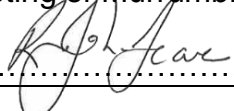



**REPORTS TO MURRUMBIDGEE COUNCIL MEETING  
TO BE HELD TUESDAY 27 JUNE 2023**

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..... General Manager

..... Mayor

## ACKNOWLEDGEMENT OF COUNTRY

We pay respect to the traditional custodians of the lands and waters of Murrumbidgee Local Government Area, and to all Aboriginal Elders, past and present and emerging. We are committed to honouring the continuing connection that First Australians hold to Murrumbidgee's land, waters and community, as one of the oldest living cultures in human history.

\*\*\*\*\*

## RECORDING & WEBCASTING OF MEETING

In the spirit of open, accessible and transparent Government, and to ensure this meeting is open to the public, this Council meeting is being recorded and livestreamed to the Murrumbidgee Council facebook page. A recording will also be placed on Council's website following the meeting.

Murrumbidgee Council accepts no liability for any defamatory, discriminatory or offensive remarks or gestures that are made during the course of the Council Meeting. Opinions expressed or statements made by individuals are the opinions or statements of those individuals and do not imply any form of endorsement by Murrumbidgee Council.

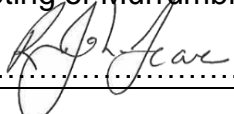
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Any recording or webcast is not, and shall not, be taken to be an official record of Murrumbidgee Council meetings or discussion depicted therein. Only the official Minutes may be relied upon as an official record of the meeting.

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This is page 2 of 60 of the General Manager's Reports as submitted to the Ordinary Meeting of Murrumbidgee Council held Tuesday 27 June 2023

.....General Manager

.....Mayor

# OFFICERS' REPORTS FOR CONSIDERATION

## ITEM NO: 1 - GENERAL MANAGER'S MONTHLY REPORT

Council Meeting:	27 June 2023
Report Date:	9 June 2023
Author:	General Manager
File #:	SC218
Approval:	General Manager

### BACKGROUND

To provide information generally relating to past and future actions of the General Manager, along with specific action items being dealt with.

### RECOMMENDATION

The information contained in the General Manager's Monthly Report be noted, and Council:

1. Authorise the General Manager to express interest in the Growing Regions Program Round 1 for the Darlington Point Caravan Park, upgrading to the value of \$12M with Council's contribution of \$1.2M.
2. Donate traffic control services to the Darlington Point Town Life Spring Festival to be held Saturday 16 September 2023.

#### 1. Kerbside Collection Three Streams

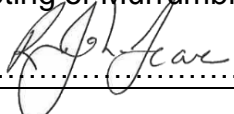
This is the final time that I will be reporting on this item, as on 3 July we will be fully operational.

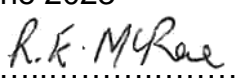
I take this opportunity to thank the Murrumbidgee Council employees directly involved in enabling this to be seamless:

- Director of Planning, Community and Development Garry Stoll
- Media and Communications Officer Anne Lyons
- Planning Community & Development Officer Lana Gordon
- Executive Assistant Julie Conn
- Director of Infrastructure Tom Dimec
- Plant Operator Truck Brad Casey
- Plant & Fleet Manager John Bryce
- Environmental Health Officer Susie Leeds

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This is page 3 of 60 of the General Manager's Reports as submitted to the Ordinary Meeting of Murrumbidgee Council held Tuesday 27 June 2023

.....General Manager

.....Mayor

A special thank you to our local community groups who put their hands up to deliver the wheeled bins to each residence:

- Jerilderie Football Club
- Darlington Point Men's Shed
- Coleambally Men's Shed
- Darlington Point Coleambally Rugby League Club

A big thank you to Kurrajong Recycling and Wormtech for their ongoing support for the education material we have produced, and for assisting with education days.

A thank you to NSW EPA for the grant of \$130,000, and their ongoing support for the education material we have produced.

Congratulations to the winners of the Waste to Art Competition. The opening night was a well-run event, and thanks to:

Council's Media and Communications Officer, Anne Lyons

Council's Tourism and Events Officer, Eden Hercus

Kerri Weymouth, Kerri Weymouth Art Studio & Gallery

Judges: Aanya Whitehead, Regional Arts Executive Director, Western Riverina Arts Inc, Isis-Rae Ronan and Cr Christine Chirgwin

Guest presenters: Deanne Raccanello, Wormtech and Craig Salan, Kurrajong Recycling

Bill Tink from NetWaste in the Central West, for providing mentoring and support for the event

Megan Wood for providing the Acknowledgement of Country

Murrumbidgee Council Customer Service teams for processing entries

NSW Government for funding the exhibition opening

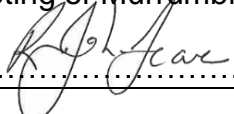
The exhibition runs until 4 July in Coleambally. It then moves to Darlington Point from 7 to 21 July, and then on to Jerilderie from 25 July to 8 August.

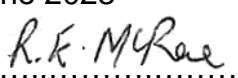
On day one our new truck might not have arrived, not to worry the supplier of the truck, Bucher, will supply us with a replacement truck so we can start collecting the material.

The extensive education process has continued. Educational material has been supplied to every resident in each of our three towns. This has been complemented by visits to schools, preschools and community groups, as well as promoting through our usual communication channels, such as print media, advertising, social media, posters and our website.

My final note to everyone is that sorting the correct material into the correct bin is essential. We want to keep our contamination low, so, if in doubt, place it in the red lid bin. Alternatively, if you can't find the item listed on our website, call Council, so in the future you will know which is the right bin. We will continue to implement the communications plan over the next few years.

This is page 4 of 60 of the General Manager's Reports as submitted to the Ordinary Meeting of Murrumbidgee Council held Tuesday 27 June 2023

.......... General Manager

.......... Mayor

## 2. Murrumbidgee Council Ward Boundaries

Prior to each election, Council must make changes to the ward boundaries if there is a discrepancy of more than 10%.

There is a prescribed process to complete on how to determine the discrepancy.

On carrying out the calculations required, the difference as it relates to Murrumbidgee Council Wards is 6.4%. As such there is no requirement to complete a boundary realignment, as we are under the 10%.

## 3. Growing Regions Program – Round 1

Expressions of interest in the growing regions grant program open on 5 July 2023 and close on 1 August 2023.

We have reviewed the guidelines and concluded that the only eligible project we currently have on the books is the Caravan Park in Darlington Point.

The funding round requires a 30% contribution from Council, unless the project is located in an area impacted by natural disaster from 1 May 2022 onwards, where the specific project site was directly impacted by the disaster. The Darlington Point caravan park qualifies for that eligibility, as such our contribution is 10%.

For the \$12M project total to complete the Caravan Park, Council is required to contribute \$1.2M in cash.

## **Recommendation**

**That Council authorise the General Manager to express interest in the Growing Regions Program Round 1 for the Darlington Point Caravan Park, upgrading to the value of \$12M, with Council's contribution of \$1.2M.**

## 4. Family Fun Day

The last time we held a fun day for staff was in 2019, COVID 19 hit and we have not been back.

As such we are working on holding a fun day this year on 29 September 2023.

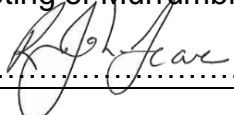
Our aim is to expand it to family of staff as well as elected representatives.

We have provided a notice to staff seeking expressions of interest for events that could be held, and we are working with Altina Wildlife Sanctuary for this year's event, which will be a BBQ and tours of the Sanctuary.

The event will be open to Council elected representative and staff, and extended to their family - spouse, children and grandchildren.

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This is page 5 of 60 of the General Manager's Reports as submitted to the Ordinary Meeting of Murrumbidgee Council held Tuesday 27 June 2023

.....General Manager

.....Mayor

It will be compulsory, attend the fun day or take annual leave day.

We have chosen 29 September 2023, as it is within school holidays, and is an off RDO week.

Please place this date in your diary.

#### 5. Town Life Darlington Point - Donation Request

Town Life Darlington Point is seeking a donation from Council for traffic control services to enable them to close roads for the Spring Festival to be held on Saturday 16 September 2023.

The estimated cost for Council staff to work on Saturday is \$1,668.

#### **Recommendation**

**That Council donate traffic control services to the Darlington Point Town Life Spring Festival to be held Saturday 16 September 2023.**

#### 7. Movements

17-19 July 2023 – Sick leave – Melbourne  
21 July 2023 – RAMJO GM Meeting – online  
3-4 August 2023 – Country Mayors Association – Sydney  
7-8 August 2023 – Newell Highway Task Force – Dubbo  
10-11 August 2023 – RAMJO Board Meeting – Moama  
13-15 September 2023 – Country Mayors Health Forum – Wagga Wagga  
24-28 September 2023 – MDA – Murray Bridge  
10-12 October 2023 – TfNSW Executive Leadership Summit – Sydney  
9-10 Nov 2023 – RAMJO Board Meeting – TBA  
14 Nov 2023 – Newell Highway Taskforce – TBA  
23- 24 Nov 2023 – Country Mayors Association – Sydney  
14 Dec 2023 – 7 Jan 2024 – Annual leave?

#### **SUSTAINABILITY**

N/A

#### **STATUTORY COMPLIANCE/POLICY**

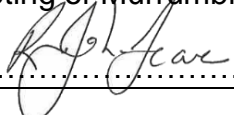
N/A

#### **FINANCIAL**

N/A

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This is page 6 of 60 of the General Manager's Reports as submitted to the Ordinary Meeting of Murrumbidgee Council held Tuesday 27 June 2023

.....General Manager

.....Mayor

## **INTEGRATED PLANS**

Theme 5: Our Leadership - Looking to our Future

5.1. Demonstrating Transparent Leadership through Accountability and Community Representation

## **RISK MANAGEMENT**

N/A

## **CONSULTATION/ENGAGEMENT**

N/A

## **OPTIONS**

As per the recommendation

## **ATTACHMENTS**

Attachment # 1:      Darlington Point Town Life Committee request for Traffic Management Services

**ITEM NO. 2 - AUDIT RISK & IMPROVEMENT COMMITTEE TERMS OF REFERENCE**

Council Meeting:	27 June 2023
Report Date:	16 June 2023
Author:	Chief Financial Officer
File #:	SC130
Approval:	General Manager

**EXECUTIVE SUMMARY**

Presented for Council's adoption is a Financial Reserves Policy which sets out the externally-restricted and internally-restricted reserves held by Council, and aims to make transparent the purpose of these reserves and the circumstances under which funds are transferred to and from them.

**RECOMMENDATION**

**The Audit, Risk & Improvement Committee Terms of Reference be adopted by Council.**

**BACKGROUND**

All Councils and Joint Organisations are required, under the Local Government Act 1993 (the Act), to have an Audit Risk and Improvement Committee (ARIC).

Amendments are currently being made to the Act to require all Councils and Joint Organisations to have a risk management framework and an internal audit function and to prescribe membership requirements for Audit Risk and Improvement Committees. Councils and Joint Organisations will be required to comply with these requirements from 1 July 2024 and, commencing with the 2024/25 annual report, to attest to their compliance with the requirements in their annual reports.

**OFFICER COMMENT**

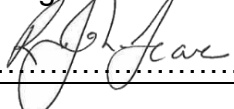
Murrumbidgee Council's ARIC has been reviewing its Terms of Reference (formally the Charter). These Terms of Reference set out the Committee's objectives, authority, composition and tenure, and roles and responsibilities.

The draft Terms of Reference have been reviewed by the Committee and have previously been presented to Councillors at the May workshop.

The most significant proposed change is to the composition of the Committee, which has been amended in accordance with the guidelines, including making the Councillor position non-voting and adding one additional independent member from 1 July 2024.

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This is page 8 of 60 of the General Manager's Reports as submitted to the Ordinary Meeting of Murrumbidgee Council held Tuesday 27 June 2023

.....General Manager

.....Mayor



## SUSTAINABILITY

N/A

## STATUTORY COMPLIANCE/POLICY

- Sections 428A and 428B of the *Local Government Act 1993* (the Act) have been commenced. Under section 428A, all Councils (including County Councils) and Joint Organisations are required to have an Audit Risk and Improvement Committee (ARIC);
- The Office of Local Government (OLG) will be issuing Guidelines for Risk Management and Internal Audit for Local Councils in NSW to guide the operations of ARICs and to require Councils to have a risk management framework and internal audit function to support and inform their operations;
- Under the proposed Guidelines, Councils and Joint Organisations are not required to establish a risk management framework and internal audit function that complies with the Guidelines until 30 June 2024. However, Councils and Joint Organisations should start taking steps to establish a risk management framework and internal audit function or to transition their existing risk management and internal audit arrangements to comply with the Guidelines. Full compliance with the requirements in the Guidelines will be required from 1 July 2024.

## FINANCIAL

The bringing forward of the ARIC membership requirements means that Council will be required to include an additional independent member in the Committee.

Indicatively, remuneration for an independent member in the 2022-23 financial year was set at \$1,255 per meeting and the current ARIC typically holds five meetings over the course of the year, for a total cost of \$6,275.

## INTEGRATED PLANS

### Leading By Example

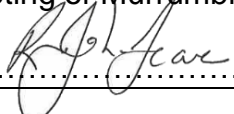
5.1.3 Maintain sound legislative decision-making that is ethical, accountable and transparent.

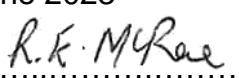
## RISK MANAGEMENT

The Audit, Risk & Improvement Committee supports Council by monitoring and reviewing processes and controls around the Council's governance practices, financial management, risk management and control frameworks, internal and external audit, external accountability obligations and Council's compliance with its policies and legislative and regulatory requirements.

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This is page 9 of 60 of the General Manager's Reports as submitted to the Ordinary Meeting of Murrumbidgee Council held Tuesday 27 June 2023

.....General Manager

.....Mayor

## CONSULTATION / ENGAGEMENT

- General Manager
- Audit, Risk & Improvement Committee
- Councillor Workshop

## OPTIONS

### Option 1 (recommendation)

The Audit, Risk & Improvement Committee Terms of Reference be adopted by Council.

### Option 2

That Council does not adopt the Terms of Reference

## ATTACHMENT

Attachment # 2: Draft Audit, Risk & Improvement Committee Terms of Reference

## ITEM NO. 3 - FINANCIAL RESERVES POLICY

Council Meeting:	27 June 2023
Report Date:	14 June 2023
Author:	Chief Financial Officer
File #:	SC49
Approval:	General Manager

### EXECUTIVE SUMMARY

Presented for Council's adoption is a Financial Reserves Policy that sets out the externally-restricted and internally-restricted reserves held by Council, and aims to make transparent the purpose of these reserves and the circumstances under which funds are transferred to and from reserves.

### RECOMMENDATION

**The Financial Reserves Policy be adopted.**

### BACKGROUND

Council maintains a number of reserves which are either created as a result of a legislative requirement governing the use of the funds ('externally restricted reserves'), or to meet a particular purpose ('internally restricted reserves').

A draft *Financial Reserves Policy* has been prepared, and is proposed to be adopted, which outlines procedures for management of these reserves and of Murrumbidgee Council's cash balance.

The policy formally sets a target of \$1.5m unrestricted cash.

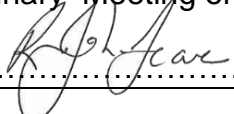
The appendices set out the existing externally-restricted and internally-restricted reserves held by Council, and aim to make transparent the purpose of these reserves and the circumstances under which funds are transferred to and from them.

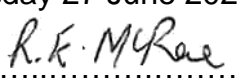
It also includes three new internally restricted reserves:

- *Risk Management Reserve*, formalising the treatment of StateCover rebates to be allocated to risk management initiatives within the budget
- *Energy Saving Initiatives Reserve*, to capture savings from initiatives to reduce power consumption and costs and direct them to fund future energy saving initiatives, and
- *Darlington Point Real Estate Development Reserve*, to utilise proceeds from real estate development in Darlington Point to fund future development.

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This is page 11 of 60 of the General Manager's Reports as submitted to the Ordinary Meeting of Murrumbidgee Council held Tuesday 27 June 2023

.....General Manager

.....Mayor

## OFFICER COMMENT

The draft Policy has previously been presented to Councillors at the May workshop.

Other than the incorporation of the three new reserves, the following changes have been made to the draft presented at that workshop:

- The calculation basis for the Infrastructure Replacement Reserve has been updated (**italicised text added**): “Where feasible, Council will aim to contribute unutilised depreciation funds set aside for asset renewal. *However, Council acknowledges that many, if not most, of its infrastructure asset renewals are expected to be funded by grants and contributions, and, as such, accepts that depreciation may not be fully funded by Council’s own cash reserves.*”
- The target for the Darlington Point Real Estate Development Reserve has had the additional text added to indicate that, although cash is to be fully expended, “*prior to expenditure, Council is to ensure that sufficient cash is to be retained in this reserve to fund future loan repayments to which Council is committed.*”

## SUSTAINABILITY

N/A

## STATUTORY COMPLIANCE/POLICY

- *Local Government Act 1993*, particularly s 409(3) concerning restrictions on the use of funds held within the Council’s consolidated fund
- Sections 7.11 and 7.12 of the *Environmental Planning & Assessment Act 1979* in relation to the application of developer contributions levied

## FINANCIAL

This policy is to ensure sustainable, responsible, and appropriate management of Murrumbidgee Council’s cash balances and financial reserves through a consistent and transparent approach to the appropriate identification and creation, administration, and usage of externally and internally restricted financial reserve amounts.

Financial reserves are created where surplus operating cash and/or income from specific sources is allocated for committed future expenditure. The purpose of financial reserves is to stratify monies held by Council that are linked to statutory requirements and long-term organisational objectives and strategies.

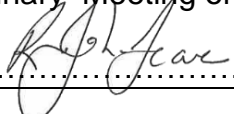
## INTEGRATED PLANS

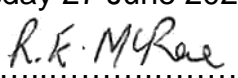
### Leading By Example

5.1.3 Maintain sound legislative decision-making that is ethical, accountable and transparent.

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This is page 12 of 60 of the General Manager’s Reports as submitted to the Ordinary Meeting of Murrumbidgee Council held Tuesday 27 June 2023

.....General Manager

.....Mayor

## **RISK MANAGEMENT**

The appropriate management of financial reserves is a key strategy in Murrumbidgee Council's mitigation of liquidity risk i.e., the risk that Council does not have sufficient cash to fulfil its commitments.

## **CONSULTATION / ENGAGEMENT**

- General Manager
- Finance Manager
- Councillor Workshop

## **OPTIONS**

### Option 1

The Financial Reserves Policy be adopted.

### Option 2

Council not adopt the Financial Reserves Policy.

## **ATTACHMENT**

Attachment # 3: Draft Financial Reserves Policy

## ITEM NO. 4 - OPERATIONAL PLAN 2023-24

Council Meeting:	27 June 2023
Report Date:	19 June 2023
Author:	Chief Financial Officer
File #:	SC132; SC133; SC241
Approval:	General Manager

### EXECUTIVE SUMMARY

To meet its Integrated Planning and Reporting obligations, Council is required to produce an annual Operational Plan.

### RECOMMENDATION

**That Council adopts the amended Operational Plan 2023-2024 and Fees & Charges 2023-2024, incorporating feedback from public submissions received.**

### BACKGROUND

In accordance with the *Local Government Act 1993*, Council staff have prepared a draft Operational Plan, budget and fees and charges for 2023-2024.

The draft Operational Plan was endorsed at the May Council meeting and placed on public exhibition until 26 June 2023.

### OFFICER COMMENT

At the time of writing this report, the public exhibition period has not yet closed.

Details of submissions received and proposed changes are to be provided under separate cover.

### SUSTAINABILITY

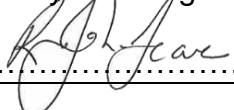
N/A

### STATUTORY COMPLIANCE/POLICY

Sections 404 and 405 Local Government Act 1993  
Clause 201 Local Government (General) Regulation 2005

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This is page 14 of 60 of the General Manager's Reports as submitted to the Ordinary Meeting of Murrumbidgee Council held Tuesday 27 June 2023

.....General Manager

.....Mayor

## FINANCIAL

The 2024 budget is incorporated into the Operational Plan and can be reviewed in the attachment, which will be provided under separate cover.

## INTEGRATED PLANS

### Leading By Example

5.1.3 Maintain sound legislative decision-making that is ethical, accountable and transparent.

## RISK MANAGEMENT

As in previous years, it is anticipated that Council will be unable to meet a number of Local Government Performance Measures, including the Operating Performance Ratio and Own Source Revenue Ratio.

It is not anticipated that Council will be able to meet these benchmarks while we have a low population base and limited ability to generate significant other revenues.

## CONSULTATION / ENGAGEMENT

- Councillor Workshops
- Executive Team
- Council Staff
- Finance Manager

## OPTIONS

To meet regulatory requirements, the Operational Plan 2023-2024 must be adopted by 30 June 2023.

### Option 1 (recommendation)

That Council adopts the amended Operational Plan 2023-2024 and Fees & Charges 2023-2024, incorporating feedback from public submissions received.

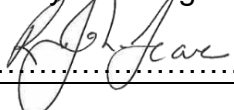
### Option 2

Council amend the documents.

(Whilst Council can amend the documents, this will cause the adoption of the Plan to be delayed.)

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This is page 15 of 60 of the General Manager's Reports as submitted to the Ordinary Meeting of Murrumbidgee Council held Tuesday 27 June 2023

.....General Manager

.....Mayor

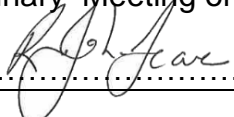
## ATTACHMENTS


To be provided under separate cover:

- Operational Plan 2023-24 with Revenue Policy including Rates, Fees and Annual Charges.
- Summary of proposed changes to Operational Plan 2023-24

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This is page 16 of 60 of the General Manager's Reports as submitted to the Ordinary Meeting of Murrumbidgee Council held Tuesday 27 June 2023

.....General Manager

.....Mayor



## ITEM NO. 5 - PEDESTRIAN ACCESS AND MOBILITY PLAN STRATEGIES

Council Meeting:	27 June 2023
Report Date:	16 June 2023
Author:	Director Infrastructure
File #:	SC558
Approval:	General Manager

### EXECUTIVE SUMMARY

This report provides information to the Council regarding GFR-521 Murrumbidgee Council Cycleway Access Strategy: Strategic Assessment PAMPs, conducted by Marvel Engineering.

### RECOMMENDATION

**Council adopt the Pedestrian Access and Mobility Plan Strategies (PAMPs).**

### BACKGROUND

Council successfully applied for a NSW Active Transport Grant under the 2022/23 Get NSW Active Program. We were successful with our application and received \$60,000 to engage consultants to create a strategy report for Pedestrian Access and Mobility Plan Strategies (PAMPs).

The study focuses on pedestrian-related infrastructure within the public road network, including footpaths of varying recommended widths, pram ramps, and pedestrian crossing facilities. Although not covered in the study, it is recommended to develop a signage/wayfinding implementation program that complements the recommendations of the PAMP. The study area was selected in consultation with the Council and covers all highly trafficked areas of the Local Government Area (LGA) and our existing pedestrian footpath network.

### OFFICER COMMENT

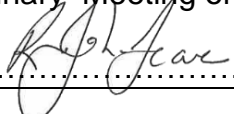
The PAMPs encompass the three townships of Jerilderie, Coleambally, and Darlington Point, aiming to develop a Pedestrian Access and Mobility Plan for each of the towns. The goal is to improve the pedestrian networks in terms of:

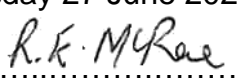
- Coherence
- Comfort
- Safety, and
- Accessibility and mobility

These projects are proposed to be funded exclusively by the Murrumbidgee Council, via grants from the State Government. These PAMPs will serve as justification for grant funding for upgrades within our LGA. It is expected that the

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grant funding will target either mass action programs or priority route treatments based on the priorities identified through this PAMP process.

The Murrumbidgee PAMPs have been publically exhibited, and no submissions have been received.

## **SUSTAINABILITY**

NIL

## **STATUTORY COMPLIANCE/POLICY**

The PAMP is to be undertaken in accordance with this study brief and the RTA document 'How to Prepare a Pedestrian Access and Mobility Plan – an easy three stage guide'. The PAMP process is described in the RTA technical direction within Appendix B, and the document can be found at the RTA website [www.rta.nsw.gov.au](http://www.rta.nsw.gov.au).

## **FINANCIAL**

It is recommended that Murrumbidgee Council implement the detailed works schedule for the high-priority items included in Appendix C of each of the attached reports. Based on the quantum of work identified as a high priority, it is expected that this program has the potential to be funded and delivered over a period of 1-2 years (assuming \$200k-\$500k funding per annum). This PAMP has utilised several sources of information to identify main pedestrian routes and recommended upgrades including historical data, community consultation, and site observations. The implementation of this PAMP will help the Murrumbidgee Council provide a safe and accessible environment for all active transport users.

## **INTEGRATED PLANS**

Leading By Example

3.3 Our road network (reserve) is well-maintained, functional, and continually improved.

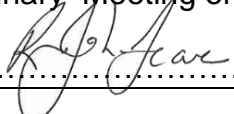
3.3.1.2 Carry out routine and programmed maintenance for footpaths, cycleways, kerb and gutter.

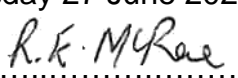
## **RISK MANAGEMENT**

A large proportion of the population of Murrumbidgee consists of vulnerable road users. Therefore, the need to upgrade existing facilities and provide end-to-end access that caters to all levels of mobility is of paramount importance. The Murrumbidgee Council Disability Inclusion Action Plan (2017-2021) specifically noted the requirement for footpaths with uneven surfaces to be replaced and the need for additional kerb ramps. It is recommended that pedestrian facilities be

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incorporated into the planning and design phase of any further developments, to ensure the provision of appropriate active transport infrastructure and connections as part of development.

## **CONSULTATION / ENGAGEMENT**

- Community consultation
- Councillors

## **OPTIONS**

Option 1 (recommendation)

Council adopt the Pedestrian Access and Mobility Plan Strategies (PAMPs).

Option 2

Any other recommendation of Council

## **ATTACHMENTS**

Attachment # 4:	Jerilderie PAMPs Study
Attachment # 5:	Coleambally PAMPs Study
Attachment # 6:	Darlington Point PAMPs Study

**ITEM NO. 6 - REVISED MURRUMBIDGEE COUNCIL ENFORCEMENT POLICY**

Council Meeting:	27 June 2023
Report Date:	20 June 2023
Author:	Director Planning Community & Development
File #:	SC49
Approval:	General Manager

**EXECUTIVE SUMMARY**

The revised Murrumbidgee Council Enforcement Policy is presented for Council's consideration and adoption.

**RECOMMENDATION**

**The revised Murrumbidgee Council Enforcement Policy be adopted.**

**BACKGROUND**

The revised Murrumbidgee Council Enforcement Policy sets out Council's position on the exercise of its compliance and enforcement actions when dealing with community requests, complaints or instances of alleged illegal activities. The revised Policy replaces the previous Jerilderie Shire Council Compliance and Enforcement Policy 2012, and is based on the 2015 Model Compliance and Enforcement Policy for Councils, prepared by the NSW Ombudsman's Office

The revised Policy was presented to Council at the April Council Meeting, and placed on public exhibition for 28 days from Friday 21 April until Friday 26 May 2023, with submissions invited until Friday 26 May 2023. During this period no submissions were received.

**OFFICER COMMENT**

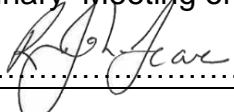
The revised Policy was presented to Council for discussion at the Workshop of 28 March 2023. The revised Policy provides information and a transparent structure for both Council staff, Councillors and the community on the way that Council will treat and manage compliance matters under a range of NSW legislation.

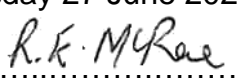
**SUSTAINABILITY**

N/A

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This is page 20 of 60 of the General Manager's Reports as submitted to the Ordinary Meeting of Murrumbidgee Council held Tuesday 27 June 2023

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## **STATUTORY COMPLIANCE/POLICY**

The NSW Ombudsman's Office strongly recommends that Councils adopt and maintain a policy on how it will manage compliance under a range of NSW legislation that addresses issues that occur within its area

## **FINANCIAL**

N/A

## **INTEGRATED PLANS**

This report is linked to the Murrumbidgee Council Delivery Program 2022-2026 as follows:

Action 5.1.4.1 Ensure Council's Policies and processes meet the current legislation, statutory and regulatory requirements.

## **RISK MANAGEMENT**

N/A

## **CONSULTATION / ENGAGEMENT**

- Councillor Workshop

## **OPTIONS**

Option 1 (recommendation)

The revised Murrumbidgee Council Enforcement Policy be adopted.

Option 2

Council not adopt the revised Murrumbidgee Council Enforcement Policy.

## **ATTACHMENTS**

Attachment # 7: Revised Murrumbidgee Council Enforcement Policy.

## ITEM NO. 7 - DRAFT ON-SITE SEWAGE MANAGEMENT POLICY

Council Meeting:	27 June 2023
Report Date:	13 June 2023
Author:	Director Planning Community & Development
File #:	SC49
Approval:	General Manager

### EXECUTIVE SUMMARY

Presented for Council's adoption is the draft On-Site Sewage Management Policy.

### RECOMMENDATION

**The draft On-Site Sewage Management Policy be adopted.**

### BACKGROUND

This draft Policy has been developed to guide Murrumbidgee Council to assess, regulate and manage the selection, design, installation, operation and maintenance of new and existing on-site sewage management systems.

The draft Policy was presented to Council at the April 2023 Council Meeting, and placed on public exhibition for 28 days from Friday 21 April until Friday 26 May 2023, with submissions invited until Friday 26 May 2023. During this period no submissions were received.

### OFFICER COMMENT

This draft Policy is applicable to residents of Murrumbidgee Council who own and operate an on-site sewage system which cannot connect to a town reticulated sewage system. Its purpose is to ensure efficient management and monitoring of on-site sewage management systems for the protection of human health and the environment, and to ensure compliance with NSW Legislation within Council's Local Government Area.

### SUSTAINABILITY

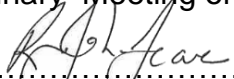
N/A

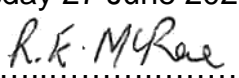
### STATUTORY COMPLIANCE/POLICY

- Local Government Act 1993
- Local Government (General) Regulation 2021

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## FINANCIAL

N/A

## INTEGRATED PLANS

This report is linked to the Murrumbidgee Council Delivery Program 2022-2026 as follows:

Strategic Activities:

### 2. Our Natural Environment: Sustainable Living

2.3.4. Promote best practice public and environmental health services.

## RISK MANAGEMENT

N/A

## CONSULTATION / ENGAGEMENT

- Councillor Workshop
- Community consultation through public exhibition of the draft Policy

## OPTIONS

Option 1 (Recommendation)

The draft On-Site Sewage Management Policy be adopted.

Option 2

Council resolve not to adopt the draft On-Site Sewage Management Policy.

## ATTACHMENTS

Attachment # 8: Draft On-Site Sewage Management Policy.

**ITEM NO. 8 - DRAFT UNDERGROUND PETROLEUM STORAGE SYSTEMS POLICY**

Council Meeting:	27 June 2023
Report Date:	13 June 2023
Author:	Director Planning Community & Development
File #:	SC49
Approval:	General Manager

**EXECUTIVE SUMMARY**

Presented for Council's adoption is the draft Underground Petroleum Storage Systems Policy.

**RECOMMENDATION**

**The draft Underground Petroleum Storage Systems Policy be adopted.**

**BACKGROUND**

The draft policy sets out how Murrumbidgee Council will carry out regulatory responsibilities as the appropriate regulatory authority (ARA), using a risk based process to protect the environment and human health from pollution and/or contamination that an Underground Petroleum Storage System (UPSS) may cause should a leak occur.

The draft Policy was presented to Council at the April 2023 Council Meeting, and placed on public exhibition for 28 days from Friday 21 April until Friday 26 May 2023, with submissions invited until Friday 26 May 2023. During this period no submissions were received.

**OFFICER COMMENT**

This draft policy applies to any Underground Petroleum Storage System actively operating in Murrumbidgee Council Local Government Area.

**SUSTAINABILITY**

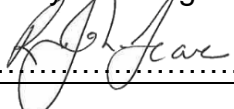
N/A

**STATUTORY COMPLIANCE/POLICY**

- Protection of the Environment Operations Act 1997 (POEO 1997)
- Protection of the Environment Operations (Underground Petroleum Storage Systems) Regulation 2019

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This is page 24 of 60 of the General Manager's Reports as submitted to the Ordinary Meeting of Murrumbidgee Council held Tuesday 27 June 2023

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.....Mayor



## FINANCIAL

N/A

## INTEGRATED PLANS

This report is linked to the Murrumbidgee Council Delivery Program 2022-2026 as follows:

Strategic Activities:

### **2. Our Natural Environment: Sustainable Living**

2.3.4. Promote best practice public and environmental health services.

## RISK MANAGEMENT

N/A

## CONSULTATION / ENGAGEMENT

- Councillor Workshop
- Community consultation through public exhibition of the draft Policy

## OPTIONS

Option 1 (recommendation)

The draft Underground Petroleum Storage Systems Policy be adopted.

Option 2

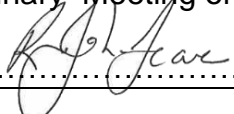
Council resolve not to adopt the draft Underground Petroleum Storage Systems Policy.

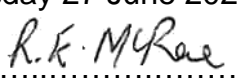
## ATTACHMENTS

Attachment # 9: Draft Underground Petroleum Storage Systems Policy.

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This is page 25 of 60 of the General Manager's Reports as submitted to the Ordinary Meeting of Murrumbidgee Council held Tuesday 27 June 2023

.....General Manager

.....Mayor

**ITEM NO. 9 - REVISED PRIVATE SWIMMING POOL INSPECTION  
PROGRAM POLICY**

Council Meeting:	27 June 2023
Report Date:	13 June 2023
Author:	Director Planning Community & Development
File #:	SC49
Approval:	General Manager

**EXECUTIVE SUMMARY**

Presented for Council's adoption is the revised Private Swimming Pool Inspection Program Policy.

**RECOMMENDATION**

**The revised Private Swimming Pool Inspection Program Policy be adopted.**

**BACKGROUND**

This revised Policy is applicable to any person or business owning a swimming pool within Murrumbidgee Council Local Government Area, and informs residents of Council's Private Swimming Pool Inspection Program in accordance with the requirements of Section 22B of the *Swimming Pools Act 1992* and the *Swimming Pools Regulation 2018*.

The revised Policy was presented to Council at the April 2023 Council Meeting, and placed on public exhibition for 28 days from Friday 21 April until Friday 26 May 2023, with submissions invited until Friday 26 May 2023. During this period no submissions were received.

**OFFICER COMMENT**

A person subject to the registration of a swimming pool is subject to this Swimming Pool Inspection Program Policy.

**SUSTAINABILITY**

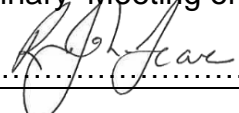
N/A

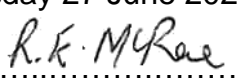
**STATUTORY COMPLIANCE/POLICY**

- Swimming Pools Act 1992 No.49
- Swimming Pools Regulation 2018

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This is page 26 of 60 of the General Manager's Reports as submitted to the Ordinary Meeting of Murrumbidgee Council held Tuesday 27 June 2023

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## FINANCIAL

N/A

## INTEGRATED PLANS

This report is linked to the Murrumbidgee Council Delivery Program 2022-2026 as follows:

Strategic Activities:

### 2. Our Natural Environment: Sustainable Living

2.3.4. Promote best practice public and environmental health services.

## RISK MANAGEMENT

N/A

## CONSULTATION / ENGAGEMENT

- Councillor Workshop
- Community consultation through public exhibition of the revised Policy

## OPTIONS

Option 1 (recommendation)

The revised Private Swimming Pool Inspection Program Policy be adopted.

Option 2

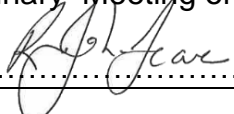
Council resolve not to adopt the revised Private Swimming Pool Inspection Program Policy.

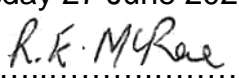
## ATTACHMENTS

Attachment # 10: Revised Private Swimming Pool Inspection Program Policy.

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.....Mayor

## ITEM NO. 10 - REVISED KEEPING OF ANIMALS IN URBAN AREAS POLICY

Council Meeting:	27 June 2023
Report Date:	13 June 2023
Author:	Director Planning Community & Development
File #:	SC49
Approval:	General Manager

### EXECUTIVE SUMMARY

Presented for Council's adoption is the revised Keeping of Animals in Urban Areas Policy.

### RECOMMENDATION

**The revised Keeping of Animals in Urban Areas Policy be adopted.**

### BACKGROUND

The revised Keeping of Animals in Urban Areas Policy was a consultation document to the Councillor workshop on the 28 February 2023.

Changes were requested by Council in relation to the number of certain animals permitted to be kept in the urban areas of Murrumbidgee Council.

Amendments were made to the revised policy, which was again presented to Council at its workshop of 28 March 2023.

The revised Policy was presented to Council at the April 2023 Council Meeting, and placed on public exhibition for 28 days from Friday 21 April until Friday 26 May 2023, with submissions invited until Friday 26 May 2023. During this period no submissions were received.

Minor amendments have been made to the revised Policy to bring it in line with legislative changes.

### OFFICER COMMENT

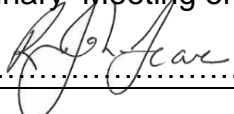
The revised Keeping of Animals in Urban Areas Policy sets out how Murrumbidgee Council will regulate powers concerning the keeping of animals in Village, Large Lot Residential and Industrial Zoned areas.

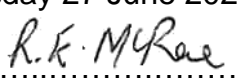
### SUSTAINABILITY

N/A

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.....Mayor

## STATUTORY COMPLIANCE/POLICY

- Local Government Act 1993
- Local Government (General) Regulation 2021
- Environment Protection and Biodiversity Conservation Act 2016
- Non-Indigenous Animal Act 1987, and Regulation 2012
- Prevention of Cruelty to Animals Act 1979
- Companion Animals Act 1998
- Protection of the Environment Operations Act 1997
- Biodiversity Conservation Act 2016
- National Parks and Wildlife Act 1974
- Impounding Act 1993
- Rural Lands Protection Act 1998
- Food Act 2003

## FINANCIAL

N/A

## INTEGRATED PLANS

This report is linked to the Murrumbidgee Council Delivery Program 2022-2026 as follows:

### Strategic Activities:

#### 1. Our Identity: People and Place

1.4.7 Work with the community to ensure responsible animal management and compliance with relevant legislation.

## RISK MANAGEMENT

N/A

## CONSULTATION / ENGAGEMENT

- Councillor Workshop
- Community consultation through public exhibition of the revised Policy

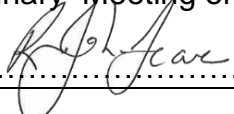
## OPTIONS

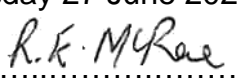
### Option 1 (Recommendation)

The revised Keeping of Animals in Urban Areas Policy be adopted.

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This is page 29 of 60 of the General Manager's Reports as submitted to the Ordinary Meeting of Murrumbidgee Council held Tuesday 27 June 2023

.....General Manager

.....Mayor

Option 2

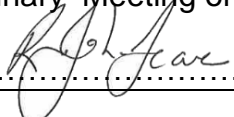
Council resolve not to adopt the revised Keeping of Animals in Urban Areas Policy.


**ATTACHMENTS**

Attachment # 11: Revised Keeping of Animals in Urban Areas Policy.

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This is page 30 of 60 of the General Manager's Reports as submitted to the Ordinary Meeting of Murrumbidgee Council held Tuesday 27 June 2023

.....General Manager

.....Mayor

**ITEM NO. 11 - DRAFT SCHOLARSHIPS, DONATIONS AND COMMUNITY GRANTS POLICY**

Council Meeting:	27 June 2023
Report Date:	15 June 2023
Author:	Manager Corporate & Community Services
File #:	SC49
Approval:	General Manager

**EXECUTIVE SUMMARY**

The purpose of this report is to seek resolution from Council to adopt the draft Scholarships, Donations and Community Grants Policy.

**RECOMMENDATION**

**The draft Scholarships, Donations and Community Grants Policy be adopted.**

**BACKGROUND**

A report was presented to Council on 18 April 2023 introducing a draft policy on the allocation of Scholarships, Donations and Community Grants. The purpose of this policy is to comply with the provisions of Section 356 of the Local Government Act 1993; and provide a framework within which requests to Council for financial assistance are assessed.

Council provides scholarships, donations and community grants. Scholarships are awarded under the Murrumbidgee Council Scholarship Program, the Charles Sturt University Foundation Scholarship and the Sir John Monash Bursary. Council community grants are in the form of one-off grants to community organisations to assist them in the provision of services and projects. As well as this fund, Council manages grants on behalf of the Coleambally Solar Farm Fund and the Darlington Point Lions Club.

**OFFICER COMMENT**

The draft policy was placed on exhibition in accordance with the regulatory provisions of the Local Government Act, 1993. This involved an exhibition period of 28 days, plus a further 14 days for submissions.

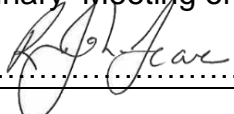
During this period no submissions were received.

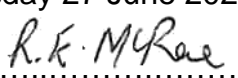
**SUSTAINABILITY**

N/A

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.....General Manager

.....Mayor

## **STATUTORY COMPLIANCE/POLICY**

The draft policy will comply with the provisions of Section 356 of the Local Government Act 1993.

## **FINANCIAL**

Murrumbidgee Council's annual budget includes allocations for scholarships, donations and community grants.

## **INTEGRATED PLANS**

### Murrumbidgee Council Delivery Program

Strategic Activities: 1 Our Identity – People And Place

1.1 We work together to support all members of the community.

Action 1.1.5.3 Provide Education Scholarships.

Action 1.1.5.4 Provide Grants as part of the Grant Program.

## **RISK MANAGEMENT**

N/A

## **CONSULTATION / ENGAGEMENT**

- Councillor Workshop

## **OPTIONS**

### Option 1 (recommendation)

The draft Scholarships, Donations and Community Grants Policy be adopted.

### Option 2

Any other recommendations of Council.

## **ATTACHMENT**

Attachment # 12: Draft Scholarships, Donations and Community Grants Policy.



## ITEM NO. 12 - DRAFT PLAN OF MANAGEMENT COREE CENTRAL HALL

Council Meeting:	27 June 2023
Report Date:	13 June 2023
Author:	Senior Town Planner
File #:	SC119
Approval:	Director Planning, Community & Development

### EXECUTIVE SUMMARY

The purpose of this report is to seek Council endorsement to exhibit the draft Plan of Management (PoM) for the Coree Central Hall.

### RECOMMENDATION

The Plan of Management for Coree Central Hall be endorsed by Council, enabling it to proceed to public exhibition.

### OFFICER COMMENT

Council has received advice from the Department of Planning & Environment – Crown Lands informing that, in accordance with clause 70B of the Crown Land Management (CLM) Regulation 2018, the Minister for Lands and Property has given consent to the draft Plan of Management, and Council can now progress to public exhibition.

Council is required to place the draft plan on exhibition for a period of 28 days, and provide a further 14 days for submissions. It is suggested that the exhibition run from 30 June 2023 to 28 July 2023, with submissions being received up until 11 August 2023.

Following the close of submissions the matter would be reported back to Council for adoption, noting that any amendments (other than minor editorial and formatting changes) would need further Ministerial approval.

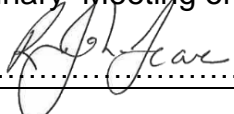
### STATUTORY COMPLIANCE/POLICY

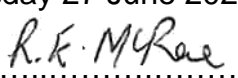
Murrumbidgee Council's role as a Crown Land Manager under the provisions of the CLM Act, is to ensure that land resources are to be shared equitably in accordance with the principles of environmental protection, conservation and ecological sustainability, public use and enjoyment, as well as encouraging multiple use of land.

### FINANCIAL

The current project has no immediate financial implications for Council.

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.....Mayor

## INTEGRATED PLANS

### Community Strategic Plan

#### *Community*

- Creating community opportunities and equitable access to Council and community services and programs

Ultimately the development of PoMs for Crown land, including undertaking community consultation through public exhibition or, where required, a public hearing, will lead to public land being managed in a transparent manner to meet the needs of the community.

#### *Environment*

- Maintaining a balance between growth, development and environmental protection

The fundamental purpose of the initial categorisation of the land and the subsequent plan of management is to set the parameters that balances growth, development and environmental protection of community land.

## RISK MANAGEMENT

Provided that the legislative requirements specified in the CLM Act and the Local Government Act and associated regulations are followed, there are no foreseeable risks.

## OPTIONS

### Option 1 (recommendation)

The Plan of Management for Coree Central Hall be endorsed by Council, enabling it to proceed to public exhibition.

### Option 2

Any other resolution of Council.

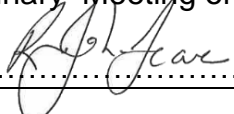
## ATTACHMENTS

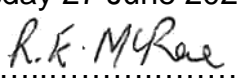
Attachment # 13: Draft Plan of Management for Coree Central Hall

Attachment # 14: Minister's Approval to exhibit and adopt

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This is page 34 of 60 of the General Manager's Reports as submitted to the Ordinary Meeting of Murrumbidgee Council held Tuesday 27 June 2023

.....General Manager

.....Mayor

## ITEM NO. 13 - DRAFT ALCOHOL FREE ZONE POLICY

Council Meeting:	27 June 2023
Report Date:	16 June 2023
Author:	Director Planning Community & Development
File #:	SC100; SC49
Approval:	General Manager

### EXECUTIVE SUMMARY

This report introduces, for consideration, the draft Alcohol-Free Zone for Murrumbidgee Council.

### RECOMMENDATION

**That:**

- 1. The draft Alcohol-Free Zone Policy be endorsed by Council and placed on public exhibition for 28 days seeking community comment;**
- 2. At the completion of the exhibition period, the draft Alcohol-Free Zone Policy be presented to Council for adoption.**

### BACKGROUND

This policy is to promote the positive use of public open spaces and to outline the process for establishing Alcohol-Free Zones (AFZ) within the Murrumbidgee Council Local Government Area.

The application of this policy applies to Council owned and managed reserves, including parks and footpath areas, across the Murrumbidgee Council area.

Council currently has 2 Alcohol-Free Zones established, one in Jerilderie and one in Darlington Point.

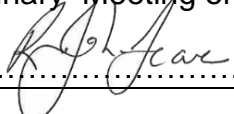
### OFFICER COMMENT

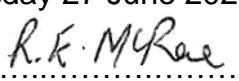
This draft policy has been developed based on requirements in the Local Government Act, 1993 and the Ministerial Guidelines on Alcohol-Free Zones, February 2009.

The draft policy sets out how Murrumbidgee Council will establish or suspend alcohol-free zones.

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This is page 35 of 60 of the General Manager's Reports as submitted to the Ordinary Meeting of Murrumbidgee Council held Tuesday 27 June 2023

.....General Manager

.....Mayor

## **SUSTAINABILITY**

N/A

## **STATUTORY COMPLIANCE/POLICY**

- NSW Local Government Act 1993
- Ministerial Guidelines on Alcohol-Free Zones, February 2009

## **FINANCIAL**

N/A

## **INTEGRATED PLANS**

This report is linked to the Murrumbidgee Council Delivery Program 2022-2026 as follows:

### **1. Our identity - people and place**

1.4. We encourage healthy, active and safe communities

1.4.3 Work together to enhance community safety

## **RISK MANAGEMENT**

N/A

## **CONSULTATION / ENGAGEMENT**

Councillor Workshop

## **OPTIONS**

Option 1 (recommendation)

That:

1. The draft Alcohol-Free Zone Policy be endorsed by Council and placed on public exhibition for 28 days seeking community comment.
2. At the completion of the exhibition period, the draft Alcohol-Free Zone Policy be presented to Council for adoption.

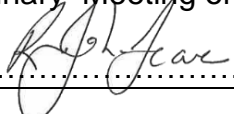
Option 2

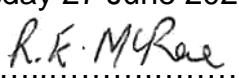
Council not adopt the draft Alcohol-Free Zone Policy.

## **ATTACHMENT**

Attachment # 15: Draft Alcohol-Free Zone Policy

This is page 36 of 60 of the General Manager's Reports as submitted to the Ordinary Meeting of Murrumbidgee Council held Tuesday 27 June 2023

..........General Manager

..........Mayor

**ITEM NO. 14 – COLEAMBALLY RIVERINA VINTAGE MACHINERY CLUB RALLY**

Council Meeting:	27 June 2023
Report Date:	5 June 2023
Author:	Tourism & Events Officer
File #:	SC26
Approval:	Director Planning, Community & Development

**EXECUTIVE SUMMARY**

Riverina Vintage Machinery Club Inc wish to reconvene the biennial Coleambally Riverina Vintage Machinery Club Rally, which has not occurred since the COVID-19 pandemic. The dates proposed are 12-13 August 2023, with the event to be located at Lions Park in Coleambally. A Traffic Control Plan for an escort vehicle is required during the vehicle run portion of the event.

**RECOMMENDATION**

Council endorse the Coleambally Riverina Vintage Machinery Club Rally Vehicle Run 12-13 August 2023.

**BACKGROUND**

The biennial Coleambally Riverina Vintage Machinery Club Rally has been running for over 30 years and was last held in 2019 prior to the COVID-19 pandemic.

The community event includes market stalls, food stalls, old engines and vehicle display, a tractor pull and a vehicle run, attracting a crowd of approximately 700 people.

The vehicle run segment of the Coleambally Riverina Vintage Machinery Club Rally is identified by Council's Events Policy (V1) as a high-risk event involving a Traffic Control Plan (TCP) adjacent to the Kidman Way, and therefore requires Council endorsement. The vehicle run consists of registered vehicles and machinery trekking a loop around the Coleambally township with an escort vehicle.

The event is to be presented to the next Traffic Committee meeting to confirm if there is any objection to the proposed vehicle run, as detailed in the Traffic Control Plan and Risk Assessment.

The Riverina Vintage Machinery Club Inc hold public liability insurance up to a total of \$20 million to cover the requirements of the TCP.

## OFFICER COMMENT

NIL

## SUSTAINABILITY

N/A

## STATUTORY COMPLIANCE/POLICY

- Local Government Act 1993
- Road Act 1993
- State Environmental Planning Policy Exempt and Complying Development Codes 2008
- Work Health and Safety Act 2011
- Privacy and Personal Information Protection Act 1998 (NSW)
- Privacy Act 1988 (Commonwealth)

## FINANCIAL

N/A

## INTEGRATED PLANS

Murrumbidgee Council 2022-2026 Delivery Program, Strategic Theme 4

Our Economy: Creating our own opportunities.

Action 4.2.1 Develop and promote our area as an attractive visitor destination

Action 4.2.2 Support and encourage events and activities for locals and visitors

## RISK MANAGEMENT

Should Council and/or Murrumbidgee Traffic Committee object to the vehicle run, a different route will need to be chosen or the event has the risk of not proceeding.

## CONSULTATION / ENGAGEMENT

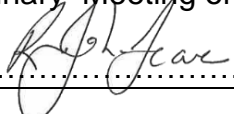
- Executive Team
- Infrastructure Department
- Riverina Vintage Machinery Club Inc

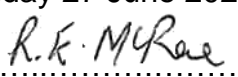
## OPTIONS

Option 1 (recommendation)

Council endorse the Coleambally Riverina Vintage Machinery Club Rally vehicle run 12-13 August 2023.

This is page 38 of 60 of the General Manager's Reports as submitted to the Ordinary Meeting of Murrumbidgee Council held Tuesday 27 June 2023

..........General Manager

..........Mayor

Option 2

That Council determine the vehicle run is too great a risk to the public and Council not endorse the event.

Option 3

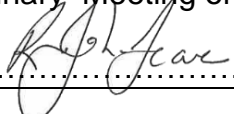
Another recommendation of Council

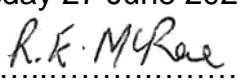
**ATTACHMENTS**

NIL

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This is page 39 of 60 of the General Manager's Reports as submitted to the Ordinary Meeting of Murrumbidgee Council held Tuesday 27 June 2023

.....General Manager

.....Mayor

## ITEM NO. 15 – COMMUNITY GRANTS

Council Meeting:	27 June 2023
Report Date:	15 June 2023
Author:	Manager, Corporate & Community Services
File #:	SC136
Approval:	General Manager

### EXECUTIVE SUMMARY

Each year Council allocates \$20,000 for Community Grants.

### RECOMMENDATION

**Council determine the funding recipients under the 2022/23 Community Grants Program.**

### BACKGROUND

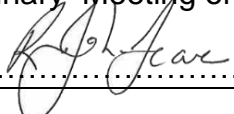
Council advertised for applications from community organisations seeking financial assistance under Council's Community Grants Program. Seventeen (17) applications were received as at the closing date of 19 May 2023, for a total requested amount of \$30,136.39. The maximum grant amount advertised for each application for 2022/23 is \$2,000.

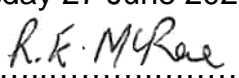
The Community Grant guidelines state that Council may offer a grant of less than the amount requested. Council must now determine which grants are to be approved, and whether they be for the amount requested or a lesser amount.

Following is a summary of applications received for community grants 2022/23 for Council determination:

	Organisation	Amount Requested	Purpose
1	Central Coree Community Centre	\$1,924.00	Fridge freezer and folding trestle tables
2	Coleambally Central School P&C Association	\$1,738.00	Dishwasher for school canteen
3	Coleambally Community Gym	\$2,000.00	Defibrillator and wall mount
4	Coleambally Darlington Point Junior Rugby League	\$2,000.00	Metal bench seats

This is page 40 of 60 of the General Manager's Reports as submitted to the Ordinary Meeting of Murrumbidgee Council held Tuesday 27 June 2023

.....General Manager

.....Mayor



5	Coleambally Football Netball Club	\$2,000.00	Tables, bar tables and stools for Coleambally Stadium Clubrooms
6	Coleambally Rescue Squad	\$2,000.00	Tools and equipment for Light Rescue Vehicle
7	Cypress View Lodge Ltd	\$2,000.00	Treatment Chair
8	Darlington Point Pubic School P&C	\$2,000.00	Intensive swimming lessons for all students
9	Jerilderie Early Learning Centre	\$2,000.00	Installation of fencing and a single gate between vegetable garden/ chicken pen and the staff outdoor break area
10	Jerilderie Football Club	\$2,000.00	Replacement of goal post pads
11	Jerilderie Football Club	\$1,595.00	Purchase of defibrillator
12	Jerilderie Netball Club	\$1,062.76	Netballs for junior players
13	Jerilderie Public School P&C Association	\$2,000.00	Provide access to the students of Jerilderie Public School for a gymnastics program
14	Riverina Classic Fishing Competition	\$2,000.00	Skip bins and aluminium signs for use during Fishing Competition.
15	Riverina Vintage Machinery Club Inc. Rally Coleambally	\$2,000.00	Contribution towards hire of equipment, fencing and upgrade of tractor pull track for Vintage Rally
16	Toganmain Woolshed Precinct Inc	\$ 711.63	Global Rainwater Tank Squat 2000lt to provide water for toilet block
17	YACTAC - Yanco Creek & Tributaries Council Inc	\$1,105.00	Tools and equipment for riparian planting events

## SUSTAINABILITY

N/A

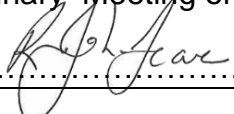
## STATUTORY COMPLIANCE/POLICY

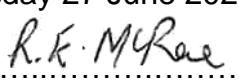
NIL

## FINANCIAL

Community Grants has a budget of \$20,000.

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.......... General Manager

.......... Mayor

## INTEGRATED PLANS

### Murrumbidgee Council Delivery Program

Strategic Activities: 1 Our Identity – People And Place

1.2 We work together to support all members of the community.

Action 1.1.5.4 Provide Grants as part of the Grant Program.

## RISK MANAGEMENT

N/A

## CONSULTATION / ENGAGEMENT

Grants advertised in local papers and on Council website and Facebook.

## OPTIONS

Funding recipients under the 2022/23 Community Grants Program be determined, with:

1. Seventeen (17) organisations to receive requested funding, or a lesser amount, under the Community Grants Program, up to \$20,000.
2. Applications to be awarded in order of merit up to a total of \$20,000.

## ATTACHMENTS

NIL

## ITEM NO. 16 – COLEAMBALLY SOLAR FARM COMMUNITY FUND

Council Meeting:	27 June 2023
Report Date:	15 June 2023
Author:	Manager, Corporate & Community Services
File #:	SC136
Approval:	General Manager

### EXECUTIVE SUMMARY

Coleambally Solar Farm is committed to contributing to the Riverina region by providing financial support to community groups to build capacity and grow the region.

Coleambally Solar Farm (CSF) commits to provide \$20,000 each calendar year to the Coleambally Solar Farm Community Fund to provide support to local projects that benefit and strengthen the Riverina region and align with certain community growth focus areas. \$10,000 each year will be distributed to the Murrumbidgee Community Experimental/Demonstration Farm and \$10,000 will be distributed to projects through an open and competitive program.

### RECOMMENDATION

**Funding recipients under the 2022/23 Coleambally Solar Farm Community Fund be determined by Council and recommended to Coleambally Solar Pty Ltd.**

### BACKGROUND

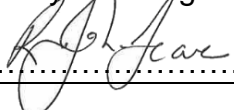
Council has a Memorandum of Understanding with Coleambally Solar Pty Ltd in regard to the establishment, facilitation and operation of the Coleambally Solar Farm Community Fund. Council is responsible for managing, facilitating, advertising, marketing and any other management activities in respect of the CSF Community Fund. Council is also to provide recommendations to Coleambally Solar Farm Pty Ltd as to which applications should receive funding, providing copies of those applications to CSF.

Council advertised for applications from community organisations seeking financial assistance under the Community Fund. At the close of applications on 19 May 2023, ten (10) applications had been received for a total requested amount of \$28,680.00 with \$10,000 available for distribution.

Applications for grants of between \$500 and \$3,000 will be awarded to projects:

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.....General Manager

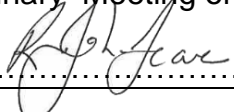
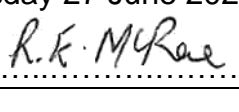
.....Mayor

- (a) based on merit, skills and expertise, and taking into account diverse representation of views and backgrounds. Coleambally Solar Fund will give consideration to factors such as gender, abilities, age and cultural background; and
- (b) which align with at least one of the following community growth areas:
- (i) Environmental sustainability – inspiring participation, development and uptake of new technologies and ideas;
  - (ii) Health and wellbeing – contributing to improved health and wellbeing outcomes in regional communities;
  - (iii) Strong connected communities – community participation, involvement and connection;
  - (iv) Sport and recreation – increasing participation in sport and recreational activities;
  - (v) Arts and culture – fostering creativity and connection in the community through art and culture;
  - (vi) Skills, education and training – addressing local skills development and adding value to educational opportunities.

Following is a summary of applications received for the Coleambally Solar Farm Community Fund for 2022/23.

	<b>Organisation</b>	<b>Amount Requested</b>	<b>Purpose</b>
1	Coleambally Central School P&C Assoc	\$1,680.00	Intensive swimming lessons
2	Coleambally Darlington Point Junior Rugby League	\$3,000.00	Metal bench seats
3	Coleambally Rescue Squad	\$3,000.00	Stabilisation equipment for Light Rescue Vehicle
4	Coleambally Rural Fire Brigade	\$3,000.00	Washer/dryer
5	Country Education Foundation of Coleambally-Darlington Point	\$3,000.00	Contribution towards Education Grants
6	Darlington Point Public School P&C	\$3,000.00	Interactive Whiteboard
7	Darlington Point Riverina Classic	\$3,000.00	Brag Mats to supply to competition entrants to promote fish welfare
8	Jerilderie Public School P&C Association	\$3,000.00	Install a bottle filling station at Jerilderie Public School

This is page 44 of 60 of the General Manager's Reports as submitted to the Ordinary Meeting of Murrumbidgee Council held Tuesday 27 June 2023

 General Manager
  Mayor

9	St Joseph's Primary School Jerilderie	\$3,000.00	School wide sustainability project including chicken coop and worm farm
10	YACTAC – Yanco Creek & Tributaries Advisory Council Inc	\$3,000.00	Purchase of trailer to transport equipment

## **SUSTAINABILITY**

N/A

## **STATUTORY COMPLIANCE/POLICY**

NIL

## **FINANCIAL**

Under the Memorandum of Understanding, Coleambally Solar Farm Pty Ltd will provide funds to Murrumbidgee Council to distribute.

## **INTEGRATED PLANS**

Memorandum of Understanding

## **RISK MANAGEMENT**

N/A

## **CONSULTATION / ENGAGEMENT**

Grants advertised in local papers and on Council website and facebook.

## **OPTIONS**

Option 1 (recommendation)

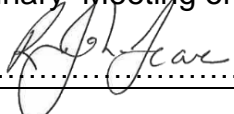
Funding recipients under the 2022/23 Coleambally Solar Farm Community Fund be determined by Council and recommended to Coleambally Solar Pty Ltd.

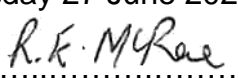
## **ATTACHMENTS**

NIL

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This is page 45 of 60 of the General Manager's Reports as submitted to the Ordinary Meeting of Murrumbidgee Council held Tuesday 27 June 2023

.....General Manager

.....Mayor

## ITEM NO. 17 – LIONS CLUB GRANT PROGRAM

Council Meeting:	27 June 2023
Report Date:	15 June 2023
Author:	Manager, Corporate & Community Services
File #:	SC136
Approval:	General Manager

### EXECUTIVE SUMMARY

The Darlington Point Lions Club have transferred money to the Murrumbidgee Council to manage. There is to be an annual fund allocation to the value of no more than \$2,000, distributed in part or in whole to recipients selected by Murrumbidgee Council.

### RECOMMENDATION

**Council determine funding recipients under the 2022/23 Lions Club Grant Program.**

### BACKGROUND

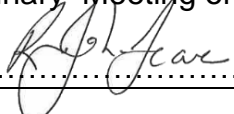
Following the disbanding of Lions Club Darlington Point, Council was approached to manage an amount of \$40,000 donated by the Club for the purpose of an annual grant. This money is to be allocated to residents or organisations within Darlington Point for the purpose of education, children's aid or community wellbeing. This is to be an annual fund allocation to the value of no more than \$2,000, distributed in part or in whole to recipients selected by Murrumbidgee Council.

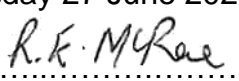
Council staff advertised for expressions of interest and five (5) applications were received at the closing date, for a total requested amount of \$7,779.00. Council now needs to work through the applications and reach agreement on the grant recipient/s to a total value of \$2,000.

Following is a summary of applications received for the Lions Club Grant 2022/23.

	Organisation	Amount Requested	Purpose
1	Coleambally Darlington Point Junior Rugby League	\$ 487.00	Rubber mats and leaf blower
2	Darlington Point Early Learning Centre	\$2,000.00	Setting up not for profit organisation, including insurances, approval, incorporation and fees

This is page 46 of 60 of the General Manager's Reports as submitted to the Ordinary Meeting of Murrumbidgee Council held Tuesday 27 June 2023

.....General Manager

.....Mayor

3	Darlington Point P&C Association	\$2,000.00	Assistance with school excursion costs for children
4	Riverina Classic Fishing Competition	\$2,000.00	Seating – park setting
5	The Shepherd Centre	\$1,292.00	Support Darlington Point family in an online group program for children with hearing loss

## **SUSTAINABILITY**

N/A

## **STATUTORY COMPLIANCE/POLICY**

NIL

## **FINANCIAL**

Lions Club grant has a budget of \$2,000 per year.

## **INTEGRATED PLANS**

Murrumbidgee Council Delivery Program

Our Identity – People and Place

1.1.5.4 Provide Grants as part of Grant Program.

## **RISK MANAGEMENT**

N/A

## **CONSULTATION / ENGAGEMENT**

Grants were advertised on Council website, facebook and community notices.

## **OPTIONS**

Option 1 (recommendation)

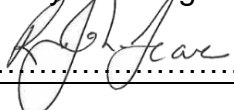
Council determine funding recipients under the 2022/23 Lions Club Grant Program.

## **ATTACHMENTS**

NIL

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This is page 47 of 60 of the General Manager's Reports as submitted to the Ordinary Meeting of Murrumbidgee Council held Tuesday 27 June 2023

.......... General Manager

.......... Mayor

# REPORTS/MINUTES OF COUNCIL COMMITTEES

## ITEM NO. 18 - JERILDERIE TIDY TOWNS COMMITTEE MEETING MINUTES

Council Meeting:	27 June 2023
Report Date:	1 June 2023
Author:	Jerilderie Tidy Towns Committee Secretary
File #:	SC21
Approval:	Section 355 Committee of Council

Meeting opened at 5.00pm

**Present:** Faith Bryce (chair), Richard Wright, Ann Wright, Joan Ferris, Gwen McLaughlin, Garry Borger, Pat Read, Jackie Molloy, Polly Fisher, Chris Girdwood, Loretta Marriott, Pat Godfrey, Isabell Milne, Wendy Hurd, Michelle Read.

Chair welcomed Mr Garry Stoll, Director Planning Community & Development.

**Apologies:** Sadie Herrick, Margaret Borger, Judy Knight, Ruth McRae.

Moved: Faith Seconded: Richard that the apologies be accepted.  
Carried.

The Minutes of the last meeting were accepted as read on the motion of: Faith  
Seconded: Richard.

Carried.

### Business arising from the Minutes:

- Nil

### Treasurer's report as tabled:

- Balance as at June 1, 2023 - \$10,544.20

Moved: Richard Seconded: Faith that the Treasurer's Report as tabled be accepted and accounts be passed for payment.  
Carried.

### Correspondence:

#### Inwards:

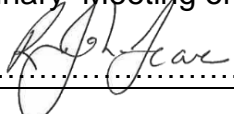
28/05/23 Letter from Council re access options for potable water.

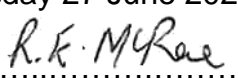
#### Outwards:

08/05/23 Letter to Council seeking information to pass onto public re potable water sites.

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This is page 48 of 60 of the General Manager's Reports as submitted to the Ordinary Meeting of Murrumbidgee Council held Tuesday 27 June 2023

.....General Manager

.....Mayor



### Business arising out of Correspondence:

- NIL

Moved: Ann      Seconded: Chris      that correspondence be accepted.  
Carried.

### General Business:

- Working Bees: Rose Pruning at Cemetery Tuesday 6/5/23. If inclement weather, Friday 16/6/23. 9.00am.
- B&S Rubbish and interesting finds clean-up, Sunday 30/7/23 9.00am.
- Future meetings information: next meeting 7/9/23.      AGM 2/11/23.
- Any issues to be dealt with via email please.
- Meeting handed over to Mr Garry Stoll for Three Bin/Waste presentation.  
A very informative session. Thanks Murrumbidgee Council for enabling this.

Meeting Closed:      It did.  
Next Meeting:      7/9/23  
At:      Our Office  
Time:      5.00pm

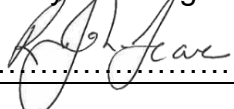

.....  
President      Date

### Treasurer's Report

#### JERILDERIE TIDY TOWNS COMMITTEE

01/06/23	<b>Account QuickReport</b>						
Page 1	As of June 1, 2023						
Type	Date	Num	Name	Memo	Split	Amount	Balance
BENDIGO BANK A/C							10,532.20
Deposit	5/5/2023			Deposit	FINES & T...	12.00	10,544.20
Total BENDIGO BANK A/C						12.00	10,544.20
TOTAL						12.00	10,544.20

This is page 49 of 60 of the General Manager's Reports as submitted to the  
Ordinary Meeting of Murrumbidgee Council held Tuesday 27 June 2023

.....  
 General Manager       Mayor

# OFFICERS' REPORTS FOR NOTING

## ITEM NO. 19 - MONTHLY INVESTMENT REPORT – MAY 2023

Council Meeting:	27 June 2023
Report Date:	13 June 2023
Author:	Accountant
File #:	SC133
Approval:	General Manager

### EXECUTIVE SUMMARY

Under Clause 212 of the *Local Government (General) Regulation 2021*, Council's Responsible Accounting Officer is required to present Council with a monthly report setting out details of Council's investments.

This report sets out details of all money Council had invested under section 625 of the *Local Government Act 1993* as at the end of May 2023.

### RECOMMENDATION

**Council note the monthly Investment Reports identifying all money Council has invested under section 625 of the *Local Government Act 1993*.**

### BACKGROUND

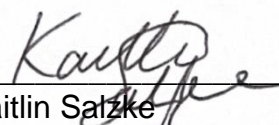
As at 31 May 2023, Council's total invested funds were \$29,171,531 as detailed in the attachment.

Funds invested with Bendigo Bank were approximately 59%.

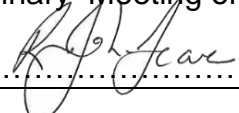
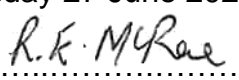
Murrumbidgee Council's money-weighted rate of return (MWRR) outperformed the Bloomberg AusBond Bank Bill Index benchmark rate for both the month and the financial year to date.

### OFFICER COMMENT

I certify that the investments have been invested in accordance with the Local Government Act and Regulations and the Murrumbidgee Council Investment Policy.

  
Kaitlin Salzke  
Responsible Accounting Officer

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.....General Manager      .....Mayor

## **SUSTAINABILITY**

NIL

## **STATUTORY COMPLIANCE/POLICY**

- Local Government Act 1993;
- Local Government (General) Regulation 2005;
- Local Government Code of Accounting Practice and Financial Reporting (Guidelines);
- Murrumbidgee Council Investment Policy.

## **FINANCIAL**

Nil, for information only.

## **INTEGRATED PLANS**

### **Leading By Example**

5.1.3 Maintain sound legislative decision-making that is ethical, accountable and transparent.

## **RISK MANAGEMENT**

N/A

## **CONSULTATION / ENGAGEMENT**

- General Manager
- Chief Financial Officer
- Finance Manager
- Finance Customer Service

## **OPTIONS**

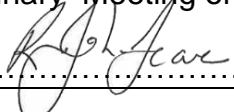
As per the recommendation.

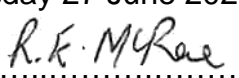
## **ATTACHMENTS**

Attachment # 16: Investments as at 31 May 2023

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.....General Manager

.....Mayor

**ITEM NO. 20 – DEVELOPMENT APPLICATIONS APPROVED UNDER DELEGATION - MAY**

Council Meeting: 27 June 2023  
Report Date: 9 June 2023  
Author: Director Planning, Community & Development  
File #: SC210  
Approval: General Manager

**EXECUTIVE SUMMARY**

Information report provided to Council on Development Applications Approved Under Delegation during May 2023.

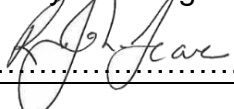

**RECOMMENDATION**

The information contained in the Development Applications Approved under Delegation, May 2023 Report be noted.

**BACKGROUND**

Application No	Address	Decision Date	Decision
DA11-2023	15-17 Amaroo Avenue Coleambally	25/05/2023	Approved (Delegation)
<u>Description:</u>		<u>Consideration in determining application:</u>	
Addition of 4 silos		The development application was assessed under Section 4.15 of the Environmental Planning and Assessment Act 1979. Neighbour notification or agency referral was not required.	
DA16-2023	16343 Sturt Highway Darlington Point	25/05/2023	Approved (Delegation)
<u>Description:</u>		<u>Consideration in determining application:</u>	
Installation of 19 Frost Fans		The development application was assessed under Section 4.15 of the Environmental Planning and Assessment Act 1979. Neighbour notification was carried out, no objections were received.	
DA17-2023	Oolambeyan Road Carrathool	18/05/2023	Approved (Delegation)
<u>Description:</u>		<u>Consideration in determining application:</u>	
Subdivision of 2 lots into 4 lots		The development application was assessed under Section 4.15 of the Environmental Planning and Assessment Act 1979. Neighbour notification or agency referral was not required.	

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.....General Manager  
.....Mayor

## CONFIDENTIAL ITEMS

### ITEM NO: 21 – ESSENTIAL ENERGY SITE, DARLINGTON POINT

Council Meeting:	27 June 2023
Report Date:	20 June 2023
Author:	General Manager
File #:	SC87
Approval:	General Manager

### RECOMMENDATION

This report is **CONFIDENTIAL** in accordance with section 10A(2) (d) ii) of the *Local Government Act 1993*, which permits the meeting to be closed to the public for business relating to:

- d) commercial information of a confidential nature that would, if disclosed:
  - ii) Confer a commercial advantage on a competitor of the Council.

### ITEM NO. 22 - ENGAGEMENT OF CONTRACTORS TO DELIVER CIVIC HALL UPGRADE & MONASH PARK NETBALL CHANGE ROOM CONSTRUCTION

Council Meeting:	27 June 2023
Report Date:	21 June 2023
Author:	Director of Infrastructure
File #:	SC84; SC372
Approval:	General Manager

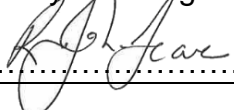
### RECOMMENDATION

This report is **CONFIDENTIAL** in accordance with Section 10A (2) of the *Local Government Act 1993*, which permits the meeting to be closed to the public for business relating to the following:

- (c) information that would, if disclosed, confer a commercial advantage on a person with whom the Council is conducting (or proposes to conduct) business.

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.....General Manager

.....Mayor