

Checklist – All Applications Section 4.12, Environmental Planning & Assessment Act, 1979

	Residential Dwellings	Dual Occupancy	Multi unit housing	Alteration & additions to residential dwellings	Garage, Outbuilding, Awning, Carport, etc	Commercial/Industrial building	Alteration & additions to Commercial/Industrial	Demolition	Subdivision of land	Advertising sign	Home business	Septic tank/AWTS	Farm shed – Class 10a	Swimming Pool	Applicant check list	Council check list
Site Plan	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	☐	
Statement of Environmental Effects	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓		✓		☐	
BASIX Certificate	✓	✓	✓	✱										✱	☐	
Floor plan	✓	✓	✓	✓	✓	✓	✓	✱			✓		✓		☐	
Elevation plan(s)	✓	✓	✓	✓	✓	✓	✓	✱		✓			✓	✓	☐	
Section plan(s)	○	○	○	○	○	○	○						▪	○	☐	
Engineers/footing details	○	○	○	○	○	○	○			▪			○	○	☐	
Specification of works	○	○	○	○	▪	○	○								☐	
Structural plans	▪	▪	▪	▪	▪	▪	▪			▪			▪	▪	☐	
Shadow diagrams (if close to other residences)	✱	✱	✱	✱	✱	✱	✱								☐	
Landscaping plan	✱	✓	✓	✱	✱	✓	✓	✱	✱		✱	✱	✱		☐	
Stormwater Drainage plan	○	✓	✓	✓	✓	✓	✓						✓		☐	
Waste Management plan						✱	✱				✱		✱		☐	
Traffic Impact Statement/Study			✱			✱	✱		✱						☐	
Fire Safety Schedule						▪	▪				▪		▪		☐	
Soil Classification Report	○	○	○	▪	▪	○	▪			▪			▪		☐	
Specialist Reports																
Land Capability Study									✱			✱			☐	
Land Contamination Report	✦	✦	✦						✱						☐	
Site survey	✱	✱	✱	✱	✱	✱	✱	✱	✱				✱	✱	☐	
Heritage Impact Assessment	✱	✱	✱	✱	✱	✱	✱	✱	✱	✱	✱		✱		☐	
Flora and fauna assessment	✱	✱	✱	✱	✱	✱	✱	✱	✱				✱		☐	
Noise and vibration study	✱	✱	✱	✱		✱	✱	✱	✱						☐	
Odour study	✱	✱	✱	✱		✱	✱		✱						☐	
Schedule of finishes	✱	✱	✱	✱	✱	✓	✓			✓			✱		☐	
Erosion Control Plan	✱	✱	✱	✱	✱	✱	✱	✱	✱						☐	
Traffic Control Plan	▪	▪	▪	▪	▪	▪	▪	▪	▪		▪		▪		☐	

- ✓ Indicates this information is required
- Indicates this information is required if you are applying for a Construction Certificate or Complying Development Certificate
- ✱ Indicated this information may be required
- Indicates this information may be required if you are applying for a Construction Certificate
- ✦ Check with Council Engineers

Note: Special requirements relate to designated and integrated development as well as regional development
 Note: Clearing proposals require Biodiversity Values Map and Threshold Report or a Biodiversity Development Assessment, see <https://www.lmbc.nsw.gov.au/Maps/index.html?viewer=BOSETMap>