

**INTERIM GENERAL MANAGER'S REPORTS TO COUNCIL MEETING  
TO BE HELD WEDNESDAY 25 MAY 2016**

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 General Manager ..... Mayor

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## ITEMS FOR DECISION

**ITEM NO. 1- COUNCIL MEETINGS SCHEDULE**  
**FILE: 03.11**  
**FROM: INTERIM GENERAL MANAGER**

It is necessary for the new Council to consider the schedule of meetings for the period June 2016 to September 2017.

Murrumbidgee Shire Council has held its Council meetings on the third Wednesday of each month, commencing 4.00pm.

Jerilderie Shire Council has held its Council meetings on the fourth Tuesday of the month, February to November, commencing 9.00am, and in the past rescheduled the December Council meeting date to allow Council attendance at the staff Christmas discussions with indoor and outdoor staff.


It has also been a practice of Jerilderie Shire Council to have no regular January meeting, but to hold a workshop meeting late in January or early in February, and provide an information business paper.

### RECOMMENDATION

That the schedule of monthly Council meetings be 9.00am on the fourth Thursdays of the months June 2016 to September 2017.

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 ..... General Manager ..... Mayor

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**ITEM NO. 2 - COUNCIL CODE OF MEETING PRACTICE**  
**FILE: 03.11**  
**FROM: INTERIM GENERAL MANAGER**

The Local Government (Council Amalgamations) Proclamation 2016 (NSW)- Schedule 12 Provisions for Murrumbidgee Council (attachment 1) adopted the Jerilderie Shire Council Code of Meeting Practice for the new Council until it is amended or replaced in accordance with the Act.

Jerilderie Shire Council's Code of Meeting Practice states:

## **PART 2 - CONVENING OF AND ATTENDANCE AT COUNCIL MEETINGS**

### **Frequency of Meetings of the Council**

- (i) The Council is required to meet at least 10 times each year, each time in a different month. (LGA – S365)*
- (ii) The Council has resolved that Ordinary Meeting of the Council shall be held on the fourth Tuesday of every month commencing at 9.00 am.*
- (iii) Meetings of the Council are held in the Jerilderie Shire Council Chambers, 35 Jerilderie Street, Jerilderie.*
- (iv) The Council may, by resolution, vary the time, date and place of Ordinary Meetings should extenuating circumstances exist which would prevent the Ordinary Meetings of the Council being held in accordance with clause 5 (ii).*

This Code may be amended only in accordance with the provisions of Division 1 of Part 2 of Chapter 12 of the Act.


### **RECOMMENDATION**

That the Council Code of Meeting Practice Part 2 – Convening of and attendance at Council Meetings be amended in accordance with the provisions of the Local Government Act, 1993 as follows:

- Item 1 (ii) – *ordinary meetings of the Council shall be held on the fourth Thursday of every month commencing at 9.00am;*
- Item 1 (iii) - *ordinary meetings of the Council are held in the three service centres within the Council Local Government area, on a rotation basis.*

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 ..... General Manager ..... Mayor

**ITEM NO. 3 – COUNCIL COMMITTEE MEMBERSHIP**  
**FILE: 03.11**  
**FROM: INTERIM GENERAL MANAGER**

Prior to May 12, 2016, the Councils of Murrumbidgee and Jerilderie Shires included a number of Operational Committees and Committees delegated under Section 355 of the Local Government Act. The membership of these Committees consisted of elected representatives and community members and the Committees' purpose was set out in Terms of Reference relating to the particular area of responsibility.

With the establishment of a new Local Government Area, there is a need to determine the makeup of the existing Committees. The Committee delegations outlined below are an amalgam of the former Committees of each of the previous Councils which require updated delegations.

<b>Standing and Special Committees of Council</b>		
<b>Committee Name</b>	<b>Local Representation Committee</b>	<b>Community Representatives</b>
Darlington Point Caravan Park Committee	Administrator, Deputy General Manager	
Darlington Point Levee Committee	Mr Curphey, Mr Gilbert, Mr Wells Deputy General Manager, Interim Director of Community Infrastructure and Sustainability	One Community representative DECC Representatives
Traffic Committee	Mr Curphey, Mr Black, Mr Wells, Mrs Smith, Interim Director of Community Infrastructure and Sustainability, Director of Technical Services, Road Safety Officer	
Local Emergency Management Committee	Mr Black, (alternate) Mrs McRae	

<b>Section 355 Committees of Council</b>		
<b>Committee Name</b>	<b>Local Representation Committee</b>	<b>Community Representatives</b>
Coleambally Australia Day Committee	Mrs Chirgwin, Director Corporate Performance and Community	Three/four community representatives
Coleambally Townlife Committee	Mrs Chirgwin, Mr Evans, Director Corporate Performance and Community	Five community representatives
Darlington Point Townlife Committee	Mr Gilbert, Mr Wells, Director Corporate Performance and Community	Three/four community representatives
Heritage Darlington Point	Mr Curphey, Manager Health Building and Planning	Three/four community representatives
Tiddalik Wetlands Committee	Mr Curphey, Director Corporate Performance and Community	Two/three community representatives
Alf Hanna Legacy Units	Mrs Bryce	
Balmeringa Management Committee	Mrs Bryce, Mrs Smith	

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Central Coree Sports Complex Management Committee	Mrs McRae	
Yamma Recreation Reserve Management Committee	Mr Hogan	
Jerilderie Tidy Towns Committee	Mrs Bryce and Mrs McRae	

#### **Advisory Committee**

Monash Park Users	Mrs Smith and Mr Hogan
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#### **External Committees with Council representation**


<b>Committee Name</b>	<b>Local Representation Committee</b>
Coleambally Irrigation Co-operative Ltd	Mr Wells and Interim General Manager
Kidman Way Promotional Committee	Mrs Chirgwin, Mrs McRae, Executive Officer
MIA Zone Bushfire Management Committee	Mr Black, Mr Hogan, (alternate) Mrs Smith & Manager Health, Building & Planning
MIA Zone Rural Fire Service Liaison Committee	Mr Wells and Deputy General Manager
Murray Darling Association	Mr Hogan, (alternate) Mr Evans and Interim General Manager
Western Riverina Libraries Committee	Mr Evans, Mrs Smith, Director Corporate Performance and Community, Finance Manager
Western Riverina Arts	Mrs Chirgwin and Mrs Bryce, Executive Officer
Riverina Regional Tourism Inc.	Mrs McRae, Interim General Manager, Executive Officer
Roads and Maritime Services Consultative Committee	Mr Evans and Director Technical Services

#### **RECOMMENDATION**

That Council choose a representative for each of the Committees listed.

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 General Manager .....Mayor

**ITEM NO. 4 - LOCAL REPRESENTATION COMMITTEE**  
**FILE: 03.13.09**  
**FROM: INTERIM GENERAL MANAGER**

The Proclamation of the creation of the Murrumbidgee Council includes the creation of a Local Representation Committee (LRC).

The Office of Local Government has provided a model Terms of Reference for the Committee (attachment 2).

The purpose of the Committee is to provide advice to the Administrator on local views and issues. This includes:

- Providing input to the Operation Plans 2016-2017 and 2017-2018
- Advise on the Communications and Engagement Plan for the community
- Provide input into the Statement of Vision and Priorities
- Assisting to engage communities and partners in planning the new Council

The LRC primarily comprises Councillors of the former Councils who have demonstrated a commitment to the success of the new Council. The Administrator will appoint members of the LRC, and may appoint other community representatives where appropriate.

The Administrator has discussed the formation of the LRC with all former Councillors, seeking their interest in being a member of the LRC, advising the roles and responsibilities.

**RECOMMENDATION**

That the following community members be appointed to the Local Representation Committee:

- Chair Ruth McRae
- Deputy Chair Phil Wells
- Rob Black
- Rob Curphey
- Christine Chirgwin
- Gavin Gilbert
- Terry Hogan
- Gaila Smith
- Faith Bryce

**ITEM NO: 5 - REPRESENTATIVES ON THE JOINT REGIONAL PLANNING  
PANEL FOR MURRUMBIDGEE COUNCIL**  
**FILE: 04.25**  
**FROM: MANAGER OF DEVELOPMENT**

With the proclamation of the Murrumbidgee Council on 12 May 2016 the representatives to the Joint Regional Planning Panel (JRPP) of the former Jerilderie and Murrumbidgee Shires becomes obsolete.

New delegates are required to be nominated and forwarded to the Joint Regional Planning Panel Secretariat.

The former members were:

**Jerilderie**

Michael Abney Hastings (deceased) - Member  
Ruth McRae (former Councillor) - Member  
Susan Appleyard (Manager of Development) - Alternative

**Murrumbidgee**

Phillip Wells (former Councillor) - Member  
Mathew Glover (former General Manager) - Member  
Austin Evans (Administrator) - Alternative

I do not recommend that Council staff sit on the JRPP as they will have a conflict of interest in that they will be involved in the preparation of the Council's report to the panel.

In this instance I would recommend former Councillors Ruth McRae and Phillip Wells be the Murrumbidgee Council members with Austin Evans as the alternative delegate.

Both Ruth McRae and Phillip Wells have a good understanding of their local areas and processes involved in assessment of development applications at Council level.

**RECOMMENDATION**

That Ruth McRae and Phillip Wells be nominated for appointment as Council's delegates to the Western Region Joint Planning Panel, with Austin Evans as the alternative.

## CONFIDENTIAL ITEMS

ITEM NO. 6 - DARLINGTON POINT FLOODPLAIN MANAGEMENT-  
CONSTRUCTION OF LEVEE (AREA 3)  
FILE: GOV-REL-18 (Doc # IPR1654357)  
FROM: DEPUTY GENERAL MANAGER

### RECOMMENDATION

This report is **CONFIDENTIAL** in accordance with Section 10A (2) of the Local Government Act 1993, which permits the meeting to be closed to the public for business relating to the following: -

- (c) information that would, if disclosed, confer a commercial advantage on a person with whom the Council is conducting (or proposes to conduct) business.

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 General Manager .....Mayor

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