


GENERAL MANAGER'S REPORTS TO COUNCIL MEETING TO BE HELD THURSDAY 23 MARCH 2017

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General Manager

Administrator

ITEMS FOR DECISION

ITEM NO. 1 – WUNNAMURRA ESTATE STAGE 2 - PURCHASER REFUND
FILE: 04.15.02
FROM: GENERAL MANAGER

A request has been received for a refund of \$2000 deposit paid on Lot 45, within the Wunnamurra Estate Stage 2 development. At release of these lots for sale, purchasers were required to provide a non-refundable \$2000 deposit to secure their choice. This was to provide confidence that purchasers were willing to commit.

The original completion date for the development was anticipated to be 30 June 2016, however an abnormally wet winter, flood waters in the region and the resulting high water table means significant delays have been experienced.

The scheduled completion date is now 30 April 2017.

Whilst the purchasers are well aware that the majority of delays have been outside Council's control, these and other personal reasons have contributed towards their being unable to proceed with the land purchase. No contracts have been exchanged at this stage.

RECOMMENDATION

Due to extenuating circumstances, the proposed purchasers of Lot 45 of Council's Wunnamurra Estate Stage 2 residential subdivision be refunded their deposit of \$2000.



.....General ManagerAdministrator

**ITEM NO. 2 - AUSTRALIAN LOCAL GOVERNMENT ASSOCIATION-2017
NATIONAL GENERAL ASSEMBLY- CALL FOR MOTIONS**
FILE: 03.13.02
FROM: GENERAL MANAGER

A letter has been received from the Australian Local Government Association (ALGA), the national peak advocacy body for Local Government. ALGA's work includes, but is not limited to, the establishment of national policy and extensive liaison and lobbying with departments, Ministers and other parliamentarians at Commonwealth level to achieve better outcomes for local Councils.

The 2017 National General Assembly (NGA) of Local Government is being held in Canberra from 18-21 June 2017.

The ALGA invites Council to participate in the 2017 NGA by submitting a notice of motion. Motions must be under the theme of "Building Tomorrow's Communities".

A discussion paper (attachment # 1) has been prepared to assist Council to identify motions that address the theme of the NGA.

Motions must be submitted to ALGA by no later than 11.59pm on Friday 21 April 2017.

With the focus of Council activities on transitional matters, with limited time available to place attention on matters that are nationally significant, I believe our time is best spent attending to more local focus. I am therefore recommending that Council not spend valuable time and resources on matters which might be agreed to be worthy of discussion at the National Conference. I am also not recommending attendance at the National Conference.

RECOMMENDATION

That Council not submit any motions to the Australian Local Government Association's 2017 National General Assembly based on the theme "Building Tomorrow's Communities".

ITEM NO. 3 - COLEAMBALLY SPORTS PRECINCT-ADVISORY COMMITTEE
FILE: 04.25.16
FROM: GENERAL MANAGER

Since the Council merger, several discussions have taken place regarding the formation of an Advisory Committee/Working Group to represent the Coleambally Sports Precinct Development.

The Advisory Committee would be made up of representatives from each of the precinct user groups, a member of the LRC and an alternate delegate. A member of the Management Group would be represented on the Committee, and would be present at all meetings.

A Master Plan for the Sporting Precinct Development will be developed in consultation with this Advisory Committee, issues such as:

- Ongoing maintenance
- Future need of the user groups
- State Cover requirement for users agreements
- Cleaning

will be considered.

Once the Advisory Committee has been established and documents developed, it is proposed that the Committee meet quarterly to ensure the smooth operation of the Coleambally Sports Precinct.

RECOMMENDATION

The Coleambally Sports Precinct Advisory Committee be established to include:

- a representative from each of the precinct users groups;
- a Councillor (initially a member of the LRC) with an alternate delegate;
- a senior staff member of Council.

ITEM NO. 4 - HEAVY VEHICLE PAINT SPECIFICATIONS

FILE: 06.02

FROM: GENERAL MANAGER

At a recent Leadership Group meeting, discussion was had on the long standing practice of Council's heavy vehicles being painted "Council yellow".

When heavy vehicles are purchased from the manufacturer and are required to be painted to Council specifications rather than being provided in manufacturer's body colour, it adds considerable expense and extended delivery time to the item.

This is a time honoured tradition, and while it is an excellent tool for making our heavy vehicles instantly recognisable, it is considered to be no longer necessary.

RECOMMENDATION

The practice of having Council heavy vehicles painted to Council specifications be discontinued.



.....General Manager

.....Administrator

ITEM NO. 5 – MEMBERSHIP OF RIVERINA REGIONAL TOURISM
FILE: 01.06
FROM: GENERAL MANAGER

Destination NSW (DNSW) has undertaken a review of regional tourism in NSW, the results of which were announced in July 2016. Some of the changes included increased funding for regional tourism and the creation of a new regional division within DNSW. The review also recommended urgent reform of Regional Tourism in NSW, including Riverina Regional Tourism. This resulted in the announcement of 6 new Destination Networks across NSW to replace the existing Regional Tourism Organisation structure. Under the new structure, the Riverina Region will become part of the larger Riverina Murray Destination Network.

The NSW Tourism Minister has recently appointed a local, skills based board to govern Destination Riverina Murray. The Board members are:

Genevieve Fleming (Chair) Technology One Limited; Judy Charlton, Narrandera Shire Council; Neil Druce, June Licorice and Chocolate Factory; Belinda King, King Events, Naomi Stuart FarmPay / NSW Business Chamber, and Alex Smit, Riverdeck Albury.

Destination Riverina Murray is currently in the process of recruiting three full time staff, who will be employed locally in the Riverina Murray, to work closely with LGA's in the region on marketing programs and other initiatives to increase visitation to our region. Destination Riverina Murray will employ a General Manager, a Business Development Manager and an Administrator who will all be dedicated to activity designed to enhance the success of this region.

The Destination Riverina Murray Board has invited Council to attend an upcoming briefing and meet and greet session in Narrandera on Wednesday 12th April 2017, commencing 12.30pm.

We are in receipt of correspondence from Riverina Regional Tourism seeking financial support for the continued operations of marketing the Riverina and the Taste Riverina Festival beyond 30 June 2017 up to 30 June 2018.

Both the former Jerilderie and Murrumbidgee Shire Councils were long term members of Riverina Regional Tourism. In 2015/16, Jerilderie Shire paid \$2700 and Murrumbidgee Shire paid \$2945.80 for membership. Murrumbidgee Shire also made extra contributions to the Riverina Destination Awareness / Taste Riverina Marketing Campaign of \$1925.00 and Tourism Product Development Program of \$1,650.

Council's membership fee for FY 2016/17 was \$5320.00.

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.....General ManagerAdministrator

In order to keep Riverina Regional Tourism operating, member Councils have been asked to commit to their full membership fee for the 2017/18 financial year. Murrumbidgee Council's total membership fee for FY 2017/18 will be \$5358 (plus GST), which includes a compulsory contribution towards the coordination of Taste Riverina.

A mid-year review of the operations of the new Destination Network will be undertaken in December 2017. Riverina Regional Tourism (RRT) members will make a decision about the continuation and future need for RRT after consideration of the progress of Destination Riverina Murray. If a decision is made to windup Riverina Regional Tourism prior to 30 June 2018, membership fees will be refunded to member Councils on a pro-rata basis.

RECOMMENDATION

That Council:

1. Continues its involvement in Riverina Regional Tourism as a member Council for the period 1 July 2017-30 June 2018, including compulsory Taste Riverina contribution, at a cost of \$5358.
2. Continues to be involved from a planning perspective in Riverina Taste and Riverina Regional Tourism.
3. Monitor the transition and contributes to the review.



.....General Manager

.....Administrator

**ITEM NO. 6 - TASTE COLEAMBALLY FOOD AND FARM FESTIVAL
COMMITTEE STATUS**

FILE: 02.33

FROM: GENERAL MANAGER

A letter has been received from the Coleambally Town Life Committee requesting that Council provide Section 355 Committee status to the Taste Coleambally Food & Farm Festival Committee.

Section 355 of the Local Government Act 1993 provides an ability for Council to delegate a Council function to act on Council's behalf:

LOCAL GOVERNMENT ACT 1993

355 How does a Council exercise its functions?

A function of a Council may, subject to this Chapter, be exercised:

- a) by the Council by means of the Councillors or employees, by its agents or contractors, by financial provision, by the provision of goods, equipment, services, amenities or facilities or by any other means; or*
- b) by a Committee of the Council; or*
- c) partly or jointly by the Council and another person or persons; or*
- d) jointly by the Council and another Council or Councils (including by means of Voluntary Regional Organisation of Councils of which the Councils concerned are members); or*
- e) by a delegate of the Council (which may, for example, be a Voluntary Regional Organisation of Councils of which the Council is a member).*

This section of the Act allows Council to provide support and protection for a Committee to act on its behalf. In essence it is a delegation that gives Council the opportunity to have some activity carried out on its behalf when it does not have the resources to achieve the result required.

It is important that the delegation to act is well defined, as the activity of the Committee becomes a liability on Council. Some Councils reserve the right for Council to have its delegate take the role of Chair, to ensure that the activity is limited to the delegation. A debt incurred by the Committee becomes a debt of Council.

The benefit for a Committee, such as the Taste Coleambally Food & Farm Festival Committee, lies in the backing provided by Council as an organisation, such as financial support, public liability and professional indemnity insurance, and generally offsetting the risk associated with the activity which would be carried by Council. The greater the risk, the more important it is to have detailed, well controlled, delegation.

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 General Manager Administrator

The Committee comments in its letter that it understands that it would be a sub-Committee of the Town Life Committee, which is a Section 355 Committee of Council. I recommend against that. If the Section 355 Committee status is to be provided to the Festival Committee it needs to be a direct delegation, to maintain the delegation and control.

The Taste Coleambally Food & Farm Festival Committee, by nature of its core operation, incurs cost for running the Festival and relies on income, substantially from grants, which is not secure year on year. The risk of loss is not small and that risk becomes Council's if the Committee becomes a Section 355 Committee.

As a general principle, Council should limit using Section 355 delegation to a function of Council which it would see itself providing by use of a subcommittee. The first question to consider is "does Council consider the Taste Coleambally Food and Farm Festival a function of Council?" If the answer is that it is not a function of Council then delegation to the Committee under Section 355 of the Local Government Act would be inappropriate. Council can and does offer support for the Festival and its Committee in a different way, as demonstrated in 2016 when Council provided \$2000 in cash support and the following in-kind support:

- a) Traffic control / road closure in Brolga Place
- b) Assist the Committee with provision of a portable microphone and bluetooth system to advertise events during the festival
- c) Traffic control during the Coleambally Colour Run
- d) Maintenance grading at the Coleambally airstrip.

RECOMMENDATION

That Council not accede to the request from the Coleambally Town Life Committee to provide a delegation to the Coleambally Food and Farm Festival Committee to act on Council's behalf in accordance with Section 355 of the Local Government Act.

ITEM NO. 7 - ADOPTION OF NEW ORGANISATIONAL STRUCTURE AND RECRUITMENT OF SENIOR STAFF AND MANAGERS

FILE: 03.13. 08

FROM: GENERAL MANAGER

An important part of the transition to a merged Council is the creation of a new fit-for-purpose Council organisation structure. As part of this process the creation of a salary structure is also required, as the merged Councils had different salary systems and structures which need combining and upgrading to meet modern requirements.

The first step is Council's adoption of an Organisation Structure which is governed by s 332 of the Local Government act:

s.332 Determination of structure

- (1) A council must, after consulting the general manager, determine the following:
 - a) the senior staff positions within the organisation structure of the Council;*
 - b) the roles and reporting lines (for other senior staff) of holders of senior staff positions;*
 - c) the resources to be allocated towards the employment of staff.**
- (1A) The General Manager must, after consulting the Council, determine the positions (other than the senior staff positions) within the organisation structure of the Council.*
- (1B) The positions within the organisation structure of the Council are to be determined so as to give effect to the priorities set out in the strategic plans (including the Community Strategic Plan) and delivery program of the Council.*

The proposed structure is included in this report and proposes two senior staff responsible for two separate areas of Council operation. These two Assistant General Manager positions comply with the senior staff definition of the Act and therefore will be governed by s332 (2):

s.322(2) A Council may not determine a position to be a senior staff position unless:

- (a) the responsibilities, skills and accountabilities of the position are generally equivalent to those applicable to the Executive Band of the Local Government (State) Award, and*
- (b) the total remuneration package payable with respect to the position is equal to or greater than the minimum remuneration package (within the meaning of Part 3B of the Statutory and Other Offices Remuneration Act 1975) payable with respect to senior executives whose positions are graded Band 1 under the Government Sector Employment Act 2013.*

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General Manager

.....Administrator

This also allows Council to appoint to these positions in accordance with senior staff contracts on an up to 5 year fixed term contract:

34. Term Contracts

- i) *The employer may only employ a person on a term contract of employment in the following situations:*
 - a) *For the life of a specific task or project that has a definable work activity; or*
 - b) *To perform the duties associated with an externally funded position where the length of the employment depends on the length of the funding; or*
 - c) *To perform the duties associated with a vacant position until the vacant position is filled on a permanent basis, provided that the duration is no longer than is reasonably necessary to undertake recruitment for the vacant position; or*
 - d) *To temporarily replace an employee who is on approved leave, secondment, workers compensation, acting in a different position or working reduced hours under a flexible work and leave arrangement; or*
 - e) *To undertake training and work as part of an apprenticeship, traineeship or student work experience program in conjunction with an education institution; or*
 - f) *To trial a new work area, provided that the duration is no longer than is reasonably necessary to trial the new work area; or*
 - g) *To perform the duties associated with a vacant position during the intervening period between when the employer has made a definite decision to introduce major changes in production, program, organisation structure or technology that are likely to have significant effects on the employment in the vacant position and the date that the changes are implemented; or*
 - h) *To accommodate time limitations imposed by law or sought by the employee (eg visa restrictions); or*
 - i) *To perform seasonal work (also see subclause 21E (xi) of this Award).*
- ii) *Notwithstanding the above, all term contracts of employment entered into prior to 1 November 2010 may continue until the expiry of their fixed or maximum term.*
- iii) *The Award does not cover those employers and employees:*
 - a) *Whose positions are determined pursuant to Section 332 of the Local Government Act 1993 (NSW) to be senior staff positions.*



General Manager

Administrator

Managers' positions will be defined in accordance with the business units listed, as this part of the structure will be developed with the appointees to the two senior staff positions. Each Manager will have responsibility for more than one business unit, the grouping of those will be determined with the senior appointees.

Recruitment Process – Assistant General Managers

It is proposed that an external recruitment process occur for the two senior staff positions, which will commence immediately Council adopts the structure. This process is proposed as it allows Council the opportunity to consider candidates with a range of experience. This process also satisfies probity requirements. It is proposed that an independent recruitment consultant manage this process.

Recruitment Process – Manager

It is proposed to conduct an internal process initially for staff interested in being considered for the new Managers' positions. If this fails to generate suitable candidates an external recruitment process will be carried out.

RECOMMENDATION

That Council approve the proposed Organisation Structure and the recruitment Process for Senior Staff and Managers.



General Manager

Executive Office

08/16

Public Relations & Counsellor & Executive

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Assistant General Manager - Corporate & Community Services				
Corporate Services	Finance	Information Services	Community Services	Aged & Youth
Customer Services	Financial Management	Information Communication Technology	Community Services	Health and Children's Services
Corporate Governance	Risks and Valuations	Records Management	Community Development	Residential Aged Care
Human Resource Management	Land and Property Management		Library Services	Volunteer Management
Risk Management / Work Health & Safety			Arts and Cultural Events	

Assistant General Manager - Infrastructure & Environment					
Projects	Utilities & Waste	Infrastructure	Facilities	Regulatory & Health	Planning
Asset Management	Water Supply Operations & Infrastructure	Sealed Road Construction & Maintenance	Parks and Gardens	Building Services	Strategic Planning (Urban and Rural)
Engineering and Operations Management	Sansewage Operations & Infrastructure	Unsealed Road Construction & Maintenance	Sports and Recreational Services and Facilities	Development Certification and Compliance	Heritage Management
Reserve Works	Waste Management	Bridge Construction & Maintenance	Swimming Pools	Public Health and Services	Ranger Services
AMCC	Landfill Management	Pedestrian / Shared pathways	Playgrounds Service	Compliance Administration	
Emergency Management	Various Needs Management	Storm Water Management	Camping areas and Caravan Parks		
Rural Fire Service	Animal Management	Street Cleaning	Cemetery Management		
Fleet Management	Carpools, Workshops & Stores	Quarry Operations	Aerodrome Management		

Economic Development	Tourism & Events	Economic Development Services	Integrated planning and reporting (IPR)	Grants
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Средство

General Manager

Administrator

FROM: GENERAL MANAGER

Administrator

Non recoverable set up costs for "The Willows"

Back door	\$	279.00
Floor varnish & oil	\$	159.89
Southern Riverina Contractors	\$	4,890.00
Crittenden Heating & Cooling	\$	1,640.70
Jerilderie Electrics	\$	4,271.88
Flooring Timber	\$	384.74
Painting	\$	7,500.00
	\$	19,126.21

Recommendation

That the offer of Lisa Brackenrig on behalf of Four Creeks Festival Committee to purchase items listed in the report at a total cost of \$16,266.52 be accepted.

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 General ManagerAdministrator

**ITEM NO. 9 - MURRUMBIDGEE COUNCIL STRONGER COMMUNITIES
FUND - UPDATE**

FILE: 03.13.08A

FROM: DEPUTY GENERAL MANAGER

This report provides an update on the status of Round One of the Community Grants Program (CGP) and also reports on the expenditure of the \$5m "New Council Implementation Fund" provided to Council to meet the costs associated with merging the two Councils. In addition, further information on the launch of Round Two of the Community Grants Program is provided.

In November 2016 Council announced the recipients of grants totalling \$1.014m to 33 organisations within the Murrumbidgee Council area. Since that time staff, members of the LRC and the Administrator have been working in conjunction with those organisations to begin the projects that received the funding. Projects are at various stages of their development, ranging from projects which have been completed to projects that are yet to commence.

The Stronger Community Fund (SCF) comprises three funding streams. The first stream is \$5m available to the Council to fund the work required to merge the two former Councils as referenced above. It is important to note that monies that are unspent within this component of the SCF will be transferred to either the CGP or the Major Project Fund (MPF) component of the SCF program.

The second stream is the CGP which now comprises \$1.5m in funding for not-for-profit community organisations for grants of up to \$50,000. This stream is being run in two rounds of funding. Council is yet to consider the recommendation by the Assessment Panel to fund a further 6 projects totalling \$264,536 (including GST) should residual funding be available under the SCF. This report proposes that the 6 projects be re-considered with applications for Round Two of the SCF.

The third stream is the Major Projects Fund which is expected to be launched in April. It should be noted that Council also endorsed the recommendation of the Assessment Panel to fund 11 projects from the MPF in the amount of \$521,364.

\$8.35m remains available for projects in both the CGP and MPF (noting that \$235,464 is available in the CGP if the 6 projects earmarked for Round 2 of the CGP are approved). This amount includes \$135,000 in interest that has been earned on the original grant of \$10m since June 2016.

Round One – Community Grants Program

The successful projects recommended for approval under Round One of the Murrumbidgee Council Stronger Communities Fund program were as listed below. Comments on the status of the grant and the monies allocated/spent are provide

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General Manager

.....Administrator

	Applicant	Project	Amount	Status	Amount Spent
1.	Jerilderie Community Gym	Purchasing of gym equipment for the community gym	\$47,695.18	completed	\$45,283.46
2.	Coleambally Sweatbox Community Gym	Purchasing of new gym equipment, rubber flooring, commercial fans, TV's and DVD	\$33,410.34	completed	\$30,340.00
3.	Coleambally Pistol Club	Building a new 10m x 18m clubhouse, a new pistol range & water tank.	\$46,538.00	Awaiting DA approval	
4.	Coleambally Clay Target Club	Construction of new trap houses from concrete with hinged steel tops and gas struts	\$49,786.00	NSW gun registry to assess facility design prior to DA being lodged	
5.	Jerilderie Tennis Club	Construction of a new storage shed to replace existing white ant infested shed.	\$50,000.00	Monies paid to Club. Awaiting DA approval	\$45,454.55
6.	Coleambally Squash Club	Resurfacing the walls of existing Coleambally Squash courts	\$25,000.00	Project yet to commence	
7.	Coleambally Preschool Solar Panels	Installation of solar panels to roof of pre-school.	\$7,490.00	Solar panels ordered	
8.	Coleambally Lions Club	Purchase of new ride-on lawn mower	\$7,520.00	Complete	\$7,520.00
9.	Coleambally Preschool	Resurfacing of preschool floor and installation of a storage shed in preschool yard.	\$12,554.00	Materials ordered and project to be completed in school holidays	\$11,412.73
10.	Jerilderie Tennis Club	Reroofing of Sports Jerilderie Sports Club building	\$49,179.54	Complete	\$22,354.36
11.	Coleambally Lions Club	Painting of Bucyrus Dragline.	\$4,632.65	In discussions with Club	
12.	Coleambally Chamber of Commerce	Equipment for Community events for community organisations across the Murrumbidgee Council area	\$10,516.20	Complete	\$10,516.20
13.	Riverina Vintage Machinery Club (Coleambally)	Purchasing of a portable building 6x4 with disabled access ramp to landing	\$45,100.00	Project commenced and deposit paid	\$20,500.00
14.	Coleambally Chamber of Commerce	Workshops with renowned Australian Artists	\$4,250.00	Funds provided. Workshop to occur in September	\$4,250.00

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General Manager

Administrator

15.	Coleambally Community Club	Installation of Playground	\$50,000.00	Funds provided	\$45,454.55
16.	Coleambally Central School P & C	Building of a sandpit with water trough for experiments and resurfacing of existing basketball court	\$50,000.00	Awaiting approval from Department of Education	
17.	Coleambally Water Ski Club	Construct New Shade Shelter	\$18,994.80	Project likely not to proceed as approval not provided by Local Land Services to use the Travelling Stock Reserve	
18.	Jerilderie CWA	Upgrading of toilet facility to include disabled access	\$15,700.00	Plans drawn up and project yet to commence	
19.	Jerilderie Cricket Club	Install seating, shade and access to practice nets	\$21,500.00	Project yet to commence	
20.	Anglican Parish of Coleambally Darlington Point	Installation air conditioning at Darlington Point Hall	\$21,000.00	Project yet to commence	
21.	Darlington Point Men's Shed	Construction of a meeting room, timber work/paint room. Improving the stormwater drainage of land and building north of main shed.	\$50,000.00	Project yet to commence	
22.	Jerilderie Football Club	Replace Boundary Fence and Interchange facilities	\$39,674.00	Project yet to commence	
23.	Jerilderie Preschool - Indoor Refurbishment	Refurbishing indoor areas. Removal/addition of walls/doors for positive additional to preschool.	\$44,098.40	Project yet to commence	
24.	Jerilderie Swimming Club	Upgrading of swimming equipment including lanes and new metal storage box.	\$5,055.67	Some equipment ordered. Further discussions required	\$3,587.00
25.	Coleambally Golf Club Inc	Automatic watering systems for fairways 3 & 9	\$49,060.00	Orders issued and contractor to commence in March	
26.	Coleambally Golf Club Inc	Automatic watering system for fairways 1 and 6	\$27,995.00	Orders issued. Contractor to commence March	
27.	Jerilderie Public School P & C	Changing the bark in the playground to soft fall rubber.	\$49,280.00	Project completed	\$49,280.00

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Chris Quinn

General Manager

Administrator

28. Jerilderie Arts and Talent Society	Purchasing of sound equipment, smoke machine and head sets.	\$10,725.00	Equipment ordered	
29. St Peters Primary School, Coleambally	Replacing broken sections of school quadrangle with new concrete sections	\$30,990.00	Awaiting bank details from applicant	
30. Coleambally Men's Shed	Construction of storage facility for donated used batteries, materials used for furniture restoring.	\$43,729.34	Awaiting DA approval	
31. Coleambally Chamber of Commerce	Purchasing of sewing machines, over lockers and tables	\$23,235.00	Complete	\$19,450.93
32. Murrumbidgee Shire Experiment Farm, Coleambally	Developing a 22ha section for farming	\$50,000.00	Funds provided and work to commence between March and October	\$45,454.55
33. Darlington Point Lions Club	Addition of extra BBQ and bench at Darlington Point Lions Club	\$20,000.00	Project yet to commence	
TOTAL AMOUNT (including GST)		\$1,014,709.12		\$360,858.33

As can be seen above, additional funds will be available within the CGP by virtue of Council ordering some of the materials and equipment for the organisations. The final amount of available is unknown, but at this early stage at least \$12,000 will be available to the CGP. In addition, it is likely that a further \$19,000 will be available for the Round Two projects, given that the Coleambally Aquatic Club Project will not proceed.

In addition, the Jerilderie Swimming Club has advised of a variation in the price of the equipment they seek to purchase and have requested an additional \$804.06 to complete their project, which is the purchase of lanes ropes and storage systems. This report recommends the allocation of the additional \$804.06

The Assessment Panel also recommended the following projects be funded should residual funding become available within the Stronger Communities Fund. Council will consider the projects below as part of either Round 2 of the CGP or the MPF:

	Applicant	Project	Amount
34.	Coleambally Community Club	Various improvements to the Club (3 projects)	\$156,680.00
35.	Jerilderie Sports Club	Upgrade bowling greens, facilities and surrounds	\$50,000.00
36.	Coleambally Motorcycle Club	Construct Clubhouse and provide water to racing track	\$50,000.00
37.	Jerilderie Football Club	Upgrade to interchange benches and provision of netting	\$10,236.00

Round Two of the CGP

Application for Round Two of the CGP opened on 13th March. Applications will be received up to 24th April 2017, with applications to be assessed by staff thereafter and a report prepared to a meeting of the Assessment Panel on the 11th May. The LRC will meet to consider the same report earlier that week on the 9th May. The recommendations of the Assessment Panel will be presented to the Council meeting on the 25th May.

New Council Implementation Fund

Council received a grant of \$5m for the purposes of funding the work to be undertaken to merge the two Councils.

A budget for expenditure of those funds was created and has been provided to the Office of Local Government (OLG) (a requirement of the funding agreement entered into between Council and the OLG)

Below is information detailing expenditure against the budget:

(January 2017)	Budget	Expenditure
PMO Staffing	\$1,252,000	\$243,000
Asset Management	\$287,000	\$65,000
Communications/Webpage	\$100,000	\$22,000
Information Technology	\$2,560,000	\$263,000
Policy Development (Governance)	\$41,000	\$35,000
Human Resources (staff training and accommodation)	\$94,000	\$36,000
Marketing & Branding	\$102,000	\$85,000
Service Reviews	\$129,000	\$115,000
Signage/Uniforms/Rebranding	\$155,000	\$35,000
SCF Grant Administration	\$52,000	\$48,000
Miscellaneous	\$228,000	\$31,000
TOTAL	\$5,000,000	\$978,000

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General Manager

Administrator

The expenditure above has been aggregated to the nearest \$1000 for reporting purposes. It is likely that the expenditure on ICT will be in the order of \$2.2m with a net saving of some \$360,000. These funds would be transferred to the SCF monies. This is an estimate only and, as the project proceeds, the budget will be revised accordingly.

RECOMMENDATION

A further amount of \$804.06 be allocated to the Jerilderie Swimming Club from the Community Grants Fund to allow the project to be completed as originally planned.



.....General Manager

.....Administrator

ITEM NO. 10 - CONCEPT PLAN FOR BOAT RAMP DARLINGTON POINT
FILE: 06.25
FROM: DIRECTOR OF TECHNICAL SERVICES

Concept plans were received from the consultant on 6 March 2017. A full set of plans, to scale, will be on display at the meeting for review.

Rich River Irrigation Developments developed the concept plans as requested by Council, and to progress the project to the next stage requires Council to approve the concept plans so they can be forwarded on to various Government departments for comment and consultation as required.

A site inspection was undertaken by Council's Director of Environmental Services to assess the suitability of the site for the proposed development and highlighting any issues that may arise during the approval process.

APPROVALS

The boat ramp will require development consent, and the development will also require the approval from Office of Environment and Heritage – under the Water Management Act - for bed and bank works. Also, the Department of Primary Industries – under the Fisheries Management Act - for removal of vegetation. Essentially this means that the Development Application will be an integrated development.

SITE ASSESSMENT

The site has a number of constraints, and in the current plan provided to Council there are three main areas to be reviewed as part of the design.

1. The proposed car and trailer parking area will require the infilling of a backwater to the Murrumbidgee River. The extent of the fill required could be considered excessive by the state departments based on past developments of this nature that the Director of Environmental Services has been involved with.
2. Disabled Access. A path utilising the existing retaining wall footpath is shown on the plans for disabled access to the boat ramp, however there is no adequate path from Figtree Park to the existing retaining wall pathway, and there is no provision for a disabled carpark in any of the design. This is a requirement under the Disability Discrimination Act.
3. Vehicle Access The design showing access to the proposed ramp utilises existing vehicle tracks on the riverside of the levee bank. The access roads would need to be constructed to a level to allow all weather access and to minimise flood damage.

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General Manager

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A comprehensive Statement of Environmental Effects would be required for the Application, along with soil testing and structural engineer's design and certification, once the concept plan is finalised.

At the recent Darlington Point Structure Plan public meeting, the proposed boat ramp was discussed. The proposal received both positive and negative feedback from the residents and ratepayers present.

RECOMMENDATION

That:

1. That Council endorse the concept plans for the Darlington Point Boat ramp as prepared by Rich River Irrigation Developments for further consultation with relevant Authorities;
2. The finalised endorsed plans form the basis for the Development Application and preparation of the comprehensive Statement of Environmental Effects.
3. An Advisory Committee for the Darlington Point Boat Ramp be established, to include:
 - a. A representative from each of the relevant organisations;
 - b. A Councillor (initially a member of the LRC), with an alternate delegate;
 - c. A senior staff member of Council

**ITEM NO. 11 - DRAFT MURRUMBIDGEE COUNCIL DEVELOPER
CONTRIBUTION PLAN**

FILE: 04.25.17

FROM: DIRECTOR OF ENVIRONMENTAL SERVICES

BACKGROUND

With the merger of Jerilderie and Murrumbidgee Councils, a review was undertaken of the planning documents that both Councils had in place, including developer contribution plans.

Jerilderie did not have a plan and Murrumbidgee had a plan for the periphery of Darlington Point and Coleambally townships only.

A review of the option available to Council under the Environmental Planning and Assessment Act, 1979 in regarding to levying developer contributions was undertaken, and it was considered by staff that the introduction of a Section 94A fixed levy contribution plan would be best for the Council area as it covers the entire Council area rather than specified sites and developments.

A copy of the Contribution Plan is provided as attachment # 2.

LEVY AMOUNTS

A section 94A plan levies a percentage ranging from 0.5%, for developments with an estimated cost of between \$100,000 and \$200,000; to 1.0% for estimated cost of developments over \$200,000.

There are a number of exemptions included in the plan, including:

- Single dwellings;
- Affordable housing;
- Community developments.

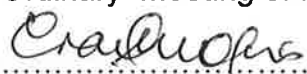
Example:

A proposed development application is received by Council for a \$5 million development in the rural area of the Council. As a condition of the consent for the development, Council would include a levy of \$50,000 in accordance with Council's Developer Contribution Plan under Section 94A of the Environmental Planning and Assessment Act 1979. These funds are then held in a separate account for specific use.

WHAT CAN THE LEVY MONEY BE USED FOR?

The levy funds can be used towards the works listed in schedule 1 of the Contribution Plan. All items listed in schedule 1 must also be listed in the Long Term Financial Plan of the Council.

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.....General Manager

.....Administrator

Items that can be included in schedule 1 include:

- Road works – upgrades
- Drainage works – upgrades
- Capital works to buildings
- Capital works to reserves

The levy money cannot be used for maintenance works or for water and sewer projects.

The schedule has been developed based on the current operational plan for Murrumbidgee Council and the former long term plans for Jerilderie and Murrumbidgee Shires.

The schedule will require review once the merged Long Term Financial Plan has been finalised.

ENVIRONMENTAL PLANNING AND ASSESSMENT REGULATION 2000

The Plan has been developed in accordance with Part 4 *Development Contributions* of the Regulation.

The Draft Plan is to be placed on public exhibition for a period of at least 28 days, in accordance with Section 26 of the regulation, for public comment.

RECOMMENDATION

1. That the Draft Murrumbidgee Council Developer Contribution Plan be placed on public exhibition for a period of at least 28 days, in accordance with Section 26 of the Environmental Planning and Assessment Regulation 2000;
2. That at the end of the exhibition period the matter be reported back to Council for further consideration.

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 General ManagerAdministrator

ITEM NO. 12 - DRAFT CONTAMINATED LAND MANAGEMENT POLICY
FILE: 04.25.04
FROM: DIRECTOR OF ENVIRONMENTAL SERVICES

Under the provisions of the Contaminated Land Management Act 1997, Councils in NSW are required to have a Contaminated Land Management Policy. RAMROC Waste Groups obtained a grant from the NSW Environment Protection Authority to create a standard policy for all member Councils.

At the December 2016 Meeting of Council it was resolved to exhibit the draft Contaminated Land Management Policy for a period of 28 days in accordance with Section 160 of the Local Government Act 1993.

No submissions were received during the exhibition period.

The policy will ensure that Council meets all its due diligence requirements regarding the management of contaminated land.

RECOMMENDATION

The Murrumbidgee Council Contaminated Land Management Policy be adopted in accordance with Section 161 of the Local Government Act 1993.

ITEM NO. 13 - DEVELOPMENT APPLICATION NO 28-16/17 AUTOMATIC
TELLER MACHINE-ROYAL MAIL HOTEL
FILE: DA 28-16/17
FROM: DIRECTOR OF ENVIRONMENTAL SERVICES

Property Description

Applicant: Computertrans (Aust) Pty Ltd
Property: Lot 4, Section 1, DP 758541, 16-20 Jerilderie Street,
Jerilderie – Royal Mail Hotel
Zoning: RU5 – Village Zone
Proposed Development: Installation of Automatic Teller Machine
Consent Authority: Murrumbidgee Council
Reason for Report: 16-20 Jerilderie Street is the Royal Mail Hotel which is
a Heritage item under Schedule 5 of Jerilderie Local
Environmental Plan 2012.

Background

25 January 2017 – Development Application 28-16/17 for the installation of an automatic teller machine was lodged with Council. The full application will be available at the meeting for review.

6 February 2017 - Additional information was requested regarding the application and the information was received 17 February 2017.

22 February – 8 March 2017 - the application was exhibited by way of advertisement in the Southern Riverina News. No submissions were received during the exhibition period

Comment

The application has been assessed in accordance with the provisions of the *Environmental Planning and Assessment Act 1979*. A Development Assessment Sheet has been completed to show all considerations under *Section 79C and Section 96(2)* of the *Act* have been examined. It will be available at the meeting.

Policy Implications

Jerilderie Development Control Plan

The proposed development is within the Heritage Conservation Area - As part of the proposal a heritage impact statement was provided with the application. The heritage impact statement will be available at the meeting.

Section 9 of the plan outlines the matters to be considered for a development within the conservation area. The considerations are outlined below with comment:

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.....General Manager

.....Administrator

9.1. Matters for Consideration

In assessing a development proposal, Council will consider the following:

- The heritage significance of the building, work or Aboriginal object to Jerilderie
Comment: The site is an important site to Jerilderie, and the state, due to its role in the 1879 Ned Kelly Gang Raid on Jerilderie. The ATM has been sited in the additions to the hotel, which reduces the impact on the fabric of the original building. The ATM will be mounted in the window on the western end of the building.
- The extent to which the carrying out of the development in accordance with the consent would affect the significance of the building, work or aboriginal object and its setting.
Comment: There will be no direct impact on the neighbouring buildings.
- Whether any stylistic, horticultural or archaeological features of the building or work or its setting should be retained.
Comment: All original features of the existing building will be retained on site.
- Whether the building or work constitutes a danger to the users or occupiers of that item or to the public.
Comment: Not applicable.
- The colour, texture, style, size and type of finish of any materials (or signage) to be used on the exterior of the building compared to other period buildings in the vicinity and the existing fabric of the structure.
Comment: The proposed colours of the ATM are blue and white to match ANZ brand colours. The ATM is being relocated 30 metres from its current site in the former bank building next door to this site.
- The style, proportion and position of openings for any windows and doors which will result from, or be affected by, the carrying out of the development.
Comment: NA
- The pitch and form of any roof or other architectural feature of the structure.
Comment: NA
- The appropriate management, establishment or reinstatement of landscape features; and the style, type and height of any fencing.
Comment: NA



General Manager

Administrator

- Compliance with the principles of the Burra Charter.
Comment: The development has been designed to comply with the principles of the Burra Charter.

Legislative Implications

Jerilderie Local Environmental Plan 2012

Under clause 5.10, development consent is required for the addition of the ATM. A Heritage Impact Statement has been provided in accordance with subclause 4.

5.10 Heritage Conservation

(1) Objectives

The objectives of this clause are as follows:

- (a) to conserve the environmental heritage of Jerilderie,*
- (b) to conserve the heritage significance of heritage items and heritage conservation areas, including associated fabric, settings and views,*

- (4) Effect of proposed development on heritage significance*
The consent authority must, before granting consent under this clause in respect of a heritage item or heritage conservation area, consider the effect of the proposed development on the heritage significance of the item or area concerned. This subclause applies regardless of whether a heritage management document is prepared under subclause (5) or a heritage conservation management plan is submitted under subclause (6).

The proposed additions are considered to be sympathetic to the overall Jerilderie Streetscape, therefore the development complies with the objective of clause 5.10 – Heritage Conservation and are also considered to comply with the principles of the Burra Charter, as the addition of the ATM can be removed easily at a later date with little to no damage to the original fabric of the Heritage Item, in this instance the Royal Mail Hotel.


Public Interest

Access to banking facilities is important to the community and the relocation of the ATM to 16-20 Jerilderie Street will ensure that the service is not lost in the town.

RECOMMENDATION

That consent be granted to Development Application No. 28-16/17 for Automatic Teller Machine, on Lot 4, Section 1, DP 758541, 16-20 Jerilderie Street, Jerilderie dated 25 January 2017 as shown on Plan Number DA 28-16/17 and described in details accompanying the application under *Section 80(1) of the Environmental Planning and Assessment Act, 1979* subject to the following conditions:

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General Manager

.....Administrator

1. The development shall take place in accordance with the plans and documentation submitted with the application. A copy of these are held by Council as Plan No.28-16/17.

Reason: To clarify the extent of the consent.

2. CLASS 1 or 10 BUILDINGS

The following inspections are required and 48 hours notice is to be given to Council or an accredited certifier to enable an inspection to be conducted.

- a) at the commencement of building work, and
- b) after excavation for and prior to the placement of any footings, and
- c) prior to pouring any in-situ reinforced concrete building element, and
- d) prior to covering of the frame work for any floor, wall, roof or other building element
- e) Prior to covering all hot and cold water plumbing and sewer plumbing and drainage
- f) prior to waterproofing in any wet areas, and
- g) prior to covering any stormwater drainage connections, and
- h) after building work has been completed and prior to any occupation certificate being issued in relation to the approval.

Please note that failure to comply with this condition may result in the Occupation Certificate not being granted.

Reason: To ensure compliance with the Environmental Planning and Assessment Amendment (Quality of Construction) Act 2003, associated legislation and Council requirements.

3. Builders/Developers are to provide on site waste bins for waste materials generated during construction or they are to remove waste from the site on a daily basis.

Reason: To avoid a public health nuisance.

4. Building work shall not commence on the site before 7.00 am Monday to Saturday and 8.00am on Sundays and cease by 8.00pm daily.

Reason: To ensure compliance with the requirements of the Protection of the Environment Operations Act 1997 and Regulations.

5. Provision is to be made of an approved safety fence around the site prior to commencement of works .

Reason: To protect the safety of persons on adjoining land.



.....General Manager

.....Administrator

6. No advertising sign and/or structure other than that which is permissible without consent is to be erected as part of the approved development until a formal application has been submitted to Council and a Development Consent has been issued.

Reason: Unless shown as part of the development proposal separate development consent is required for advertising signs and/or structures.

Advice to Applicant in regard to Condition 6

Please check with Council staff regarding the erection of any sign.

7. If the work involved in the erection or demolition of a building:
- (i) is likely to cause pedestrian or vehicular traffic in a public place to be obstructed or rendered inconvenient, or
 - (ii) involves the enclosure of a public place;

a hoarding or fence must be erected between the work site and the public place.

If necessary, an awning is to be erected, sufficient to prevent any substance from, or in connection with, the work falling into the public place.

The work site must be kept lit between sunset and sunrise if it is likely to be hazardous to persons in the public place.

Any such hoarding, fence or awning is to be removed when the work has been completed.

Reason: This is a prescribed condition of the Environmental Planning and Assessment Regulation 2000.

Please contact Council Technical Services Department prior to erecting the hoarding to ensure pedestrian access is maintained.

8. A sign must be erected in a prominent position on any work site on which work involved in the erection or demolition of a building is being carried out:
- (i) Showing the name, address and telephone number of the principal certifying authority for the work, and
 - (ii) Showing the name for the principal contractor (if any) for any building work and a telephone number on which that person may be contacted outside working hours, and
 - (iii) stating that unauthorised entry to the work site is prohibited.

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.....General ManagerAdministrator

Any such sign is to be maintained while the building work, subdivision work or demolition work is being carried out, but must be removed when the work has been completed.

This Condition does not apply to:

- (i) building work carried out inside an existing building, subdivision work or demolition work that is carried out inside an existing building, that does not affect the external walls of the building; or
- (ii) In relation to Crown building work that is certified, in accordance with Section 116G of the Environmental Planning and Assessment Act, to comply with technical provisions of the State's building laws.

Reason: This is a prescribed condition of the Environmental Planning and Assessment Regulation 2000.

9. The structure(s) are to comply with the relevant requirements of the Building Code of Australia and the Environmental Planning and Assessment Act 1979.

Reason: To ensure compliance with the Building Code of Australia.



General Manager

Administrator

ITEM NO. 14 - STUDENT SCHOLARSHIPS
FILE: GAS-2
FROM: DIRECTOR CORPORATE & FINANCE

The former Murrumbidgee Shire Council awarded three (3) \$1,000 Scholarships annually to students within the Council area. Following the merger this has been expanded to incorporate the Murrumbidgee Council Local Government Area.

At the June, 2016 meeting of Council when LRC members were appointed to Council committees, the Student Scholarship Committee was overlooked. Previously this Committee had included two Councillors and the General Manager.

Several applications for the student Scholarships have been received following advertising. To expedite the process, it is recommended that this year's panel include all members of the LRC as the panel will be re-established. Applications will be provided separately for selection. Following the Local Government Elections in September, the Student Scholarship Committee will then be included on the list of Council Committees.

RECOMMENDATION

That the recipients of the Student Scholarships for 2017 be a recommendation of the LRC to Council, and the Student Scholarship Committee be established following the September, 2017 Local Government Elections.

COMMITTEE MINUTES

ITEM NO. 15 - MINUTES OF THE GENERAL MEETING OF JERILDERIE
TIDY TOWNS COMMITTEE HELD AT YE OLDE BANK ON THURSDAY 2
MARCH 2017 COMMENCING 6.00PM FILE 02.09

Present: Ian Sneddon (chair), Sadie Herrick, Fred Scammell, Garry Borger, Isabell Milne, Ann Wright, Richard Wright, Joan Ferris, Joan Kuschert, Chris Girdwood, Polly Fisher, Dot Mills, Graham Mills, Ruth McRae, Elaine Forbes, Alan Knight.

Apologies: Robyne Sneddon, Faith Bryce, Loretta Marriott, Pat Godfrey, Bruce Crittenden, Jan Crittenden, Marjie Honeyman.

Moved Garry Seconded Chris that the apologies be accepted.

Carried.

Chair thanked Beth & Roy for the wonderful welcome to their home and garden.

The Minutes of the last meeting were accepted as read on the motion of Richard
Seconded MFDot
Carried.

Business arising from the Minutes:

- Air Conditioner has arrived and is in shed (not in ceiling yet)

Treasurer's report as tabled:

- \$250 has been donated to Ned Kelly Show 'n Shine. \$100 from Louis Kelly and \$150 from Barlow Ag. With much thanks.

Moved Richard Wright Seconded Joan Ferris that the Treasurers Report as tabled be accepted.
Carried.

Correspondence:

Inwards:

- Emails from members and Tiff re BBR and rosters

Outwards:

- Letter re community project for children has been sent to JPS
- Emails to members and Tiff Sutton re BBR

Moved Ruth Seconded Garry that correspondence be accepted.

Carried.

General Business:

- BBR – Sadie to email members times and map of sites.

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General Manager

Administrator

- Ned Kelly Show 'n Shine:
Raffle prizes – dash camera, \$100 car detailing voucher, car cleaning products, package from pharmacy and Richard to enquire about an IGA gift card.
Sadie to organise at least two raffle days if possible, check on tickets and make poster.
His Eminence suggested having donation tins on the day and also have advertising materials to promote local businesses. Good idea yeah?
Perhaps look at having event on Sunday next year.
- Other Business: members thanked Beth and Roy once more on a very enjoyable evening. They even managed to provide fantastic weather.

Meeting Closed: 6.35pm

Next Meeting: April 6, 2017

At: Our Office

Time: 6.00pm

.....
President 6/4/2017

Who to do what??

- Sadie to get a card of thanks to Beth & Roy
- Sadie to do raffle posters and check on tickets
- Sadie to organise at least 2 ticket selling day
- Polly to organise Pharmacy Package
- Richard to organise IGA Gift Card/s?
- If members are looking for something to do? Please feel free to do a spot of tidying at any of our regular working bee sites. Or my yard???

JERILDERIE TIDY TOWNS COMMITTEE

01/03/17

Account QuickReport As of March 2, 2017

Type	Date	Num	Name	Memo	Split	Amount	Balance
BENDIGO BANK A/C							13,874.50
Cheque	2/02/2017	34	I SNEDDON	XMAS LIGHT...	-SPLIT-	-80.00	13,794.50
Deposit	3/02/2017			Deposit	-SPLIT-	39.10	13,833.60
Cheque	7/02/2017	35	ALAN WHILEY	PURCHASE 2...	-SPLIT-	-350.00	13,483.60
Deposit	1/03/2017			Deposit	SHOW & SHINE	500.00	13,983.60
Total BENDIGO BANK A/C						109.10	13,983.60
TOTAL						109.10	13,983.60

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Craig ...

General Manager

Administrator

**ITEM NO. 16 - MINUTES OF THE MONASH PARK ADVISORY COMMITTEE
MEETING HELD AT MONASH PARK CLUBROOMS WEDNESDAY 1 MARCH
2017, COMMENCING 12.00PM**

FILE 04.29

1. Present:

Karen Sleeman – Jerilderie Cricket Club
Sam Catena – Jerildeire Football Club
Michelle Reid – Jerilderie Football Club
Tiff Sutton – Jerilderie Netball Club
Fiona Baxter – Jerilderie Netball Club
Gaila Smith – Local Representative Committee Murrumbidgee Council
Susan Appleyard – Director of Environmental Services

2. Apologies:

Ruth McRae - Local Representative Committee Murrumbidgee Council
Brad Belling – Jerilderie Cricket Club

**3. Adoption of the minutes of the Monash Park Advisory Committee
Meeting 16 October 2016**

Held over until next meeting

4. Master Plan for Monash Park

All groups to review plan and new wish list and plan to be developed

Items discuss at the meeting for consideration:

- Extensions to club rooms
- Extension to netball change rooms
- Upgrade to time keepers box.
- Additional seating on boundary fence
- Council appointed architect to meet with representatives from each user group to get the thoughts on what should be included in the extension works to the club rooms and the netball change rooms.
- Solar power to be considered to all buildings on site.

5. Users Agreement

The agreement is currently being reviewed by Council. Any comments or additions regarding the agreement are to be given to Susan before the end of March 2017. Items that will be included if cannot be resolved at club level



General Manager

.....Administrator

6. General Business

Power bill

Susan to organize energy usage readings to be undertaken on all electrical appliances within the tea rooms.

If the power issues cannot be resolved these reading then Council will take over the management of the billing and distribute the bill costs to each user group.

Grants and Works in Progress

Cricket Club

- Nets complete apart from Landscaping
- Grant in for basketball court.

Netball Club

- Court to be line marking week starting 6 March 2017
 - Shelter sheds pending
- Denis Gelle is the Council contact for these grants with Council

Football Club

- Scoreboard complete
- Grant in for boundary fence replacement.

Maintenance Issues

Drainage to be monitored around the site with new works undertaken.

Shade cloth to be replaced on the children's play ground

Exhaust fan in Football kitchen not working properly

Holes in grandstand to be repaired.

Look at relocating exhaust fan in Netball kitchen.

Signs as remove supervision to be reviewed for the overall site, notably, AED signage, no smoking, and no skateboards.

2018 Grand Final

Jerilderie has been awarded to the 2018 Grand final.

7. Next meeting

Date to be set depending on meeting with architect.



.....General Manager

.....Administrator

**ITEM NO. 17 - MINUTES OF THE DARLINGTON POINT FLOODPLAIN RISK
MANAGEMENT COMMITTEE MEETING HELD AT DARLINGTON POINT
COUNCIL CHAMBERS ON THURSDAY 9 MARCH 2017, COMMENCING
1.00PM** **FILE 04.25.15**

Welcome

Present:

Daniel Williams - BMT WBM Pty Ltd
Stephen Goodsall - Murrumbidgee Council
Susan Appleyard - Murrumbidgee Council
David Tamlyn - Murrumbidgee Council
Steve Manwaring - NSW Office of Environment and Heritage
Craig McIntyre - SES
Shoshanna Griffin - SES
Ian Leckie - SES
Bruce Gowrie-Smith – Community Representative
Kevin Adams – Community Representative
Mick Grace – Community Representative
Robert Curphey – LRC Representative
Gavin Gilbert – LRC Representative.
Fred Spain – NSW Public Works Advisory
Peter McGaffin – NSW Public Works Advisory

Apologies:

Nil

Meeting Objectives

Aim to define a hydraulic model for the town within the levee and from the waterways. The aim of the committee is to guide the flood study and then look at options for measures to protect people and property.

The process is governed by the NSW Floodplain Development manual.

Stages usually are as follows:

Flood Study – where and how much flooding
Floodplain risk management study – where risks are and what can be done to reduce the risks, including cost benefit analysis
Floodplain Risk Management Plan – Measures to be in place to protect people and places. Gives recommendations like, build a levee, planning controls.

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.....General Manager

.....Administrator

Background

Darlington Point is defined as a flood prone town.

Previous Studies

Study undertaken in 2009. Model is yet to be provided to Council

DP Levee Rehabilitation Project Phase A

Hay to Maude

Murrumbidgee River Study

Narrandera Flood Study

Recent Flood Events

Recent flood events will help verify the data in the resulting model that will be define the flood prone areas.

2012 was the largest flood in Darlington Point since the gauge was installed in the 1970s

2016 4th largest flood in Darlington Point since the gauge was installed in the 1970s

2010 10th largest flood in Darlington Point since the gauge was installed in the 1970s

Data Availability

2008 LiDAR Data is being used. The levee crest heights will need to be provided. For final design and existing levee segments.

Photographs and historical local records will be utilised.

Current Gauge in DP operational since 1970.

Prior to 1970 the Narrandera gauge data will be used.

The Yanko Offtake Gauge should be included in the study.

Study Approach

Flood frequency analysis will inform the hydraulic model and provide a 2d model which will define the flood heights.

Local Rainfall within the catchment of the levee will also be included in the model.

TUFLOW is the model that will be used to model the flood frequency.

Resulting:

- Flood prone land
- Adequacy of existing levee system
- Mapping with depth of flooding included.

Consultants need the history of the levee any significant changes pre2008.

Levee first built 1950's after the 1956 flood. Sue and Steve to review Council's records.

A lot of photos that Council have are to be provided to the consultants.

1974 the levee was topped up with material. Local knowledge the 1974 flood was larger than the 1956 flood.

Markings on a tree at the front of the swimming pool.

Vegetation levels were different in the catchment -roughness will need to be included in the model.

Kidman Way (Carrington Street) has been raised to be flood free. Most likely after 1974 flood.

When bridges replaced, culverts were included in the design but not installed. This should be reviewed.

Flooding from a creek on the Whitton Road.

Culvert crossings to be included in the data. North Darlington Point to be included in the flood study area as it is being considered for future development.

General Business

Nil

Actions

Levee first built 1950's after the 1956 flood. Sue and Steve to review Council's records.

Photos that Council have are to be provided to the consultants.

The Yanko Offtake Gauge should be included in the study.

Culverts and other obstructions to be noted in study area.

This is page 40 of 57 of the General Manager's Reports as submitted to the Ordinary Meeting of Murrumbidgee Council held Thursday 23 March 2017



General Manager

Administrator

Griffith Aero Club should be contacted as some pilots flew the flood area and photographed.

Newsletter and questionnaire to be forwarded to the residents of Darlington Point to help the consultants – Tanya Patterson to be put in contact with the Consultant regarding the overall project and the community consultation component of the project.

Next Meeting Date

1 June 2016 Darlington Point Offices 1pm.

ITEM NO. 18 - MINUTES OF THE REVIEW MEETING OF COLEAMBALLY AUSTRALIA DAY (2017) COMMITTEE HELD AT COLEAMBALLY COUNCIL CHAMBERS 15 FEBRUARY 2017 COMMENCING 5.30PM

Present: P. Sheppard, C. Martin, T. Breed, K. Mannes, A. Hayes, K. Rossato, C. Chirgwin

Apology: K. Sheppard

- Thank you to everyone for coming and for their efforts on Australia Day.
- Motion: That the minutes of the previous meeting (9th January) be accepted as an accurate record of that meeting.
Moved: K. Mannes Seconded: A. Hayes
Carried
- Community feedback
 - Very positive comments about Paul and the day in general
 - Shorter version of the nominations worked well – continue with this
 - Good to see others recognised – not the same people getting awards
 - Lifetime achievement awards appreciated
 - When setting up bring in under front edge further
 - Need to ensure info for photo competition is on Council website
 - Put competition details on facebook “I live in Coleambally”
 - Discussion on Darlington Point nominations
 - Cupcakes – quantity was fine. Could provide iced water after ceremony.
- Costs – according to Council, Sue Mitchell has indicated that we have \$1 634.99 in our Australia Day account. Had to cover cost of frames this year – no longer sent By ADC with certificates. Lions served a few less breakfasts – more people seemed to come at start of awards.
- Evaluation on Ambassador program – gave positive feedback on Ambassador, said we appreciated early notification, asked for more pictures for colouring in competition. Ambassador commented on friendliness, number of nominations (impressed by number of people recognised) and how well looked after they were. Sent him so photos of the morning and a copy of The Observer. Ambassador has friend who is a producer – may be interested in doing story of Coleambally.
- Nominations for 2018 Australia Day. Checked with Sharon – office is due to reopen on 2nd January (unless changed) – nominations in by 3rd January. Need to encourage groups to get nominations in during the year – for example, cricket comp has just finished.

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..... General Manager

..... Administrator

- Competitions for 2018 – colouring in, best decorated Aussie headwear, photography. Need to push photography – get on to Council website. Need to refine size of photograph required.

Colouring in needs to be taken down – Ivan hasn't dropped key in yet but thinks they are a good window filler for now.

- Honour board for Lifetime Achievement – same size as current board. Penny to see Paul Carroll as to whether he'd be interested in making another one and quote. Put in town square next section down from current honour board. Will need Council permission.

COLEAMBALLY AUSTRALIA DAY COMMITTEE FUNDS
AS AT 15/02/2017

11/11/16 BALANCE B/F \$1,248.76

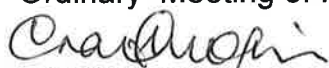
EXPENDITURE

31/01/17	REIMBURSEMENT – P SHEPPARD	
	- MEDALLIONS/CERTIFICATES ETC	182.50
	- DIPLOMA FRAMES	21.00
	- DINNER PLATES	24.00
	- BALOONS, CUPS	16.75
	- PLASTIC CUTLERY, TUMBLERS	18.00
	- AMBASSADOR'S GIFT	50.00
03/02/17	COLY FUELS P/L - SUPERMARKET – GROCERIES	262.55
15/02/17	GRIFFITH TROPHY CENTRE – ENGRAVING	90.00
15/02/17	TIM'S MEATS – MEAT	204.97

INCOME

26/01/17	BUDGET ALLOCATION	1,000.00
27/01/15	RECEIPT - BREAKFAST	256.00

BALANCE AS AT 15/02/2017 **\$1,634.99**



**ITEM NO. 19 - MINUTES OF THE TOWNLIFE COMMITTEE MEETING
HELD AT DARLINGTON POINT COUNCIL CHAMBERS 14 FEBRUARY 2017
COMMENCING 5.30PM**

Present Peter van Hees, Steve Ford and Margaret King.

In Attendance Sue Mitchell

Apologies Andrew Paterson

General Business

Andrew Paterson came to say he is taking leave from the committee for a few months due to other calls on his time.

Townlife Funds Sue presented a report showing funds held by Townlife - \$6,956.71

Australia Day Review

Total costs were \$923.19 This is close to the \$1,000 allowance so maybe we need to look at costs while planning 2018's celebration. Questions were asked about raising the 2 flags, however the community seemed generally happy

Large gazebo out front was good and small one at back useful.

Gavin's microphone worked well. Sue will recommend Council buy a similar unit for general use.

Nominations In an attempt to get nominations that better represent achievements and activities throughout the year, we note these as they happen - maybe make it an agenda item each meeting.
Susan Ley made a surprise visit and would like to come to other events.

Spring Festival Plan to run in 2017, tentative date 23rd September. Mikey Whelan to be invited to March meeting to discuss his ideas about the Darlington Point Sports Club's involvement on that weekend.


Joint Townlife Meeting Idea has been suggested by Coleambally that we have a meeting including Coleambally, Jerilderie and Darlington Point committees.

Grants for Community Infrastructure Another round to be announced soon.

Meeting closed 6.10 pm.

Next meeting - Tuesday, 14th, March, at 5.30 at Council Chambers.

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.....General ManagerAdministrator

ITEMS FOR INFORMATION

ITEM NO. 20 - STATEMENT OF BANK BALANCES & SCHEDULE OF INVESTMENT

FILE: 05.13

FROM: DIRECTOR, CORPORATE AND FINANCE

STATEMENT OF BANK BALANCES

2016-17
Consolidated

Cash Book 31 JANUARY 2017	851,169.72
ADD - Receipts - 28 February 2017	2,241,891.76
ADD - Receipts - Bendigo Bank	74,040.92
ADD - Cancelled	0.00
ADD - Adjustments	0.00
LESS - Cheques	-24,034.18
LESS - EFT - Autopay	-1,128,097.19
LESS - Payroll	-328,787.60
LESS - Bank Charges & Transfers	-1,877.37
LESS - Loan Repayments	-10,753.99
LESS - Investments	0.00
LESS - Visa Card Pymt	-6,439.77
LESS - Fuel Card	-500.07
LESS - Photocopy Rental	-920.02
CASH AT BANK 28 FEBRUARY 2017	1,665,692.21
Bank Statement 28 FEBRUARY 2017	1,048,778.69
Bank Statement - Bendigo Bank	621,651.42
PLUS Outstanding Deposits	0.00
LESS Unpresented Cheques	-1,186.90
LESS Outstanding Autopay	-3,551.00
LESS Reverse Autopay	0.00
CASH AT BANK 28 FEBRUARY 2017	1,665,692.21
Add Investments	28,873,129.47
Total Cash and Investments	30,538,821.68
Represented by:-	
Trust Account - North	166,878.68
Trust Account - South	17,858.76
Water Fund - North	1,280,886.89
Water Fund - South	483,695.03
Sewer Fund - North	1,838,502.07
Sewer Fund - South	1,753,454.97
Domestic Waste Management - North	11,701.06
Domestic Waste Management - South	103,804.00
Unexpended Grant Funds	681,632.75
Plant Reserve - North	713,943.71
Plant Reserve - South	31,000.00
Employee Leave Entitlement Reserve-North	450,000.00
Employee Leave Entitlement Reserve-South	810,000.00
Infrastructure Reserve - North	4,074,176.20
Infrastructure Reserve - South	701,447.00
Residential Housing Reserve - North	120,000.00
New Council Implementation Fund	3,899,428.89
Stronger Communities Fund	9,613,496.12
General Fund	3,786,915.55

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General Manager

Administrator

SCHEDULE OF INVESTMENTS

Institution	Amount	Rate	Matures	NO.
IMB	515,224.11	2.60	04-Apr-17	32/17
St George	510,704.27	2.55	07-Apr-17	26/17
NAB	200,000.00	2.65	17-Apr-17	36/17
NAB	250,000.00	2.65	09-Mar-17	27/17
ANZ	302,097.60	2.50	11-Apr-17	34/17
Bendigo Bank	717,291.71	2.10	18-May-17	39/17
Bendigo Bank	1,248,103.38	2.10	22-Feb-17	40/17
METWAY	704,059.62	2.44	26-Apr-17	37/17
METWAY	1,315,767.22	2.42	02-May-17	38/17
IMB	300,000.00	2.54	07-Mar-17	28/17
St George	302,707.40	2.20	18-Apr-17	35/17
NAB	823,264.43	2.65	20-Mar-17	29/17
NAB	300,000.00	2.55	28-Mar-17	33/17
ANZ-Les Wallis	51,500.04	2.40	29-Mar-17	30/17
Bendigo Bank	256,239.95	2.15	30-Mar-17	31/17
St George	201,676.30	2.00	22-Jun-17	41/17
IMB Ltd	503,116.44	2.55	09-May-17	20
IMB Ltd	500,000.00	2.60	04-May-17	24
IMB Ltd	403,476.16	2.60	05-Apr-17	25
Bendigo	253,821.12	2.45	08-Jun-17	28
ANZ	530,201.34	2.50	14-Mar-17	29
ANZ	447,035.13	2.50	21-Apr-17	30
Bendigo	502,859.29	2.15	07-Mar-17	31
Bendigo	460,170.50	2.10	27-May-17	34
Bendigo	1,012,163.76	2.20	16-Mar-17	35
Bendigo	5,000,000.00	2.20	16-Apr-17	38
ANZ	509,849.31	2.60	28-Mar-17	39
Bendigo	1,832,015.27	2.20	16-Jun-17	40
ANZ	680,208.16	2.40	17-Apr-17	41
Bendigo	2,022,155.74	2.50	16-Apr-17	42
Bendigo	582,421.22	2.15	03-Apr-17	43
IMB Ltd	500,000.00	2.60	02-May-17	44
Bendigo	5,135,000.00	2.35	16-Jun-17	45

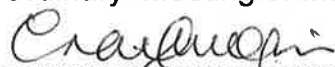
Total Investments **28,873,129.47**

Average Interest Rates	2014/15	3.16%
	2015/16	2.76%
Average Interest Rates	2016/17	2.40%

PERCENTAGE OF FUNDS HELD

SUNCORP	2,019,826.84	7.00%
St George	1,015,087.97	3.52%
NAB	1,573,264.43	5.45%
ANZ	2,520,891.58	8.73%
Bendigo	19,022,241.94	65.88%
IMB Ltd	2,721,816.71	9.43%
	28,873,129.47	

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General Manager

Administrator

I hereby certify that:

- 1) the cash book was reconciled with the bank balance as shown by the bank statements as at 28 February 2017
- 2) the investments have been invested in accordance with the Local Government Act, Regulations and Council's policies.

RECOMMENDATION

That the Statements of Bank Balances and Schedules of Investments as at 28 February 2017 be noted and received.

Sue Mitchell

RESPONSIBLE ACCOUNTING OFFICER

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General Manager

Administrator

ITEM NO 21 - AUSTRALIAN CITIZENSHIP CEREMONY – MR DAVID
MUNNIS
FILE: 02.03
FROM: GENERAL MANAGER

I am pleased to inform Council that arrangements have been put in place to conduct a Citizenship Ceremony for Mr David Munnis. The ceremony will be held in the Council Chambers, Jerilderie commencing 10.30am today.

Invitations have been extended to Mr Munnis' family and friends to attend the ceremony. Morning tea will be served at the conclusion of the ceremony.

RECOMMENDATION

The Australian Citizenship Ceremony Report be adopted.

ITEM NO. 22 - UPDATE ON PROJECT MANAGEMENT OFFICE (PMO)
FILE: 03.13.08
FROM: DEPUTY GENERAL MANAGER

This report provides an update on the activities of the Project Management Office (PMO) as the new Murrumbidgee Council now approaches its first year anniversary. The PMO is responsible for making recommendations to the General Manager (and ultimately Council) on a wide range of matters that are relevant to the integration and harmonisation of the Council. These matters include defining and realising outcomes and benefits of the transition, monitoring risks, quality of outcomes and deliverables, timeliness and budget implications.

The PMO provides strategic direction and advice and monitors progress on the Implementation Plan by others within the Council. The PMO is working collaboratively with the Leadership Group to ensure that workloads are manageable, noting that MANEX is charged with ensuring continuity of service for the services provided by the two former Councils.

The first iteration of the Transition and Implementation Plan was prepared and provided to Department of Premier and Cabinet (DPC) in July 2016. The Plan is subject to regular review so as to reflect progress of the overall project. The Plan has been recently subject to a comprehensive review, and was reviewed by MANEX on 17 November 2016.

A report on progress of the Plan was also presented to the Council meeting in December 2016.

Below is an update on the activities of the PMO undertaken following the February 2017 meeting of Council:

- ✓ The seventh staff newsletter was prepared and distributed
- ✓ Council received a report from CAMMS which documented existing service levels across approximately 74 areas of service delivery (in respect of both former Councils)
- ✓ A management response to the recommended actions in the above report is being prepared, with a view to making immediate changes and then reporting more significant proposals to Council for a decision
- ✓ The information within the Service Review Report has been analysed and is being used by senior management to assist in creating the new organisation structure
- ✓ Produced and distributed the seventh Community Newsletter
- ✓ Issued four media releases
- ✓ Issued letters to the organisations who submitted applications for funding under the Stronger Communities Fund (SCF)
- ✓ Launched Round Two of the SCF
- ✓ Coordinated the ongoing meetings of the IT User Group which culminated in the recommendation for selection of the preferred supplier to provide Council with its Enterprise Management System.

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 General ManagerAdministrator

- ✓ Continued working with the Asset Management Working Group, and consultant Jeff Roorda and Associates, to prepare a new Asset Management Plan for Council. This project is expected to be finalised by July 2017
- ✓ Commenced detailed design work with ATI Australia Pty Ltd to design and construct a Wide Area Network (WAN) data communications network between the towns of Jerilderie, Coleambally and Darlington Point
- ✓ Finalised the details of the contract to be entered into between Council and ATI Australia
- ✓ Installed three touchscreens with inbuilt processors in the Council meeting rooms at Jerilderie, Coleambally and Darlington Point. These units now allow presentations to be made during meetings of the LRC, Council and other meetings. They will also improve the ability to have meetings remotely and reduce travelling for some staff
- ✓ Commenced exhibition of the draft "Statement of Vision and Priorities" which is intended to provide high level guidance for the early period of the new Council, until the adoption of the first Community Strategic Plan by June, 2018
- ✓ Design and sourcing replacement of building and equipment signage throughout the Council area
- ✓ Continued preparing and reviewing policies for the new Council with a view to presenting approximately twenty five policies to a Council meeting prior to July 2017
- ✓ Finalised the staff protocol for the provision of uniforms to indoor staff, with staff then making selections of clothing. Uniforms will start arriving in approximately two weeks
- ✓ Continued working on the new (permanent) organisation structure, with a view to the General Manager presenting to Council by the April Council Meeting for adoption

RECOMMENDATION

That the information on the activities of the Project Management Office be noted and adopted.



.....General Manager

.....Administrator

ITEM NO. 23 - WORKS IN PROGRESS 13/2/2017 to 12/3/2017
 FILE: 03.16.04
 FROM: DIRECTOR OF TECHNICAL SERVICES

Regional Roads RR552 – Conargo Road RR564 – Berrigan Road RR323 – Oaklands Road RR59 – Urana Road RR596 – Morundah Road RR356 – Berrigan/Oaklands Road RR183 – Whitton Road	Guide post maintenance. Asset inspection. Shoulder slashing, weed spraying. Guide post maintenance, bitumen resealing approx. 7.30km. Weed spraying. Asset inspection. Guide post maintenance. Bitumen patching. Weed spraying. Asset inspection
MR321 – Kidman Way	Bitumen patching, heavy patching completed. Resealing on Segments 14 & 15 to start end of March 2017. Guide post maintenance, rubbish collection, weed spraying.
H17 – Newell Highway	Bitumen patching, asset inspection, heavy patching to be completed. Resealing to be completed. Rubbish collection.
Local Road Maintenance	<i>Grader Maintenance</i> Four Corners Road, Algudgerie Road, McBratney Street – Table Drains, Martin Bell Road, Ercildoune Road, Britts Road, Lovegrove Road, Euroley Road, Darlington Street – Table Drains, Kyola Road, firebreaks, Darlington Point Town Area, <i>Gravel Resheeting</i> Forge Road, Cockys Lane, Mellington Road, Clifford Down Road, Morley Road, McGrath Road, South Boundary Road. <i>Road Base Resheeting</i> South Boundary Road, Cutrus Drive, Steele Road, Burke Lane, Bonners Lane

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 General Manager Administrator

	<p><i>Bitumen Patching</i></p> <p>Hutchings Road</p> <p><i>Edge Patching</i></p> <p>Boorobanilly Lane, Gilbert Road, Four Corners Road.</p> <p><i>Shoulder Slashing</i></p> <p>Wunnamurra Road, Showground Road, Wilson Road, Thurrowa Road, Bridge Road, McDonald Road.</p> <p><i>Sign Maintenance</i></p> <p>Cadell Road, Graham Road, Lloyd Road, Gilbert Road.</p> <p><i>Noxious Weeds</i></p> <p>Various Roads – Bathurst Burr, Khaki Weed, Spiny Burr Grass (Hutchings Road), Galvanised Burr spraying, various field inspections.</p>
Flood Damage	Gravel carted to Old Urana Road and Harvey Well Road.
Shire Roads Resealing Program	Donald Ross Drive (2 sections), Wallace Road – aggregate carting, resealing to be completed by first week in April 2017.
Roads to Recovery Program	<p>South Coree Road construction in progress.</p> <p>Raithby Lane / Rolfe Road in progress.</p> <p>Fraser Road, Ercildoune Road, Culley Road, Wallin Road and kerb and guttering (Jerilderie) to be completed.</p>
Restart NSW Funding	<p>Main Canal Road upgrade, road base carting in progress to stockpile sites.</p> <p>Conargo Road upgrade final funding deeds received, to be signed and sent back to Infrastructure NSW.</p>
Wunnamurra Estate	Road works in progress, kerb and guttering in progress, electrical and telephone lines to start shortly. Road crossing in progress for most services.
Water / Sewerage Maintenance	<p>Various raw water services and mains repaired.</p> <p>Mains for filtered water flushed.</p> <p>Program in place to clean out storm water drainage sumps in Darlington Point, Coleambally and Jerilderie town areas.</p>

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Chris Wilson

..... General Manager Administrator

	Pump out water from evaporation ponds in Darlington Point Sewerage treatment plant.
Parks and Gardens	Netball Court (Jerilderie) completed 2 nd week of March. Parks and gardens maintained.
Town Streets	Give Way markings completed. Bitumen patching, nature strip mowing, tree maintenance, sign maintenance, bitumen resealing (Brown Street) completed. Gutter cleaning.
Darlington Point Depot	Concept Plans to be discussed with the technical team and put on display to staff for comment. Restack & organise signage racks.
Darlington Point Tip Rehab	Construction completed. Ramp in use by the public. Rubber flaps over the handrails to be installed 24/3/17.
Cycleways /PAMPs	Program to install Cycleways and PAMPs at Coleambally. Costing sought.
Private Works	Grader works steady – various irrigation works, road grading, fire breaks. Loader hire as required.

RECOMMENDATION

The Works in Progress Report be adopted.



General Manager

Administrator

CONFIDENTIAL ITEMS

ITEM NO. 24 - PROPOSED PURCHASE OF LAND

FILE: 04.12

FROM: DEPUTY GENERAL MANAGER

RECOMMENDATION

This item be referred to the **CONFIDENTIAL** section of the Ordinary Council Meeting which is closed to the public. This item is classified as confidential in accordance with Section 10A (2) (d) of the Local Government Act 1993, which permits the meeting to be closed to the public for business relating to the following: -

- (d) *commercial information of a confidential nature that would, if disclosed:*
- (i) *prejudice the commercial position of the person who supplied it; or*
 - (ii) *confer a commercial advantage on a competitor of the Council.*

ITEM NO. 25 - COLEAMBALLY SHOP

FILE: S-18

FROM: DIRECTOR CORPORATE & FINANCE

RECOMMENDATION

This item be referred to the **CONFIDENTIAL** section of the Ordinary Council Meeting which is closed to the public. This item is classified as confidential in accordance with Section 10A (2) (d) of the Local Government Act 1993, which permits the meeting to be closed to the public for business relating to the following: -

- (d) *commercial information of a confidential nature that would, if disclosed:*
- (i) *prejudice the commercial position of the person who supplied it; or*
 - (ii) *confer a commercial advantage on a competitor of the Council.*



General Manager

.....Administrator