

**GENERAL MANAGER'S REPORTS TO COUNCIL MEETING  
TO BE HELD THURSDAY 27 OCTOBER 2016**

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 General Manager .....Administrator

## ITEMS FOR DECISION

**ITEM NO.** 1 - OFFICE CLOSURE – CHRISTMAS / NEW YEAR  
**FILE:** 03.11  
**FROM:** GENERAL MANAGER

The former Jerilderie and Murrumbidgee Shire Council Administrative Offices have traditionally been closed between Christmas and New Year.

Jerilderie Shire Council granted its internal staff days leave in lieu in recognition of the unpaid overtime worked throughout the year.

Murrumbidgee Shire Council internal staff have utilised 12 hours leave accrued throughout the year, and this has been taken in conjunction with annual leave during the Christmas/New Year period.

This year, Christmas Day falls on Sunday 25 December, and public holidays have been declared for Monday 26 and Tuesday 27 December 2016 and Monday 2 January 2017.

In keeping with this tradition, closure of the office is suggested from 12 noon, Friday 23 December 2016 with the office to re-open 8.30am on Tuesday 3 January 2017, a total of 3 1/2 working days special leave.

### RECOMMENDATION

Murrumbidgee Council Administrative Offices be closed for the Christmas/New Year period from 12 noon, Friday 23 December 2016 to re-open 8.30am Tuesday 3 January 2017, and that the internal staff be granted 3 1/2 days special leave in lieu of unpaid overtime.



.....General Manager .....Administrator

**ITEM NO. 2 - MID MURRAY ZONE QUARTERLY REPORT**  
**FILE: 05.03**  
**FROM: GENERAL MANAGER**

The NSW Rural Fire Service Mid Murray Zone Quarterly Report on Rural Fire Activities 1 July 2016 – 30 September 2016 (attachment # 1) has been provided by Superintendent Lindsay Lashbrook, Zone Manager, for Council's information.

The report gives a general overview of activities for the quarter.

Superintendent Lashbrook is unable to be in attendance at the meeting to speak to the report as he is meeting with stakeholders to finalise planning arrangements for a new Fire Control Centre. Mr James Puniard, Operations Manager is on leave, so is unable to be present.

### **RECOMMENDATION**

That the Rural Fire Service Mid Murray Zone Quarterly Report be received.

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 General Manager .....Administrator

**ITEM NO. 3 - PROPOSAL TO USE PRINTERY BUILDING**  
**FILE: 07.03.05**  
**FROM: GENERAL MANAGER**

A proposal has been received from Helene Ryan, Jumptree Studios, Jerilderie to utilise The Printery building, adjacent to the Jerilderie Library at 41 Jerilderie Street, Jerilderie

Helene has provided a written proposal outlining what she would use the building for, what she is willing to negotiate for rent and what she would require to make the space functional and practical. A copy of Helene's proposal is attached (attachment # 2).

Helene has listed several provisions that she would require to make use of the space, including:

- Access to toilets and kitchen
- Approval to install a picture rail
- Climate control provided or permission for installation of own
- Security
- Use of the yard and courtyard in alignment with the Jumptree Studios theme

The benefits to Council are listed as:

- Council building being utilised and maintained
- Rent for space
- An open door in the heritage precinct
- Complementary to the Library and town

### **Building Code of Australia Compliance**

The Printery was restored in conjunction with the Library and is classified as a Class 9b building under the Building Code of Australia as an assembly building to be used for display purposes. All required facilities for the overall development are located within the Library building not in the adjoining building on the separate lot housing 39 Jerilderie Street.

While the proposed gallery component of the proposal before Council can be defined as Class 9b under the Building Code of Australia, the studio would be defined as a workshop as Class 8 under the Building Code of Australia. This would require a development consent for the change of use.

The building would also only be able to be open the same time as the Library as all facilities for the site are located within the library building, including the disabled facilities. The proposal notes use of the toilet and facilities within the Stubbs Wallace building next door as a possibility.

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The current lessees have indicated verbally their agreement with this arrangement, with appropriate additional locks on the internal door to prevent access.

The original DA consent requirements for the Library and The Printery would not be met, and disabled facilities for a visitor would not be provided on site. However there is a unisex disabled toilet within a reasonable distance of the building.

### **Heritage Matters**

The Printery was restored retaining as much original building fabric as possible. The proposal notes that one of the rooms will be used for classes and infers that the classes will be messy. The flooring in the two eastern rooms of the main building have original timber floor boards which would need to be protected.

Installation of air conditioning would need to be undertaken so that it had no visual impact and minimal impact on the fabric of the building. Wi-fi is available on site via the library.

The walls have a dado rail so a picture rail would detract from the original dado rail fabric.

### **Security**

The proposal states that the room out the back will be used for the artist's studio works. While there is a clear line of site between the front door and the back room there is no line of site to the two eastern rooms from the back room.

### **Summary**

The proposal has great merit, and provides an attractive alternate use for the Printery, quite different to that proposed by Council when the building was first restored. However the expectation on rent appears to be out of step with the prime location and expenditure by Council required to meet the occupation.

Currently the building houses a bushranger story exhibition which is accessible by small groups on request. Access has been envisaged through the Library during its opening times, however resolution to the resulting security issues have not been determined.

There has been a general opinion expressed by the previous Council that occupation of existing commercially available shops in the main part of the shopping precinct is a prerequisite of any commercial occupation of the Printery and Stubbs Wallace building on a full time basis.

We are negotiating the employment of an Economic and Tourism Development Manager to establish Economic and Tourism Development strategies and

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develop effective tourism partnerships for the new Council. This will be a position which will commence in the next few weeks for a period of 12 months as part of the transition to a new Council. Council would benefit from having the successful applicant analyse the benefits of this proposal. The Council should give an indication if modification of the usage of this building is supported in principle given the costs involved. If there is support, a detailed costed report would be presented to Council with information and direction from the Economic and Tourism Development Manager.

## **RECOMMENDATION**

That if Council is willing to consider the change of usage of The Printery at 41 Jerilderie Street Jerilderie, then it resolve to have a costed report presented by the Economic and Tourism Development Manager.

**ITEM NO. 4 - OPERATION OF SWIMMING POOLS FOR THE 2016/2017 SWIM SEASON**  
**FILE: 07.04**  
**FROM: DIRECTOR OF ENVIRONMENTAL SERVICES**

In mid-September 2016 expressions of interest were called for persons interested in the operation of the Coleambally and Darlington Point Swimming Pools. By close of the designated period, no expressions of interest had been received.

Jerilderie swimming pool has been operating under a waiver and fob entry system for 3 years, which has seen a marked increase in patronage. The pool is monitored by cameras on the pool deck and signs are put up at the entry that the grounds are monitored. The camera footage is viewed daily to ensure that all patrons accessing the pool have signed a waiver.

Due to the lack of interest in operating the Coleambally and Darlington Point pools, it is recommended that the Coleambally and Darlington Point pools be operated in the same manner as the Jerilderie pool for the 2016/2017 season as a trial. This will allow all three pools to open on the appointed day, Friday 4<sup>th</sup> November 2016.

Hours of operation will be standardised across the three pools, being 12 noon to 7 pm daily and closed Christmas and New Year's Day.

The fees for entry will be those outlined for the Jerilderie pool. The Coleambally Club and the Darlington Point Club will be offered the same arrangement as the Jerilderie Sports Club. Passes will be available to visitors to the towns via the Clubs during the closure at Christmas and New Year.

A fob and season pass will also be offered to the local accommodation places to provide to their patrons. It will be the responsibility of the Clubs and accommodation places to ensure that the waiver has been signed by the people who use the fob.

A temporary appointment will be made for a pool operator to maintain the pools to public health standards and to maintain the grounds.

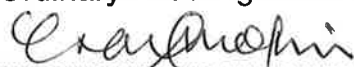
The camera surveillance will be used to ensure that there is no misuse of the facilities. Those seen or caught misusing the facilities (usually allowing other people access) will have their fobs deactivated on the same day.

Regular group users such as schools and swim clubs will have to provide Council with a seasonal user agreement which has been provided to the regular user groups. Bookings by these groups is on a first come first serve basis.

There will be no kiosk facilities available at the pools.

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## RECOMMENDATION

That Council endorse the actions of the staff in relation to operations at the Coleambally, Darlington Point and Jerilderie pools for the 2016/2017 swim season, and approve introduction of unmanned access to pools at Darlington Point and Coleambally.

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 General Manager .....Administrator

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**ITEM NO. 5 - DEVELOPMENT APPLICATION NO. MP06\_0020**  
**FILE: 04.25**  
**FROM: DIRECTOR OF ENVIRONMENTAL SERVICES**

### **Property Description**

Applicant: Eagle Energy Pty Ltd  
Property: Lots 78, 79 & 80, DP 750896, Kidman Way, Coleambally  
Zoning: RU1 – Primary Production  
Proposed Development: Modification to Major Project 06\_0020 Four Arrows Ethanol and Dairy Project  
Consent Authority: Minister for Planning and Environment  
Reason for Report: For Council information

### **Background**

5 October 2016 Council received notification that the above application was on exhibition, and that comments regarding the proposed modification of consent to extend the existing approval time by 3 years which lapsed on 1 October 2016, would be received up until 19 October 2016. The application for the modification was lodged with the Department before 1 October 2016.

The submission period closed 19 October 2016. A submission was provided in support of the requested modification and a copy is attached (attachment # 3).

### **Legislative Implications**

The original application was approved by the Minister for Planning and Environment in 2006 under Part 3A of the Environmental Planning and Assessment Act 1979. Since approval was granted, Part 3A of the EP&A Act has been repealed, and sunset clauses included in the EP&A Act regarding approvals granted under the former Part 3A provision.

Schedule 6A - Transitional Arrangements - repeal of Part 3A allows for applications approved under Part 3A of the Act to be modified.

The Schedule also defines that for those applications that did not have a time limit imposed on them, that the consent would lapse on 1 October 2016; hence the application to extend the approval for 3 years has been made.

### **Comments**

The application will see an investment in the region of approximately \$100 million and employment of an estimated 100 people during construction and to operate the completed facility (combined).

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The facility, once completed, will be capable of producing 300 megalitres of ethanol per annum, and the dairy milking up to 18,000 head of cattle, producing 77ML of milk each year.

This project will see the diversification of industry within the region and will impact positively on the economy of the region and the Council area.

## **RECOMMENDATION**

That Council endorse the submission to the Department of Planning and Environment regarding MP06\_0020 Modification of Consent - Four Arrows Ethanol and Dairy Project.

## COMMITTEE MINUTES

**ITEM NO. 6 - MINUTES OF THE GENERAL MEETING OF JERILDERIE TIDY TOWNS HELD AT THE TIDY TOWNS OFFICE ON THURSDAY 6 OCTOBER, 2016, COMMENCING 6.00PM**

**Present:** F Bryce, J Ferris, P Fisher, E Forbes, J Kuschert, G Mills, I Milne, J Scammell

**Apologies:** I & R Sneddon, R & A Wright, F Scammell, M Honeyman, R McRae, S Herrick, G Borger

**Moved** J Ferris                      **Seconded** J Scammell that the apologies be accepted.  
Carried.

**The Minutes of last meeting were accepted as read on the motion of:**  
P Fisher              **Seconded:** E Forbes  
Carried.

**Treasurers Report as tabled:**

**Moved** G Mills              **Seconded** F Bryce that the Treasurers Report as tabled be accepted.  
Carried.

**Correspondence as tabled:**

**Moved:** G Mills              **Seconded** J Scammell that correspondence be accepted.  
Carried.

**General Business:**

- Garden judging – Sunday 23, meet at shed 1.00pm. Members to scout beforehand for suitable gardens to inspect.
- Is anyone available for presentation at the flower show on 28 October
- Treasurer to reimburse Sadie for raffle prizes \$109.80
- Cheque gratefully received from APEX \$800 after round up B&S Ball Clean up and gate
- Members contribution to town garden tidy up greatly appreciated. All entranced mowed, look great! Lets hope for some warm weather so we can get out there and enjoy our beautiful town.

**Moved:** G Mills                      **Seconded** F Bryce that a letter be sent to the Murrumbidgee Council enquiring about the possibility of gifting used mower if changover is happening.

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**Meeting Closed:** 6.30pm

**Next Meeting:** 3/11/16

**At:** Shed

**Time:** 6.00pm

**Who to do what?**

- Garden judges to scope for suitable gardens
- Volunteers for presentation at flower show
- Secretary to draft letter to Council (no hurry Sadie)

<b>Account QuickReport</b>							
<b>As of October 8, 2016</b>							
Type	Date	Num	Name	Memo	Split	Amount	Balance
<b>BENDIGO BANK A/C</b>							12,008.82
Cheque	3/09/2016	23	R WRIGHT	MOWER FUEL	-SPLIT-	-21.15	11,987.67
Cheque	3/09/2016	24	JERILDERIE PORT...	DONATION	Gifts and Donat...	-200.00	11,787.67
Deposit	5/09/2016			Deposit	FINES & TRAV...	21.00	11,808.67
Cheque	13/09/2016	25	BAKERY JER	WORKING B...	-SPLIT-	-38.00	11,770.67
Deposit	21/09/2016			Deposit	Unrestricted	693.40	12,464.07
Cheque	30/09/2016	26	R & C RUTLEDGE	TT's BANNER	-SPLIT-	-205.00	12,259.07
<b>Total BENDIGO BANK A/C</b>						<b>450.25</b>	<b>12,458.14</b>
<b>TOTAL</b>						<b>450.25</b>	<b>12,458.14</b>

**Correspondence for meeting held October 1, 2016**

**INWARDS CORRESPONDENCE.**

- Emails from Stronger Communities Grants re further info required.
- KNSWB newsletter
- Emails from Ruth and Council with info for the Grants.
- Cheque for \$800 from Jerilderie Apex Club. (that will make Richard very happy.) :)
- Account for raffle prize payable to Sadie \$109.80 (that will make Richard very sad) :(

**OUTWARDS CORRESPONDENCE.**

- Emails to members
- Emails to Ruth and Council re info for Grants.
- Email to Chris Ryan for quote on pathway at Luke Park for Stronger Communities Grants.
- Emails back to assessment team with details and quotes for projects Stronger Communities Grants as required.

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## ITEMS FOR INFORMATION

### ITEM NO. 7 - STATEMENT OF BANK BALANCES & SCHEDULE OF INVESTMENT

FILE: 05.13

FROM: DIRECTOR, CORPORATE AND FINANCE

#### STATEMENT OF BANK BALANCES

	2016-17 North	2016-17 South	2016-17 Consolidated
<b>Cash Book 31 AUGUST 2016</b>	<b>1,230,716.96</b>	<b>1,406,786.75</b>	<b>2,637,503.71</b>
ADD - Receipts - 31 August 2016	420,733.81	220,627.05	641,360.86
ADD - Receipts - Bendigo Bank		16,518.56	16,518.56
ADD - Cancelled			0.00
ADD - Adjustments			0.00
LESS - Cheques	-39,547.12	-198,754.85	-238,301.97
LESS - Autopay	-1,350,926.45	-350,038.80	-1,700,965.25
LESS - Payroll	-146,390.55	-158,422.61	-304,813.16
LESS - Bank Charges & Transfers	-1,184.91	-3,361.22	-4,546.13
LESS - Loan Repayments		-26,890.42	-26,890.42
LESS - Investments		-400,000.00	-400,000.00
LESS - Visa Card Payment	-7,465.39	-6,549.12	-14,014.51
LESS - Fuel Card	-949.56	-48.02	-997.58
LESS - Photocopy Rental	-438.90	-481.12	-920.02
<b>CASH AT BANK 30 SEPTEMBER 2016</b>	<b>104,547.89</b>	<b>499,386.20</b>	<b>603,934.09</b>
<b>Bank Statement 30 SEPTEMBER 2016</b>	<b>93,107.17</b>	<b>438,258.45</b>	<b>531,365.62</b>
Bank Statement - Bendigo Bank	24,685.24	73,481.95	98,167.19
PLUS Outstanding Deposits		0.00	0.00
LESS Unpresented Cheques	-13,244.52	-12,222.20	-25,466.72
LESS Outstanding Autopay			0.00
LESS Reverse Autopay		-132.00	-132.00
<b>CASH AT BANK 30 SEPTEMBER 2016</b>	<b>104,547.89</b>	<b>499,386.20</b>	<b>603,934.09</b>
Add Investments	9,532,243.81	20,902,131.15	30,434,374.96
<b>Total Cash and Investments</b>	<b>9,636,791.70</b>	<b>21,401,517.35</b>	<b>31,038,309.05</b>
<b>Represented by:-</b>			
Trust Account - North	176,494.39		176,494.39
Trust Account - South		9,038.26	9,038.26
Water Fund - North	1,312,429.12		1,312,429.12
Water Fund - South		422,018.99	422,018.99
Sewer Fund - North	1,736,577.92		1,736,577.92
Sewer Fund - South		1,917,004.63	1,917,004.63
Domestic Waste Management - North	80,000.00		80,000.00
Domestic Waste Management - South		99,717.00	99,717.00
Unexpended Grant Funds	97,925.31	165,251.03	263,176.34
Plant Reserve - North	835,638.01		835,638.01
Plant Reserve - South		31,000.00	31,000.00
Employee Leave Entitlement Reserve-North	450,000.00		450,000.00
Employee Leave Entitlement Reserve-South		810,000.00	810,000.00
Infrastructure Reserve - North	4,074,176.20		4,074,176.20
Infrastructure Reserve - South		295,447.00	295,447.00
Residential Housing Reserve - North	120,000.00		120,000.00
New Council Implementation Fund		4,751,402.36	4,751,402.36
Stronger Communities Fund		10,000,000.00	10,000,000.00
General Fund	<b>753,550.75</b>	<b>2,900,638.08</b>	<b>3,654,188.83</b>

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General Manager

Administrator

**SCHEDULE OF INVESTMENTS**

<b>Institution</b>	<b>Amount</b>	<b>Rate</b>	<b>Matures</b>	<b>NO.</b>
IMB	509,314.33	2.53	04-Oct-16	2/17
ANZ	513,517.59	1.75	05-Oct-16	3/17
IMB	250,000.00	2.65	04-Oct-16	1/17
St George	503,780.82	2.90	07-Dec-16	5/17
NAB	250,000.00	2.65	18-Oct-16	4/17
ANZ	500,000.00	2.50	01-Nov-16	6/17
Bendigo Bank	709,329.62	2.30	18-Nov-16	7/17
Bendigo Bank	1,234,248.38	2.30	22-Nov-16	8/17
METWAY	1,040,470.01	2.30	08-Nov-16	9/17
METWAY	1,293,676.84	2.90	15-Nov-16	10/17
IMB	300,000.00	2.57	13-Dec-16	11/17
St George	300,000.00	2.70	13-Jan-17	12/17
NAB	817,860.94	2.65	20-Dec-16	13/17
NAB	503,986.31	2.80	03-Jan-17	14/17
ANZ-Les Wallis	51,244.52	2.00	29-Dec-16	15/17
Bendigo Bank	254,814.45	2.25	30-Dec-16	16/17
St George	500,000.00	3.00	20-Oct-16	61/16
IMB Ltd	523,113.81	2.60	09-Nov-16	20
IMB Ltd	507,524.25	2.50	04-Jan-17	24
IMB Ltd	400,000.00	2.60	05-Jan-17	25
Bendigo	250,000.00	2.65	11-Oct-16	28
ANZ	530,201.34	2.50	14-Mar-17	29
ANZ	443,561.11	2.50	21-Dec-16	30
Bendigo	500,000.00	2.30	07-Dec-16	31
Bendigo	455,061.86	2.30	27-Nov-16	34
Bendigo	1,006,284.15	2.35	16-Dec-16	35
ANZ	506,691.17	2.50	28-Nov-16	39
Bendigo	2,000,000.00	2.60	16-Oct-16	40
ANZ	674,662.99	2.50	17-Jan-16	41
Bendigo	2,000,000.00	2.65	16-Nov-16	42
Bendigo	575,672.62	2.40	03-Oct-16	43
IMB Ltd	529,357.85	2.65	04-Oct-16	44
Bendigo	10,000,000.00	2.70	16-Dec-16	45

**Total Investments****30,434,374.96**

Average Interest Rates	2014/15	3.40%
	2015/16	2.77%
	2016/17	2.52%

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**PERCENTAGE OF FUNDS HELD**

SUNCORP	2,334,146.85	7.67%
St George	1,303,780.82	4.28%
NAB	1,571,847.25	5.16%
ANZ	3,219,878.72	10.58%
Bendigo	18,985,411.08	62.38%
IMB Ltd	3,019,310.24	9.92%

**30,434,374.96**

- I hereby certify that:
- 1) the cash book was reconciled with the bank balance as shown by the bank statements as at 30 September 2016
  - 2) the investments have been invested in accordance with the Local Government Act, Regulations and Council's policies.

**RECOMMENDATION**

That the Statements of Bank Balances and Schedules of Investments as at 30 September 2016 be noted and received.

\_\_\_\_\_  
Sue Mitchell

**RESPONSIBLE ACCOUNTING OFFICER**

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.....General Manager

.....Administrator

**ITEM NO**     **8 - AUSTRALIA CITIZENSHIP CEREMONY – MS SUNU JOSE**  
**FILE:**       **02.03**  
**FROM:**       **GENERAL MANAGER**

I am pleased to inform Council that arrangements have been put in place to conduct a Citizenship Ceremony for Ms Sunu JOSE. The ceremony will be held in the Council Chambers, Jerilderie commencing 10.00am on Tuesday 8 November 2016.

Invitations have been extended to Ms Jose's family and friends to attend the ceremony. Morning tea will be served at the conclusion of the ceremony.

**RECOMMENDATION**

For Council's information.



**ITEM NO. 9 - UPDATE ON PROJECT MANAGEMENT OFFICE (PMO)**  
**FILE: 03.13.08**  
**FROM: DEPUTY GENERAL MANAGER**

This report provides an update on the activities of the Project Management Office (PMO) as it continues managing the business issues associated with the Murrumbidgee Council Transition Project. The PMO is responsible for making recommendations to the General Manager (and ultimately Council) on a wide range of matters that are relevant to the integration and harmonisation of the Murrumbidgee Council. These matters include defining and realising outcomes and benefits of the transition, monitoring risks, quality of outcomes and deliverables, timeliness and budget implications.

The PMO provides strategic direction and advice and will monitor implementation by others within the Council. The PMO is working collaboratively with MANEX to ensure that workloads are manageable, noting that MANEX is charged with ensuring continuity of service for the services provided by the former Councils.

The PMO's role includes consideration of:

- Organisation structural issues
- Reporting requirements
- Implementation methodologies
- Establishment of and adherence to timelines
- Internal and external communication
- Human resources and industrial issues
- Systems integration including Information and Communications Technology (ICT) and salary systems
- Harmonising and enhancing policies and codes
- Delegations
- Community engagement
- Governance matters including insurance, procurement, risk management, work, health and safety, register development and maintenance, internal and external audit
- Rates and fees and charges harmonisation

The first iteration of the Transition and Implementation Plan was prepared and provided to Department of Premier and Cabinet (DPC) in July. The Plan is subject to regular review so as to reflect progress of the overall project. DPC have been very supportive throughout the project to date, and many workshops and training sessions have been held since the new Council was proclaimed. Council has been represented at these various forums by the Administrator, General Manager, Deputy General Manager and Merger Transition Manager.

Below is an update on the activities of the PMO undertaken following the September meeting of Council:

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 General Manager .....  Administrator

- ✓ Updates and modifications to the Transition and Implementation Plan
- ✓ The "Post Merger" staff survey has been completed and the consultant who coordinated the survey is to address Manex in the coming weeks
- ✓ The amended Constitution for the new Consultative Committee has been finalised and nominations for the new Committee have been received, with an election required to finalise the membership
- ✓ The third staff newsletter was prepared and distributed, with the fourth newsletter currently being drafted
- ✓ Council (in conjunction with CAMMS) commenced the process of documenting existing service levels across approximately 74 areas of service delivery (in respect of both former Councils) and then planning a review process for those 74 areas
- ✓ Held further meetings with The Articulate Pear to progress the Corporate Branding and Community Engagement project. Three community engagement sessions were held in conjunction with two staff sessions and three key stakeholder sessions. The Articulate Pear Team will be presenting their initial findings to the LRC at its meeting on the 25<sup>th</sup> October. In excess of 150 people have been consulted during recent weeks
- ✓ Produced and distributed the third Community Newsletter
- ✓ Continued working on the Stronger Communities Fund applications received by Council, including working with the Probity Advisor and the Regional Manager of the Department of Premier and Cabinet
- ✓ Continued working with Cara Dale from C2Hills Consultancy regarding their involvement in assessing the 82 applications in preparation for the meeting of the Assessment Panel on the 31<sup>st</sup> October
- ✓ Audit of Information and Communications Technology (ICT) hardware and systems finalised and a report to be prepared and presented in the coming week to Manex
- ✓ Brief to be prepared to include recommendations on hardware upgrade and connectivity solutions. A number of machines at Jerilderie require replacement/upgrade
- ✓ Preparations for harmonising pay runs – current disparity between timing for north and south staff.
- ✓ Interviewed and appointed an Administration Officer to support the PMO, with the appointee to commence on the 7<sup>th</sup> November
- ✓ Community Satisfaction Survey – The telephone consultation for the survey process has been finalised (special thank you to Heidi Bryce for assisting with additional contact numbers for the Jerilderie end). JWS advised that as of 4<sup>th</sup> October, it had been able to secure 343 completed interviews, and while they usually averaged around 4% screen out of those with a Council association, Murrumbidgee contact numbers have seen this increase to 12%. The final report will be compiled and available late October.

Staff within the PMO are working on reviewing the two existing Community Strategic Plans (CSP's) from the former Council and are creating a "linking document" that will highlight the key priorities from both CSP's.

The Service Review now has a revised completion date of mid December 2016.

The information from both the review of the CSP's and the Service Review will be analysed and assist in making recommendation to MANEX (and eventually Council) on an appropriate organisation structure for the new Council. Development of a new salary system will be undertaken (in house by the Human Resources Specialist recruited to the PMO) concurrently with the formation of the new organisation structure.

Work will continue on achieving the objectives of the Implementation Plan and this includes the finalisation of the new Corporate Logo and Branding by early December 2016.

### **RECOMMENDATION**

That the information on the activities of the Project Management Office be received and noted



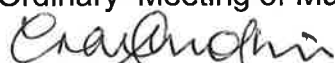
General Manager

.....Administrator

ITEM NO. 10 - WORKS IN PROGRESS 12/9/2016 to 9/10/2016  
 FILE: 03.16.04  
 FROM: DIRECTOR OF TECHNICAL SERVICES

<b>Regional Roads</b> RR552 – Conargo Road RR564 – Berrigan Road RR323 – Oaklands Road RR59 – Urana Road RR596 – Morundah Road RR356 – Berrigan/Oaklands Road RR183 – Whitton Road	Bitumen patching Bitumen patching Bitumen patching Bitumen patching Sign maintenance Shoulder slashing, bitumen patching Bitumen patching, sign maintenance
<b>MR321 – Kidman Way</b>	Rubbish collection, bitumen patching, shoulder slashing segments 1-24, guide post maintenance. Heavy patching programmed.
<b>H17 – Newell Highway</b>	Bitumen patching, rubbish collection, shoulder slashing, asset inspection. Heavy patching programmed.
<b>Local Road Maintenance</b>	<b>Grader Maintenance</b> Rolfe Road, North Coree Road, McLennons Bore Road, Fernbank Lane, Liddles Lane, Old Urana Road, Harvey Well Road, Forge Road, Steel Road, Main Canal Road, Four Corners Road, Jerry's Lane, Boyd Road. <b>Guide Post Maintenance</b> Wilson Road, Broughshane Lane, Mairjimmy Road, Fairley Grange Road, Hannabus Road, Four Corners Road, Nyora Road, Gilbert Road, Lloyd Road, Hutchings Road, Thurrowa Road, Field Road, McDonald Road. <b>Bitumen Patching</b> Wilson Road, Mairjimmy Road <b>Drainage Maintenance</b> South Coree Road, Greens Lane, Greenswamp Road, Broughshane Lane, Thurrowa Road, Riversdale Road. Gravel / Roadbase Resheeting Bonars Lane, Martin Bell Road, Love Grove Road, Wilson Road, Steele Road (1km), Main Canal Road (Gaston to Cummins Road) <b>Shoulder Slashing</b> Various areas around Darlington Point and Coleambally townships. <b>Tree lopping</b> Darlington Point and Coleambally town areas.
<b>Roads to Recovery Program 2016/17</b>	Kyola Road – gravel / road base resheeting. Final grading, rolling to be completed.

This is page 20 of 21 of the General Manager's Reports as submitted to the Ordinary Meeting of Murrumbidgee Council held Thursday 27 October 2016.



..... General Manager ..... Administrator

<b>Parks, Gardens and Town Maintenance</b>	Parks and gardens maintained. Sprinkler systems checked. Cemetery maintained/ slashing and mowing.
<b>Town Streets</b>	Nature strip mowing, rubbish collection, street sweeping, weed spraying, back lane maintenance, bitumen patching. Barwidgee Blvd programmed 2 coats bitumen sealing 2/11/16.
<b>Water &amp; Sewerage</b>	Minor raw and filtered water mains and services repairs. Darlington Point Bore repair will be completed by end of October / Coleambally Bore cleaning program in progress.
<b>Wunnamurra Estate Stage 2, Jerilderie</b>	Sewerage construction approx 75% completed. Drainage pipe delivered.
<b>North Jerilderie Sewerage</b>	Sewer manholes and PVC sewerage pipes delivered.
<b>Flood Event 2016</b>	<p>Water over roads within Council area:  Gum Creek Road, Euroley Road, Bonandra Road, Carrathool Bridge Road, Britts Road, Swan Lagoon Road, Algudgerie Road, Riversdale Road, Greens Lane, Greenswamp Road, Old Urana Road, Innes Bridge Road, South Coree Road – small section, Nyora Road – small section.</p> <p>Various above roads have been closed and detours put in place.</p> <p>Flood waters monitored during this event around Darlington Point and Jerilderie.</p> <p>Water pumped out of areas as required – 5 pumps in place around Darlington Point.</p> <p>Sand bagging amenities block at the caravan park at the start of the flood event.</p> <p>Approx 1750 full sandbags delivered to various residents within the south section of Council, 1000 sand bags sent to Conargo township.</p> <p>Various roads graded and wash ways filled to help maintain road access.</p>
<b>Private Works</b>	<p>Minor works for graders at this stage due to wet weather, expected to increase when weather conditions improve.</p> <p>H17 Trial Patch, Jerilderie Main Street Segment 105 to be constructed when weather permits.</p> <p>MR321 Heavy Patching Program also to be completed weather permitting.</p>

## RECOMMENDATION

The Works in Progress Report be adopted.

This is page 21 of 21 of the General Manager's Reports as submitted to the Ordinary Meeting of Murrumbidgee Council held Thursday 27 October 2016.

 General Manager .....Administrator

