

**GENERAL MANAGER'S REPORTS TO COUNCIL MEETING  
TO BE HELD THURSDAY 24 NOVEMBER 2016**

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General Manager

Administrator

## ITEMS FOR DECISION

### ITEM NO. 1 - REQUEST TO SUSPEND ALCOHOL FREE ZONE FOR 2017 AUSTRALIA DAY CELEBRATIONS

FILE: 02.02

FROM: GENERAL MANAGER

The Australia Day celebrations in Jerilderie are held in and around the Civic Hall and Luke Park. As part of the celebrations, Council's permission for alcohol to be consumed in the area surrounding the Council Chambers, Civic Hall, Luke Park and Powell Street, is sought.

The prohibition under Section 632 of the Local Government Act, 1993 prohibits the consumption of alcohol between sunset and sunrise, however this restriction may be lifted by Council for specific functions.

### RECOMMENDATION

That Council resolve to:-

- i) Allow the prohibition on the consumption of alcohol in the vicinity of the Council Chambers, Civic Hall, Luke Park and Powell Street to be lifted from midday to midnight on 26 January, 2017;
- ii) Allow the prohibition signs to be covered during the period of the celebrations;
- iii) Notify the local Police; and
- iv) Advertise public notice of Council's action.

ITEM NO. 2 - PLAN OF MANAGEMENT – TIDDALIK WETLANDS AND BIRD  
SANCTUARY  
FILE: 03.16  
FROM: GENERAL MANAGER

Murrumbidgee Shire Council resolved at its March, 2016 meeting that the draft Plan of Management for the Tiddalik Wetlands and Bird Sanctuary (attachment 1) be placed on public exhibition for a period of twenty-eight days. Advertisements were placed in local newspapers, with submissions closing 5.00pm on 6 May, 2016.

Two submissions were received and are attached to this report (attachment # 2). The following information is offered in response to the issues raised by the submitters:-

- The wetlands and surrounding area have not been adequately maintained for a number of years and lacked the necessary maintenance to allow the area to realise its full potential. A number of community members have been endeavouring to have the Committee of Management reinstated to provide a means for the necessary maintenance to be undertaken on a voluntary basis;
- The soil taken from the pit, that is now the wetlands, was used to fill low areas in the new subdivision. The reasoning behind the decision to use such soil was to create a retention basin for stormwater drainage from the south-western part of the town;
- The ecosystem of the wetlands system is designed to control mosquito breeding, and anecdotal evidence is that residents of the area do not have any more issues with this pest than the rest of the town.

The suggestion that “the purpose of the Wetland and Sanctuary is to attract and provide habitat for local wildlife” could be incorporated in documents to further clarify the thinking behind the project.

Murrumbidgee Council resolved at its June 2016 meeting, as follows:

**15/06/16**      **Resolved** (Mr Evans) that additional information be provided to the Local Representation Committee on the draft Plan of Management for the Tiddalik Wetlands and Bird Sanctuary, prior to its adoption by Council.

On 9 August 2016, I met on site with two representatives of the Committee, who undertook to provide a list of future works requested of Council in three categories of immediate, medium term and long term. This list was provided on 11 October 2016, and has been included below with estimates of cost for each item. Current expenditure by Council is limited to grass cutting and limited general maintenance, which is costed to parks and gardens allocations. There are several remedial works which are considered desirable to bring the wetland up to the expected standard of the original construction (shown in green, a total of \$131,000).

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 General Manager .....Administrator

## High Priority Work

ITEMS	COST
Weed spraying	\$7,000.00
Excavation and earthworks Area 1 (closer to Campbell Street)	\$14,000.00
Excavation and earthworks Area 2 (middle section)	\$42,000.00
Excavation and earthworks Area 3 (closer to Britts Road)	\$42,000.00
Construction of sand beach areas (2 beach areas)	\$14,000.00
Re-instate islands	\$17,000.00
Shelter with bench and seats	\$11,000.00
Signs	\$2,000.00
<b>TOTAL</b>	<b>\$149,000.00</b>
Contingency (10%)	\$14,900.00
<b>GRAND TOTAL</b>	<b>\$163,900.00</b>

## Medium Priority Work

ITEMS	COST
Wheelchair friendly concrete/ashphalt footpath (2.2m W x 620m L)	\$140,000.00
Rubbish bins	\$2,000.00
Maintenance vehicle track (250m L x 3m W)	\$14,000.00
Annual service and running of pump station	\$10,000.00
Plantation of additional native trees and shrubs	\$5,000.00
<b>TOTAL</b>	<b>\$171,000.00</b>
Contingency (10%)	\$17,100.00
<b>GRAND TOTAL</b>	<b>\$188,100.00</b>

## Long Term Work

ITEMS	COST
Outdoor fitness stations x 4 (playground standard)	\$40,000.00
Thinning/controlling of excessive weeds (ongoing annually)	\$5,000.00
Small shelter at the viewing mound	\$6,000.00
<b>TOTAL</b>	<b>\$51,000.00</b>
Contingency (10%)	\$5,100.00
<b>GRAND TOTAL</b>	<b>\$56,100.00</b>

The Committee members also indicated a desire that the Committee be reinstated as a Section 355 Committee of Council. I asked at the meeting that a list of names be provided of those who would be interested in being members of this Committee under these circumstances. At the date of preparing this report I have not been provided with this list.

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 General Manager ..... Administrator

I also approached the author of the submission against the Plan of Management, to get an impression of the support for this approach to the wetland. I am unable to provide a clear picture of the level of support for either the Plan or the alternative of turning the area into a retardation basin.

Adoption of the Plan would mean a commitment to spend significant funds on continuing development and an annual expenditure in the order of \$20,000. There is an existing commitment of \$2,000 for specific work annually and the maintenance expenditure occurs within the parks allocation which is not defined.

## **RECOMMENDATION**

The future of the Tiddalik Wetland and Bird Sanctuary be considered as part of the Darlington Point Strategic Plan and the level of financial commitment to this asset be listed for consideration as part of the 2017-2018 Delivery Plan.

**ITEM NO. 3 - STAFF CHRISTMAS PARTY**  
**FILE: 05.23.11**  
**FROM: GENERAL MANAGER**

The timing and location for a staff Christmas party has been discussed at the LRC meeting and was the subject of discussion at the MANEX meeting of 17 November 2016.

In light of the past support within the two merged Councils, and support for a staff Christmas party at both LRC and Council meetings, MANEX recommends that there be a closure of the organisation to allow a staff party to occur at a central location, preferably Coleambally.

MANEX suggests that this be linked to the LRC meeting scheduled for Tuesday 20<sup>th</sup> December to take advantage of an existing gathering of the LRC. As this meeting is scheduled to be located in Jerilderie, it is recommended that the LRC meeting be relocated to Coleambally.

If the staff Christmas party is to occur after staff have left on leave, alcohol can be included, however if the gathering is to occur during working hours when staff are not on leave, then there can be no alcohol provided. It is recommended that Council consider closing the organisation and providing special leave to staff. The outcome of this decision by Council will guide the decision on location.

#### **RECOMMENDATION**

That Council consider closure of the organisation for a period on Tuesday 20<sup>th</sup> December and support a staff Christmas party and provide special leave to staff for attendance at the function.

**ITEM NO. 4 – COLEAMBALLY MEN'S SHED RATES AND CHARGES****FILE: 05.33****FROM: GENERAL MANAGER**

The Coleambally Men's Shed Inc. have written to Council requesting that consideration be given to waiving the rates and water charges "in perpetuity" (attachment # 3).

This matter was raised informally at a recent meeting of the Local Representation Committee, where a preference was indicated that the matter be dealt with on an annual basis and that no permanent waiving of the rates and charges be considered. There are Men's Sheds in Darlington Point and Jerilderie, which would also expect the same consideration.

This type of request amounts to a donation or grant and might best be considered in these categories. There is an allocation in the current budget of \$2400 for donations which historically has been expended in a number of ways as listed:

Organisation	Amount Granted
Darlington Point Public School Scholarship	\$100.00
St Peter's School	\$90.00
Coleambally Central School Scholarship	\$100.00
Drought Appeal "Hay Run"	\$500.00
Grant Writing Course – Community Participants	\$200.00
Sponsorship Rally Car Team	\$490.00
	<b>\$1480.00</b>

The Community Grants budget, an annual inclusion from the previous Murrumbidgee Shire Council, is \$20,000, which could be considered as a source for this request if treated as a grant. Expenditure in this category has been:

Organisation	Amount Granted
Darlington Point Public School P & C	\$3,000.00
Heritage Darlington Point	\$ 876.00
Coleambally Golf Club Inc	\$2,550.00
Grow NSW Murrumbidgee Region	\$1,000.00
Coleambally Rescue Squad	\$1,460.16
Heritage Darlington Point	\$280.00
Darlington Point Men's Shed	\$3,000.00
Coleambally/Darlington Point Country Education Fund	\$3,000.00
Riverina Classic Fishing Competition	\$3,000.00
	<b>\$18,166.16</b>

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 General Manager .....Administrator

There are three Men's Shed in the Council area:

**Darlington Point:** Council owned property as part of the Council Depot precinct, 1-5 Hay Road where contribution to rates is being negotiated. This is a new shed, the apportionment of sewerage charges has been made in the amount of \$395 in the current rating year.

**Coleambally:** Property owned by the Coleambally Men's Shed Inc., 6 Falcon Road, with an annual rates and charges account of \$1014.08.

**Jerilderie:** Property owned by the Local Land Services 31 Mahonga Street, leased to the Men's Shed who are responsible for the rates and charges, currently \$1665.88. This group also occupy a shop front premise in Jerilderie Street for which they make no contribution to rates or rent.

An annual donation or grant to Men's Sheds within the Council area would therefore be \$3100.

A number of other suggestions are contained within the letter from the Coleambally Men's Shed:

**1. Classification of the Land:**

Land classification falls within three categories: Residential, Business and Farmland. This is defined by the Local Government Act and as such there is no avenue to define the particular land occupied by the Men's Shed in any other way as suggested by the Coleambally Men's Shed.

**2. Land Exempt for Rates:**

These exemptions are defined by the Local Government Act and are limited to Crown and other specific ownership.

**RECOMMENDATION**

Council consider providing a donation towards rates and charges to Mens' Sheds within the Council area.



**ITEM NO. 5 - DRAFT DRINKING WATER QUALITY POLICY**

**FILE: 03.06**

**FROM: DIRECTOR TECHNICAL SERVICES**

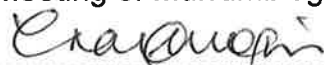
Council is required to meet appropriate drinking water standards as advised by the *Australian Drinking Water Guidelines*, including adopting a policy to ensure the correct measures are in place to achieve this.

As resolved at the September ordinary meeting, the draft Murrumbidgee Council Drinking Water Quality Policy was publicly notified and exhibited for a period of 28 days, with a submission period of 42 days, in accordance with Section 160 of the Local Government Act 1993.

No submissions were received during the exhibition period.

**RECOMMENDATION**

That the draft Murrumbidgee Council Drinking Water Quality Policy be adopted in accordance with Section 161 of the Local Government Act 1993.



.....General Manager

.....Administrator

ITEM NO. 6 - DEVELOPMENT APPLICATION NO DA 14-16/17- AUTOMATIC  
TELLER MACHINE  
FILE: DA 14-16/17  
FROM: DIRECTOR OF ENVIRONMENTAL SERVICES

### Property Description

Applicant: Murrumbidgee Council  
Property: Lot C, DP 107567 35 Jerilderie Street, Jerilderie  
Zoning: RU5 – Village Zone  
Precinct: Commercial  
Proposed Development: Automatic Teller Machine  
Consent Authority: Murrumbidgee Council  
Reason for Report: Council are the applicant. The development is also located within the Heritage Conservation area.

### Background

8 November 2016 - Development Application 14-16/17 was formally lodged.

16 November 2016 - the application commenced exhibition in the Southern Riverina News. The exhibition period is due to close Wednesday 30 November 2016.

### Comment

The application has been assessed in accordance with the provisions of the *Environmental Planning and Assessment Act 1979*. A Development Assessment Sheet has been completed to show all considerations under *Section 79C and Section 96(2)* of the *Act* have been examined. It will be available at the meeting. The application is considered satisfactory in all respects by Council.

### Policy Implications

#### Jerilderie Development Control Plan

The proposed development is within the Heritage Conservation Area - As part of the proposal a heritage impact statement was provided with the application. The heritage impact statement will be available at the meeting.

Section 9 of the plan outlines the matters to be considered for a development within the conservation area. The considerations are outlined below with comment:

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 ..... General Manager ..... Administrator

## 9.1. Matters for Consideration

In assessing a development proposal, Council will consider the following:

- The heritage significance of the building, work or Aboriginal object to Jerilderie  
Comment: The site is an important site to the overall Jerilderie streetscape. The proposed ATM has been sited to minimise the impact on the Jerilderie Street streetscape.
- The extent to which the carrying out of the development in accordance with the consent would affect the significance of the building, work or aboriginal object and its setting.  
Comment: There will be no direct impact on the neighbouring buildings.
- Whether any stylistic, horticultural or archaeological features of the building or work or its setting should be retained.  
Comment: All original features of the existing building will be retained on site.
- Whether the building or work constitutes a danger to the users or occupiers of that item or to the public.  
Comment: Not applicable.
- The colour, texture, style, size and type of finish of any materials (or signage) to be used on the exterior of the building compared to other period buildings in the vicinity and the existing fabric of the structure.  
Comment: Works are to be undertaken to have minimal visual impact.
- The style, proportion and position of openings for any windows and doors which will result from, or be affected by, the carrying out of the development.  
Comment: NA
- The pitch and form of any roof or other architectural feature of the structure.  
Comment: NA
- The appropriate management, establishment or reinstatement of landscape features; and the style, type and height of any fencing.  
Comment: NA
- Compliance with the principles of the Burra Charter.  
Comment: The development has been designed to comply with the principles of the Burra Charter.



.....General Manager

.....Administrator

## Legislative Implications

### Jerilderie Local Environmental Plan 2012

Under clause 5.10 Development Consent is required for the addition of the ATM. A Heritage Impact Statement has been provided in accordance with subclause 4.

#### **5.10 Heritage Conservation**

**(1) Objectives**

*The objectives of this clause are as follows:*

- (a) to conserve the environmental heritage of Jerilderie,*
- (b) to conserve the heritage significance of heritage items and heritage conservation areas, including associated fabric, settings and views,*

**(4) Effect of proposed development on heritage significance**

*The consent authority must, before granting consent under this clause in respect of a heritage item or heritage conservation area, consider the effect of the proposed development on the heritage significance of the item or area concerned. This subclause applies regardless of whether a heritage management document is prepared under subclause (5) or a heritage conservation management plan is submitted under subclause (6).*

The proposed additions are considered to be sympathetic to the overall Jerilderie Streetscape, therefore the development complies with the objective of clause 5.10 – Heritage Conservation

#### **RECOMMENDATION**

That delegated authority be granted to the General Manager to determine Development Application No.14 -16/17 for installation of Automatic Teller Machine, on Lot C, DP107567, 35 Jerilderie Street, Jerilderie, dated 8 November 2016 as shown on Plan Number DA 14 -16/17 and described in details accompanying the application under *Section 80(1) of the Environmental Planning and Assessment Act, 1979.*

**ITEM NO: 7 - QUARTERLY BUDGET REVIEW AS AT 30 SEPTEMBER 2016**  
**FILE NO: 05.13**  
**FROM: DIRECTOR CORPORATE AND FINANCE**

Council officers are currently undertaking preparation of their annual financial reports for the former Councils, and as a consequence quarterly budget review has not been completed in time for insertion in the Business Paper.

A summary of the quarterly budget review for the period to 30 September 2016 including a statement of financial performance, an income & expenditure statement by function, a forecast operating budget review by function, a forecast capital budget review by function, a statement of cash flows for each fund and a variation report will be provided at the meeting.

The budget review will only incorporate figures from July to September 2016, with items from 13 May 2016 to 30 June 2016 to be incorporated in the budget review as at 31 December 2016.

#### **RECOMMENDATION**

That the quarterly budget review to 30 September 2016, as tabled at today's meeting, be adopted and variances to the budgets as detailed be approved.



..... General Manager ..... Administrator

**ITEM NO**                      **8 - FINANCIAL STATEMENTS FOR 2015/16**  
**FILE**                            **05.13**  
**FROM**                         **DIRECTOR CORPORATE AND FINANCE**

A statement is required by Councillors and management advising the Annual Financial Statements of the former Murrumbidgee Shire Council and Jerilderie Shire Council have been drawn up in accordance with the Local Government Act 1993 (as amended) and the Regulations made thereunder, the Australian Accounting Standards and professional pronouncements and the Local Government Code of Accounting Practice and Financial Reporting.

The statements advise that the reports present fairly the Councils' operating results and financial positions for the period ended 12<sup>th</sup> May 2016 and that they are in accord with the former Councils' accounting and other records.

They also advise that we are not aware of any matter that would render the Reports false or misleading in any way.

A statement by Councillors and management is also required to be attached to the Special Purpose Financial Reports of the former Murrumbidgee Shire Council and the former Jerilderie Shire Council advising that they have been prepared in accordance with the NSW Government Policy Statement Application of National Competition Policy to Local Government, the Division of Local Governments Guidelines Pricing & Costing for Council Businesses : A Guide to Competitive Neutrality and the NSW Office of Water, Department of Environment, Climate Change and Water Best Practice Management of Water Supply and Sewerage Guidelines.


These statements advise that the reports present fairly the operating results and financial positions for each of the former Councils' declared business activities for the year and accord with the former Councils' accounting and other records.

These statements also advise that we are not aware of any matter that would render the Reports false or misleading in any way.

The above statements are required to be submitted to our Auditors prior to the audit process which has been scheduled for 24<sup>th</sup> November, 2016 for the former Murrumbidgee Shire Council and 28<sup>th</sup> November, 2016 for the former Jerilderie Shire Council.

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 ..... General Manager ..... Administrator

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## RECOMMENDATION

In relation to the *General Purpose Financial Statements* and *Special Purpose Financial Statements* for the period ended 12<sup>th</sup> May 2016 of the former Murrumbidgee Shire Council and Jerilderie Shire Council, that:

- i) The signing of the *Statements by Councillors and Management* be authorised;
- ii) The signing of the documents by the General Manager and the Responsible Accounting Officers be endorsed.

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.....General Manager .....Administrator

**ITEM NO. 9 – SCHOOL PRESENTATION DONATIONS**  
**FILE: 02.07 / 05.10**  
**FROM: DIRECTOR CORPORATE & FINANCE**

In previous years, the former Murrumbidgee Shire and Jerilderie Shire Councils made donations to the end of year presentations at a number of local schools.

Murrumbidgee Shire Council presented a \$100 scholarship to a Coleambally Central School student, \$100 to a Darlington Point Public School student and prizes to the total value of \$90 to students at St Peters School, Coleambally.

Jerilderie Shire Council presented a \$200 scholarship to a Coleambally Central School student, as well as making a donation of \$100 to Finley High School for their presentation ceremony and year book advertising.

It is recommended that a decision be made regarding the amounts to be allocated to each school and whether other local schools in the Council area should be included.

#### **RECOMMENDATION**

Funds be donated to local schools for end of year presentations, and an appropriate allocation be made in the Delivery Plan.



**ITEM NO. 10 – SALE OF COLEAMBALLY PROPERTIES**  
**FILE: 04.14**  
**FROM: DIRECTOR CORPORATE & FINANCE**

A confidential report was presented to the former Murrumbidgee Shire Council on 16 March, 2016, to consider the sale of land and improvements to a property at Lot 482 DP 854920, Calrose Avenue, Coleambally. The property was subject to a lease, which had considerable outstanding rates, charges and lease fees. Numerous attempts were made to contact the lessees, dating back to before September, 2010, and subsequently the lease was cancelled.

The resolution of Council on 16 March, 2016 was that:

- a) Council sell the property and improvements at Lot 482 DP 854920 Calrose Avenue Coleambally by way of private treaty as outlined in the body of the report;
- b) Should the property not be disposed of via private treaty within three months, that it be offered for sale by way of auction with a reserve price set as outlined in the body of the report;
- c) Noting the intention of Council to sell the property, the outstanding balance of unpaid rates, charges and lease fees be written off.

Recently there had been some interest in the property by a third party, however the party has since indicated they are not interested. Approaches have been made to an auctioneer, and Council's solicitor has been contacted regarding the Contract of Sale.

We have been approached by a number of people in relation to purchasing a block of land that was formerly leased by Mobil Oil Australia Pty Ltd at 19 Bencubbin Avenue, Coleambally (Lot 180, DP 239424). The lease had been cancelled, the site remediated and handed back to Council.

Valuations have been received for both of these blocks.

It would be opportune to sell both properties at the same time, this may be carried out by auction or by open tender.

## **RECOMMENDATION**

Council properties located at Calrose Avenue, Coleambally (Lot 482 DP 854920) and 19 Bencubbin Avenue, Coleambally (Lot 180, DP 239424) be offered for sale by auction or open tender.

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 General Manager ..... Administrator

# COMMITTEE MINUTES

## ITEM NO. 11 - MINUTES OF THE GENERAL MEETING OF JERILDERIE TIDY TOWNS COMMITTEE HELD AT THE OFFICE ON THURSDAY 3 NOVEMBER 2016 COMMENCING 6.05PM

**Present:** I Sneddon G Borger F Bryce E Forbes P Godfrey S Herrick J Kuschert R McRae G & D Mills F Scammell R Wright.

**Apologies:** R Sneddon, J Ferris P Fisher M Honeyman L Marriott J Scammell A Wright

Moved MFDot      Seconded Fred      that the apologies be accepted.      Carried.

The Minutes of the last meeting were accepted as read on the motion of: Faith  
Seconded: Forbsey      Carried.

### **Business arising from the Minutes:**

- Well done to all the Garden judges.

### **Treasurers report as tabled:**

Moved: Richard Wright      Seconded: Faith      that the Treasurers Report as tabled be accepted.      Carried.

- Approximately \$200 to fund Christmas Party.

### **Correspondence:**

#### **Inwards:**

- Letter from Jerilderie Sports Club seeking a donation for a mower.
- Email from Susan Appleyard asking if TT could do a clean up along the tip road. This is part of the 'Cover your Load' project. There is \$750.00 in it so that will please our most revered Treasurer.
- Thank you card from Beth and Roy (Ye Olde Bank) thanking TT for their award in the recent Jtown Garden Competition. Also an invitation to join them for a Devonshire Tea.

#### **Outwards:**

- Emails, quotes etc to finalise Stronger Community Grants

Moved: Pat      Seconded: Joan K      that correspondence be accepted.      Carried.

### **General Business:**

- Members decline the request for donation from Jerilderie Sports Club. Reply that our strength is our in-kind support and wish them well with their project.
- Ian to reply to Susan Appleyard accepting offer to clean road to tip. Meet Tuesday November 8 at 5.00pm.
- Secretary to reply to Beth and Roy with thanks and the suggestion that we have our 1<sup>st</sup> meeting for 2017 at Ye Olde Bank .
- Christmas Party to be held at Our Office Thursday Dec 1, 2016. 6.00pm.
- MFDot and Sadie to help order tucker for our Christmas Party.
- Christmas Lights judging Sunday December 18, 9.00pm. Meet at Our Office.

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.....General Manager .....Administrator

- Anyone with some spare time to check Memorial Garden for any weeding etc before Remembrance Day.
- Faith spoke to meeting about the Stronger Communities Grants progress. 82 projects overall. Well done to all communities in Murrumbidgee Council for participating. You'll never know if ya don't have a go!
- Meeting discussed the need to have bus shelters at the Caltex and BP service stations. Letter to be sent to Local Representation Committee. It was also mentioned that there needs to be signage for the school buses that stop at the Newsagency.

**Meeting Closed: 6.50pm**

**Next Meeting: Christmas Party**

**At: Our Office**

**Time: 6.00pm**

Who to do what??

- Members to check for any weeding etc at Memorial Garden prior Remembrance Day.
- Sadie to write to LRC re bus stops.
- Sadie to reply to Beth & Roy Devonshire Tea and meeting.
- Members to judge Christmas Lights 18/12 at 9.00pm
- Sadie to reply to Jerilderie Sports Club.
- My Friend Dot and Sadie to assist with Christmas Party tucker (no Dot, we can't get just bubbly!)
- Try and enjoy the upcoming silly season.

## Treasurer's Report

02/11/16

### Account QuickReport

As of November 3, 2016

Type	Date	Num	Name	Memo	Split	Amount	Balance
BENDIGO BANK A/C							12,456.12
Deposit	12/10/2016			Deposit	-SPLIT-	1,200.00	13,656.12
Deposit	12/10/2016			Deposit	Unrestricted	250.00	13,906.12
Cheque	12/10/2016	27	MURRUMBIDGEE C...	REGO TRAIL...	-SPLIT-	-245.00	13,661.12
Cheque	26/10/2016	28	GARDEN COMPETI...	2 PRIZE PAY...	-SPLIT-	-100.00	13,561.12
Total BENDIGO BANK A/C						1,105.00	13,561.12
<b>TOTAL</b>						<b>1,105.00</b>	<b>13,561.12</b>

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General Manager

Administrator

**ITEM NO. 12 - MINUTES OF THE ORDINARY MEETING OF HERITAGE DARLINGTON POINT COMMITTEE HELD AT THE MUSEUM ON SUNDAY 6 NOVEMBER 2016 (DEFERRED FROM 16 OCTOBER) COMMENCING 10.00AM**

**Present:** Shirley Norris (chair), Wayne Kennedy, Roger McGann, Mona Finley.

**Apologies:** nil.

**Minutes** of meeting 14 Aug, 2016 tabled; accepted (Roger/Wayne)

**Business from Minutes:**

1. Book launch, 27 August: Successful event, attendance 35- 40. Books sold on day: 20. Notice/advertisement re book now on Murrumbidgee Council website, also in Griffith Library.

Mona to make enquiry at Collins Booksellers, Griffith – what percentage would shop retain?

Several further sales after event; also photos (Jean Potts, \$19.80; Norma Lander, \$8.75) – photo money to Petty Cash.

2. Spring Fair event was cancelled due to weather conditions.

**Correspondence:**

**Outward:**

1. 10 Aug. – L. Burney, Electoral office, Campsie – book, complimentary.

2. 16 Aug. – Murrumbidgee Council – requesting rates continue to be waived (museum property)

3. 17 Aug. – Charles Davis, Moss Vale – book, complimentary.

4. 19 Aug. – D. Tehan, Min. for Vets Affairs – book, complimentary.

5. 22 Aug. – Richard Lander, St Ives -- book purchased.

6. 22 Aug. – Veteran Car Club of Australia, Five Dock – seeking identification of cars in photos – 3 photocopies enclosed.

7. 29 Aug. – D. Conolly, Richmond, Vic. – book purchased.

8. 29 Aug. – Commemorative Grants, Dept. Vets Affairs – Acquittal form & receipt.

9. 1 Sept. – Commemorative Grants, Dept. Vets Affairs – book, also flyer for launch event, as stipulated in Letter of Acceptance for grant received.

10. 1 Sept. – Legal Deposit, National Library of Australia, Canberra – book donated.

11. 1 Sept. – Librarian, RAHS – book donated.

12. 1 Sept. – Librarian, Australian War Memorial, Canberra – book donated.

13. 20 Sept. – Rod McCully, Riv. Graz., Hay – photos from book launch, as requested.

14. 2 Nov. – James Bennett P/L, Brookvale – book ordered.

**Inward:**

1. 17 Aug. – Riverine Grazier, Hay – Receipt for payment, printing: \$4,722.00.

2. 19 Aug. – Richard Lander – cheque \$50, for book + postage, remainder as donation.

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3. 25 Aug. – Origin Energy – electricity account, \$146.33 (paid 26 Aug).
4. 26 Aug. – David Conolly – cheque \$50, for book + postage, remainder as donation.
5. 6 Sept. (email) – Donna Newton, RAHS Librarian – thanks for book donated.
6. 12 Sept. – Australian War Memorial – thanks for book donated.
7. 14 Sept. – RAHS, *History* magazine, Sept. 2016.
8. 14 Sept. – Origin Energy – ‘overdue’ notice (acct paid 26 Aug.)
9. 22 Sept. – D. Point Red Cross – invoice, \$100 for catering at book launch (paid 26 Sept.)
10. 11 Oct. – Richard Lander, St Ives – donating poster (1938 Flower Show at D.Pt.) also photograph. (tabled for inspection)\*
11. 12 Oct. – James Bennett P/L, Library Supplier, Brookvale – order for book. (Sec. responded by email 17/10/16, quoting price and postage cost).
12. 1 Nov. – James Bennett P/L -- enclosing cheque, \$43.80 for book + postage.
13. 3 Nov. – Murrumbidgee Council – 2<sup>nd</sup> rate notice. \*\*

\* Copy to be made of poster for display (Mona to arrange); archival storage for original.

\*\* Mona to enquire Council office re this, referring also to our letter of 16/8/16.

RAHS e- newsletters (previously forwarded to several members):

1. 1 Sept. – item re Henry Lawson (d. 2/9/1922) – History Week, 3 – 11 Sept. Info re Norfolk Island tour Aug. 2017.

2. 13 Oct. – Events, seminar, book release, exhibition.

Moved that correspondence be accepted and actions endorsed (Mona/Roger)

**Treasurer’s Report:** Statement tabled showing balance of \$4,122.47 at 14/10/16. (Mona/Shirley)

### **General Business:**

1. National Trust Heritage Festival 2017 – period to commence 18 April; theme to be ‘Having a Voice’. Discussion followed:

(a) Sunday 30 April selected for Open Day.

(b) Suggested title for own event, “Telling our Stories” – objects, mementos, with background stories from collection; some possibly also from community members? (do media release?)

(c) Mona reported resignation of NSW Festival Coordinator Eloise Hairman – new contact, Coordinator and Events Manager, Kay Proos, [kproos@nationaltrust.com.au](mailto:kproos@nationaltrust.com.au) 02 9258 0112 (Mon-Thu).

2. Meeting 14 Oct., with Council Engineer, Garry Randhawa, on museum site. Mona, Laurie, Ken attended. – Guttering repairs/replacement to proceed in Council’s Building Maintenance Program – Mowing, weed poisoning as part of Council Parks and Gardens.

3. Fishing Competition weekend, Feb. 2017 -- arrange display after Dec. meeting. Roster?

4. Documentation from Anzac Centenary Grant – Mona tabled complete folder of documents, from grant application to acquittal, together with associated correspondence.

To be retained for five years (i.e. Sept. 2021). Placed in filing cabinet.

Meeting closed 10.35 a.m.

Next meeting: -- December

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## ITEMS FOR INFORMATION

### ITEM NO. 13 - STATEMENT OF BANK BALANCES & SCHEDULE OF INVESTMENT

FILE: 05.13

FROM: DIRECTOR, CORPORATE AND FINANCE

#### STATEMENT OF BANK BALANCES

	2016-17 Consolidated
<b>Cash Book 30 SEPTEMBER 2016</b>	<b>603,934.09</b>
ADD - Receipts - 31 October 2016	1,297,216.72
ADD - Receipts - Bendigo Bank	57,112.12
ADD - Cancelled	751.00
ADD - Adjustments	0.00
LESS - Cheques	-23,264.46
LESS - Autopay	-938,288.69
LESS - Payroll	-306,989.81
LESS - Bank Charges & Transfers	-3,152.68
LESS - Loan Repayments	0.00
LESS - Investments	0.00
LESS - Visa Card Pymt	-19,294.52
LESS - Fuel Card	-696.81
LESS - Photocopy Rental	-920.02
<b>CASH AT BANK 31 OCTOBER 2016</b>	<b>666,406.94</b>
<b>Bank Statement 31 OCTOBER 2016</b>	<b>537,151.86</b>
Bank Statement - Bendigo Bank	141,177.28
PLUS Outstanding Deposits	0.00
LESS Unpresented Cheques	-10,341.80
LESS Outstanding Autopay	-1,580.40
LESS Reverse Autopay	0.00
<b>CASH AT BANK 31 OCTOBER 2016</b>	<b>666,406.94</b>
Add Investments	29,500,946.81
<b>Total Cash and Investments</b>	<b>30,167,353.75</b>
<b>Represented by:-</b>	
Trust Account - North	172,837.83
Trust Account - South	8,958.26
Water Fund - North	1,311,204.21
Water Fund - South	413,089.84
Sewer Fund - North	1,739,809.93
Sewer Fund - South	1,857,129.67
Domestic Waste Management - North	80,000.00
Domestic Waste Management - South	111,604.00
Unexpended Grant Funds	260,009.35
Plant Reserve - North	835,638.01
Plant Reserve - South	31,000.00
Employee Leave Entitlement Reserve-North	450,000.00
Employee Leave Entitlement Reserve-South	810,000.00
Infrastructure Reserve - North	4,074,176.20
Infrastructure Reserve - South	701,447.00
Residential Housing Reserve - North	120,000.00
New Council Implementation Fund	4,733,927.78
Stronger Communities Fund	10,000,000.00
General Fund	<b>2,456,521.67</b>

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## SCHEDULE OF INVESTMENTS

Institution	Amount	Rate	Matures	NO.
IMB	512,032.67	2.50	03-Jan-17	17/17
ANZ	300,000.00	2.65	05-Jan-17	18/17
St George	503,780.82	2.90	07-Dec-16	5/17
NAB	251,397.61	2.60	17-Jan-17	19/17
ANZ	500,000.00	2.50	01-Nov-16	6/17
Bendigo Bank	709,329.62	2.30	18-Nov-16	7/17
Bendigo Bank	1,234,248.38	2.30	22-Nov-16	8/17
METWAY	1,040,470.01	2.30	08-Nov-16	9/17
METWAY	1,293,676.84	2.90	15-Nov-16	10/17
IMB	300,000.00	2.57	13-Dec-16	11/17
St George	300,000.00	2.70	13-Jan-17	12/17
NAB	817,860.94	2.65	20-Dec-16	13/17
NAB	503,986.31	2.80	03-Jan-17	14/17
ANZ-Les Wallis	51,244.52	2.00	29-Dec-16	15/17
Bendigo Bank	254,814.45	2.25	30-Dec-16	16/17
St George	200,000.00	2.45	22-Feb-17	20/17
IMB Ltd	523,113.81	2.60	09-Nov-16	20
IMB Ltd	507,524.25	2.50	04-Jan-17	24
IMB Ltd	400,000.00	2.60	05-Jan-17	25
Bendigo	251,669.86	2.60	08-Feb-17	28
ANZ	530,201.34	2.50	14-Mar-17	29
ANZ	443,561.11	2.50	21-Dec-16	30
Bendigo	500,000.00	2.30	07-Dec-16	31
Bendigo	455,061.86	2.30	27-Nov-16	34
Bendigo	1,006,284.15	2.35	16-Dec-16	35
ANZ	506,691.17	2.50	28-Nov-16	39
Bendigo	1,817,333.33	2.40	16-Feb-17	40
ANZ	674,662.99	2.50	17-Jan-16	41
Bendigo	2,000,000.00	2.65	16-Nov-16	42
Bendigo	579,145.53	2.25	03-Jan-17	43
IMB Ltd	532,855.24	2.50	01-Feb-17	44
Bendigo	10,000,000.00	2.70	16-Dec-16	45

**Total Investments** **29,500,946.81**

Average Interest Rates	2014/15	3.24%
	2015/16	2.73%
	2016/17	2.50%

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**PERCENTAGE OF FUNDS HELD**

SUNCORP	2,334,146.85	7.91%
St George	1,003,780.82	3.40%
NAB	1,573,244.86	5.33%
ANZ	3,006,361.13	10.19%
Bendigo	18,807,887.18	63.75%
IMB Ltd	2,775,525.97	9.41%

**29,500,946.81**

- I hereby certify that:
- 1) the cash book was reconciled with the bank balance as shown by the bank statements as at 31 October 2016
  - 2) the investments have been invested in accordance with the Local Government Act, Regulations and Council's policies.

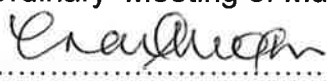
**RECOMMENDATION**

That the Statements of Bank Balances and Schedules of Investments as at 31 October 2016 be noted and received.

\_\_\_\_\_  
Sue Mitchell  
**RESPONSIBLE ACCOUNTING OFFICER**

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**ITEM NO. 14 - UPDATE ON PROJECT MANAGEMENT OFFICE (PMO)**  
**FILE: 03.13.08**  
**FROM: DEPUTY GENERAL MANAGER**

This report provides an update on the activities of the Project Management Office (PMO) as it continues managing the business issues associated with the Murrumbidgee Council Transition Project. The PMO is responsible for making recommendations to the General Manager (and ultimately Council) on a wide range of matters that are relevant to the integration and harmonisation of the Murrumbidgee Council. These matters include defining and realising outcomes and benefits of the transition, monitoring risks, quality of outcomes and deliverables, timeliness and budget implications.

The PMO provides strategic direction and advice and will monitor implementation by others within the Council. The PMO is working collaboratively with MANEX to ensure that workloads are manageable, noting that MANEX is charged with ensuring continuity of service for the services provided by the two former Councils

The PMO's role includes consideration of:

- Organisation structural issues
- Reporting requirements
- Implementation methodologies
- Establishment of and adherence to timelines
- Internal and external communication
- Human resources and industrial issues
- Systems integration including Information and Communications Technology (ICT) and salary systems
- Harmonising and enhancing policies and codes
- Delegations
- Community engagement
- Governance matters including insurance, procurement, risk management, work, health and safety, register development and maintenance, internal and external audit
- Rates and fees and charges harmonisation

The first iteration of the Transition and Implementation Plan was prepared and provided to Department of Premier and Cabinet (DPC) in July. The Plan is subject to regular review so as to reflect progress of the overall project. The Plan has been recently subject to a comprehensive review and was reviewed by MANEX on the 17 November.

Below is an update on the activities of the PMO undertaken following the October meeting of Council:

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- ✓ Updates and modifications to the Transition and Implementation Plan including a briefing to MANEX on same. Some of the timelines in the Plan have been amended to reflect current and expected workloads.
- ✓ The recently elected Consultative Committee held its first meeting and elected Shawn Gras as Chair, Janelle Dickson as Deputy Chair and Tammy Gilbert as Secretary.
- ✓ The fourth staff newsletter was prepared and distributed, with the fifth newsletter currently being drafted.
- ✓ Council (in conjunction with CAMMS) continued the process of documenting existing service levels across approximately 74 areas of service delivery (in respect of both former Councils) and then planning a review process for those 74 areas.
- ✓ Held further meetings with The Articulate Pear to progress the Corporate Branding and Community Engagement project. The Articulate Pear then presented four draft logos to the LRC at a workshop on 15 November.
- ✓ Produced and distributed the fourth Community Newsletter.
- ✓ Convened a meeting of the Stronger Communities Fund Panel to consider the grant applications received by Council. The Panel subsequently made recommendations which were presented to both the LRC and a subsequent Council meeting for approval.
- ✓ MANEX endorsed the recommendations made by Council's ICT specialist following an Audit of Information and Communications Technology (ICT) hardware and systems.
- ✓ Brief to be prepared to include recommendations on hardware upgrade and connectivity solutions. A number of machines at Jerilderie require replacement/upgrade.
- ✓ Preparations for harmonising pay runs continued, and this project will be completed in January 2017.
- ✓ Preliminary engagement to progress Asset Assessment and Management Plan development.
- ✓ Staff updated on the transition process and consulted on options for ongoing employment within the new Council organisation.

Staff within the PMO are working on reviewing the two existing CSP's from the former Council and are creating a "linking document" that will highlight the key priorities from both CSP's. This work will inform the preparation of a "Statement of Vision and Priorities" which is intended to provide high level guidance for the early period of the new Council, until the adoption of the first Community Strategic Plan by June, 2018.

The current Service Review project now has a revised completion date of mid December 2016.

The information from both the review of the CSP's and the Service Review will be analysed and assist in making recommendation to MANEX (and eventually Council) on an appropriate organisation structure for the new Council. Development of a new salary system will be undertaken (in house by the Human

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Resources Specialist recruited to the PMO) concurrently with the formation of the new organisation structure.

Work will continue on achieving the objectives of the Implementation Plan and this includes the finalisation of the new Corporate Logo and Branding by early December 2016.

## **RECOMMENDATION**

That the information on the activities of the Project Management Office be received and noted.

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**ITEM NO. 15 - UPDATE NATIONAL BROADBAND NETWORK (NBN)  
DARLINGTON POINT**  
**FILE: 01.14**  
**FROM: DIRECTOR OF TECHNICAL SERVICES**

Murrumbidgee Council staff met with representatives from Lend Lease, Ms Monika Susz, Land Access Coordinator and Mr Craig Goldsack, Construction Manager on Wednesday 9 November 2016 in the Jerilderie office to discuss the construction and rollout of the NBN in Darlington Point.

Various issues were raised with relation to services within the construction area, including water, trees, power and drainage lines.

NBN will be fixed line technology, Fibre to the Node (FTTN); FTTN Cabinets approximately 120cm high, 110cm wide, 55cm deep coloured green will be installed on concrete plinths in locations as shown on the attached plans (attachment # 4). The cabinets are powered hubs that house equipment which transmits the high-speed broadband signals.

Each cabinet is capable of connecting around 200 homes or businesses. Distribution and local cables enter the cabinet from underground with cables to be installed either in Telstra conduit or a mixture of under boring and trenching. Where road crossing and footpath impacts are identified Lend Lease will provide traffic management in conjunction with Council.

The Community and Stakeholder Team will notify the local community as required of the NBN works.

- Construction Land Access and Activity Notice (LAAN) and Construction Plans for works have been supplied to Council.
- Also discussed was the issue regarding the inclusion of the proposed new subdivision (west of Young Street) into the FTTN build, as at this stage the subdivision has not been included.
- The Caravan Park is also excluded from the FTTN build.

The caravan park houses permanent residents along with a large number of caravans on busy days.

Lend Lease Land Access Coordinator Ms Monika Susz will contact Mr Chris Snewin from NBN and advise of Council's concerns and request that both the above areas be included in the proposed NBN rollout at this stage of construction.

It is estimated that construction to install the NBN will start at the end of November 2016 and be completed by the end of January 2017, with NBN to connect around mid 2017.

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Council will be required to assist with located existing services as needed during the construction phase.

## **RECOMMENDATION**

For Council's information.

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**ITEM NO. 16 - LIQUID TRADE WASTE CHARGES FOR JERILDERIE**  
**FILE: 04.35.03**  
**FROM: DIRECTOR OF TECHNICAL SERVICES**

### **Background**

For the past 2 years Council has been working with local businesses that generate liquid trade waste. The project is now at the point where charging for disposal of liquid waste to the sewer can be implemented. A copy of the proposed charges are provided (attachment # 5).

### **Comment**

The aim of this report is to advise Council of the proposed charges for 2017/ 2018 and how they will impact on individual businesses.

### **Policy Implications**

#### Jerilderie Liquid Trade Waste Policy

The proposed charges comply with the Policy.

### **Legislative Implications**

Water Management Act 2000.

The proposed charges comply with the requirements of the Act.

### **RECOMMENDATION**

For Council information.

**ITEM NO. 17 - WORKS IN PROGRESS 10/10/2016 to 7/11/2016****FILE: 03.16.04****FROM: DIRECTOR OF TECHNICAL SERVICES**

<b>Regional Roads</b> RR552 – Conargo Road RR564 – Berrigan Road RR323 – Oaklands Road RR59 – Urana Road RR596 – Morundah Road RR356 – Berrigan/Oaklands Road RR183 – Whitton Road	Bitumen patching, shoulder slashing Bitumen patching, shoulder slashing Bitumen patching, shoulder slashing Bitumen patching Bitumen patching, shoulder slashing Bitumen patching, shoulder slashing, guide post maintenance
<b>MR321 – Kidman Way</b>	Bitumen patching, rubbish collection, guide post maintenance, weed spraying, shoulder slashing, sign maintenance, heavy patching repairs.
<b>H17 – Newell Highway</b>	Bitumen patching, rubbish collection, weed spraying, shoulder slashing.
<b>Local Road Maintenance</b>	<b>Grader Maintenance</b> Sadlier Road, DeSailly Road, Liddles Lane, Kerslake Road, Greens Lane, Greenswamp Road, Raithbys Lane, Rolfe Road, Edgecombe Lane, Rifle Range Road, North Coree Road, Riversdale Road, Algudgerie Road, Hines Lane, Steels Lane, Preston Road, Rogart Road, Four Corners Road, Jerrys Lane, Coleambally Tip area internal roads. <b>Slashing</b> Coleambally Tip, Lloyd Road, Graham Road, Cadell Road, Gilbert Road, Thurrowa Road, Four Corners Road, Hannabus Road, Fairlie Grange Road, Britts Road, section of levee bank (Darlington Point). Vacant blocks in Barwidgee Blvd, laneways around Darlington Point. <b>Gravel Resheeting</b> Main Canal Road (Gaston Road to Commins Road), Boondilla Road, McLeay Road (part), Steele Road (Part), Graham Road.

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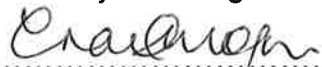


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	<p><b>Bitumen Patching</b> Cadell Road, McDonald Road, Gilbert Road</p> <p><b>Pavement Correction</b> Lloyd Road</p> <p><b>Guide Post Maintenance</b> Gilbert Road, Fairlie Grange Road</p> <p><b>Weed Spraying</b> Shoulders along Conargo Road.</p>
<b>Roads to Recovery Program 2016/2017</b>	<p>Main Canal Road – road base material carting – to be completed 18/11/16.</p> <p>South Coree Road – road base carting to be completed.</p> <p>Kyola Road – final grade; drains to be completed when dry.</p>
<b>Parks, Gardens &amp; Town Maintenance</b>	All parks maintained, mowing, slashing, weed spraying; watering systems maintained and cleaned.
<b>Town Streets</b>	<p><b>Jerilderie</b> - Bitumen patching, rubbish collection, nature strips and road shoulder slashing, sign maintenance. Various blocks slashed</p> <p><b>Darlington Point</b> - Barwidgee Boulevard – 2 coat seal completed. Drain cleaning in progress</p> <p><b>Darlington Point</b> - Darlington Street – culvert completion - culvert back filling and grading along the edges of table drain</p> <p><b>Coleambally</b> - Kookaburra Avenue – completed survey plan to identify the scope of kerb and guttering and rehabilitation of street</p>
<b>Building Maintenance</b>	<p><b>Spider Spraying</b></p> <p><b>Darlington Point</b> – all town public bins, bus shelters, Main Office, PMO office, Doctor's Surgery, Medical Centre, Depot, town toilets, Pool, water tower, sewerage treatment works.</p> <p><b>Coleambally</b> – all town public bins, Coleambally Office, John McInnes Square, town toilets, Depot, Pool, bus shelters.</p>

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	<b><i>Gutter Cleaning</i></b> Gutter cleaning on Council buildings.
<b>Coleambally Football Ovals</b>	Finished survey plans of three ovals to identify the extent of works required to level the grounds.
<b>Water &amp; Sewerage</b>	Repairs to raw water mains, mains flushing – Jerilderie Township. Coleambally Bore No 1 upgrade in progress. Water main flushing in Darlington Point.
<b>Wunnamurra Estate Stage 2, Jerilderie</b>	Sewerage construction near completed. Power, telephone, construction and drainage lines in progress.
<b>Flood Event 2016</b>	Restoration of local roads and main roads are being assessed and cost will be submitted to Roads and Maritime Services (RMS) as required.
<b>Private Works</b>	Grader, loader and gravel carting steady at present. Heavy patching cost request forms submitted to RMS to provide work order. Grain Corp Operation – maintenance grading.

# **RECOMMENDATION**

The Works in Progress Report be adopted.

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