

**GENERAL MANAGER'S REPORTS TO COUNCIL MEETING
TO BE HELD THURSDAY 22 SEPTEMBER 2016**

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.....General ManagerAdministrator

ITEMS FOR DECISION

ITEM NO. 1 - MURRAY DARLING ASSOCIATION 2016 NATIONAL CONFERENCE & AGM

FILE: 03.23.03

FROM: GENERAL MANAGER

The 72nd Annual Murray Darling Association National Conference and AGM: *“Local Government-The Voice of the Basin”* will be held in Dubbo on Wednesday 26 and Thursday 27 October 2016. A programme is attached for information (attachment # 1).

Council’s representative to this Committee is Mrs Ruth McRae, with alternate delegate Mr Terry Hogan.

The Conference business paper for Wednesday includes presentation of reports and includes, as a motion, the adoption of a new Constitution. The proposed new Constitution is to provide certainty and value for Local Government members through the establishment of clear and equitable representative voting rights and entitlements. To view the new constitution, please follow the link below: [http://www.mda.asn.au/Source/news/Constitution%202016%20\(final%20draft\).pdf](http://www.mda.asn.au/Source/news/Constitution%202016%20(final%20draft).pdf)

A further range of motions will be proposed by Councils and the regions to inform the direction and advocacy priorities for the MDA in the year ahead.

There will also be several guest presentations and the Conference concludes with a Civic Reception that evening. Thursday will comprise a Regional Study Tour, taking in points of regional significance, and presented by Western Plains Regional Council.

The Murray Darling Association Inc Strategic Plan 2016-19 will be available at the Council meeting. This Plan highlights the importance of active participation by member Councils.

RECOMMENDATION

That attendance at the Murray Darling Association National Conference and AGM be approved, with out of pocket expenses to be met by Council.

ITEM NO. 2 - RECOGNITION OF SERVICE
FILE: 05.23.01
FROM: GENERAL MANAGER

At the Jerilderie Shire Council meeting of April 2012, it was resolved to adopt the Recognition of Service Policy, and this included a presentation to staff who have reached 40 and 20 year milestones at the Council.

Two employees have recently achieved the milestone of 20 years service to Council:

- Office Manager, Lisa Bryce, who commenced duties with Council on 5 August 1996
- Steel Fabrication Foreman, Justin Williams, who commenced duties with Council on 9 September 1996

These employees and members of their families have been invited to attend for presentation of Service Awards, followed by afternoon tea.

The Local Government Act requires a resolution to allow the Council Seal to be placed on these Service Awards.

RECOMMENDATION

The Common Seal of Council be placed on the 20 Year Service Award of Council employees Mrs Lisa Bryce and Mr Justin Williams.

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ITEM NO. 3 - JERILDERIE PROPOSITION-SIR JOHN MONASH
FILE: 02.32 / 07.02.07
FROM: GENERAL MANAGER

At the Jerilderie Shire Council meeting of 27 October 2015, it was resolved that Council, in consultation with the past Deputy Prime Minister and Australian Ambassador to the Holy See, Hon Tim Fischer, AC, would support the posthumous promotion of General Sir John Monash to the rank of Australian Field Marshal:

Following on the outstanding contribution of Sir John Monash to State and Nation before, during and after World War One, and reflecting the fact that Sir John Monash received no Australian Awards or Honours post 11 November 1918, the Prime Minister approve by Government Gazette publication, the posthumous promotion of one step in rank of General Sir John Monash to the rank of Australian Field Marshal, with effect 11 November 1930, one year after Sir John Monash was eventually promoted to the rank of General.

Background

For decades Sir John Monash has been downplayed for various reasons. In fact he was frozen for 11 years at the rank of Lt General (three star) from 11 November 1918, after helping to deliver victory on the Western Front as leader of the AIF throughout 1918. This downplaying and lack of recognition was recently again affirmed when the Three Volume Official History of World War One by Cambridge University did not mention Sir John Monash, the IWM had to be persuaded to detail Sir John Monash in its revamped World War One Gallery, and outside of some circles in Melbourne detailed knowledge of the achievements of Sir John Monash are not well known. Indeed until the recent revamp, the Australian War Memorial had little on display that related to Sir John Monash.

Whilst some individuals of import decades ago were not keen on promoting the efforts of Sir John Monash, the business of downplaying can be traced back to one incredible headline in the Sydney Morning Herald after the Battle of Hamel, when Sir John Monash led 7,000 members of the AIF and 1,000 US soldiers of the 33rd Illinois Division to a 93 minute victory. Reports from the Western Front used to come back through the British Force HQs of Field Marshal Sir Douglas Haig so this was the headline in most Australian newspapers, including the Sydney Morning Herald on 5 July: "BRITISH SUCCESS: HAMEL CAPTURED".

More recent articles and books have sought to correct this downplaying, including the book "Maestro John Monash" by Tim Fischer, who has helped draft this Jerilderie Proposition, and "Monash: the Soldier who Shaped Australia" by Grantlee Kieza.

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In addition, the Jerilderie connection comes through the fact Sir John Monash grew up at Jerilderie for a couple of critical years, gained strong praise from the Jerilderie School Headmaster, William Elliot, and later returned to Jerilderie to help local irrigators in litigation that went all the way to the NSW Supreme Court. Monash led the case and was successful in winning the case.

Timeline

It is respectfully urged that after consultation, including with Party Leaders and MPs and Senators on all sides, the Prime Minister approve and proceed with the Special Issue of a Government Gazette on a date to be determined (eg 25 April 1916 or 4 July 2016, 98 years after the Battle of Hamel). This action to be announced to the Federal Parliament on the last scheduled sitting day of Federal Parliament prior to ANZAC Day 2016, or on the eve of ANZAC Day 2016, or as the Prime Minister might determine.

Later on, a formal ceremony could be held at the Australian War Memorial when the Sir John Monash Field Marshal “Baton” could be presented by the Governor General to the Director of the Australian War Memorial at the forecourt of the Australian War Memorial in Canberra.

Conclusion

Jerilderie Shire Council, having carried the Jerilderie Proposition by resolution on 27 October 2015, formally asked that the matter be raised with the Prime Minister and favourably considered, via local Federal Member for Farrer and Minister for Health and Aged Care, and Minister for Sport, the Hon. Sussan Ley, MP, as soon as reasonably possible.

RECOMMENDATION

That Murrumbidgee Council adopt the “Jerilderie Proposition” and call upon the Federal Member for Farrer and Minister for Health and Aged Care, and Minister for Sport, the Hon. Sussan Ley, MP to formally progress the matter with the Prime Minister.

ITEM NO. 4 – ADOPTION OF MURRUMBIDGEE COUNCIL CODE OF CONDUCT
FILE: 03.16 / 03.13.08
FROM: GENERAL MANAGER

Included within the Governor’s Proclamation that created Murrumbidgee Council was a section relating to the adoption of a Code of Conduct for the new organisation. That statement read:

20 Code of Conduct

The code of conduct for a new council is to be the model code (within the meaning of section 440 of the Act) until a code of conduct is adopted by the council in accordance with the Act

A review of the Codes of Conduct for the former Jerilderie and Murrumbidgee Shire Councils indicated that the most current Code was that under which the former Murrumbidgee Shire Council operated. This document was, in effect, the Office of Local Government’s Model Code of Conduct as release in November 2015 (attachment # 2). The Model Code of Conduct is designed to help Councils get on with the core business of serving their communities. It does this by providing:

- flexibility to resolve less serious matters informally
- fair complaints management
- strong sanctions to help deter ongoing disruptive behaviour and serious misconduct

In adopting the Model Code of Conduct, Council will ensure that it meets the expected standard for Local Government organisations as set out by the Office of Local Government. It is also a requirement, under the Procedures for Administering the Model Code of Conduct (attachment # 3), for Council to appoint complaints reviewers external to the organisation to undertake investigations into any Code of Conduct allegations. The Riverina and Murray Regional Organisation of Councils (RAMROC) currently has a panel of reviewers which is accessed by other Local Government organisations throughout the region to undertake investigations on their behalf.

RECOMMENDATION

That Council:

- a) confirm the Model Code of Conduct of November 2015 as its Code of Conduct
- b) appoint the Director Corporate and Finance as the Complaint Coordinator, and Deputy General Manager as the alternate Complaints Coordinator
- c) appoint RAMROC Regional Panel of Conduct Reviewers for Code of Conduct investigations.

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ITEM NO. 5 – REQUEST FOR SPONSORSHIP – RIVERINA REDNECK RALLY
FILE: 05.10
FROM: GENERAL MANAGER

Earlier this year information was received from the event organiser of the inaugural Riverina Redneck Rally, Gavin Gilbert, requesting that the former Murrumbidgee Shire Council consider a sponsorship proposal for the event. The fundraising rally is a five-day event starting in Darlington Point and ending at the Country Hope offices in Wagga Wagga. It is scheduled to be run between March 18-22, 2017 and has already attracted strong interest, with approximately 50 entries received.

There are differing levels of sponsorship ranging from \$250 event supporter level through to gold level sponsorship of \$2,500. Should Council determine that it wishes to be a sponsor of this event, it would need to decide what level of sponsorship it wished to fund. Full details of the rally and the sponsorship packages are included with the attachment to this report (attachment # 4).

RECOMMENDATION

That Council determine if it wishes to support, through sponsorship, the inaugural Riverina Redneck Rally.

ITEM NO. 6 - UPDATE ON STRONGER COMMUNITIES FUND GRANTS
FILE: 03.13.08A
FROM: DEPUTY GENERAL MANAGER

The NSW Government established the Stronger Communities Fund – Communities Grant Program to provide recently merged Councils with funding to kick start the delivery of projects that improve local community infrastructure and services.

The Program will allocate up to \$1million in grants (with a maximum grant of \$50,000) to incorporated community groups for projects that build more vibrant, sustainable and inclusive local communities.

Council wrote to local community groups and also undertook advertising seeking application for the Program. It is pleasing to report that 82 applications were received, seeking in excess of \$5m in funding. Of these, 24 are recommended to be either allocated to the Council initiated projects or noted as “future projects”. The remaining 58 applications are seeking some \$1.832m in grants.

Community groups were advised that to be successful for funding, community projects had to meet the following criteria:

1. Deliver social, cultural, economic or environmental benefits to local communities;
2. Address an identified community priority;
3. Be well defined with a clear budget;
4. Demonstrate that any ongoing or recurrent costs of the project can be met by the community group once grant funding has been expended;
5. The community group must demonstrate the capacity to manage funds and deliver the project successfully.

Council encouraged community groups to also provide information by completing separate forms for projects which they would like considered in future, and for which finalised details and costing may not yet exist. Community groups were also asked that, when submitting more than one project, they make their order of priority clear.

Council established a Stronger Communities Fund Assessment Panel with responsibility for assessing the projects and making recommendation to Council for funding. The Panel is tasked with using the defined criteria for the Program to assess and recommend projects for funding.

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In accordance with the Guidelines established by the State Government, membership of the Murrumbidgee Council Stronger Communities Fund Assessment Panel comprises:

- Administrator, Austin Evans
- Greg Aplin, MP, State Member for Albury
- Adrian Piccoli, MP, State Member for Murray. Mr Piccoli has declined to be a member of the Panel and has requested Mr Terry Hogan to represent him.
- Regional Coordinator of the Department of Premier and Cabinet, Ms Trudi McDonald
- Members of the Murrumbidgee Council Local Representation Committee namely, Ruth McRae (chair), Phil Wells (Deputy Chair), Christine Chirgwin, Robert Black, Robert Curphey, Gavin Gilbert, Terry Hogan, Faith Bryce and Gaila Smith
- Independent Probity Advisor, Mr Adrian Lindner (Former Head of Wagga Wagga Campus, Charles Sturt University)

Council is responsible for the effective governance of the Stronger Communities Fund and is required to set a project management framework that supports the consultation, assessment and delivery of projects that will be funded. The Fund is required to be spent or committed by 30 June 2019 and all funding acquitted before 31 December 2019.

This report proposes changes to the membership of the Assessment Panel. The proposed changes are recommended for a number of reasons including:

- The volume of applications received and the associated work involved in reaching consensus with such a large number of Panel members
- Discussions with other recently merged Councils and how they have created their Assessment Panels
- The likely need for the Panel to convene on a number of occasions in the coming months (and the logistics of coordinating attendance at such meetings)
- Recognising that the members of the LRC have been provided with all the applications and will be able to discuss the report (and recommendations) of the Assessment Panel at one of their ordinary meetings (likely October)

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Accordingly, the proposed amended membership of the Assessment Panel is:

- Administrator, Austin Evans
- Greg Aplin, MP, State Member for Albury
- Mr Terry Hogan as nominated representative for Adrian Piccoli, MP, State Member for Murray.
- Regional Coordinator of the Department of Premier and Cabinet, Ms Trudi McDonald
- Chair of the Murrumbidgee Council Local Representation Committee, Ruth McRae
- Independent Probity Advisor, Adrian Lindner (Former Head of Wagga Wagga Campus, Charles Sturt University and currently a member of the Wagga Wagga City Council Audit and Risk Committee) (non voting)

Council is required to notify the Office of Local Government (OLG) of its three year plan for allocating the Stronger Communities Fund by December 2016. Additionally, Council is required to notify OLG of the projects that Council has approved for funding, with such notification to include information on Council's governance arrangements, consultation, prioritisation processes and a list of the projects to be funded, including costing, timeframes and expected benefits.

Council is also required to table quarterly progress reports to an Ordinary Council Meeting on the expenditure and outcomes of the Stronger Communities Fund, until the funds are spent. Further, Council must prepare and provide six monthly reports each year by 31 July and 31 January to the OLG on projects selected for funding, delivery progress and expenditure.

It is proposed to manage the assessment process in the following manner:

- Engage C2Hills Consultancy to work with staff in assessing the applications and creating terms of reference for the Assessment Panel, as well as preparing an initial report to the Assessment Panel
- Staff continue to assess the applications for their eligibility against the guidelines
- Provide updated electronic copies of the applications to the (amended) Panel in the week of the 26th September
- Provide an excel assessment spreadsheet to Panel members as a tool for an initial evaluation of the applications. This spreadsheet will include the criteria identified by the Government for selection of successful projects and likely also assign weightings to some of the criteria
- Concurrently, seek feedback or clarification from the community groups of any questions (identified by staff) arising from the applications
- Convene a meeting of the Panel in the week of 31 October, 2016

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RECOMMENDATION

That Council amend the membership of the Stronger Communities Fund Assessment Panel to comprise the following:

- Administrator, Austin Evans
- Greg Aplin, MP, State Member for Albury
- Mr Terry Hogan as nominated representative for Adrian Piccoli, MP, State Member for Murray.
- Regional Coordinator of the Department of Premier and Cabinet, Ms Trudi McDonald
- Chair of the Murrumbidgee Council Local Representation Committee, Ruth McRae
- Independent Probitry Advisor, Adrian Lindner (Former Head of Wagga Wagga Campus, Charles Sturt University and currently a member of the Wagga Wagga City Council Audit and Risk Committee) (non-voting).

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ITEM NO. 7 - TASTE COLEAMBALLY FOOD AND FARM FESTIVAL
FILE: 06.09
FROM: DIRECTOR OF TECHNICAL SERVICES

Correspondence has been received from the Taste Coleambally Food and Farm Festival Committee. The Festival will be held on 21 to 23 October 2016, and the Committee is seeking Council's assistance with relation to the following items:

- Road closure of Brolga Place (including Kingfisher Avenue section) for the proposed Coleambally Colour Run to be held Saturday 22 October 2016 between 2.00pm and 5.00pm
- Road closure of Brolga Place (including Kingfisher Avenue section) Sunday 23 October 2016 between 8.30am and 4.00pm
- One portable microphone system with short projection to move between different areas for groups eg Sing Australia
- Bluetooth system to cover the entire area to advertise various events throughout the day (or assistance from Council to source the equipment)
- Provide traffic control (stop / slow) signs for road crossings during the Coleambally Colour Run
- Maintenance grading at the Coleambally Airstrip prior to the Festival.

The Committee also thanked Council for the impending installation of outdoor power points in John McInnes Square.

RECOMMENDATION

Council support the Taste Coleambally Food and Farm Festival to be held 21 to 23 October 2016 in Coleambally, and assist by providing the following:

- a) Traffic control / road closure in Brolga Place (including Kingfisher Avenue section) on Saturday 22 October and Sunday 23 October 2016
- b) Assist the Committee with provision of a portable microphone and Bluetooth system to advertise events during the festival
- c) Traffic control during the Coleambally Colour Run
- d) Maintenance grading at the Coleambally airstrip.

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ITEM NO. 8 - DRAFT DRINKING WATER QUALITY POLICY
FILE: 03.06
FROM: DIRECTOR TECHNICAL SERVICES

Council is required to meet appropriate drinking water standards as advised by the *Australian Drinking Water Guidelines*, including adopting a policy to ensure the correct measures are in place to achieve this.

Attached is the draft Murrumbidgee Council Drinking Water Quality Policy for Council's perusal (attachment # 5).

RECOMMENDATION

That:

1. The draft Murrumbidgee Council Drinking Water Quality Policy be publicly notified and exhibited for a period of 28 days, with a submission period of 42 days, in accordance with Section 160 of the Local Government Act 1993
2. On completion of the submission period, the draft Murrumbidgee Council Drinking Water Quality Policy be presented to Council for adoption in accordance with Section 161 of the Local Government Act 1993.

**ITEM NO. 9 - CLASSIFICATION OF LOTS 78, 79 & 80 OF STAGE TWO
WUNNAMURRA ESTATE AS OPERATIONAL LAND**
FILE: 03.09.07 / 04.15.02
FROM: DIRECTOR ENVIRONMENTAL SERVICES

At the July meeting it was resolved to place the following lots on exhibition in accordance with Section 34 of the Local Government Act 1993, to be classified as operational land:

- Lot 78 – is used as a sewerage pump station site;
- Lot 79 - a stormwater drainage reserve; and
- Lot 80 – land proposed to be subdivided for stage 3 of the Wunnamurra Estate.

Under Part 2 Public Land, Local Government Act 1993, all land vested in a Council (*except for road or land to which the Crown Lands Act 1989 applies*) is required to be classified as either “community” or “operational”.

The classification will generally be achieved by a Local Environmental Plan but may, in some circumstances, be achieved by resolution of the Council. In this instance a resolution of Council is required within 90 days of the lots being formally made in accordance with Section 31 of the Local Government Act 1993.

The purpose of classification is to identify clearly that land which should be kept for use by the general public (community) and that land which need not (operational). The major consequence of classification is that it determines the ease or difficulty with which land may be alienated by sale, leasing or some other means.

All three lots are to be classified as operational land as Lots 78 and 79 are required for infrastructure purposes and Lot 80 has been identified for future residential development.

During the exhibition period no submissions were received.

RECOMMENDATION

That Council, in accordance with Section 31 of the Local Government Act 1993, classify Lots 78, 79 and 80 of stage two of Wunnamurra Estate Jerilderie as operational land, as Lots 78 and 79 are required for infrastructure purposes and Lot 80 has been identified for future residential development.

COMMITTEE MINUTES

ITEM NO. 10 - MINUTES OF THE JERILDERIE TIDY TOWNS COMMITTEE MEETING HELD AT TIDY TOWNS OFFICE ON THURSDAY 4 AUGUST 2016, COMMENCING 6.00PM

Present: - Ian (chair), Faith, Richard, Elaine, Fred, June, Garry, Joan, Polly, Chris & Bruce.

Apologies: Robyne, Ruth, Sadie ,Jan, Lorretta, Marj, Mills's, Robyn, Anne.

Moved Garry. Seconded Polly that the apologies be accepted.
Carried.

The Minutes of the last meeting were accepted as read on the motion of June
Seconded Garry
Carried.

Business arising from the Minutes:

- Race day raffle 1st prize – ladies camp chair and pull-along food/drink carrier.
2nd prize - \$50 voucher for Gold Cup.
- B&S ball clean up 10.00 am Sunday. Bags ,gloves & rakes supplied (gum boots required)
- Tree planting at sports club- Coly Salt Bush approached ,all ok when ready to go. - check with Geoff Portbury on amount.

Treasurer's report as tabled

Moved Richard Wright Seconded Fred that the Treasurers Report as tabled be accepted.
Carried.

Correspondence:

Inwards:

- Murrumbidgee Council -re administrator appointment and LRC reps Ruth and Faith
- Darlington Point Heritage Monthly newsletter
- Portsea Camp request of donation
- Blue Star Awards notification

Outwards:

- nil

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Business arising from correspondence:

- Donation of \$200 to Portsea Camp Moved Garry ,2nd Elaine
- Randwick city council won an initiative award (wowie)
Moved June, 2nd Fred.
Carried.

General Business:

- Rakes, gloves & bags supplied for b&s clean up. Sunday September 4 at 10.00am. Peter Bourke volunteered to help. (such a good lad. Must remember to send a thank you).
- Working bee Sat 10th at 9.00 am at shed - Mowing and weeding for an hour
- Street sales on Friday September 16, 2016.
 - Sneds will start at 7.00,
 - Garry at 8.00,
 - June at 9.00,
 - Joan K at 10.00,
 - need one for 11.00
 - then close at 12.00.
 - If anyone can assist those on the roster please email back. It is always easier with two ('cause I can't remember names!!!)
- Races - roster for raffle
 - Forbsey and Polly will do first shift at 11.00.
 - Think we will need 2-3 for each shift.
 - Please forward your preferred times. Not sure of the time frame? 11.00am to 2.00pm? (what time is the Gold Cup run?)

Meeting Closed: 6.40ish (heehee, you have my time taking skills down pat Faith)

Next Meeting: 06/10/2016

At: The Office

Time: 6.00pm

.....
President
06/10/16

ITEMS FOR INFORMATION

ITEM NO. 11 - UPDATE ON PROJECT MANAGEMENT OFFICE (PMO)
FILE: 03.13.08
FROM: DEPUTY GENERAL MANAGER

This report provides an update on the activities of the Project Management Office (PMO) as it continues managing the business issues associated with the Murrumbidgee Council Transition Project. The PMO is responsible for making recommendations to the General Manager on a wide range of matters that are relevant to the integration and harmonisation of the Murrumbidgee Council. These matters include defining and realising outcomes and benefits of the transition, monitoring risks, quality of outcomes and deliverables, timelines and budget implications.

The PMO provides strategic direction and advice and will monitor implementation by others within the Council. The PMO is working collaboratively with MANEX to ensure that workloads are manageable, noting that MANEX is charged with ensuring continuity of the services provided by the former Councils.

The PMO's role includes consideration of:

- Organisation structural issues
- Reporting requirements
- Implementation methodologies
- Establishment of and adherence to timelines
- Internal and external communication
- Human resources and industrial issues
- Systems integration including Information and Communications Technology (ICT) and salary systems
- Harmonising and enhancing policies and codes
- Delegations
- Community engagement
- Governance matters including insurance, procurement, risk management, work, health and safety, register development and maintenance, internal and external audit
- Rates and fees and charges harmonisation

The first iteration of the Transition and Implementation Plan was prepared and provided to Department of Premier and Cabinet (DPC) in July. The Plan is constantly being updated and amended to reflect progress of the overall Project. DPC have been very supportive throughout the project to date, and many workshops and training sessions have been held since the new Council was proclaimed. Council has been represented at these various forums by the Administrator, General Manager, Deputy General Manager and Merger Transition Manager.

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Below is an update on the activities of the PMO undertaken following the August meeting of Council:

- ✓ Updates and modifications to the Transition and Implementation Plan
- ✓ The “Post Merger” staff survey was completed with high levels of staff engagement, and the results expected to be with Council management next week
- ✓ The amended Constitution for the new Consultative Committee has been finalised, and nominations will be sought in the coming weeks
- ✓ The Communications (internal and external) Plan was reviewed last week and is in the process of being updated and then implemented
- ✓ The second staff newsletter was prepared and distributed, with the third newsletter being drafted this week for distribution next week
- ✓ Council has appointed Ken Gill to a contract role (through to September next year) as Human Resources Specialist for the PMO. Ken will be based in Darlington Point and commences duties on the 19th September
- ✓ The PMO recommended to the General Manager to enter into an agreement with a locally based Information and Communications (ICT) Company to provide an ICT specialist on a part time basis to the PMO through to September next year. That arrangement will see the Griffith based company provide a member of their staff for a minimum of 20 hours per week and be an active member of the PMO. That arrangement commences next week. The company is “.nxtIT” and the person who will be working with the PMO is Anthony Puntoriero
- ✓ Council entered into an agreement with CAMMS Management Group to document existing service levels across approximately 74 areas of service delivery (in respect of both former Councils) and then planning a review process for those 74 areas. That project had its kick off meeting this week with MANEX meeting with the consultant. That project will be finalised by end of November 2016
- ✓ Held two meetings with The Articulate Pear to progress the Corporate Branding and Community Engagement project. The project plan has been agreed to and community engagement activities are planned to commence next week
- ✓ The PMO (on behalf of Council) is working with a Melbourne based company who have commenced a Community Engagement Survey on behalf of the NSW Department of Premier and Cabinet and the nineteen newly merged Councils. 400 residents within the Murrumbidgee Council area will be contacted to participate in a 13 minute telephone survey. The survey commenced this week, and Jerilderie residents have already received telephone calls seeking their participation in the survey
- ✓ Produced and distributed the second community newsletter in the week of 29th August
- ✓ Produced and distributed a flyer (that was letterbox dropped into every residence in the Council area) advising that there was “No Need to Vote” at the Local Government elections on the 10th September

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- ✓ Continued working on the Stronger Communities Fund applications received by Council, including working with the Probitry Advisor and the Regional Manager of the Department of Premier and Cabinet
- ✓ Commenced discussions with Cara Dale from C2Hills Consultancy regarding their involvement in assessing the 82 applications.

Attachment # 6 is a diagrammatic representation of the overall process that the PMO is working towards.

Staff within the PMO are working on reviewing the two existing CSPs from the former Councils, and are creating a “linking document” that will highlight the key priorities from both CSPs.

The Service Review of 74 existing services is being undertaken by a company called CAMMS. This project will be completed by the end of November 2016.

The information from both the review of the CSPs and the Service Review will be analysed and assist in making recommendation to MANEX (and eventually Council) on an appropriate organisation structure for the new Council. Development of a new salary system will be undertaken (in house by the Human Resources specialist recruited to the PMO) concurrently with the formation of the new organisation structure.

Work will continue on achieving the objectives of the Implementation Plan, and this includes the finalisation of the new Corporate Logo and Branding by early December 2016.

RECOMMENDATION

That the information on the activities of the Project Management Office be received and noted.

ITEM NO. 12 - STATEMENT OF BANK BALANCES & SCHEDULE OF INVESTMENTS

FILE: 05.13

FROM: DIRECTOR CORPORATE AND FINANCE

STATEMENT OF BANK BALANCES	2015-16
	Consolidated
Cash Book 31 JULY 2016	464,920.92
ADD - Receipts - 31 August 2016	3,910,932.02
ADD - Receipts - Bendigo Bank	8,285.17
ADD - Cancelled	0.00
ADD - Adjustments	0.00
LESS - Cheques	-93,881.10
LESS - Autopay	-1,231,852.12
LESS - Payroll	-399,350.15
LESS - Bank Charges	-1,799.82
LESS - Loan Repayments	-10,753.99
LESS - Investments	0.00
LESS - Visa Card Pymt	-7,767.08
LESS - Fuel Card	-310.12
LESS - Photocopy Rental	-920.02
CASH AT BANK 31 AUGUST 2016	2,637,503.71
Bank Statement 31 AUGUST 2016	2,462,178.41
Bank Statement - Bendigo Bank	122,436.08
PLUS Outstanding Deposits	61,997.85
LESS Unpresented Cheques	-6,909.48
LESS Outstanding Autopay	-2,199.15
LESS Reverse Autopay	0.00
CASH AT BANK 31 AUGUST 2016	2,637,503.71
Add Investments	29,209,656.18
Total Cash and Investments	31,847,159.89
Represented by:-	
Trust Account - North	173,225.45
Trust Account - South	9,246.59
Water Fund - North	1,463,754.46
Water Fund - South	424,661.16
Sewer Fund - North	1,804,201.76
Sewer Fund - South	1,922,870.49
Domestic Waste Management - North	80,000.00
Domestic Waste Management - South	99,717.00
Unexpended Grant Funds	274,523.35
Plant Reserve - North	835,638.01
Plant Reserve - South	31,000.00
Employee Leave Entitlement Reserve-North	450,000.00
Employee Leave Entitlement Reserve-South	810,000.00
Infrastructure Reserve - North	4,074,176.20
Infrastructure Reserve - South	295,447.00
Residential Housing Reserve - North	120,000.00
New Council Implementation Fund	4,900,274.61
Stronger Communities Fund	10,000,000.00
General Fund	4,078,423.81

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SCHEDULE OF INVESTMENTS

Institution	Amount	Rate	Matures	NO.
IMB	509,314.33	2.53	04-Oct-16	2/17
ANZ	513,517.59	2.35	11-Oct-16	3/17
IMB	250,000.00	2.65	04-Oct-16	1/17
St George	503,780.82	2.90	07-Dec-16	5/17
NAB	250,000.00	2.65	18-Oct-16	4/17
ANZ	500,000.00	2.50	01-Nov-16	6/17
Bendigo Bank	709,329.62	2.30	18-Nov-16	7/17
Bendigo Bank	1,234,248.38	2.30	22-Nov-16	8/17
METWAY	1,033,129.13	2.85	06-Sep-16	58/16
METWAY	1,293,676.84	2.90	13-Sep-16	59/16
NAB	811,855.43	2.95	20-Sep-16	60/16
NAB	500,000.00	3.00	27-Sep-16	62/16
ANZ-Les Wallis	50,897.84	2.70	29-Sep-16	63/16
Bendigo Bank	253,286.43	2.40	30-Sep-16	64/16
St George	500,000.00	3.00	20-Oct-16	61/16
IMB Ltd	523,113.81	2.60	09-Nov-16	20
IMB Ltd	504,156.76	2.65	21-Sep-16	24
Bendigo	250,000.00	2.65	11-Oct-16	28
ANZ	526,749.33	2.60	14-Sep-16	29
ANZ	440,224.03	2.75	12-Sep-06	30
Bendigo	316,974.38	2.45	07-Sep-16	31
Bendigo	455,061.86	2.30	27-Nov-16	34
Bendigo	1,000,000.00	2.50	16-Sep-16	35
ANZ	506,691.17	2.50	28-Nov-16	39
Bendigo	2,000,000.00	2.60	16-Oct-16	40
ANZ	668,617.96	2.75	19-Sep-16	41
Bendigo	2,000,000.00	2.65	16-Nov-16	42
Bendigo	575,672.62	2.40	03-Oct-16	43
IMB Ltd	529,357.85	2.65	04-Oct-16	44
Bendigo	10,000,000.00	2.70	16-Dec-16	45
Total Investments	29,209,656.18			
Average Interest Rates	2014/15	3.40%		
	2015/16	2.77%		
	2016/17	2.62%		
PERCENTAGE OF FUNDS HELD				
SUNCORP	2,326,805.97	7.97%		
St George	1,003,780.82	3.44%		
NAB	1,561,855.43	5.35%		
ANZ	3,206,697.92	10.98%		
Bendigo	18,794,573.29	64.34%		
IMB Ltd	2,315,942.75	7.93%		
	29,209,656.18			

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.....General ManagerAdministrator

- I hereby certify that:
- 1) the cash book was reconciled with the bank balance as shown by the bank statements as at 31 August 2016
 - 2) the investments have been invested in accordance with the Local Government Act, Regulations and Council's policies.

RECOMMENDATION

That the Statements of Bank Balances and Schedules of Investments as at 31 August 2016 be noted and received.

Sue Mitchell
DIRECTOR
CORPORATE & FINANCE

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.....General ManagerAdministrator

ITEM NO. 13 - WORKS IN PROGRESS 15/8/16 to 11/9/16
FILE: 03.16.04
FROM: DIRECTOR OF TECHNICAL SERVICES

<p>Regional Roads RR552 – Conargo Road RR564 – Berrigan Road RR323 – Oaklands Road RR59 – Urana Road RR596 – Morundah Road RR356 – Berrigan/Oaklands Road</p>	<p>Bitumen patching, guide post maintenance, weeds spraying Bitumen patching, guide post maintenance Bitumen patching, edge patching, weeds spraying Bitumen patching, weed spraying Asset inspection Bitumen patching</p>
<p>MR321 – Kidman Way</p>	<p>Bitumen patching, asset inspection, heavy patching, guide post maintenance, culvert cleaning, sign maintenance, rubbish collection, edge patching. Works program for heavy patching construction on MR321 to be considered and funding sought from RMS.</p>
<p>H17 – Newell Highway</p>	<p>Heavy patching - asphalt segments 103, 105 and 106. Bitumen patching, sign maintenance, asset inspection. Trial heavy patching on SH17 segment 105 – material carted and contractor organised, weather permitting.</p>
<p>Local Road Maintenance</p>	<p><i>Grader Maintenance</i> Main Canal Road, Cummins Road, South Boundary Road, Martin Bell Road, McGrath Road, Bonars Lane, Boondilla Road, Ercildoune Road, Jim Cattanach Road, 11 Mile Pit Internal Roads, McLeary Road, Harvey Wells Road, South Coree Road, Algudgerie Road, Thurrowa Road, Preston Road, McLennons Bore Road, Fernbank Road, Anthonys Lane, Learys Lane, Innes Bridge Road, Rifle Range Road, Telephone Gate Road, Daenke Road, Moonbria Lane, Wilson Road, Fernbank Road, McDonald Road, Pugsley Road, Field Road. <i>Weed Spraying</i> Mairjimmy Road, Lignum Lane, South Coree Road, Booroobanilly Lane, Willows Road, McPhersons Lane, Wilson Road, Harris Lane, Willawa Lane. <i>Bitumen Patching</i> Wilson Road (bridge) <i>Bitumen Edge Patching</i> Keatings Lane <i>Gravel Resheeting</i> Learys Lane (part), Wilson Road, Moonbria Lane, Telephone Gate Road. Guide Post Maintenance Graham Road, Glenn Road, South Coree Road</p>

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Parks, Gardens and Town Maintenance	Parks and gardens maintained. Cemetery maintained and weed spraying.
Town Streets	Street cleaning, rubbish collection, bitumen patching, sign maintenance (Jerilderie). Bellbird Street – Sealed – completed 9/9/16. (Coleambally) Barwidgee Boulevard construction in progress proposed completion date 14/10/16 (Darlington Point). Heavy patching works Amaroo Avenue (Coleambally). Back lanes resheeting, graded and rolled (Jerilderie). Shoulder slashing in Darlington Point and Coleambally.
Survey Works	Detailed survey of Darlington Point Depot. Detailed survey of Coleambally Sports Oval and Club car park area. Flood gate survey and river height details, Darlington Point.
Water & Sewerage	Various raw and filtered water services repaired (Jerilderie). Water holding tank cleaned out, Coleambally. Darlington Point No2 Bore relining and pump repairs in progress. Coleambally Bore pumps removed. Minor sewerage line repairs.
Roads to Recovery	Kyola Road resheeting in progress. South Coree Road construction minor grading, work undertaken due to wet weather. Full program to be entered into the system.
Wunnamurra Estate Stage 2, Jerilderie	Raw and filtered water mains completed; services to residences to be completed. Sewer construction in progress. Drainage pipelines ordered. Minor road works in progress, will continue weather permitting. All plans completed.
Private Works	Minor grader/ loader works. Trial patch for RMS H17 seg 105 to be completed.
North Jerilderie Sewerage	Sewer manholes and pipelines have been ordered.

RECOMMENDATION

The Works in Progress Report be adopted.

This is page 24 of 24 of the General Manager's Reports as submitted to the Ordinary Meeting of Murrumbidgee Council held Thursday 22 September 2016.

.....General ManagerAdministrator