

**MINUTES OF THE ORDINARY MEETING OF MURRUMBIDGEE COUNCIL  
HELD IN THE COUNCIL CHAMBERS, DARLINGTON POINT ON  
TUESDAY 24 OCTOBER 2017 COMMENCING AT 10.00AM**

---

**PRESENT**

Present were Councillors R McRae, R Black, G Smith, F Bryce, P Wells, G Gilbert, R Curphey, and C Chirgwin.

Also present were Craig Moffitt, General Manager, Andrew Crakanthorp, Merger and Transition, Alison Coe, Assistant General Manager, Corporate and Community Services and Peter Chudek, Assistant General Manager, Infrastructure & Environment.

Guest: Council's Economic, Tourism and Community Development Manager, Ms Gerrie Carr-MacFie, attended the meeting

**APOLOGIES**

- 218/10/17** Resolved on the motion of Councillors Chirgwin and Smith that the apology from Cr Austin Evans and Ms Susan Appleyard, Director of Environmental Services be received and leave of absence be granted.

**CONFIRMATION OF MINUTES**

- 219/10/17** Resolved on the motion of Councillors Black and Chirgwin that the Minutes of the Ordinary Meeting of Council held on 21 September 2017, as printed and circulated, be confirmed.

**PECUNIARY INTEREST**

Councillor Bryce declared her pecuniary interest in item 21 - Proposed Ex-Gratia Payment and item 22 - Murrumbidgee Council Salary Structure.

**NOTICE OF MOTION**

Nil

**VALE MR TERRY HOGAN AM**

Cr McRae paid respect to Mr Terry Hogan AM, former Jerilderie Shire Councillor and member of the Local Representation Committee of Murrumbidgee Council.

A minute's silence was held as a mark of respect.

---

This is page 1 of 9 of the Minutes of the Ordinary Meeting of Council held Tuesday 24 October 2017.



..... General Manager .....

  
..... Mayor

## GENERAL MANAGER'S REPORT

### OFFICE CLOSURE – CHRISTMAS / NEW YEAR

03.11

**220/10/17** **RESOLVED** on the motion of Councillors Smith and Bryce that Murrumbidgee Council Administrative Offices be closed for the Christmas/New Year period from 12 noon, Friday 22 December 2017 to re-open 8.30am Tuesday 2 January 2018, and that the internal staff be granted 3.5 days special leave in lieu of unpaid overtime.

### ESTABLISHMENT OF MURRUMBIDGEE TOURISM COMMITTEE 01.06

At 10.07am Cr Evans arrived at the meeting.

**221/10/17** **RESOLVED** on the motion of Councillors Bryce and Chirgwin that:

- Cr Ruth McRae and another Councillor be nominated to assist in the development of a Murrumbidgee Tourism Plan and the establishment of a Tourism Advisory Committee;
- A Murrumbidgee Tourism Plan be prepared, with completion recommended as February/March 2018;
- A Murrumbidgee Tourism Advisory Committee be formed in February 2018, with input to the Committee membership overseen by Cr McRae and the nominated Councillor.

Councillor McRae welcomed Councillor Evans to the meeting and congratulated him on his election as Member for Murray.

### TOWN ENTRANCE SIGNS

04.54

**222/10/17** **RESOLVED** on the motion of Councillors Evans and Chirgwin that Council:

- Consult with the Darlington Point Town Life Committee to inform the design and construction of entranceway signs that are compliant with all relevant legislation and regulation as a matter of priority;
- Design elements/artwork by the late Ron Clarke be incorporated into the Darlington Point town entranceway signs;
- A report be presented to the November meeting of Council, which incorporates design and costings for the Darlington Point town entranceway signs;
- Refer the refurbishment of the Coleambally sign to Council officers as a matter of priority.

This is page 2 of 9 of the Minutes of the Ordinary Meeting of Council held Tuesday 24 October 2017.

 General Manager ..... Mayor

**ST PETER'S SCHOOL, COLEAMBALLY-BUS BAY FOR STUDENT PICK UP** **06.09**

**223/10/17** **RESOLVED** on the motion of Councillors Chirgwin and Black that the proposed bus bay project be approved and \$60,000 be allocated for the local roads construction from the Infrastructure Reserve North.

**RATES & CHARGES COLLECTION, SEPTEMBER 2017** **05.33.02**

**224/10/17** **RESOLVED** on the motion of Councillors Black and Evans that the Rates and Charges Collection Report as at 30 September, 2017, be adopted, and a Rates and Charges Collection Report be presented to Council on a quarterly basis.

**FINANCIAL STATEMENTS FOR 2016/17** **05.13**

**225/10/17** **RESOLVED** on the motion of Councillors Smith and Black that Council note this report in relation to the *General Purpose Financial Statements* and *Special Purpose Financial Statements* for the period 13 May 2016 to 30 June 2017, for Murrumbidgee Council and authorise:

- i) the signing of the *Statements by Councillors and Management* be authorised; and
- ii) the signing of the documents by the General Manager and the Responsible Accounting Officer.

**COMMUNITY STRATEGIC PLAN** **03.38**

**226/10/17** **RESOLVED** on the motion of Councillors Evans and Smith that Council receive this report and approve:

- 1. The proposed Integrated Planning & Reporting planning and documentation process and schedule; and
- 2. The proposed Community Strategic Plan consultation process and inclusions for consultation;
- 3. A Councillor Workshop to be held following the November meeting of Council.

**DEVELOPMENT APPLICATION 23-17/18 2 LOT SUBDIVISION  
TOGANMAIN WOOL SHED  
DA23-17/18**

**227/10/17 RESOLVED** on the motion of Councillors Gilbert and Black that:

1. The Toganmain Wool Shed Precinct, the subject of the Development Application 23-17/18, be listed as an item of Environmental Heritage in Schedule 5 of Murrumbidgee Local Environmental Plan 2013, by way of amendment 1 to the Plan. The amendment is to be subject to a separate report to Council.
2. Consent be granted to Development Application 23-17/18 for 2 Lot Subdivision of Lot 1, DP 750901. Sturt Highway, Darlington Point dated 30 August 2017 as shown on Plan Number DA 23-17/18 and described in details accompanying the application under Section 80 (1) of the Environmental Planning and Assessment Act 1979, subject to the following conditions:

The development shall take place in accordance with the plans and documentation submitted with the application. A copy of these are held by Council as Plan No.23-17/18.

Reason: To clarify the extent of the consent.

Work as executed drawings are to be submitted to the Council on completion of all work. The drawings are to be accompanied by a Subdivision Certificate Application.

Reason: To ensure Council has a true and accurate record of the development.

Prior to release of the subdivision certificate, proof that phone and electricity services are available on each allotment is to be furnished to Council.

Reason: To ensure adequate services are available to each allotment.

Potable water supply is to be provided on site for each allotment/dwelling.

Reason: To provide a suitable water supply for stock and domestic purposes.

No additional vehicle access points are to be created as a result of the subdivision.

---

This is page 4 of 9 of the Minutes of the Ordinary Meeting of Council held Tuesday 24 October 2017.

 ..... General Manager ..... Mayor

---

Reason: To ensure access arrangements are unaltered as part of the development.

**Please note:** if the access to either of the resulting lots requires up-grading, a road opening permit will be required to be obtained and approved by Murrumbidgee Council and the Roads and Maritime Services.

Within 2 years of the subdivision certificate being released, a Heritage Management Plan is to be prepared in accordance with the NSW Heritage Branches Guidelines and provided to Council, along with a schedule of annual maintenance works to maintain the buildings and a restoration works schedule to restore the buildings when funds are available.

Reason: To ensure the Toganmain Wool Shed Heritage Precinct is maintained.

**MURRUMBIDGEE COUNCIL-STRONGER COUNCILS FRAMEWORK**  
**03.13.08**

**228/10/17** **RESOLVED** on the motion of Councillors Black and Curphey that:

- a) the information contained within this report on Murrumbidgee Council Stronger Councils Framework be noted;
- b) Relevant ongoing indicators and appropriate measures be incorporated into the Community Strategic Plan as part of the Integrated Planning and Reporting Process.

**ADOPTION OF COUNCIL POLICIES** **03.06**

**229/10/17** **RESOLVED** on the motion of Councillors Smith and Chirgwin that:

- a) The Community Engagement Framework and Communications Strategy be adopted;
- b) Funds be allocated within the 2018/2019 Annual Operating Budget to cover costs associated with the delivery of the actions contained within the above documents.

**COMMITTEE MINUTES**

**MINUTES OF THE DARLINGTON POINT TOWNLIFE COMMITTEE MEETING** **02.34**

**230/10/17** **RESOLVED** on the motion of Councillors Smith and Gilbert that the Minutes of the Darlington Point Townlife Committee Meeting held on Tuesday 10 October 2017 be adopted.

---

This is page 5 of 9 of the Minutes of the Ordinary Meeting of Council held Tuesday 24 October 2017.

 General Manager ..... Mayor

**MINUTES OF THE GENERAL MEETINGS OF THE JERILDERIE TIDY TOWNS COMMITTEE** **02.09**

**231/10/17** **RESOLVED** on the motion of Councillors Bryce and Chirgwin that the Minutes of the General Meetings of the Jerilderie Tidy Towns Committee held on Thursday 7 September 2017 and Thursday 5 October 2017 be adopted.

**MINUTES OF THE ORDINARY MEETING OF HERITAGE DARLINGTON POINT COMMITTEE** **02.34**

**232/10/17** **RESOLVED** on the motion of Councillors Curphey and Chirgwin that the Minutes of the Ordinary Meeting of the Heritage Darlington Point Committee held on 8 October 2017 be adopted.

**ITEMS FOR INFORMATION**

**STATEMENT OF BANK BALANCES & SCHEDULE OF INVESTMENT** **05.13**

**233/10/17** **RESOLVED** on the motion of Councillors Black and Chirgwin that the Statements of Bank Balances and Schedules of Investments as at 30 September 2017 be noted and received.

**LOAN BORROWINGS INFORMATION AS AT 30/9/17** **05.14**

**234/10/17** **RESOLVED** on the motion of Councillors Bryce and Smith that the Loan Borrowings Information Report be noted.

**PRIORITY PROJECTS REGISTER-OCTOBER 2017-UPDATE** **03.13.08A**

**235/10/17** **RESOLVED** on the motion of Councillors Curphey and Chirgwin that the Priorities Projects Register Report be received.

**RISK BASED DRINKING WATER MANAGEMENT SYSTEM** **04.44.01**

**236/10/17** **RESOLVED** on the motion of Councillors Evans and Black that the Report be received and noted.

**UPDATE ON PROJECT MANAGEMENT OFFICE (PMO)** **03.13.08**

**237/10/17** **RESOLVED** on the motion of Councillors Evans and Smith that the information on the activities of the Project Management Office be received and noted.

---

This is page 6 of 9 of the Minutes of the Ordinary Meeting of Council held Tuesday 24 October 2017.

.....General Manager .....Mayor

- 238/10/17 **RESOLVED** on the motion of Councillors Wells and Bryce that the Works in Progress Report be adopted.

## CONFIDENTIAL ITEMS

### PROPOSED EX-GRATIA PAYMENT 05.28

- 239/10/17 **RESOLVED** on the motion of Councillors Curphey and Gilbert that this item be referred to the **CONFIDENTIAL** section of the Ordinary Council Meeting which is closed to the public. This item is classified as Confidential in accordance with Section 10A (2) (a) of the *Local Government Act 1993*, which permits the meeting to be closed to the public for business relating to the following:-

- (a) *personnel matters concerning particular individuals (other than Councillors).*

### MURRUMBIDGEE COUNCIL SALARY STRUCTURE 05.28

- 240/10/17 **RESOLVED** on the motion of Councillors Evans and Black that this item be referred to the **CONFIDENTIAL** section of the Ordinary Council Meeting which is closed to the public. This item is classified as Confidential in accordance with Section 10A (2) (a) of the *Local Government Act 1993*, which permits the meeting to be closed to the public for business relating to the following:-

- (a) *personnel matters concerning particular individuals (other than Councillors).*

Council closed its meeting to the public at 12.26pm and members of the public vacated the Chambers.

Councillor Bryce declared a pecuniary interest in these matters and departed the building.

### PROPOSED EX-GRATIA PAYMENT 05.28

- 241/10/17 **RESOLVED** on the motion of Councillors Curphey and Gilbert that Council:
- (a) Acknowledge the request by staff for an ex-gratia payment based on the principle of "same position, same remuneration";
  - (b) Approve, as detailed in the report, expenditure for an ex-gratia payment to the members of staff eligible for the payment from the New Council Implementation Fund for the period 12 May 2016 to 31 July 2017.



..... General Manager .....

..... Mayor .....

242/10/17 **RESOLVED** on the motion of Councillors Evans and Black that Council:

- (a) adopt a Salary Structure which allows for payment of up to 13.60% above Award as outlined in this report;
- (b) during 2018/19 consider the addition of an 'at risk' 2% performance step (after Step 4) (which aligns with the intent of the *Local Government Capability Framework*) and is further linked to Key Performance Indicators (KPI's) that the staff member must attain in any given year to be considered for the additional 2%;
- (c) notify the relevant Unions of the proposed Salary Structure;
- (d) notify the Murrumbidgee Council Consultative Committee of the proposed Salary Structure and continue to finalise the Salary System.

Councillor Bryce returned to the meeting.

Open Council resumed at 12.37pm.

**COUNCILLOR QUESTION TIME**

Councillor Bryce submitted the following questions:

*Requesting an update on the progress of the North Jerilderie Sewerage installation.*

A report on the North Jerilderie sewerage installation is to be presented to the November meeting of Council by the Assistant General Manager, Infrastructure and Environment.

*Seeking an explanation on the two new water storage tanks in Jerilderie Street and Nowranie Street.*

The Assistant General Manager, Infrastructure and Environment, advised the tank at the Treatment Works, Jerilderie Street is a raw water storage tank and the tank in Nowranie Street is a potable water storage tank. Installation of connecting pipe is part of the funding submission under the Safe and Secure Grant Program.

**THANKS TO STAFF**

At 12.50pm Ms Alison Balind, Project Manager-Merger Transition attended the meeting

Council acknowledged the efforts of staff members Alison Balind, Project Manager-Merger Transition, Peter Jones, Human Resources and Anthony Puntoriero, ICT who are leaving Council employ.

Cr McRae thanked Alison for her hard work in the 18 months since merger, and for her work with Murrumbidgee Shire Council pre-merger. Alison was wished all the best as she takes up a new position with Leeton Shire Council.



In their absence, Cr McRae asked that the Director - Merger Transition convey to Anthony Puntoriero and Peter Jones Council's appreciation for their work since merger.

**MAYOR'S REPORT**

**243/10/17** **RESOLVED** on the motion of Councillors McRae and Gilbert that the Report be received and noted.

There being no further business the meeting closed at 1.03 pm

.....  
Cr McRae  
**MAYOR**

