel was undertaken	Name of States, Territories of the Commonwealth and overseas countries in which travel was undertaken	
NIL			
<b>E. Interests and positions in corporations</b>			
Name and address of each corporation in which I had an interest or held a position at the return date/at any time since 30 June	Nature of interest (if any)	Description of position (if any)	Description of principal objects (if any) of corporation (except in case of listed company)
NIL			
<b>F. Were you a property developer or a close associate of a property developer on the return date? (Y/N)</b>			
NO			
<b>G. Positions in trade unions and professional or business associations</b>			
Name of each trade union and each professional or business association in which I held any position (whether remunerated or not) at the return date/at any time since 30 June		Description of position	
NIL			
<b>H. Debts</b>			
Name and address of each person to whom I was liable to pay any debt at the return date/at any time since 30 June			
NIL			
<b>I. Dispositions of property</b>			
1. Particulars of each disposition of real property by me (including the street address of the affected property) at any time since 30 June as a result of which I retained, either wholly or in part, the use and benefit of the property or the right to re-acquire the property at a later time			
NIL			

2. Particulars of each disposition of property to a person by any other person under arrangements made by me (including the street address of the affected property), being dispositions made at any time since 30 June, as a result of which I obtained, either wholly or in part, the use and benefit of the property
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NIL
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<b>J. Discretionary disclosures</b>
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NIL
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**Disclosure of pecuniary interests and other matters**By **CR RUTH ELIZABETH McRAE**as at \_\_\_\_\_ **OR**  
[return date]

in respect of the period from 1 July 2018 to 30 June 2019

*R.E. McRae*

[designated person's signature]

*5th July 2019*

[date]

<b>A. Real Property</b>		
Street address of each parcel of real property in which I had an interest at the return date/at any time since 30 June		Nature of interest
"Condamine" Jerilderie 73 Jerilderie Street, Jerilderie 2716 20 Eureka Street, Richmond 3121 38 Lydia Street, Brunswick 3056 67 Silver Street Marrickville 2204 268 Park Street North Fitzroy 3068		Part owner Owner Part owner Part owner Part owner Part owner
<b>B. Sources of income</b>		
1. Sources of income I reasonably expect to receive from an occupation in the period commencing on the first day after the return date and ending on the following 30 June. Sources of income I received from an occupation at any time since 30 June		
Description of occupation	Name and address of employer or description of office held (if applicable)	Name under which partnership conducted (if applicable)
NIL		
2. Sources of income I reasonably expect to receive from a trust in the period commencing on the first day after the return date and ending on the following 30 June. Sources of income I received from a trust since 30 June		
Name and address of settlor		Name and address of trustee
McRAE SERVICE TRUST		BEFARI PTY LTD
3 Sources of other income I reasonably expect to receive in the period commencing on the first day after the return date and ending on the following 30 June. Sources of other income I received at any time since 30 June [Include description sufficient to identify the person from whom, or the circumstances in which, that income was received]		
NIL		

<b>C. Gifts</b>			
Description of each gift I received at any time since 30 June		Name and address of donor	
NIL			
<b>D. Contributions to travel</b>			
Name and address of each person who made any financial or other contribution to any travel undertaken by me at any time since 30 June	Dates on which travel was undertaken	Name of States, Territories of the Commonwealth and overseas countries in which travel was undertaken	
NIL			
<b>E. Interests and positions in corporations</b>			
Name and address of each corporation in which I had an interest or held a position at the return date/at any time since 30 June	Nature of interest (if any)	Description of position (if any)	Description of principal objects (if any) of corporation (except in case of listed company)
NIL			
<b>F. Were you a property developer or a close associate of a property developer on the return date? (Y/N)</b>			
NO			
<b>G. Positions in trade unions and professional or business associations</b>			
Name of each trade union and each professional or business association in which I held any position (whether remunerated or not) at the return date/at any time since 30 June		Description of position	
NIL			
<b>H. Debts</b>			
Name and address of each person to whom I was liable to pay any debt at the return date/at any time since 30 June			
MORTGAGES ON PROPERTIES: <ul style="list-style-type: none"> <li>• 67 SILVER STREET, MARRICKVILLE NSW 2204</li> <li>• 268 PARK STREET, NORTH FITZROY VIC 3068</li> </ul>			

**I. Dispositions of property**

1. Particulars of each disposition of real property by me (including the street address of the affected property) at any time since 30 June as a result of which I retained, either wholly or in part, the use and benefit of the property or the right to re-acquire the property at a later time

NIL

2. Particulars of each disposition of property to a person by any other person under arrangements made by me (including the street address of the affected property), being dispositions made at any time since 30 June, as a result of which I obtained, either wholly or in part, the use and benefit of the property

NIL


**J. Discretionary disclosures**

STREETSCAPE COMMITTEE-PECUNIARY INTEREST



**Disclosure of pecuniary interests and other matters**By **CR ROBERT JOHN CURPHEY**as at \_\_\_\_\_ **OR**  
[return date]

in respect of the period from 1 July 2018 to 30 June 2019

  
 \_\_\_\_\_  
 [designated person's signature]

 23/7/2019  
 \_\_\_\_\_  
 [date]
**A. Real Property**

Street address of each parcel of real property in which I had an interest at the return date/at any time since 30 June	Nature of interest
25 DEMAMIEL STREET, DARLINGTON POINT NSW 2706	OWNER
23A, 23B, 23C ROSS STREET, DARLINGTON POINT NSW 2706	OWNER
23 DEMAMIEL STREET, DARLINGTON POINT NSW 2706	OWNER
9 WYANGAN AVENUE, GRIFFITH NSW 2680	OWNER

**B. Sources of income**

1. Sources of income I reasonably expect to receive from an occupation in the period commencing on the first day after the return date and ending on the following 30 June.  
Sources of income I received from an occupation at any time since 30 June

Description of occupation	Name and address of employer or description of office held (if applicable)	Name under which partnership conducted (if applicable)
MILKMAN	25 DEMAMIEL STREET, DARLINGTON POINT	RJ & J CURPHEY
FIREWOOD CUTTER	25 DEMAMIEL STREET, DARLINGTON POINT	RJ & J CURPHEY

2. Sources of income I reasonably expect to receive from a trust in the period commencing on the first day after the return date and ending on the following 30 June.  
Sources of income I received from a trust since 30 June

Name and address of settlor	Name and address of trustee
NIL	

3 Sources of other income I reasonably expect to receive in the period commencing on the first day after the return date and ending on the following 30 June.  
Sources of other income I received at any time since 30 June *[Include description sufficient to identify the person from whom, or the circumstances in which, that income was received]*

**RENTAL FROM PROPERTIES:**

23A, 23B, 23C ROSS STREET, DARLINGTON POINT NSW 2706  
 23 DEMAMIEL STREET, DARLINGTON POINT NSW 2706  
 9 WYANGAN AVENUE, GRIFFITH NSW 2680

COUNCILLOR FEES-MURRUMBIDGEE COUNCIL, 21 CARRINGTON STREET, DARLINGTON POINT

<b>C. Gifts</b>			
Description of each gift I received at any time since 30 June		Name and address of donor	
NIL			
<b>D. Contributions to travel</b>			
Name and address of each person who made any financial or other contribution to any travel undertaken by me at any time since 30 June	Dates on which travel was undertaken	Name of States, Territories of the Commonwealth and overseas countries in which travel was undertaken	
NIL			
<b>E. Interests and positions in corporations</b>			
Name and address of each corporation in which I had an interest or held a position at the return date/at any time since 30 June	Nature of interest (if any)	Description of position (if any)	Description of principal objects (if any) of corporation (except in case of listed company)
NIL			
<b>F. Were you a property developer or a close associate of a property developer on the return date? (Y/N)</b>			
NO			
<b>G. Positions in trade unions and professional or business associations</b>			
Name of each trade union and each professional or business association in which I held any position (whether remunerated or not) at the return date/at any time since 30 June		Description of position	
NIL			
<b>H. Debts</b>			
Name and address of each person to whom I was liable to pay any debt at the return date/at any time since 30 June			
NIL			
<b>I. Dispositions of property</b>			
1. Particulars of each disposition of real property by me (including the street address of the affected property) at any time since 30 June as a result of which I retained, either wholly or in part, the use and benefit of the property or the right to re-acquire the property at a later time			
NIL			



2. Particulars of each disposition of property to a person by any other person under arrangements made by me (including the street address of the affected property), being dispositions made at any time since 30 June, as a result of which I obtained, either wholly or in part, the use and benefit of the property
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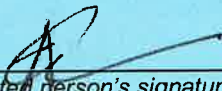
NIL
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<b>J. Discretionary disclosures</b>
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NIL
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**Disclosure of pecuniary interests and other matters**By **CR ANGELINA (GAILA) SMITH**as at \_\_\_\_\_ **OR**  
[return date]

in respect of the period from 1 July 2018 to 30 June 2019

  
 \_\_\_\_\_  
 [designated person's signature]  
 23/7/2019  
 \_\_\_\_\_  
 [date]

<b>A. Real Property</b>		
Street address of each parcel of real property in which I had an interest at the return date/at any time since 30 June		Nature of interest
17-19 POWELL STREET, JERILDERIE		50% OWNER
21-23 POWELL STREET, JERILDERIE		50% OWNER
<b>B. Sources of income</b>		
1. Sources of income I reasonably expect to receive from an occupation in the period commencing on the first day after the return date and ending on the following 30 June. Sources of income I received from an occupation at any time since 30 June		
Description of occupation	Name and address of employer or description of office held (if applicable)	Name under which partnership conducted (if applicable)
B & B OPERATOR TOURISM OPERATOR SMALL BUSINESS OPERATOR	SELF EMPLOYED SELF EMPLOYED SELF EMPLOYED	
2. Sources of income I reasonably expect to receive from a trust in the period commencing on the first day after the return date and ending on the following 30 June. Sources of income I received from a trust since 30 June		
Name and address of settlor		Name and address of trustee
NIL		
3 Sources of other income I reasonably expect to receive in the period commencing on the first day after the return date and ending on the following 30 June. Sources of other income I received at any time since 30 June <i>[Include description sufficient to identify the person from whom, or the circumstances in which, that income was received]</i>		
DEPT HUMAN SERVICES - COMMONWEALTH BANK SUPERANNUATION		

<b>C. Gifts</b>			
Description of each gift I received at any time since 30 June		Name and address of donor	
NIL			
<b>D. Contributions to travel</b>			
Name and address of each person who made any financial or other contribution to any travel undertaken by me at any time since 30 June	Dates on which travel was undertaken	Name of States, Territories of the Commonwealth and overseas countries in which travel was undertaken	
NIL			
<b>E. Interests and positions in corporations</b>			
Name and address of each corporation in which I had an interest or held a position at the return date/at any time since 30 June	Nature of interest (if any)	Description of position (if any)	Description of principal objects (if any) of corporation (except in case of listed company)
IAG	SHARES		INSURANCE
<b>F. Were you a property developer or a close associate of a property developer on the return date? (Y/N)</b>			
NO			
<b>G. Positions in trade unions and professional or business associations</b>			
Name of each trade union and each professional or business association in which I held any position (whether remunerated or not) at the return date/at any time since 30 June		Description of position	
NIL			
<b>H. Debts</b>			
Name and address of each person to whom I was liable to pay any debt at the return date/at any time since 30 June			
NIL			
<b>I. Dispositions of property</b>			
1. Particulars of each disposition of real property by me (including the street address of the affected property) at any time since 30 June as a result of which I retained, either wholly or in part, the use and benefit of the property or the right to re-acquire the property at a later time			
NIL			

2. Particulars of each disposition of property to a person by any other person under arrangements made by me (including the street address of the affected property), being dispositions made at any time since 30 June, as a result of which I obtained, either wholly or in part, the use and benefit of the property

NIL

**J. Discretionary disclosures**

NIL



**Disclosure of pecuniary interests and other matters**

By FAITH BRYCE

\*as at \_\_\_\_\_ OR  
[return date]

\*in respect of the period from 1 July 2018 to 30 June 2019

*Faith Bryce*  
[designated person's signature]

22-7-19  
[date]

\* means delete whichever is inapplicable.

<b>A. Real Property</b>		
Street address of each parcel of real property in which I had an interest at the return date/at any time since 30 June		Nature of interest
30 JERILDERIE STREET, JERILDERIE NSW 2716 3 MUNDOORA MEWS 25 POWELL STREET		FAMILY HOME
<b>B. Sources of income</b>		
1. Sources of income I reasonably expect to receive from an occupation in the period commencing on the first day after the return date and ending on the following 30 June. Sources of income I received from an occupation at any time since 30 June		
Description of occupation	Name and address of employer or description of office held (if applicable)	Name under which partnership conducted (if applicable)
POSTAL DELIVERY	JERILDERIE LPO	
2. Sources of income I reasonably expect to receive from a trust in the period commencing on the first day after the return date and ending on the following 30 June. Sources of income I received from a trust since 30 June		
Name and address of settlor		Name and address of trustee
NIL		
3 Sources of other income I reasonably expect to receive in the period commencing on the first day after the return date and ending on the following 30 June. Sources of other income I received at any time since 30 June [Include description sufficient to identify the person from whom, or the circumstances in which, that income was received]		
NIL		

<b>C. Gifts</b>			
Description of each gift I received at any time since 30 June		Name and address of donor	
NIL			
<b>D. Contributions to travel</b>			
Name and address of each person who made any financial or other contribution to any travel undertaken by me at any time since 30 June	Dates on which travel was undertaken	Name of States, Territories of the Commonwealth and overseas countries in which travel was undertaken	
NIL			
<b>E. Interests and positions in corporations</b>			
Name and address of each corporation in which I had an interest or held a position at the return date/at any time since 30 June	Nature of interest (if any)	Description of position (if any)	Description of principal objects (if any) of corporation (except in case of listed company)
JERILDERIE INDEPENDENT LIVING UNITS		DIRECTOR	VOLUNTARY
<b>F. Were you a property developer or a close associate of a property developer on the return date? (Y/N)</b>			
NO			
<b>G. Positions in trade unions and professional or business associations</b>			
Name of each trade union and each professional or business association in which I held any position (whether remunerated or not) at the return date/at any time since 30 June		Description of position	
NIL			
<b>H. Debts</b>			
Name and address of each person to whom I was liable to pay any debt at the return date/at any time since 30 June			
NIL			
<b>I. Dispositions of property</b>			
1. Particulars of each disposition of real property by me (including the street address of the affected property) at any time since 30 June as a result of which I retained, either wholly or in part, the use and benefit of the property or the right to re-acquire the property at a later time			
NIL			

2. Particulars of each disposition of property to a person by any other person under arrangements made by me (including the street address of the affected property), being dispositions made at any time since 30 June, as a result of which I obtained, either wholly or in part, the use and benefit of the property
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NIL
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<b>J. Discretionary disclosures</b>
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NIL
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**Disclosure of pecuniary interests and other matters**

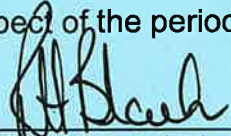
By CR ROBERT HASTINGS BLACK

as at

  
 [return date]

OR

in respect of the period from 1 July 2018 to 30 June 2019

  
 [designated person's signature]

23.7.19

[date]

**A. Real Property**

Street address of each parcel of real property in which I had an interest at the return date/at any time since 30 June	Nature of interest
FARM 69 JIMMY CULL ROAD, COLEAMBALLY	OWNER
FARM 536 KYOLA ROAD, COLEAMBALLY	OWNER
FARM 655 MARTIN BELL ROAD, COLEAMBALLY	OWNER
FARM 656 MARTIN BELL ROAD, COLEAMBALLY	OWNER
FARM 657 MARTIN BELL ROAD, COLEAMBALLY	OWNER
FARM 4004 KOOK ROAD, COLEAMBALLY	OWNER
FARM 34, EULO ROAD, COLEAMBALLY	HUSBAND OF OWNER

**B. Sources of income**

1. Sources of income I reasonably expect to receive from an occupation in the period commencing on the first day after the return date and ending on the following 30 June.  
 Sources of income I received from an occupation at any time since 30 June

Description of occupation	Name and address of employer or description of office held (if applicable)	Name under which partnership conducted (if applicable)
FARMER	R & S BLACK, FARM 536 KYOLA ROAD, COLEAMBALLY	SELF EMPLOYED
COUNCILLOR	MURRUMBIDGEE COUNCIL 21 CARRINGTON STREET, DARLINGTON POINT	COUNCILLOR

2. Sources of income I reasonably expect to receive from a trust in the period commencing on the first day after the return date and ending on the following 30 June.  
 Sources of income I received from a trust since 30 June

Name and address of settlor	Name and address of trustee
GRAINCORP INGREDION OLAM, QUEENSLAND COTTON	LANE COVE, SYDNEY BRISBANE

3 Sources of other income I reasonably expect to receive in the period commencing on the first day after the return date and ending on the following 30 June.  
 Sources of other income I received at any time since 30 June *[Include description sufficient to identify the person from whom, or the circumstances in which, that income was received]*

NIL



**C. Gifts**

Description of each gift I received at any time since 30 June	Name and address of donor
NIL	

**D. Contributions to travel**

Name and address of each person who made any financial or other contribution to any travel undertaken by me at any time since 30 June	Dates on which travel was undertaken	Name of States, Territories of the Commonwealth and overseas countries in which travel was undertaken
NIL		

**E. Interests and positions in corporations**

Name and address of each corporation in which I had an interest or held a position at the return date/at any time since 30 June	Nature of interest (if any)	Description of position (if any)	Description of principal objects (if any) of corporation (except in case of listed company)
NIL			

**F. Were you a property developer or a close associate of a property developer on the return date? (Y/N)**

NO
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**G. Positions in trade unions and professional or business associations**

Name of each trade union and each professional or business association in which I held any position (whether remunerated or not) at the return date/at any time since 30 June	Description of position
COLEAMBALLY COMMUNITY CLUB	MEMBER
COLEAMBALLY FOOTBALL & NETBALL CLUB	MEMBER
COLEAMBALLY WATER SKI CLUB	MEMBER

**H. Debts**

Name and address of each person to whom I was liable to pay any debt at the return date/at any time since 30 June
NIL

**I. Dispositions of property**

1. Particulars of each disposition of real property by me (including the street address of the affected property) at any time since 30 June as a result of which I retained, either wholly or in part, the use and benefit of the property or the right to re-acquire the property at a later time
NIL

2. Particulars of each disposition of property to a person by any other person under arrangements made by me (including the street address of the affected property), being dispositions made at any time since 30 June, as a result of which I obtained, either wholly or in part, the use and benefit of the property
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NIL
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<b>J. Discretionary disclosures</b>
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NIL
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**Disclosure of pecuniary interests and other matters**By **CR CHRISTINE ANNE CHIRGWIN**as at \_\_\_\_\_ **OR**  
[return date]

in respect of the period from 1 July 2018 to 30 June 2019

  
[designated person's signature]  
[date]

<b>A. Real Property</b>		
Street address of each parcel of real property in which I had an interest at the return date/at any time since 30 June		Nature of interest
45 SANDPIPER STREET, COLEAMBALLY		OWNER
<b>B. Sources of income</b>		
1. Sources of income I reasonably expect to receive from an occupation in the period commencing on the first day after the return date and ending on the following 30 June. Sources of income I received from an occupation at any time since 30 June		
Description of occupation	Name and address of employer or description of office held (if applicable)	Name under which partnership conducted (if applicable)
ADMINISTRATIVE ASSISTANT	COLEAMBALLY IRRIGATION CO-OPERATIVE LTD, 7 BROLGA PLACE, COLEAMBALLY	EMPLOYEE
COUNCILLOR	MURRUMBIDGEE COUNCIL	COUNCILLOR
2. Sources of income I reasonably expect to receive from a trust in the period commencing on the first day after the return date and ending on the following 30 June. Sources of income I received from a trust since 30 June		
Name and address of settlor		Name and address of trustee
NIL		
3 Sources of other income I reasonably expect to receive in the period commencing on the first day after the return date and ending on the following 30 June. Sources of other income I received at any time since 30 June [Include description sufficient to identify the person from whom, or the circumstances in which, that income was received]		
NIL		



<b>C. Gifts</b>			
Description of each gift I received at any time since 30 June		Name and address of donor	
NIL			
<b>D. Contributions to travel</b>			
Name and address of each person who made any financial or other contribution to any travel undertaken by me at any time since 30 June	Dates on which travel was undertaken	Name of States, Territories of the Commonwealth and overseas countries in which travel was undertaken	
NIL			
<b>E. Interests and positions in corporations</b>			
Name and address of each corporation in which I had an interest or held a position at the return date/at any time since 30 June	Nature of interest (if any)	Description of position (if any)	Description of principal objects (if any) of corporation (except in case of listed company)
NIL			
<b>F. Were you a property developer or a close associate of a property developer on the return date? (Y/N)</b>			
NO			
<b>G. Positions in trade unions and professional or business associations</b>			
Name of each trade union and each professional or business association in which I held any position (whether remunerated or not) at the return date/at any time since 30 June		Description of position	
COLEAMBALLY COMMUNITY CLUB		MEMBER	
CAN-ASSIST		MEMBER	
RURAL FIRE SERVICE		MEMBER	
<b>H. Debts</b>			
Name and address of each person to whom I was liable to pay any debt at the return date/at any time since 30 June			
NIL			
<b>I. Dispositions of property</b>			
1. Particulars of each disposition of real property by me (including the street address of the affected property) at any time since 30 June as a result of which I retained, either wholly or in part, the use and benefit of the property or the right to re-acquire the property at a later time			
NIL			

2. Particulars of each disposition of property to a person by any other person under arrangements made by me (including the street address of the affected property), being dispositions made at any time since 30 June, as a result of which I obtained, either wholly or in part, the use and benefit of the property

NIL

**J. Discretionary disclosures**

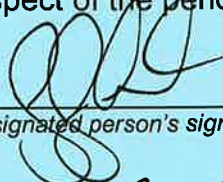
MEMBER OF THE COLEAMBALLY LAKE COMMITTEE  
MEMBER OF THE COLEAMBALLY CHAMBER OF COMMERCE

**Disclosure of pecuniary interests and other matters**

By GAVIN MICHAEL GILBERT

\*as at \_\_\_\_\_ OR  
[return date]

\*in respect of the period from 1 July 2018 to 30 June 2019

  
 \_\_\_\_\_  
 [designated person's signature]

 23.7.19  
 \_\_\_\_\_  
 [date]

\* means delete whichever is inapplicable.

<b>A. Real Property</b>		
Street address of each parcel of real property in which I had an interest at the return date/at any time since 30 June		Nature of interest
7 BOYD STREET, DARLINGTON POINT		OWNER-RESIDENCE AND BUSINESS
<b>B. Sources of income</b>		
1. Sources of income I reasonably expect to receive from an occupation in the period commencing on the first day after the return date and ending on the following 30 June. Sources of income I received from an occupation at any time since 30 June		
Description of occupation	Name and address of employer or description of office held (if applicable)	Name under which partnership conducted (if applicable)
MECHANICAL REPAIRS	G GILBERT, RIVERSIDE AG & AUTO SERVICES	GAVIN & TAMARA GILBERT
COUNCILLOR	MURRUMBIDGEE COUNCIL	
2. Sources of income I reasonably expect to receive from a trust in the period commencing on the first day after the return date and ending on the following 30 June. Sources of income I received from a trust since 30 June		
Name and address of settlor		Name and address of trustee
NIL		
3 Sources of other income I reasonably expect to receive in the period commencing on the first day after the return date and ending on the following 30 June. Sources of other income I received at any time since 30 June [Include description sufficient to identify the person from whom, or the circumstances in which, that income was received]		
NIL		



**C. Gifts**

Description of each gift I received at any time since 30 June	Name and address of donor
NIL	

**D. Contributions to travel**

Name and address of each person who made any financial or other contribution to any travel undertaken by me at any time since 30 June	Dates on which travel was undertaken	Name of States, Territories of the Commonwealth and overseas countries in which travel was undertaken
NIL		

**E. Interests and positions in corporations**

Name and address of each corporation in which I had an interest or held a position at the return date/at any time since 30 June	Nature of interest (if any)	Description of position (if any)	Description of principal objects (if any) of corporation (except in case of listed company)
NIL			

**F. Were you a property developer or a close associate of a property developer on the return date? (Y/N)**

NO

**G. Positions in trade unions and professional or business associations**

Name of each trade union and each professional or business association in which I held any position (whether remunerated or not) at the return date/at any time since 30 June	Description of position
DARLINGTON POINT CLUB	MEMBER
GRIFFITH LEAGUES CLUB	MEMBER

**H. Debts**

Name and address of each person to whom I was liable to pay any debt at the return date/at any time since 30 June
NIL

**I. Dispositions of property**

1. Particulars of each disposition of real property by me (including the street address of the affected property) at any time since 30 June as a result of which I retained, either wholly or in part, the use and benefit of the property or the right to re-acquire the property at a later time

NIL

2. Particulars of each disposition of property to a person by any other person under arrangements made by me (including the street address of the affected property), being dispositions made at any time since 30 June, as a result of which I obtained, either wholly or in part, the use and benefit of the property
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NIL
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<b>J. Discretionary disclosures</b>
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NIL
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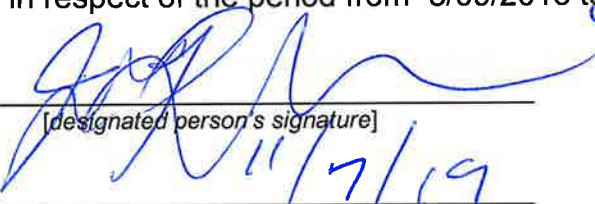
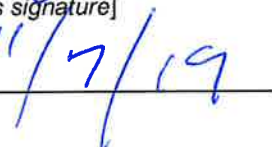


## Disclosure of pecuniary interests and other matters

By JOHANN PEREIRA  
[full name of designated person]

\*as at \_\_\_\_\_ OR  
[return date]

\*in respect of the period from 3/09/2018 to 30/06/2019

  
[designated person's signature]  
  
[date]

\* means delete whichever is inapplicable.

<b>A. Real Property</b>		
Street address of each parcel of real property in which I had an interest at the return date/at any time since 30 June		Nature of interest
NIL		
<b>B. Sources of income</b>		
1. Sources of income I reasonably expect to receive from an occupation in the period commencing on the first day after the return date and ending on the following 30 June. Sources of income I received from an occupation at any time since 30 June		
Description of occupation	Name and address of employer or description of office held (if applicable)	Name under which partnership conducted (if applicable)
OPERATIONS MANAGER	MURRUMBIDGEE COUNCIL 35 JERILDERIE STREET JERILDERIE NSW	N/A
2. Sources of income I reasonably expect to receive from a trust in the period commencing on the first day after the return date and ending on the following 30 June. Sources of income I received from a trust since 30 June		
Name and address of settlor		Name and address of trustee
NIL		

3 Sources of other income I reasonably expect to receive in the period commencing on the first day after the return date and ending on the following 30 June.

Sources of other income I received at any time since 30 June *[Include description sufficient to identify the person from whom, or the circumstances in which, that income was received]*

NIL

### C. Gifts

Description of each gift I received at any time since 30 June	Name and address of donor
NIL	

### D. Contributions to travel

Name and address of each person who made any financial or other contribution to any travel undertaken by me at any time since 30 June	Dates on which travel was undertaken	Name of States, Territories of the Commonwealth and overseas countries in which travel was undertaken
NIL		

### E. Interests and positions in corporations

Name and address of each corporation in which I had an interest or held a position at the return date/at any time since 30 June	Nature of interest (if any)	Description of position (if any)	Description of principal objects (if any) of corporation (except in case of listed company)
NIL			

### F. Were you a property developer or a close associate of a property developer on the return date? (Y/N)

NO

### G. Positions in trade unions and professional or business associations

Name of each trade union and each professional or business association in which I held any position (whether remunerated or not) at the return date/at any time since 30 June	Description of position
NIL	

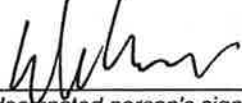
<b>H. Debts</b>
Name and address of each person to whom I was liable to pay any debt at the return date/at any time since 30 June
NIL
<b>I. Dispositions of property</b>
1. Particulars of each disposition of real property by me (including the street address of the affected property) at any time since 30 June as a result of which I retained, either wholly or in part, the use and benefit of the property or the right to re-acquire the property at a later time
NIL
2. Particulars of each disposition of property to a person by any other person under arrangements made by me (including the street address of the affected property), being dispositions made at any time since 30 June, as a result of which I obtained, either wholly or in part, the use and benefit of the property
NIL
<b>J. Discretionary disclosures</b>
NIL

## Disclosure of pecuniary interests and other matters

By **William Wade**  
[full name of designated person]

\*as at \_\_\_\_\_ **OR**  
Insert date

\*in respect of the period from 1 July 2018 to 30 June 2019  
[date] [date]

  
[designated person's signature]  
16 / 07 / 2019  
[date]

\* means delete whichever is inapplicable.

<b>A. Real Property</b>		
Street address of each parcel of real property in which I had an interest at the return date/at any time since 30 June		Nature of interest
24 Burley Street Griffith NSW 2680		Owner
<b>B. Sources of income</b>		
1. Sources of income I reasonably expect to receive from an occupation in the period commencing on the first day after the return date and ending on the following 30 June. Sources of income I received from an occupation at any time since 30 June		
Description of occupation	Name and address of employer or description of office held (if applicable)	Name under which partnership conducted (if applicable)
NIL		
2. Sources of income I reasonably expect to receive from a trust in the period commencing on the first day after the return date and ending on the following 30 June. Sources of income I received from a trust since 30 June		
Name and address of settlor		Name and address of trustee
NIL		

**3 Sources of other income I reasonably expect to receive in the period commencing on the first day after the return date and ending on the following 30 June.**

Sources of other income I received at any time since 30 June *[Include description sufficient to identify the person from whom, or the circumstances in which, that income was received]*

**NIL**

**C. Gifts**

Description of each gift I received at any time since 30 June	Name and address of donor
<b>NIL</b>	

**D. Contributions to travel**

Name and address of each person who made any financial or other contribution to any travel undertaken by me at any time since 30 June	Dates on which travel was undertaken	Name of States, Territories of the Commonwealth and overseas countries in which travel was undertaken
<b>NIL</b>		

**E. Interests and positions in corporations**

Name and address of each corporation in which I had an interest or held a position at the return date/at any time since 30 June	Nature of interest (if any)	Description of position (if any)	Description of principal objects (if any) of corporation (except in case of listed company)
<b>NIL</b>			

**F. Were you a property developer or a close associate of a property developer on the return date? (Y/N)**

**NO**

**G. Positions in trade unions and professional or business associations**

Name of each trade union and each professional or business association in which I held any position (whether remunerated or not) at the return date/at any time since 30 June	Description of position
<b>NIL</b>	

**H. Debts**

Name and address of each person to whom I was liable to pay any debt at the return date/at any time since 30 June

NIL

**I. Dispositions of property**


1. Particulars of each disposition of real property by me (including the street address of the affected property) at any time since 30 June as a result of which I retained, either wholly or in part, the use and benefit of the property or the right to re-acquire the property at a later time

NIL

2. Particulars of each disposition of property to a person by any other person under arrangements made by me (including the street address of the affected property), being dispositions made at any time since 30 June, as a result of which I obtained, either wholly or in part, the use and benefit of the property

NIL

**J. Discretionary disclosures**


NIL 

**Disclosure of pecuniary interests and other matters**

By Susan Elizabeth Mitchell

as at 30/6/19 OR  
[return date]

in respect of the period from 1 July 2018 to 30 June 2019

  
[designated person's signature]5/9/19  
[date]

<b>A. Real Property</b>		
Street address of each parcel of real property in which I had an interest at the return date/at any time since 30 June		Nature of interest
45 HAY ROAD, DARLINGTON POINT NSW 2706		50% SHARE WITH PW MITCHELL
41 BARWIDGEE BVD, DARLINGTON POINT NSW 2706		OWNER
LOT 5, DP 869939, DARLINGTON POINT NSW 2706		OWNER
LOT 153, DP 750908, DARLINGTON POINT NSW 2706		OWNER
<b>B. Sources of income</b>		
1. Sources of income I reasonably expect to receive from an occupation in the period commencing on the first day after the return date and ending on the following 30 June. Sources of income I received from an occupation at any time since 30 June		
Description of occupation	Name and address of employer or description of office held (if applicable)	Name under which partnership conducted (if applicable)
CORPORATE & COMMUNITY SERVICES MANAGER	MURRUMBIDGEE COUNCIL 21 CARRINGTON STREET DARLINGTON POINT NSW 2706	
2. Sources of income I reasonably expect to receive from a trust in the period commencing on the first day after the return date and ending on the following 30 June. Sources of income I received from a trust since 30 June		
Name and address of settlor		Name and address of trustee
NIL		
3 Sources of other income I reasonably expect to receive in the period commencing on the first day after the return date and ending on the following 30 June. Sources of other income I received at any time since 30 June [Include description sufficient to identify the person from whom, or the circumstances in which, that income was received]		
Rental Income		
<ul style="list-style-type: none"> <li>41 BARWIDGEE BVD, DARLINGTON POINT NSW 2706</li> <li>LOT 5, DP 869939, DARLINGTON POINT NSW 2706</li> <li>LOT 153, DP 750908, DARLINGTON POINT NSW 2706</li> </ul>		

<b>C. Gifts</b>			
Description of each gift I received at any time since 30 June		Name and address of donor	
NIL			
<b>D. Contributions to travel</b>			
Name and address of each person who made any financial or other contribution to any travel undertaken by me at any time since 30 June	Dates on which travel was undertaken	Name of States, Territories of the Commonwealth and overseas countries in which travel was undertaken	
NIL			
<b>E. Interests and positions in corporations</b>			
Name and address of each corporation in which I had an interest or held a position at the return date/at any time since 30 June	Nature of interest (if any)	Description of position (if any)	Description of principal objects (if any) of corporation (except in case of listed company)
BIDGEE BULK PTY LTD 45 HAY ROAD DARLINGTON POINT NSW 2706		DIRECTOR	TRANSPORT
<b>F. Were you a property developer or a close associate of a property developer on the return date? (Y/N)</b>			
NO			
<b>G. Positions in trade unions and professional or business associations</b>			
Name of each trade union and each professional or business association in which I held any position (whether remunerated or not) at the return date/at any time since 30 June		Description of position	
UNITED SERVICES UNION		MEMBER	
<b>H. Debts</b>			
Name and address of each person to whom I was liable to pay any debt at the return date/at any time since 30 June			
BIDGEE BULK PTY LTD 45 HAY ROAD DARLINGTON POINT NSW 2706			
<b>I. Dispositions of property</b>			
1. Particulars of each disposition of real property by me (including the street address of the affected property) at any time since 30 June as a result of which I retained, either wholly or in part, the use and benefit of the property or the right to re-acquire the property at a later time			
NIL			



2. Particulars of each disposition of property to a person by any other person under arrangements made by me (including the street address of the affected property), being dispositions made at any time since 30 June, as a result of which I obtained, either wholly or in part, the use and benefit of the property

NIL

**J. Discretionary disclosures**

NIL

**Disclosure of pecuniary interests and other matters**

By VICKI HELEN SUTTON

as at \_\_\_\_\_ OR  
[return date]

in respect of the period from 1 July 2018 to 30 June 2019



[designated person's signature]

1.7.19

[date]

<b>A. Real Property</b>		
Street address of each parcel of real property in which I had an interest at the return date/at any time since 30 June		Nature of interest
86 COREEN STREET, JERILDERIE NSW 2716		JOINT OWNER
3 BUNYOLA BOULEVARD, JERILDERIE NSW 2716		JOINT OWNER
<b>B. Sources of income</b>		
1. Sources of income I reasonably expect to receive from an occupation in the period commencing on the first day after the return date and ending on the following 30 June. Sources of income I received from an occupation at any time since 30 June		
Description of occupation	Name and address of employer or description of office held (if applicable)	Name under which partnership conducted (if applicable)
FINANCE MANAGER	MURRUMBIDGEE COUNCIL 35 JERILDERIE STREET JERILDERIE	
2. Sources of income I reasonably expect to receive from a trust in the period commencing on the first day after the return date and ending on the following 30 June. Sources of income I received from a trust since 30 June		
Name and address of settlor		Name and address of trustee
NIL		
3 Sources of other income I reasonably expect to receive in the period commencing on the first day after the return date and ending on the following 30 June. Sources of other income I received at any time since 30 June <i>[Include description sufficient to identify the person from whom, or the circumstances in which, that income was received]</i>		
COMMONWEALTH BANK DIVIDENDS RENTAL FROM 86 COREEN ST, JERILDERIE		

**C. Gifts**

Description of each gift I received at any time since 30 June	Name and address of donor
NIL	

**D. Contributions to travel**

Name and address of each person who made any financial or other contribution to any travel undertaken by me at any time since 30 June	Dates on which travel was undertaken	Name of States, Territories of the Commonwealth and overseas countries in which travel was undertaken
NIL		

**E. Interests and positions in corporations**

Name and address of each corporation in which I had an interest or held a position at the return date/at any time since 30 June	Nature of interest (if any)	Description of position (if any)	Description of principal objects (if any) of corporation (except in case of listed company)
NIL			

**F. Were you a property developer or a close associate of a property developer on the return date? (Y/N)**

NO

**G. Positions in trade unions and professional or business associations**

Name of each trade union and each professional or business association in which I held any position (whether remunerated or not) at the return date/at any time since 30 June	Description of position
NIL	

**H. Debts**

Name and address of each person to whom I was liable to pay any debt at the return date/at any time since 30 June

COMMONWEALTH BANK

**I. Dispositions of property**

1. Particulars of each disposition of real property by me (including the street address of the affected property) at any time since 30 June as a result of which I retained, either wholly or in part, the use and benefit of the property or the right to re-acquire the property at a later time

NIL

2. Particulars of each disposition of property to a person by any other person under arrangements made by me (including the street address of the affected property), being dispositions made at any time since 30 June, as a result of which I obtained, either wholly or in part, the use and benefit of the property

NIL

**J. Discretionary disclosures**

NIL

**Disclosure of pecuniary interests and other matters**

By SUSAN LEE APPLEYARD

as at \_\_\_\_\_ OR  
[return date]

in respect of the period from 1 July 2018 to 17 April 2019

  
 [designated person's signature]

Date: 17 July 2019

<b>A. Real Property</b>		
Street address of each parcel of real property in which I had an interest at the return date/at any time since 30 June		Nature of interest
409 HARFLEUR STREET, DENILIQUIN NSW 2710		OWNER
1A BUNDOORA AVENUE, JERILDERIE NSW 2716		LESSEE
<b>B. Sources of income</b>		
1. Sources of income I reasonably expect to receive from an occupation in the period commencing on the first day after the return date and ending on the following 30 June. Sources of income I received from an occupation at any time since 30 June		
Description of occupation	Name and address of employer or description of office held (if applicable)	Name under which partnership conducted (if applicable)
MANAGER PLANNING & ENVIRONMENT	MURRUMBIDGEE COUNCIL 35 JERILDERIE STREET JERILDERIE	
2. Sources of income I reasonably expect to receive from a trust in the period commencing on the first day after the return date and ending on the following 30 June. Sources of income I received from a trust since 30 June		
Name and address of settlor		Name and address of trustee
NIL		
3 Sources of other income I reasonably expect to receive in the period commencing on the first day after the return date and ending on the following 30 June. Sources of other income I received at any time since 30 June [Include description sufficient to identify the person from whom, or the circumstances in which, that income was received]		



NIL			
<b>C. Gifts</b>			
Description of each gift I received at any time since 30 June		Name and address of donor	
NIL			
<b>D. Contributions to travel</b>			
Name and address of each person who made any financial or other contribution to any travel undertaken by me at any time since 30 June	Dates on which travel was undertaken	Name of States, Territories of the Commonwealth and overseas countries in which travel was undertaken	
NIL			
<b>E. Interests and positions in corporations</b>			
Name and address of each corporation in which I had an interest or held a position at the return date/at any time since 30 June	Nature of interest (if any)	Description of position (if any)	Description of principal objects (if any) of corporation (except in case of listed company)
NIL			
<b>F. Were you a property developer or a close associate of a property developer on the return date? (Y/N)</b>			
YES – DE FACTO GARY BAFFSKY DEVELOPMENT APPLICATION FOR 64 JERILDERIE STREET, JERILDERIE DETERMINED IN PERIOD. DA52-17/18 FOR FENCING AND SHIPPING CONTAINER CONFLICT OF INTEREST DEFINED ON APPLICATION BEING LODGED WITH COUNCIL			
<b>G. Positions in trade unions and professional or business associations</b>			
Name of each trade union and each professional or business association in which I held any position (whether remunerated or not) at the return date/at any time since 30 June		Description of position	
NIL			
<b>H. Debts</b>			
Name and address of each person to whom I was liable to pay any debt at the return date/at any time since 30 June			
NIL			

<b>I. Dispositions of property</b>
1. Particulars of each disposition of real property by me (including the street address of the affected property) at any time since 30 June as a result of which I retained, either wholly or in part, the use and benefit of the property or the right to re-acquire the property at a later time
NIL
2. Particulars of each disposition of property to a person by any other person under arrangements made by me (including the street address of the affected property), being dispositions made at any time since 30 June, as a result of which I obtained, either wholly or in part, the use and benefit of the property
NIL
<b>J. Discretionary disclosures</b>
DEFACTO, GARY NATHAN BAFFSKY, DIRECTOR OF CORANG PTY LTD, OWNS 64 JERILDERIE STREET, JERILDERIE, WHICH IS BEING DEVELOPED DA 15-13/14 – WORKSHOP ADDITIONS.

**Disclosure of pecuniary interests and other matters**

By PETER CHUDEK

as at \_\_\_\_\_ OR  
[return date]

in respect of the period from 1 July 2018 to 30 June 2019

  
[designated person's signature]08 July 2019  
[date]

<b>A. Real Property</b>		
Street address of each parcel of real property in which I had an interest at the return date/at any time since 30 June		Nature of interest
87 MONBULK-SEVILLE ROAD, WANDIN EAST VIC 3139		OWNERSHIP
<b>B. Sources of income</b>		
1. Sources of income I reasonably expect to receive from an occupation in the period commencing on the first day after the return date and ending on the following 30 June. Sources of income I received from an occupation at any time since 30 June		
Description of occupation	Name and address of employer or description of office held (if applicable)	Name under which partnership conducted (if applicable)
ASSISTANT GENERAL MANAGER	MURRUMBIDGEE COUNCIL 21 CARRINGTON STREET DARLINGTON POINT 2706	
2. Sources of income I reasonably expect to receive from a trust in the period commencing on the first day after the return date and ending on the following 30 June. Sources of income I received from a trust since 30 June		
Name and address of settlor		Name and address of trustee
NIL		
3 Sources of other income I reasonably expect to receive in the period commencing on the first day after the return date and ending on the following 30 June. Sources of other income I received at any time since 30 June [Include description sufficient to identify the person from whom, or the circumstances in which, that income was received]		
87 MONBULK-SEVILLE ROAD, WANDIN EAST VIC 3139		RENTAL INCOME

<b>C. Gifts</b>			
Description of each gift I received at any time since 30 June		Name and address of donor	
NIL			
<b>D. Contributions to travel</b>			
Name and address of each person who made any financial or other contribution to any travel undertaken by me at any time since 30 June	Dates on which travel was undertaken	Name of States, Territories of the Commonwealth and overseas countries in which travel was undertaken	
NIL			
<b>E. Interests and positions in corporations</b>			
Name and address of each corporation in which I had an interest or held a position at the return date/at any time since 30 June	Nature of interest (if any)	Description of position (if any)	Description of principal objects (if any) of corporation (except in case of listed company)
NIL			
<b>F. Were you a property developer or a close associate of a property developer on the return date? (Y/N)</b>			
NO			
<b>G. Positions in trade unions and professional or business associations</b>			
Name of each trade union and each professional or business association in which I held any position (whether remunerated or not) at the return date/at any time since 30 June		Description of position	
NIL			
<b>H. Debts</b>			
Name and address of each person to whom I was liable to pay any debt at the return date/at any time since 30 June			
WESTPAC COMMONWEALTH BANK/CREDIT CO-OP			
<b>I. Dispositions of property</b>			
1. Particulars of each disposition of real property by me (including the street address of the affected property) at any time since 30 June as a result of which I retained, either wholly or in part, the use and benefit of the property or the right to re-acquire the property at a later time			
NIL			

2. Particulars of each disposition of property to a person by any other person under arrangements made by me (including the street address of the affected property), being dispositions made at any time since 30 June, as a result of which I obtained, either wholly or in part, the use and benefit of the property

NIL

**J. Discretionary disclosures**

NIL




**Disclosure of pecuniary interests and other matters**

By RODNEY JOHN SCARCE

\*as at \_\_\_\_\_ OR  
[return date]

\*in respect of the period from 1 July 2018 to 30 June 2019

  
 \_\_\_\_\_  
 [designated person's signature]

 8 July 2019.  
 \_\_\_\_\_  
 [date]

\* means delete whichever is inapplicable.

<b>A. Real Property</b>		
Street address of each parcel of real property in which I had an interest at the return date/at any time since 30 June		Nature of interest
NIL		
<b>B. Sources of income</b>		
1. Sources of income I reasonably expect to receive from an occupation in the period commencing on the first day after the return date and ending on the following 30 June. Sources of income I received from an occupation at any time since 30 June		
Description of occupation	Name and address of employer or description of office held (if applicable)	Name under which partnership conducted (if applicable)
NIL		
2. Sources of income I reasonably expect to receive from a trust in the period commencing on the first day after the return date and ending on the following 30 June. Sources of income I received from a trust since 30 June		
Name and address of settlor		Name and address of trustee
Dorothy Thelma Scarce 1 Bryan Street Adergrove QLD 4740		Dorothy Thelma Scarce 1 Bryan Street Adergrove QLD 4740  Jack Cook (deceased estate 1986)

3 Sources of other income I reasonably expect to receive in the period commencing on the first day after the return date and ending on the following 30 June.

Sources of other income I received at any time since 30 June *[Include description sufficient to identify the person from whom, or the circumstances in which, that income was received]*

NIL

### C. Gifts

Description of each gift I received at any time since 30 June

Name and address of donor

NIL

### D. Contributions to travel

Name and address of each person who made any financial or other contribution to any travel undertaken by me at any time since 30 June

Dates on which travel was undertaken

Name of States, Territories of the Commonwealth and overseas countries in which travel was undertaken

NIL

### E. Interests and positions in corporations

Name and address of each corporation in which I had an interest or held a position at the return date/at any time since 30 June

Nature of interest (if any)

Description of position (if any)

Description of principal objects (if any) of corporation (except in case of listed company)

NIL

### F. Were you a property developer or a close associate of a property developer on the return date? (Y/N)

NO

### G. Positions in trade unions and professional or business associations

Name of each trade union and each professional or business association in which I held any position (whether remunerated or not) at the return date/at any time since 30 June

Description of position

NIL

**H. Debts**

Name and address of each person to whom I was liable to pay any debt at the return date/at any time since 30 June

NIL

**I. Dispositions of property**

1. Particulars of each disposition of real property by me (including the street address of the affected property) at any time since 30 June as a result of which I retained, either wholly or in part, the use and benefit of the property or the right to re-acquire the property at a later time

NIL

2. Particulars of each disposition of property to a person by any other person under arrangements made by me (including the street address of the affected property), being dispositions made at any time since 30 June, as a result of which I obtained, either wholly or in part, the use and benefit of the property

NIL

**J. Discretionary disclosures**

NIL

**Disclosure of pecuniary interests and other matters**

By STEPHEN GOODSALL  
[full name of designated person]

\*as at 06/09/2019 OR  
[return date]

\*in respect of the period from 1 July 2018 to 30 June 2019

  
[designated person's signature]

06/09/2019  
[date]

\* means delete whichever is inapplicable.

<b>A. Real Property</b>		
Street address of each parcel of real property in which I had an interest at the return date/at any time since 30 June		Nature of interest
26 Brooks Crescent Darlington Point NSW 2706		Residence
<b>B. Sources of income</b>		
1. Sources of income I reasonably expect to receive from an occupation in the period commencing on the first day after the return date and ending on the following 30 June. Sources of income I received from an occupation at any time since 30 June		
Description of occupation	Name and address of employer or description of office held (if applicable)	Name under which partnership conducted (if applicable)
Murrumbidgee Council	21 Carrington St Darlington Point NSW 2706	Nil
2. Sources of income I reasonably expect to receive from a trust in the period commencing on the first day after the return date and ending on the following 30 June. Sources of income I received from a trust since 30 June		
Name and address of settlor		Name and address of trustee
Nil		

3 Sources of other income I reasonably expect to receive in the period commencing on the first day after the return date and ending on the following 30 June.

Sources of other income I received at any time since 30 June *[Include description sufficient to identify the person from whom, or the circumstances in which, that income was received]*

Nil

#### C. Gifts

Description of each gift I received at any time since 30 June	Name and address of donor

#### D. Contributions to travel

Name and address of each person who made any financial or other contribution to any travel undertaken by me at any time since 30 June	Dates on which travel was undertaken	Name of States, Territories of the Commonwealth and overseas countries in which travel was undertaken

#### E. Interests and positions in corporations

Name and address of each corporation in which I had an interest or held a position at the return date/at any time since 30 June	Nature of interest (if any)	Description of position (if any)	Description of principal objects (if any) of corporation (except in case of listed company)
Nil			

#### F. Were you a property developer or a close associate of a property developer on the return date? (Y/N)

N

#### G. Positions in trade unions and professional or business associations

Name of each trade union and each professional or business association in which I held any position (whether remunerated or not) at the return date/at any time since 30 June	Description of position
United Services Union	member



**H. Debts**

Name and address of each person to whom I was liable to pay any debt at the return date/at any time since 30 June

NAB, 322 Banna Ave Griffith NSW 2680

**I. Dispositions of property**

1. Particulars of each disposition of real property by me (including the street address of the affected property) at any time since 30 June as a result of which I retained, either wholly or in part, the use and benefit of the property or the right to re-acquire the property at a later time

Nil

2. Particulars of each disposition of property to a person by any other person under arrangements made by me (including the street address of the affected property), being dispositions made at any time since 30 June, as a result of which I obtained, either wholly or in part, the use and benefit of the property

Nil

**J. Discretionary disclosures**

Nil

**Disclosure of pecuniary interests and other matters**

By BEN NASH

as at \_\_\_\_\_ OR \_\_\_\_\_  
[return date]

in respect of the period from 1 July 2018 to 30 June 2019



[designated person's signature]

23/8/2019.

[date]

<b>A. Real Property</b>		
Street address of each parcel of real property in which I had an interest at the return date/at any time since 30 June		Nature of interest
117 NOWRANIE STREET, JERILDERIE NSW 2716		OWNER
<b>B. Sources of income</b>		
1. Sources of income I reasonably expect to receive from an occupation in the period commencing on the first day after the return date and ending on the following 30 June. Sources of income I received from an occupation at any time since 30 June		
Description of occupation	Name and address of employer or description of office held (if applicable)	Name under which partnership conducted (if applicable)
DEVELOPMENT OFFICER	MURRUMBIDGEE COUNCIL 35 JERILDERIE STREET JERILDERIE	
2. Sources of income I reasonably expect to receive from a trust in the period commencing on the first day after the return date and ending on the following 30 June. Sources of income I received from a trust since 30 June		
Name and address of settlor		Name and address of trustee
NIL		
3 Sources of other income I reasonably expect to receive in the period commencing on the first day after the return date and ending on the following 30 June. Sources of other income I received at any time since 30 June [Include description sufficient to identify the person from whom, or the circumstances in which, that income was received]		
NIL		

<b>C. Gifts</b>			
Description of each gift I received at any time since 30 June		Name and address of donor	
NIL			
<b>D. Contributions to travel</b>			
Name and address of each person who made any financial or other contribution to any travel undertaken by me at any time since 30 June	Dates on which travel was undertaken	Name of States, Territories of the Commonwealth and overseas countries in which travel was undertaken	
NIL			
<b>E. Interests and positions in corporations</b>			
Name and address of each corporation in which I had an interest or held a position at the return date/at any time since 30 June	Nature of interest (if any)	Description of position (if any)	Description of principal objects (if any) of corporation (except in case of listed company)
NIL			
<b>F. Were you a property developer or a close associate of a property developer on the return date? (Y/N)</b>			
NO			
<b>G. Positions in trade unions and professional or business associations</b>			
Name of each trade union and each professional or business association in which I held any position (whether remunerated or not) at the return date/at any time since 30 June		Description of position	
JERILDERIE NEWSAGENCY		PART OWNER	
<b>H. Debts</b>			
Name and address of each person to whom I was liable to pay any debt at the return date/at any time since 30 June			
ANZ BANK JERILDERIE STREET, JERILDERIE 2716			
<b>I. Dispositions of property</b>			
1. Particulars of each disposition of real property by me (including the street address of the affected property) at any time since 30 June as a result of which I retained, either wholly or in part, the use and benefit of the property or the right to re-acquire the property at a later time			
NIL			

2. Particulars of each disposition of property to a person by any other person under arrangements made by me (including the street address of the affected property), being dispositions made at any time since 30 June, as a result of which I obtained, either wholly or in part, the use and benefit of the property

NIL

**J. Discretionary disclosures**

NIL

# **A NEW RISK MANAGEMENT AND INTERNAL AUDIT FRAMEWORK**

for local councils in NSW

## **Snapshot Guide**

September 2019





## **A NEW RISK MANAGEMENT AND INTERNAL AUDIT FRAMEWORK FOR LOCAL COUNCILS IN NSW – SNAPSHOT GUIDE**

2019

### **ACCESS TO SERVICES**

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TTY: 02 4428 4209

Email : [olg@olg.nsw.gov.au](mailto:olg@olg.nsw.gov.au)

Website: [www.olg.nsw.gov.au](http://www.olg.nsw.gov.au)

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# A NEW RISK MANAGEMENT AND INTERNAL AUDIT FRAMEWORK FOR LOCAL GOVERNMENT IN NSW - Snapshot Guide

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## Purpose

This summary guide provides a 'snapshot' of the mandatory internal audit and risk management framework that is being proposed for NSW councils.

For a full understanding of the proposed framework, please refer to the discussion paper, *A new risk management and internal audit framework for local councils in NSW*, which can be found at [www.olg.nsw.gov.au](http://www.olg.nsw.gov.au).

## Introduction

In 2016, the NSW Government made it a requirement under the *Local Government Act 1993* ('Local Government Act') that each council have an Audit, Risk and Improvement Committee. This requirement is likely to take effect from March 2021. Councils are also required to proactively manage any risks they face under the new guiding principles of the Act.

The Government is consulting on the proposed regulatory framework that will support the operation of these committees, and the establishment of a risk management framework and internal audit function in each council.

There will be nine core requirements that councils will be required to comply with when establishing their Audit, Risk and Improvement Committees, risk management framework and internal audit function.

These requirements are based on international standards and the experience of Australian and NSW Government public sector agencies who have already implemented risk management and internal audit.

There are also components of the proposed framework that are designed to reflect the unique needs and structure of NSW councils.

The framework will apply to councils, county councils and joint organisations.

### Have Your Say

The NSW Government would like to know what you think of the framework being proposed.

Submissions may be made in writing by **31 December 2019** to the following addresses.

**Post:** Locked Bag 3015 NOWRA NSW 2541  
**Email:** [olg@olg.nsw.gov.au](mailto:olg@olg.nsw.gov.au)

Key questions you may wish to consider when providing your feedback include:

- will the proposed framework achieve the outcomes sought?
- what challenges do you see for your council when implementing the proposed framework?
- does the proposed framework include all important elements of an effective internal audit and risk framework?
- is there anything you don't like about the proposed framework?
- can you suggest any improvements to the proposed framework?

## Proposed regulatory framework

The NSW Government's objective is to ensure that:

- each council in NSW has an independent Audit, Risk and Improvement Committee that adds value to the council
- each council in NSW has a robust risk management framework in place that accurately identifies and mitigates the risks facing the council and its operations
- each council in NSW has an effective internal audit function that provides independent assurance that the council is functioning effectively and the internal controls the council has put into place to manage risk are working, and
- councils comply with minimum standards for these mechanisms that are based on internationally accepted standards and good practice.

The proposed statutory framework will consist of the following three elements:

### 1. Current provisions in the Local Government Act

#### Section 428A

Section 428A (when proclaimed) will require each council to establish an Audit, Risk and Improvement Committee to continuously review and provide independent advice to the general manager and the governing body of council about:

- whether the council is complying with all necessary legislation
- the adequacy and effectiveness of the council's risk management framework, fraud and corruption prevention activities, financial management processes, and the council's financial position and performance
- the council's governance arrangements

- the achievement of the goals set out in the council's community strategic plan, delivery program, operational plan and other strategies
- how the council delivers local services and how to improve the council's performance of its functions more generally
- the collection of performance measurement data by the council, and
- any other matters prescribed by the *Local Government (General) Regulation 2005* (i.e. internal audit).

#### Section 428B

Section 428B (when proclaimed) will also allow a council to establish a joint Audit, Risk and Improvement Committee with another council/s including through joint or regional organisations of councils.

#### Guiding principles and roles and responsibilities

Amendments made to the Local Government Act in 2016 prescribed new guiding principles for councils and updated the prescribed roles and responsibilities of the governing body (section 223) and general manager (section 335). These amendments will operate to support the work of Audit, Risk and Improvement Committees and provide for the future establishment of a risk management and internal audit function in each council.

These guiding principles and roles and responsibilities have already commenced.

### 2. New regulations

The operation of sections 428A and 428B will be supported by new regulations in the *Local Government (General) Regulation 2005*.

These will prescribe the requirements that councils are to comply with when appointing their Audit, Risk and Improvement Committee and establishing their risk management framework and internal audit function.

The regulations will also provide for a model internal audit charter and model terms of reference for Audit, Risk and Improvement

Committees which all councils must adopt and comply with.

### 3. New Guidelines

New guidelines will be issued setting out the core requirements that each council's Audit, Risk and Improvement Committee, risk management framework and internal audit function must comply with.

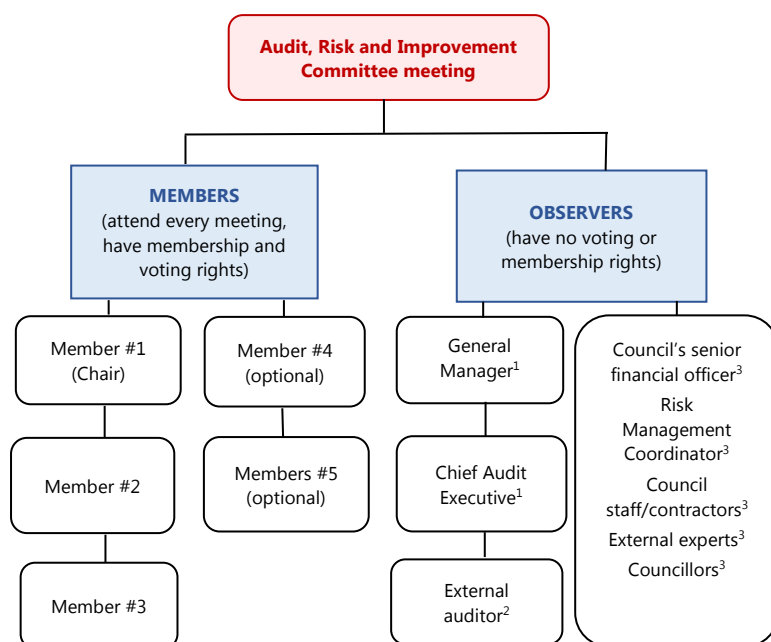
These core requirements are detailed below.

## Core requirement 1: Appoint an independent Audit, Risk and Improvement Committee

- Each council is to have an independent Audit, Risk and Improvement Committee that reviews all the matters prescribed in section 428A of the Local Government Act
- The Audit, Risk and Improvement Committee is to operate according to terms of reference, based on a model terms of reference, and approved by the governing body of the council after endorsement by the Committee
- The Audit, Risk and Improvement Committee is to comprise of three to five independent members who are prequalified via the NSW Government's *Prequalification Scheme: Audit and Risk Committee Independent Chairs and Members*
- Audit, Risk and Improvement Committee members and the Chair are to serve a three to five-year term. A member's term cannot exceed eight years and the Chair's term cannot exceed five years
- The Audit, Risk and Improvement Committee is to meet quarterly, with the ability to hold extra meetings if required. A council's general manager and Chief Audit

Executive (see below) should attend except where excluded by the Committee

- Audit, Risk and Improvement Committee members are to comply with the council's code of conduct and the conduct requirements of the NSW Government's *Prequalification Scheme: Audit and Risk Committee Independent Chairs and Members*
- Disputes between the general manager and/or the Chief Audit Executive are to be resolved by the Audit, Risk and Improvement Committee. Disputes with the Committee are to be resolved by the governing body of the council
- The Audit, Risk and Improvement Committee is to provide an annual assurance report to the governing body of the council and be assessed by an external party at least once each council term as part of council's quality assurance and improvement program
- The general manager is to nominate a council employee/s to provide secretariat support to the Audit, Risk and Improvement Committee. Minutes are to be recorded for all committee meetings



<sup>1</sup> Attends each meeting except where excluded by the Committee

<sup>2</sup> Open invitation to attend every meeting as an independent advisor

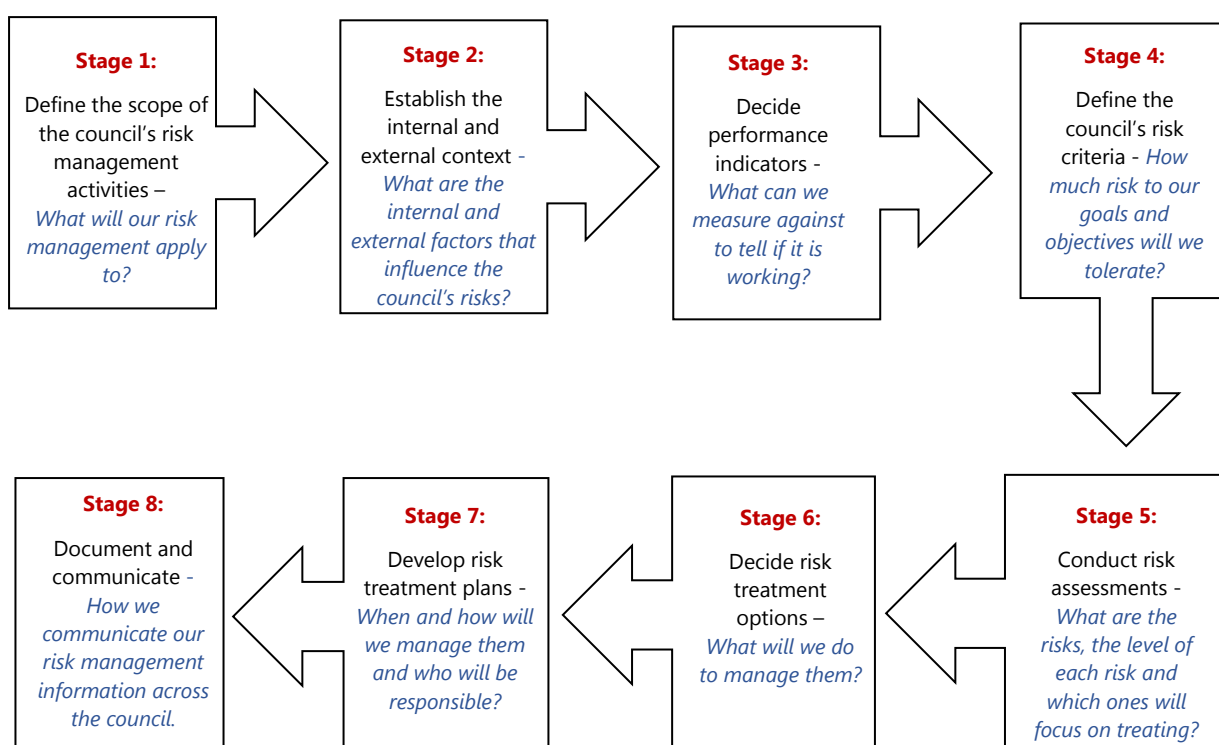
<sup>3</sup> When invited by the Committee to attend/give information

## Core requirement 2:

### Establish a risk management framework consistent with the current Australian risk management standards

- Each council is to establish a risk management framework that is consistent with current Australian standards for risk management
- The governing body of the council is to ensure that council is sufficiently resourced to implement an appropriate and effective risk management framework
- Each council's risk management framework is to include the implementation of a risk management policy, risk management plan and risk management process (see below). This includes deciding the council's risk criteria and how risk that falls outside tolerance levels will be treated
- Each council is to fully integrate its risk management framework within all of council's decision-making, operational and integrated planning and reporting processes
- Each council is to formally assign responsibilities for risk management to the general manager, senior managers and other council staff and ensure accountability
- Each council is to ensure its risk management framework is regularly monitored and reviewed
- The Audit, Risk and Improvement Committee and the council's internal audit function are to provide independent assurance of risk management activities
- The general manager is to publish in the council's annual report an attestation certificate indicating whether the council has complied with the risk management requirements

#### Stages of a council's risk management process

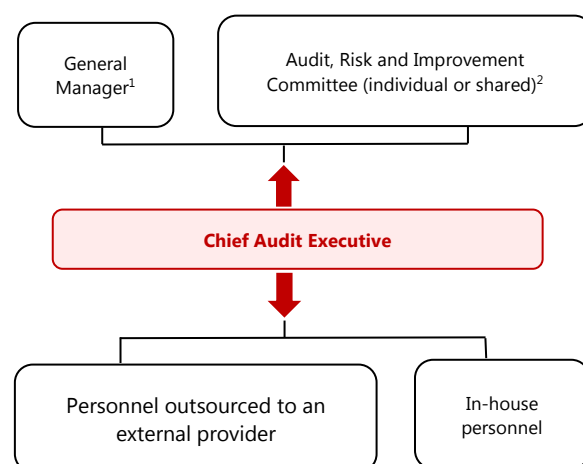


### **Core requirement 3:**

## **Establish an internal audit function mandated by an Internal Audit Charter**

- Each council is to establish an internal audit function
- The governing body is to ensure that the council's internal audit function is sufficiently resourced to carry out its work
- The governing body of the council is to assign administrative responsibility for internal audit to the general manager and include this in their employment contract and performance reviews
- The Chief Audit Executive is to develop an Internal Audit Charter, based on a model charter, which will guide how internal audit is conducted by the council. The Charter is to be approved by the governing body of the council after endorsement by the Audit, Risk and Improvement Committee

- The general manager is to ensure that, if required, the council has adequate internal audit personnel to support the Chief Audit Executive. Councils will be able to appoint in-house internal audit personnel or completely or partially outsource their internal audit function to an external provider



<sup>1</sup> reports administratively (day-to-day processes and resources)  
<sup>2</sup> reports functionally (strategic direction, accountability)

### **Core requirement 4:**

## **Appoint internal audit personnel and establish reporting lines**

- The general manager is to appoint a Chief Audit Executive to oversee the council's internal audit activities in consultation with the Audit, Risk and Improvement Committee
- The Chief Audit Executive is to report functionally to the Audit, Risk and Improvement Committee and administratively to the general manager and attend all committee meetings

### **Core requirement 5:**

## **Develop an agreed internal audit work program**

- The Chief Audit Executive is to develop a four-year strategic plan to guide the council's longer term internal audits in consultation with the governing body, general manager and senior managers. The strategic plan is to be approved by the Audit, Risk and Improvement Committee
- The Chief Audit Executive is to develop an annual risk-based internal audit work plan, based on the strategic plan, to guide the council's internal audits each year. The work plan is to be developed in consultation with the governing body, general manager and senior managers and approved by the Audit, Risk and Improvement Committee



- The Chief Audit Executive is to ensure performance against the annual and strategic plans can be assessed

## **Core requirement 6:**

### **How to perform and report internal audits**

- The Chief Audit Executive is to ensure that council's internal audits are performed in accordance with the IPPF and current Australian risk management standards (where applicable), and approved by the Audit, Risk and Improvement Committee
- The Chief Audit Executive is to develop policies and procedures to guide the operation of the internal audit function, including the performance of internal audits
- The Chief Audit Executive is to report internal audit findings and recommendations to the Audit, Risk and Improvement Committee. Each finding is to have a recommended remedial action and a response from the relevant senior manager/s
- All internal audit documentation is to remain the property of, and can be accessed by, the audited council, including where internal audit services are performed by an external provider. It can also be accessed by the Audit Risk and Improvement Committee, external auditor and governing body of the council (by resolution)

## **Core requirement 7:**

### **Undertake ongoing monitoring and reporting**

- The Audit, Risk and Improvement Committee is to be advised at each quarterly meeting of the internal audits

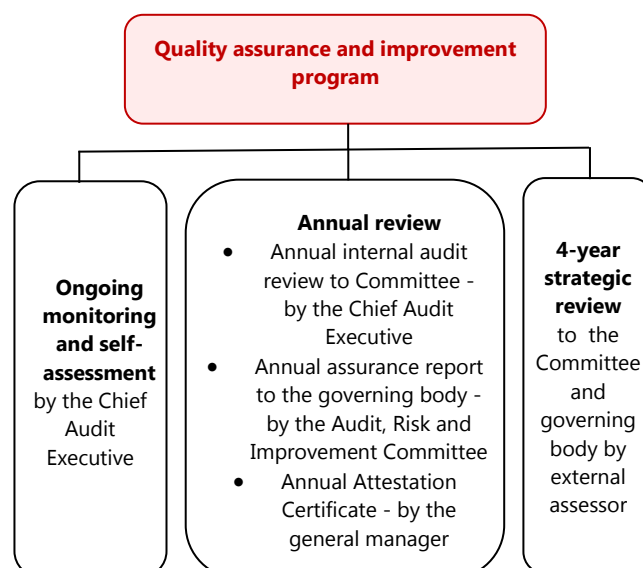
undertaken and progress made implementing corrective actions

- The governing body of the council is to be advised after each quarterly meeting of the Audit, Risk and Improvement Committee of the internal audits undertaken and the progress made implementing corrective actions
- The Audit, Risk and Improvement Committee can raise any concerns with the governing body of the council at any time through the Chair

## **Core requirement 8:**

### **Establish a quality assurance and improvement program**

- The Chief Audit Executive is to establish a quality assurance and improvement program which includes ongoing monitoring and periodic self-assessments, an annual review and strategic external review at least once each council term
- The general manager is to publish in the council's annual report an annual attestation certificate indicating whether the council has complied with the core requirements for the Audit, Risk and Improvement Committee and the internal audit function



## **Core requirement 9:**

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### **Councils can establish shared internal audit arrangements**

- A council can share all or part of its internal audit function with another council/s by either establishing an independent shared arrangement with another council/s of its choosing, or utilising an internal audit function established by a joint or regional organisation of councils that is shared by member councils
- The core requirements that apply to stand-alone internal audit functions will also apply to shared internal audit functions, with specified exceptions that reflect the unique structure of shared arrangements
- The general manager of each council in any shared arrangement must sign a 'Shared Internal Audit Arrangement' that describes the agreed arrangements

### **Implementation timeline**

The transitional arrangements built into the Local Government Act mean that the requirement to have an Audit, Risk and Improvement Committee will not come into force until six months after the next ordinary elections in September 2020 at the earliest. Councils will therefore have until March 2021 to establish their committees.

It is proposed that councils will then have a further 18 months, until December 2022, to establish their internal audit function and risk management framework (guided by the Audit, Risk and Improvement Committee).

As these functions are bedded down and greater time and resources become available to the Audit, Risk and Improvement Committee and the council, the role of the committee is to broaden to comply with the

remaining requirements of sections 428A of the Local Government Act.

Full compliance with section 428A of the Local Government Act will be expected by 2026.

Councils with established Audit, Risk and Improvement Committees and mature risk management and internal audit functions will be encouraged to comply sooner.

#### **→ By March 2021**

Audit, Risk and Improvement Committee established and appointed (core requirement 1 or 9 for shared arrangements)

#### **→ By December 2022**

Risk management framework developed, including appointment of a Risk Management Coordinator (core requirement 2)

Internal audit function established, including employment of a Chief Audit Executive and personnel (core requirements 3-4 or 9 for shared arrangements)

#### **→ By 2024**

Risk management framework fully implemented throughout council and operating in compliance with regulatory requirements (core requirement 2)

Internal audit function fully implemented by the council and operating in compliance with regulatory requirements (core requirements 5-8)

#### **→ By 2026**

Audit, Risk and Improvement Committee's role expanded to include compliance, fraud control, financial management, governance, integrated planning and reporting, service reviews, performance measurement data and performance improvement in compliance with section 428A of the Local Government Act.



2 Darlington St  
Darlington Point, 2706

8 October 2019

Mr John Scarse  
General Manager, Murrumbidgee Council

**Re: Tiddalik Wetland maintenance**

Dear John;

Members of Tiddalik Wetland Management Committee have commenced a program to control cumbungi in the wetland area. A portion of the area has been successfully burnt off, but for safety reasons mechanical means of removal will be preferable to deal with the remaining growth.

In order to carry out this work we are requesting that a portion of funds Council has allocated for the wetland be released for us to meet this cost. This has been estimated at \$6000, being for excavator and truck for two days.

Yours

Mona Finley

Chair, Tiddalik Wetland Management Committee.